



AGENDA
SPECIAL MEETING OF MUNICIPAL COUNCIL

Monday, May 10, 2021, 4:00 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

Virtual Hybrid Meeting

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest & the General Nature Thereof**
- 4. Action and Information Items from Committees**
 - a. Award Hot Mix Resurfacing Tender
 - b. 1989 Grader Replacement Update
- 5. Councillor Inquiries or Notices of Motion**
- 6. Mayor's Report**
- 7. Question Period**
- 8. Closed Session**
 - a. Section 239(2)(d) Labour relations or employee negotiations; Specifically: Union Negotiations
- 9. Report Out of Closed Session**
- 10. Confirmation By-law**
- 11. Adjournment**



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Special Council

Date: May 10, 2021

Department: Public Works

Topic: Award of Tender EC-PW-21-04 for Hot Mix Resurfacing

Purpose: To award the contract to the successful bidder of the Hot Mix Resurfacing tender.

Background: Tender EC-PW-21-04 was issued on April 15, 2021. Four (4) bids were received by the closing date of 4:00pm on Tuesday April 29, 2021. Tender submissions were opened after closing and the result of the tender is listed below:

<u>Bidders</u>		Tender Subtotal	HST	Tender Total
1	Coco Group Ltd	\$ 382,062.40	\$ 49,668.11	\$ 431,730.51
2	Cornwall Gravel	\$ 429,742.00	\$ 55,866.46	\$ 485,608.46
3	Aecon	\$ 500,000.00	\$ 65,000.00	\$ 565,000.00
4	G. Tackaberry & Sons	\$ 517,746.00	\$ 67,306.98	\$ 585,052.98

Location/Description of Work

Judy Place, (Hudson Crescent to end), and First St. (Shanly Rd. to Walker):

Asphalt pulverization, 50mm granular A added and 50mm lift of Hot Mix. The approximate distance of work for Judy Place is 0.10km and 0.14 km for First St.

Ann St., (Shanly Rd. to end): Full Depth Asphalt Removal, Granular A and B road base repairs as required, 50mm lift of Hot Mix, shouldering, ditching and drainage work. The approximate distance of work is 0.10 km.

Rooney Rd., (County Rd 44 to 350M South): Full Depth Asphalt Removal, Granular A added and (2) 50mm lifts of Hot Mix. The approximate distance of work is 0.35 km.

Commerce Dr., (County Rd. 2 to 577m North): Asphalt removal, Excavation, Ditching, Addition of Granular A, Two (2) 50mm lifts of Hot Mix, Replace three cross culverts, roadside restoration, (seed and 50mm topsoil), and line painting. The approximate distance of work is 0.577 km.

Policy Implications: By-law 2015-57 establishes policies with respect to the procurement of goods and services. Expenditures above \$50,000 require approval of Council.

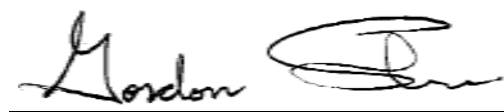
Financial Considerations: The 2021 budget for this project was \$602,492.00. Based on the major Industrial expansion at Greenfield Global, Edison Dr. was removed from the tender and will be carried forward to 2022. Edison Ave will act as the access road during construction. The estimated cost to resurface Edison Dr in the draft budget was \$103,572 leaving a remainder of \$498,920.

The low tendered price meets the required specifications as set out in the tender documents. The updated cost estimates are listed below:

Lowest Bid	\$382,062.40
Engineering/CA	\$58,556.24
Total Costs before tax	\$440,618.64
Non-Rebated HST	\$7,754.89
Total Project Costs -	\$448,373.53

The estimated total cost of the project is \$50,546.47 under the original budget estimate.

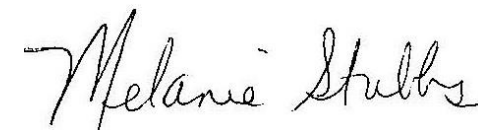
Recommendation: That Council: (1) Award the Hot Mix Resurfacing Tender EC-PW-21-04 to Coco Paving Ltd Construction Ltd at a cost of \$431,730.51 including HST; and (2) Authorize the Director of Operations to execute contract documents; and (3) Approve \$58,556.24 plus HST for engineering/CA and contingency to be used at the Director of Operation's discretion, should any unforeseen issues arise during this project; and (4) Direct the Treasurer to transfer \$103,572.00 to Reserves to resurface Edison Dr. in 2022.



Director of Operations



CAO



Treasurer



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Special Council

Date: May 10, 2021

Department: Public Works

Topic: Grader Purchase

Purpose: To receive approval to purchase the 2020 856C AWD Case Motor Grader through J.R. Brisson Equipment for a total cost of \$300,192.00 including non-rebated HST.

Background: The replacement of the 1989 Grader has been discussed at the April 12th COW – Administration & Finance and at the Council meeting on April 25th where the resolution was defeated. Based on discussions, Council has expressed an interest in reducing the grader fleet to a single unit. As reported on April 25, we were unsuccessful in securing a short-term contract for supplemental grader maintenance services.

To rely on a single 24year old grader, approaching 10,000hrs of operation to maintain approximately 60km of gravel road is not sustainable and leaves us vulnerable to a breakdown and potential reduction in our service delivery level.

Staff recommends purchasing the 2020 856C AWD Case Motor Grader in order to have a reliable unit to maintain the gravel roads at the current service levels. Staff will return with a report in September outlining options for council consideration on reducing the grader fleet to a single unit in the future.

Policy Implications: Council approval is required to proceed with any expenditure that is not part of the current approved budget or within approved estimates. An amendment of the budget would be required to add this capital purchase.

Financial Considerations: The purchase or financing of the unit was not part of the 2021 approved budget. This capital addition would require some adjustments to the 2021 budget to finance this unit and the road resurfacing project.

Option 1: Outright purchase in 2020

The \$180,297.00 taxation supported road resurfacing funding can be used to partially fund the purchase of the grader. The road resurfacing project can be funded with the

additional 2021 federal gas tax top-up funding. The purchase of equipment is not an eligible cost under the federal gas tax agreement. The remaining \$119,895.00 could be transferred from the Public Works reserve.

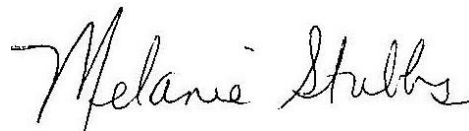
Option 2: 36month Financing purchase

Staff has received a 3year financing interest rate of 1.69% through RBC. Based on a zero-down payment, the monthly payment is \$8,557.71. This would work out to \$68,461.68 in 2021. The majority, if not all, of this payment can be covered through the savings received in the hot mix tender pricing. The total payment over the term is \$308,077.56

Recommendation: That Municipal Council amends the 2021 budget and authorizes staff to proceed with the purchase of the 2020 856C AWD Case Motor Grader through J.R. Brisson Equipment for a total cost of \$300,192.00 including non-rebated HST and fund this purchase through RBC 36month financing with the 2021 payments being covered by the savings realized in the hot mix tender pricing. And Council directs staff to return with a report by the September Council meeting outlining options on reducing the grader fleet to a single unit.



Director of Operations



Treasurer



CAO

TOWNSHIP OF EDWARDSBURGH CARDINAL

May 10, 2021

Resolution Number: 2021- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the Mayor's Report as presented.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2021-

**“A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY
RESOLUTION”**

WHEREAS Section 5(3) of the Municipal Act 2001, SO 2001, Chapter 25, as amended, provides that the powers of a municipality shall be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the municipality does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the actions of the Township of Edwardsburgh Cardinal, at its meeting held on May 10, 2021 in respect of recommendations contained in the reports of committees considered at the meeting and in respect of each motion, resolution and other action taken by the Township of Edwardsburgh Cardinal at its meeting are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and the appropriate officials of the Township of Edwardsburgh Cardinal are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of Edwardsburgh/Cardinal referred to in the preceding section.
3. That except as otherwise provided, the Mayor and Clerk are authorized and directed to execute all documents necessary on behalf of the Township of Edwardsburgh Cardinal.

Read, passed, signed and sealed in open Council this 10 day of May, 2021.

Mayor

Clerk