



THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL
Meeting of May 19, 2021 6:30 pm
Council Chambers, Municipal Office – Spencerville, Ont.
Or by Zoom: Contact the Township Office to Register
(613) 658-3055

AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
5. Minutes of the previous POJ Committee Meeting
 - Meeting April 21, 2021
6. Business Arising from Previous PMC Minutes (if any)
7. Discussion item
 - Aquatorium – Sponsorship/Donation – Mayor’s letter
 - Port Lands purchase – Appraisal / next steps
 - Port Community Capital funding signage - Tory Deschamps
 - Investments – Frank McAuley
8. Action/Information Items
 - a) Operation Manager’s Report / Capital Report
 - b) General Manager’s Report / Traffic Report
 - c) Health & Safety Report
 - d) Receive and Approve 2020 Auditor’s Report
 - e) Investments – Recommendation on GIC maturing June 7, 2021.
 - f) Lease assignment name change – Salt company
 - g) Dock Fenders
 - h) Termination of Operating Agreement with the Federal Government
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair’s Report
12. Question Period
13. In Camera Session
 - A proposed or pending acquisition of disposition of land by the municipality or local board; Specifically: Discussion on the availability of lands that the port may be interested in purchasing.
14. Adjournment

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, APRIL 21, 2021
6:30 PM**

Present: Mayor Patrick Sayeau, Chair
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Mr. Joe Hendriks
Mr. Frank McAuley

Staff: Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rebecca Williams, Clerk
Rhonda Code, Port Office Manager

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: H. Cameron

Seconded by: F. McAuley

That Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations – None

5. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – March 17, 2021

Members noted a typographical error under section 13.

Moved by: H. Cameron

Seconded by: S. Dillabough

That Port Management Committee receives and approves the minutes of Port Management Committee meeting dated March 17, 2021.

Carried

6. Business Arising from Previous PMC Minutes – None

7. Discussion Items

a) Aquatarium Donation

Committee discussed the Aquatarium's donation request of \$125,000 for 3 years, totaling \$375,000. It was noted that the \$375,000 donation would be equally matched by a private donor. Members highlighted that the Aquatarium noted that displays similar in nature are usually around for 9 to 10 years. It was noted that the Port could possibly fund the request by drawing from investments.

Members suggested that the Port could recommend other businesses that may help sponsor the project. It was noted that the Port should take into consideration that if the Committee considers and supports the request, that it is setting a precedence for other donation requests. Members noted that if the Aquatarium requests a donation worth 50% of the overall cost of the project, then the Port should be involved in the design and construction to ensure that it is an accurate representation of the Port.

Due to unstable internet connection, the Committee agreed to discuss the item at a future meeting.

b) Port Lands Purchase – Update

It was noted that Port staff are currently negotiating with the federal government with respect to the pay back percentages outlined in the original agreement. Port staff will have an appraisal of the land prepared.

8. Action/Information Items

a) Operation Manager's Report

Committee reviewed the report.

b) General Manager's Report – Traffic Report

Committee reviewed the report and confirmed that they would review and discuss the Port Community Capital funding signage at a future meeting.

c) Health & Safety Report

Members requested that a copy of the updated hazard assessment development under the workplace harassment and violence policy be circulated.

Moved by: J. Hunter

Seconded by: H. Cameron

That Committee receives and reviewed items 8a) Operation Manager's Report, 8b) General Manager's Report- Traffic Report and 8c) Health & Safety Report.

Carried

d) 2020 Auditor's Report

Committee reviewed the reports and noted that the reports indicate that the Port is a Board of Directors. Members requested that the reports be corrected to reflect the Port Management Committee. It was noted that the corrected reports would be provided for the May meeting.

Moved by: H. Cameron

Seconded by: S. Dillabough

That the Port Management Committee receives, accepts, and approves the Port of Johnstown's financial statement for the year ending on December 31, 2020, with the necessary wording changed from Board of Directors to Port Management Committee, as provided by MNP LLP chartered accountants.

Carried

e) Investments – GIC Maturing on May 6, 2021

Committee reviewed the report and discussed how the Port could reinvestment or leave the investment for 30 days until Port staff have had time to continue negotiations with the federal government.

Moved by: J. Hunter

Seconded by: H. Cameron

That the Port Management Committee directs the Port General Manager to ensure that the GIC be rolled over with Scotia Bank for 30 days and to bring the report back for further discussion during the May meeting.

Carried

9. Approval of Disbursements – Port Accounts

Moved by: S. Dillabough

Seconded by: H. Cameron

That Committee approves payment of Port invoices as circulated.

Carried

10. Councillor Inquiries/Notices of Motion

There was a brief discussion to determine if Committee members could provide feedback to Port staff to compile into a chart to move along the Aquatarium discussion at the next meeting. The Committee was cautioned on how emails could be seen and interpreted as furthering the business of

Page 3 of 4

the Committee and Council. Members suggested that the discussion should take place in open session at a future meeting.

11. Chair's Report

The Mayor reported the following:

- Noted the importance of tracking investments to show financial progress

12. Question Period – None

13. Closed Session – None

14. Adjournment

Moved by: J. Hunter

Seconded by: H. Cameron

That the Committee meeting adjourns at 7:18 pm.

Carried

These minutes were approved by Port Management Committee this 19 day of May, 2021.

Chair

Clerk

Attention Thomas Harder: RE; Aquatarium...ASK FOR DONATION

As you know the Port of Johnstown Management Committee held it's virtual monthly meeting on April 21/2021 during which the Aquatarium request for a donation of \$375,000 came up for it's first discussion.

The quality of the Internet connection at the township Municipal Office was very poor which resulted in several complete disconnections of the meeting and numerous interruptions to the audio portion. We have many pressing needs for basic Infrastructure upgrades.

However the initial discussion of your request did get a few issues out on the table and I wanted to provide a bit of context and background to those issues which were relayed in Mr. Dalley's response to your inquiry yesterday.

I have been a member of the Port Management Committee since I was first elected to Council in Nov of 2006 and learned, shortly after taking the Declaration of Office as a Municipal Councillor, that I was also expected to serve as, what is in essence, a member of a Board of Directors of a multi-million dollar business enterprise operating from an aging sixty(60) year old facility badly in need of major capital investments to re-new or replace old and worn-out infrastructure. It was a very rude awakening to learn, soon after my first meeting, that the wall of the Harbour Wharf was collapsing outward due to the failure of the 2inch steel tie-back rods designed to hold the wall in place. I was present when the excavation to diagnose the problem took place and shaken by the warning that immediate steps had to be taken lest the next load of incoming salt caused the wharf and contents to slide into the river.

And so began two years of work just to secure the funding required (\$36million...\$13 million each from the Feds, the Province and the Port coffers) to address only the first of many investments required to keep the business running, which is the first and foremost responsibility of the Management Committee.

Since that time we have....replaced the main electrical transformer@ \$1.2 million; Built 9 new grain storage bins and connecting conveyor system to the main building @ \$12.5 million; Installed an automated the grain storage bin temperature monitoring system @ \$300K; Developed the West Uplands Lay Down area @\$750 K; Repaired cracks in outside Grain Bin walls @ \$1.2million; Installed a new Grain Receiving Hopper for the unloading of self-unloaders grain ships @\$250K; Fully repaired and upgraded the Rail Bridge overpass at County Road #2 @\$850K; Replaced the aging Grain Loading Spouts @ \$15million (includes a new \$2.5million grain bin) our current project now nearing completion.

On the list for next projects we have. Replace the remaining ageing wharf walls at an estimated \$20million; Continue automation of the Grain receiving process at estimated \$2million; ETC ETC ETC . It is because of this long list of necessary Infrastructure investments that the Management Committee hesitates to dedicate funds to a badly need elevator paint job which would improve public appearances but make no contribution to improving or adding to existing services.

I trust that you can see from this partial list of Capital Investments that the Port Management Committee is totally focused on investing in Port infrastructure as a means of continuing in business as a going concern thus providing third party services to the agricultural industry of Eastern Ontario. Without services provided by the Port of Johnstown to all three parties ie: Grain Brokers(the buyers); The

Shipping Industry (the movers) and Grain Farmers (the producers) Eastern Ontario farmers will have few alternatives for the sale and delivery of their crops.

One of our main strategies to remain in business requires that we maintain a very robust Investment Account in order to have cash available to finance the Port's share of any grants we are able to secure...there is NEVER any grant program which covers 100% of any project cost and the latest grant programs have required our commitment to contribute at least 30% of the amount requested and also to finish the project no matter what cost overruns might result.

Any donation amount that the Management Committee might make to your project would be a required use of existing or potential Investment Funds however we do recognize and appreciate your invitation to participate in a very high profile public relations project which we know will interpret Port of Johnstown operations and contributions to the Eastern Ontario Agriculture Industry in a high quality, attractive, interactive public simulation exhibit.

Further discussion of your request will take place over the next few monthly meetings of the Management Committee with a view to incorporating any donation into our 2022 Budget process.

Pat Sayeau, Mayor
Township of EdwardsburghCardinal and
Chair; Port of Johnstown Management Committee

**THIS PROJECT WAS MADE
POSSIBLE IN FULL BY
COMMUNITY CAPITAL DONATIONS
FROM THE PORT OF JOHNSTOWN.**



**TWP
EC
.ca**

EDWARDSBURGH CARDINAL

**THIS PROJECT WAS MADE
POSSIBLE IN PART BY
COMMUNITY CAPITAL DONATIONS
FROM THE PORT OF JOHNSTOWN.**



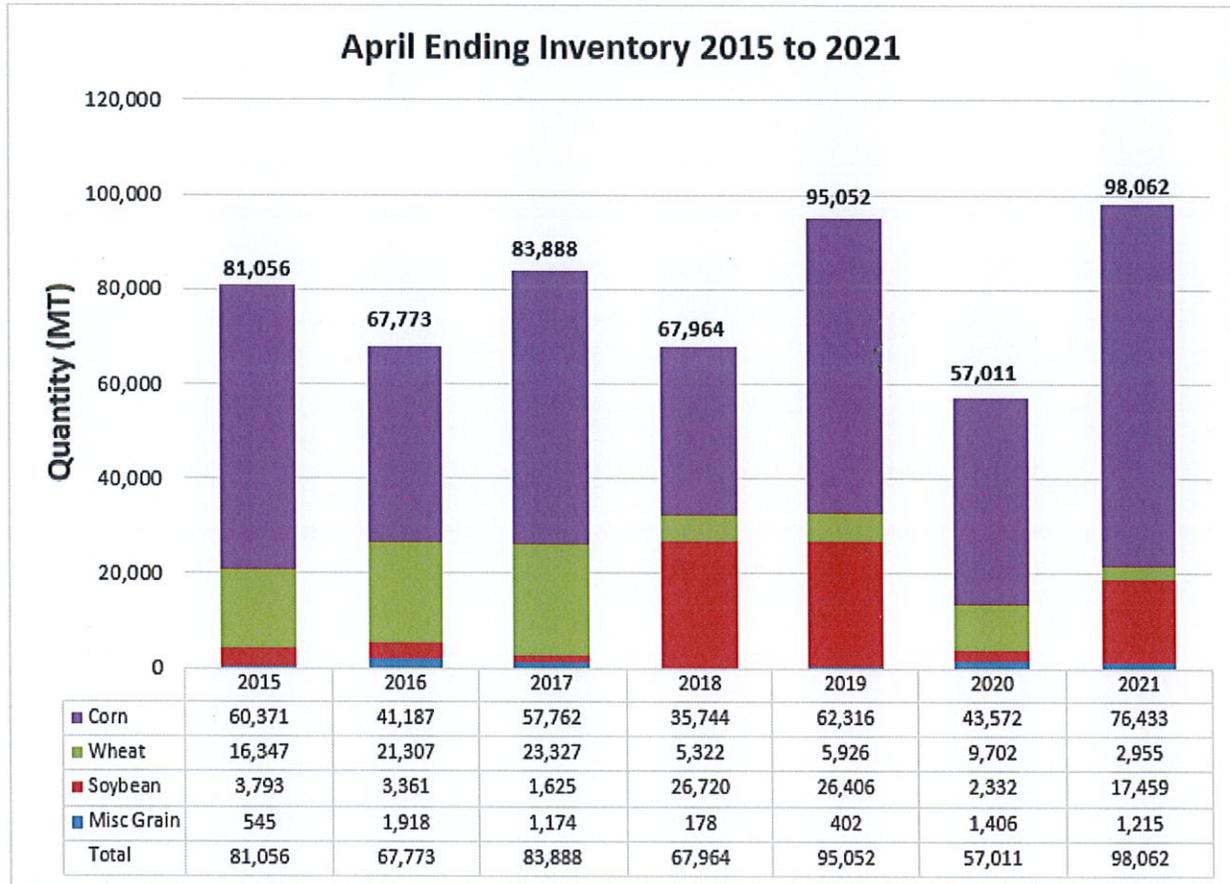
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EDWARDSBURGH CARDINAL

OPERATIONS REPORT

April 2021

Overall grain inventory for the month of April ended at 98,062 MT. This places the inventory level 20,845 MT higher than the previous month. The increase is due to the vessel of corn received during the month.



Summary of traffic for April:

- Received a total of 32,486 MT of grain in April.
 - 24,963 MT by vessel
 - 7,523 MT by truck
- Shipped a total of 11,642 MT of grain in the month
 - 11,444 MT by truck
 - 198 MT to the mill

The Port was open on Sunday April 4th and again on April 11th to ship corn to a local processor.

The Algoma Sault unloaded 24,963 MT of corn over the weekend of April 17th.

Work on the loading spout project is progressing well. The installation of all three towers and loading spouts are complete. The crane and barge used for their installation have been removed from water. The new conveyors, valves and hazard monitoring instrumentation have completed their dry commissioning tests. The electrical installation work is continuing. Dry commissioning of spouts #2 and #3 is in progress by the manufacturer's representatives in order to verify movement and function. Load testing of the spouts is planned for May 25th to 28th. The new fenders have been delayed due to high demand for sea freight coming out of Asia. They are

scheduled to arrive at the Port in late May/early June. Their installation is expected to be complete at the end of June. The first vessel to load is tentatively planned for the first week of June and FWS has made arrangements for temporary fenders composed of rubber tires in order to complete the loading.

Work in the maintenance area during the month included the following:

- Conducted monthly Premise Inspection as per GMP requirements.
- Pre-season maintenance on Ferris lawnmower for grass cutting.
- Monthly servicing of air compressor.
- Replace fan wheels and bearings of dust system fans #6 and #7.
- Trim bin floor spouts to prevent the tripper from hitting them if they became misaligned.
- Fabricate and install a metal step at the first door into the basement. Fabricate and install a handrail on the short ladder that must be climbed to access the long conveyor from the cleaner floor to the annex.
- Continue sealing air leaks in dust system duct work.
- Fabricate concrete anchor bolts in preparation for wooden dock fender replacement.
- Weekly and monthly dust system inspections and maintenance.

Work in the electrical area included the following:

- Electrical Safety Authority conducted an inspection. All electrical work was found to be in order.
- Electrical repairs to one of the bobcats.
- Complete repairs to grain temperature monitoring system.
- Replace motor of chemical room exhaust fan.
- Replace ballasts in basement office lights.
- Relocate several electrical conduits at the bin floor location of new loading spout #1. The conduits had been temporarily pulled out of the way for the installation of the chute to the loading spout.
- Remove existing marine scales PLC's and install new PLC's supplied by LV Controls. This is in conjunction with the loading spout project.
- Hired a new electrician (union position)

Update to March 19, 2021

Electrical Savings (Moving to Class A Program)

Period Covered	GA Class A	GA Class B	Savings
YTD 2020	\$ 82,916	\$ 295,088	\$ 212,172
YTD 2021	\$ 16,050	\$ 43,392	\$ 27,342
Total			\$ 239,514

As of July 2020 our new Peak Demand Factor is 0.00000651.

Month	Provincial G.A. \$	Port G.A.	Consumption KWH	Demand KW
Mar-21	957,582,261	6,233	223,979	890.00

n/a - April 2021 value is not available until May 20th

2021 CAPITAL BUDGET

May 19, 2021 Port Meeting

	Capital Spending	2021 Budget Amount	Actual	Status	Est. Completion
1	Paving Projects	\$ 450,000		Preparing RFP	2nd Qtr
2	Rail Repair	\$ 50,000			3rd Qtr
3	New Grain Building	\$ 50,000			3rd Qtr
4	Loading Spouts	\$ 6,890,301	\$ 4,787,434.87	in progress	2nd Qtr
5	New Conveyor belt for basement	\$ 75,000		belt on order	3rd Qtr
6	Dust system	\$ 60,000			4th Qtr
7	New Natural Gas generator	\$ 300,000		getting quotes	3rd Qtr
8	Security cameras/fencing	\$ 45,000			3rd Qtr
9	New tooling for cleaning the tops of bins	\$ 7,500			3rd Qtr
10	New motors/dividers for two grain samplers - QC	\$ 40,000	\$ 6,080.00	sampler on order	2nd Qtr
11	Connect #5 scale to bin 601	\$ 25,000		getting quotes	3rd Qtr
12	New protein analyzer for grain grading	\$ 49,500		unit on order	2nd Qtr
13	Additional hardware for temperature monitoring system	\$ 45,000	\$ 6,661.62	components ordered	2nd Qtr
14	Air conditioning unit for general foreman/scale room	\$ 16,000	\$ 7,895.00	Complete	2nd Qtr
15	Lifter belt for marine lofters (#3 lifter)	\$ 30,000	\$ 24,446.73	belt on order	3rd Qtr
16	Dock Fenders	\$ 300,000		Action item	2nd Qtr
17	Repairs to concrete floor at #6 Receiving Pit	\$ 50,000			3rd Qtr
Total Capital Budget 2021		\$ 8,483,301	\$ 4,832,518.22		

General Managers Report – May 19, 2021

Finances– Month Ending: April 30, 2021

Summary: The port finished the month with revenues of 532k which exceeds budget by 57k and 2020 by 203k. Grain Services continues to stay strong this month with the arrival of the corn vessel which assisted in finishing 236k higher than 2020. With salt/project vessels arriving harbour services is starting to see an increase in revenue.

The port was able to keep expenses under budget and finish the month with a surplus of \$209k as compared to a budgeted surplus of \$75k.

The port is looking towards a positive May with storage staying at a higher level than 2020 and harbour activity continuing to take place.

The port has transferred \$264,420 (\$260,420 + \$4,000) to the township as of the end of April towards their 2021 payment of \$793,261 (\$781,261k + 12k)

Actuals/Budget/Previous Year

Month Ending: April 30, 2021			
	Apr 2021 Actual	Apr 2021 Budget	Apr 2020 Actual
Revenue	\$ 532,197	\$ 475,000	\$ 328,815
Expenses	\$ 322,894	\$ 4000,000	\$ 326,920
Surplus/Deficit	\$ 209,303	\$ 75,000	\$ 1,895
Year to Date – April 30, 2021			
	YTD 2021 Actual	YTD 2021 Budget	YTD 2020 Actual
Revenue	\$ 1,368,957	\$ 1,375,000	\$ 1,295,818
Expenses	\$ 1,268,259	\$ 1,375,000	\$ 1,307,843
Surplus	\$ 100,698	\$ 0	\$ (12,025)

Receivables

The port's receivables are in good shape with outstanding invoices 30 days and under.

Cash on Hand: \$3,814,686

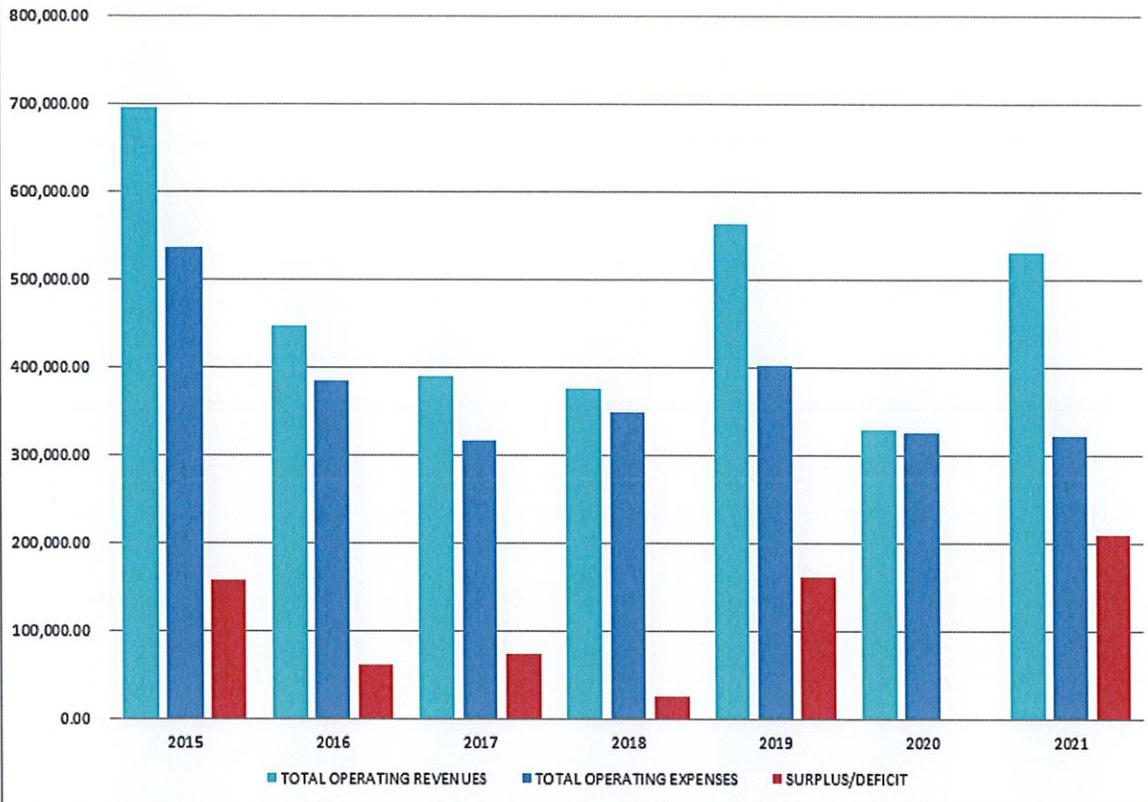
Accounts Receivable: \$840,209

Accounts Payable: \$689,345

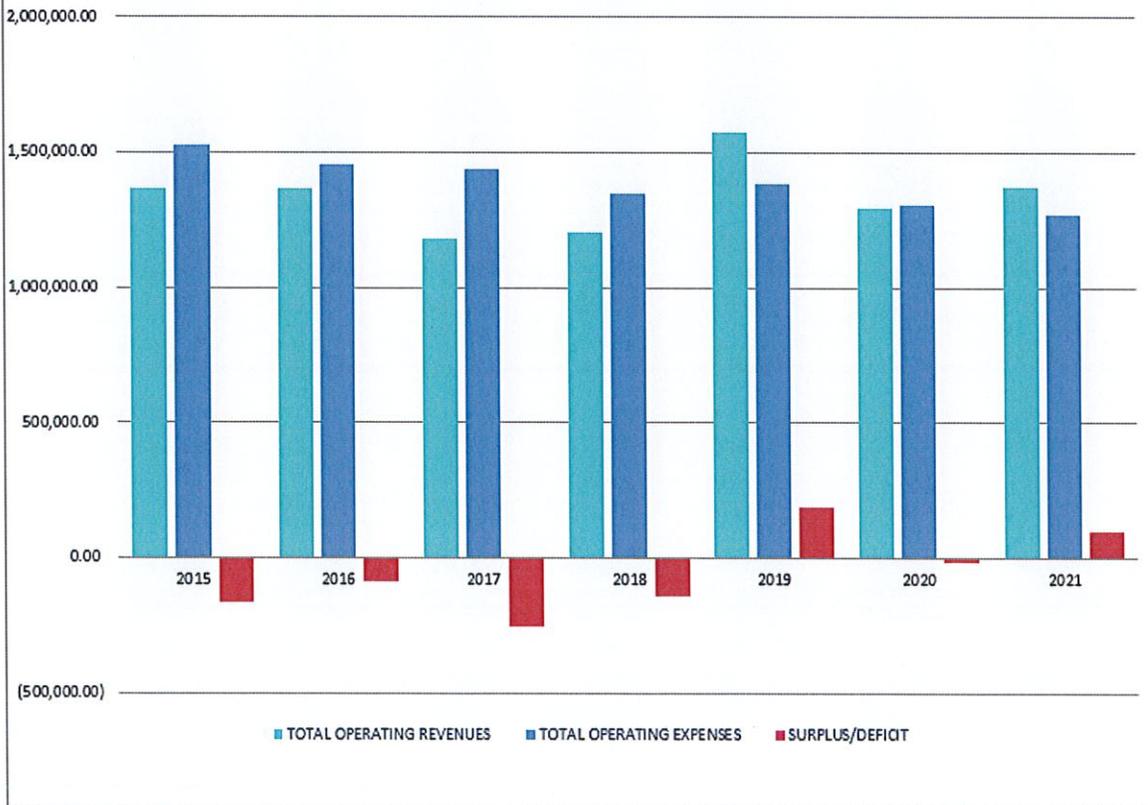
Business Report

- Update on National Trade Corridors Funding: Revised cash flow completed as required due to gov. fiscal year ending March 31, 2021. Remaining funding to receive: \$240,250.00
- Community Capital Funding Update: Arranging tour of the Spencerville Mill once lockdown has been lifted.
- Land Sale: Appraisal completed.
- CPC port sale agreement: Government staff have completed and sent the termination agreement for signatures. (action item May 19)
- Aggregate vessel: Completed on May 14 - 25,000 mt going to Port Colborne – all went well with loading.
- Project Cargo: Single blade arrived on the Symphony Star on. All went well with discharge and movement of blade to Nation Rise site.
- Brought in Arborist to inspect ash trees on port property. There are a total of 13 trees that will need to be cut down due to the Emerald Ash Borer at a cost of approximately \$8,500.

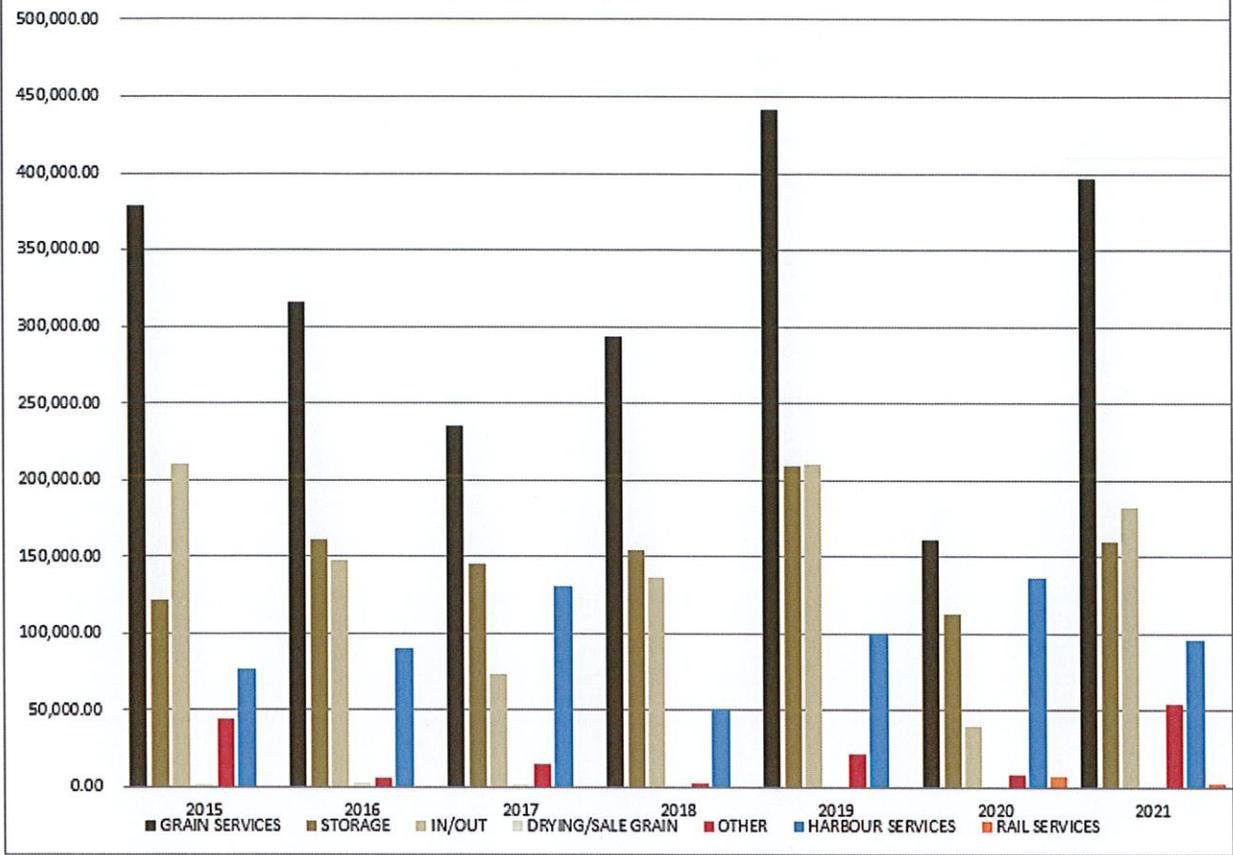
April Monthly Revenue/Expenses/Surplus



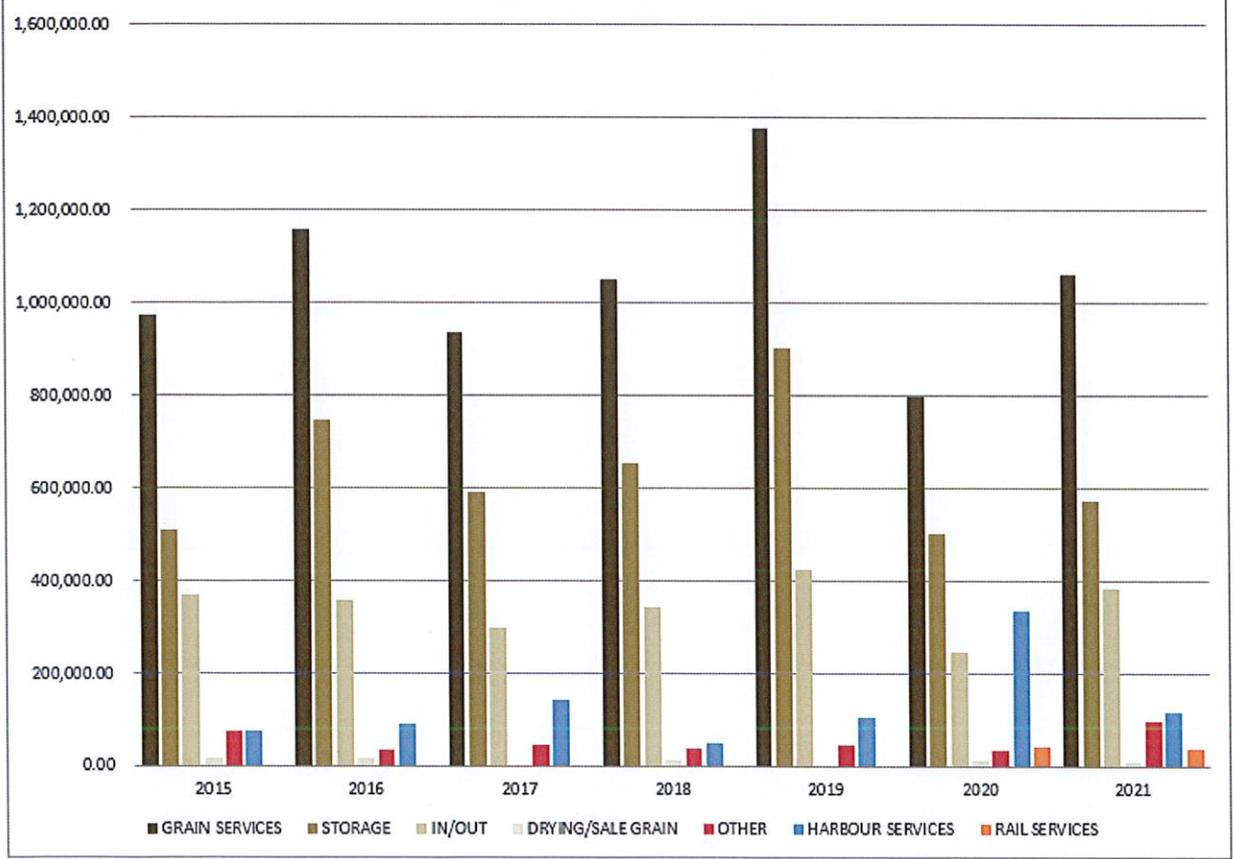
April YTD Revenue/Expense/Surplus



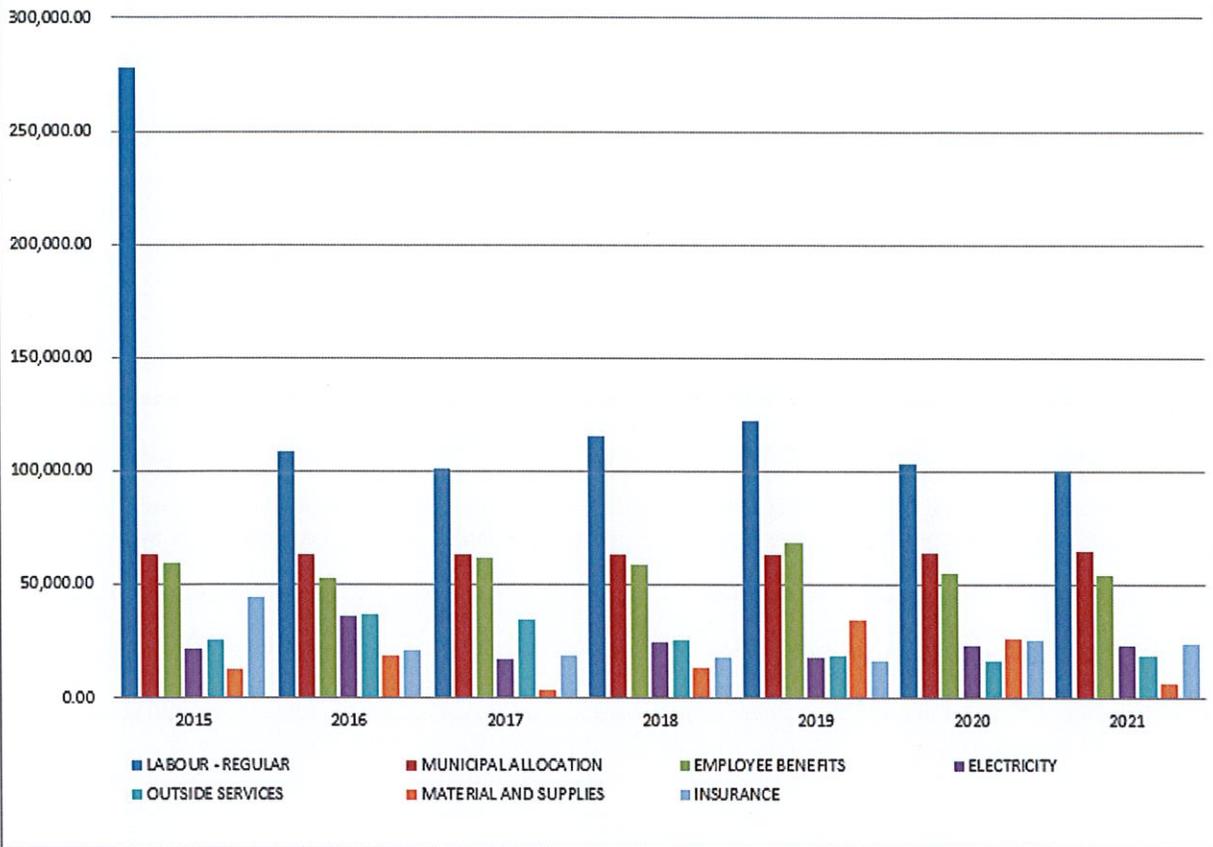
April Monthly Revenues



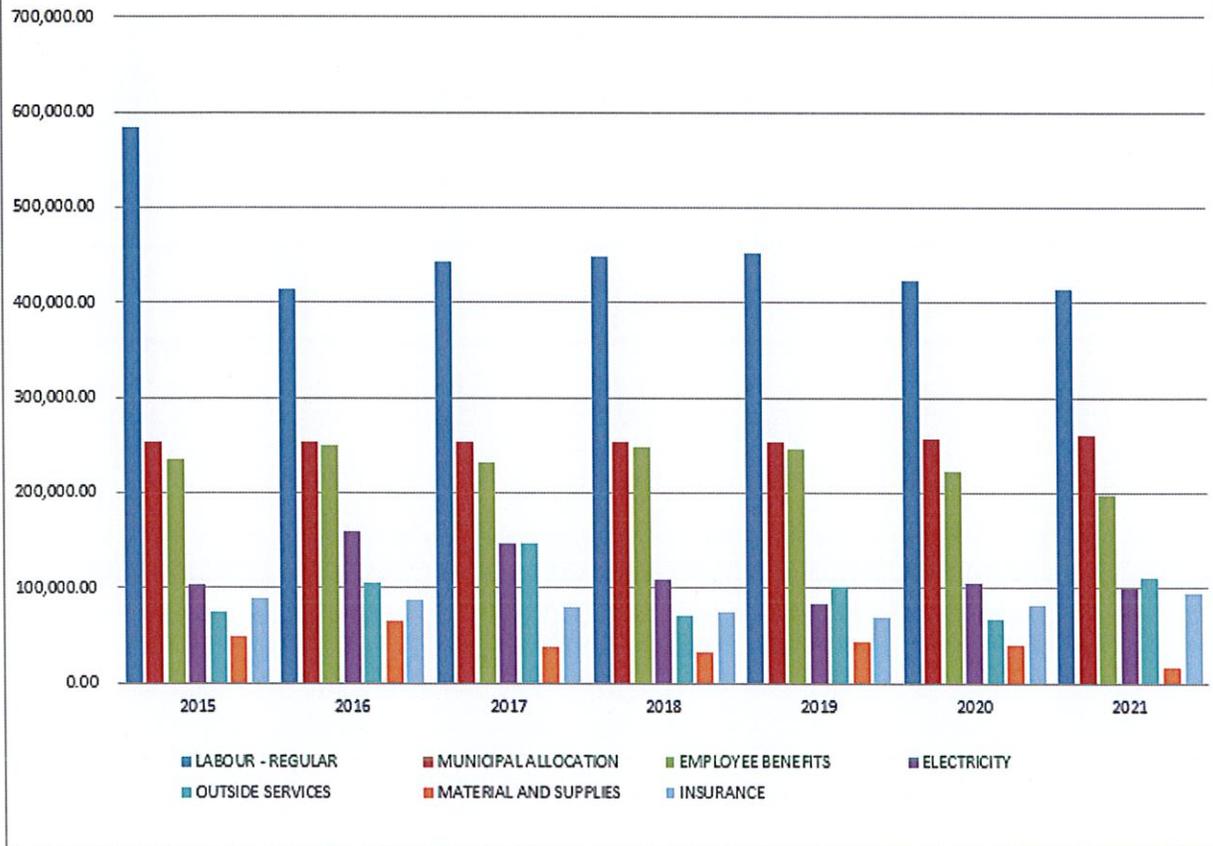
April YTD Revenues



April Monthly Expenses



April YTD Expenses



PORT OF JOHNSTOWN - YEAR TO DATE REPORT

Month Ending: April 30, 2021

GRAIN TERMINAL REPORT

ELEVATOR TRAFFIC	INWARD	OUTWARD	TOTAL	PREVIOUS YEAR
SHIP	24,963		24,963	
RAIL	-	-	-	
TRUCK	33,449	32,587	66,036	57,642
MILL	-	738	738	242
TOTAL	58,413	33,325	91,737	57,884
TOTAL INVENTORY AT ELEVATOR (TONNES)			98,062	57,012

HARBOUR TERMINAL REPORT

WHARF TRAFFIC	INWARD	OUTWARD	TOTAL	PREVIOUS YEAR
GRAIN	OVERSEAS		-	
	DOMESTIC	24,926	24,926	
SALT	RAIL		-	
	SHIP	26,536	26,536	50,397
AGGREGATE/WHITE STONE		13,619	13,619	
LIQUID BULK		-	-	
TOTAL	51,462	13,619	65,081	50,396.57
PROJECT CARGO		-	-	
BREAKBULK	2,005		2,005	

SHIPS AT BERTH

	MISC	UNLOADING	LOADING	TOTAL	PREVIOUS YEAR
FOREIGN		1		1	
DOMESTIC		2	1	3	2
TOTAL	0	3	1	4	2

LABOUR REPORT

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	MONTH	YEAR	MONTH	YEAR
LABOUR HOURS (OPER.)	2,241	8,309	1,878	8,124

QUALITY REPORT

CGC RATING	CURRENT YR	1	2	3	4	5	6	7
		FEB - AAA	APR - AAA					
	PREVIOUS YEAR	FEB - AA	MAY - AA	JULY - A	SEPT-AA	OCT-B	NOV-AAA	DEC-A

RECORDABLE INCIDENTS/INJURIES

	LOST WORK	RESTRICTED WORK	MEDICAL TREATMENT	TOTAL RECORDABLES	FIRST AID	NEAR MISS	LEARNING EVENT
2021	0	0	0	0	0	0	0
2020	1	0	3	3	1	1	3
2019	1	1	0	2	2	1	3
2018	1	0	1	2	1	1	2
2017	1	3	0	4	2	1	6
2016	0	1	1	2	2	7	10

May 14, 2021

Memo to: Mr. Robert Dalley, General Manager
From: Mr. John McGeough, P.Eng.

Re: Port of Johnstown Health, Safety, & Environmental Activity Report

The following health, safety, and environmental activities were conducted by Prevention and Regulatory Solutions Ltd. during 5 days of support from April 16 until May 14, 2021.

- Prepared for and conducted 4 days of orientation training for a new Port employee (electrician).
- Reviewed new content of the Hazard Prevention Program (HPP) with management containing changes and updates to hazards and safeguards occurring during 2020.
- Finalized and issued a new policy and hazard assessment supporting the Port's new Harassment and Violence (H&V) prevention program. Updated an existing procedure for emergency violence notification and circulated for comments.
- Began development of an employee training program supporting the new H&V program.

**Township of Edwardsburgh Cardinal
Action Item**

Committee: Port of Johnstown

Date: May 19, 2021

Division: Port of Johnstown

Topic: Audited Financial Statement

Purpose: To receive, accept and approve the financial statements as prepared by management.

Background: The Port of Johnstown operates as a separate division of the township and has separate financial accounts and therefore has their own financial statements. The final pre-audited financial numbers were included in the 2020 Year End Report and interpreted to the POJ management committee at the port meeting on Jan. 20, 2021. The financial position of the port must be audited and formally accepted by the Port Management Committee. The port uses MNP LLP as their Professional Chartered Accountants.

Policy Implications: The terms of reference by-law 2017-02 Schedule "A" for the Port of Johnstown Management Committee is followed.

Recommendations:

- That the Port Management Committee receives, accepts and approves the auditor's report on the Port of Johnstown's financial statement as provided by MNP LLP chartered accountants.
- That the Port Management Committee recommends that council receives the auditor's report on the Port of Johnstown's financial statement as provided by MNP LLP chartered accountants.

Robert Dalley
General Manager

Rhonda Code
Office Manager

**Township of Edwardsburgh Cardinal
Action Item**

Committee: Port Management **Date:** May 19, 2021

Division: Port of Johnstown

Topic: Port of Johnstown Investments

Purpose: To recommend investment for GIC maturing on June 7, 2021

Background: The Port of Johnstown currently has approximately \$6,000,000 in investments. It is the responsibility of the Port Management Committee to approve the type, total amount and length of investments for the Port of Johnstown. The Port General Manager presented a cash flow analysis at the April 21 meeting and further advises that the GIC maturing on June 7, 2021 in the amount of \$2,092,006.30 is not required in the short term. The investment was locked in for 30 days to allow time for the Federal Government to prepare and send a termination agreement. The agreement will be executed prior to the GIC mature date of June 7, 2021.

Policy Implications: Investments for the Port of Johnstown are to be approved by the Port of Johnstown Management Committee.

Financial Considerations:

- The Scotia Bank 30 day GIC investment account (#52398699) has a maturity date of June 7, 2021 at which time the account will be at \$2,092,006.30

POJ Investments

<u>Investment Company</u>	<u>Account #</u>	<u>Initial Investment Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Original Investment</u>	<u>Previous Balance as of Dec 31, 2020</u>	<u>Current Balance as of April 30, 2021</u>
Scotia Bank 30 day GIC	52398699	May 6, 2021	June 7, 2021	0.41%	\$2,091,254.59		\$2,092,006.30 *
The One Investment Progra	570000484-80	Mar,01,2016			\$2,125,453.00	\$2,633,429.82	\$2,690,940.78
Royal Bank Trust Account	100-120-5			0.70%	\$1,007,276.13	\$1,237,727.83	\$1,240,602.49
Total Investments					<u>\$5,223,983.72</u>	<u>\$3,871,157.65</u>	<u>\$6,023,549.57</u>

* Note- Tangerine Investment- contains CGC security Funds re-invested in with Scotiabank

* The value at maturity of the 30 day GIC @ June 7, 2021 - \$2,092,006.30

Recommendations:

- 1) That the Port of Johnstown Management Committee approves the transfer of the Scotia Bank 30 day GIC maturing on the 7th of June 2021 in the amount of \$2,092,006.30 to

_____ (to be completed as a result of committee discussion)

and directs the Port General Manager to complete this transaction.

Robert Dalley
General Manager

Port of Johnstown – Action Item

Committee: Port of Johnstown Management Committee

Date: May 19, 2021

Division: Port of Johnstown

Topic: Assignment of Lease

Purpose: To authorize and execute an assignment of the current lease held by K + S Windsor Salt Ltd.

Background: K + S Windsor Salt Limited recently entered into a new lease agreement with the Corporation of the Township of Edwardsburgh Cardinal, Port of Johnstown beginning January 1, 2021 and was approved by this committee and council. The term of the lease is for 7 years with a further option to renew for an additional 5 years. On April 16th, 2021, K + S Windsor Salt Ltd. sold this portion of their salt business to Stone Canyon Industries Holding LLC. The new company name is Windsor Salt Limited. There are no changes to our current lease in this assignment other than the company name. The new company has been vetted by our lawyer supplied this assignment agreement. Included in this action item is the letter that we received from K + S Windsor Salt Limited explaining the sale and company name.

Financial: All financial aspects of the current lease will continue with the new owners in the assignment of the lease.

Policy: Any assignment of leases must be approved by council.

Recommendations:

the Port of Johnstown management committee recommends:

- That council approves the assignment of the current lease from K + S Windsor Salt Limited to Windsor Salt Limited effective April 16, 2021.
- That the mayor, clerk, and port manager be authorized to execute and sign the attached lease assignment.

Robert Dalley

General Manager



K+S WINDSOR SALT Ltd.
K+S SEL WINDSOR Ltée

March 26, 2021

Dear Valued Business Partner:

As you may know, K+S Windsor Salt Ltd. is being sold to Stone Canyon Industries Holdings LLC ("Stone Canyon"). This is part of a broader sale of the Operating Unit Americas salt business owned by K+S Aktiengesellschaft ("K+S AG") announced on October 5, 2020. The sale is currently under regulatory review and is expected to close by this summer at the latest.

We want to assure you that the sale process will not impact our current relationship with you. Furthermore, our day-to-day operations and engagements remain unchanged, and we will continue to be part of the K+S organization until the close of the sale to Stone Canyon.

That said, prior to the close of the sale to Stone Canyon, we are transferring the entire salt business of K+S Windsor Salt Ltd. to a new standalone Canadian entity named Windsor Salt Ltd. on April 15, 2021.

Then, thereafter, Windsor Salt Ltd. will be transferred as part of K+S AG's Operating Unit Americas salt business to Stone Canyon.

As a result, supplier contracts and purchase orders with K+S Windsor Salt Ltd. will be transferred to Windsor Salt Ltd. as of April 15, 2021. **This will require action on your part.**

We are asking all of our suppliers to update their respective systems, processes and documentation to refer to us by our new company name, Windsor Salt Ltd. effective on April 15, 2021.

Outlined below are the steps that we ask you to take to ensure our new company name and related information is updated in a timely manner within your organization:

ACTION NEEDED:

- Effective April 15, 2021, please update our company name to Windsor Salt Ltd. in your business processes and documents such as invoices, purchase orders, and bills of lading.
- If your contract or purchase order with K+S Windsor Salt Ltd. requires your consent to transfer it to the new company, and you have not yet provided your consent to such transfer, please sign the consent request we provided previously.

It is critical that you update our company name as of April 15, 2021 to avoid any delays in processing and payment of invoices.

755 boul. St-Jean, bureau 700
Pointe-Claire, (Québec) H9R 5M9

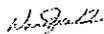
TEL / TÉL 514.630.0900
WEB windsorsalt.com
selwindsor.com

If you have any questions, please refer to the following set of frequently asked questions (FAQs). You can also send an email to saltgroupprocurement@mortonsalt.com or contact your company representative with any questions that may not be covered in the FAQs.

In addition, we have enclosed our new company's certificate of incorporation and name change document for reference, if needed.

Thank you in advance for your continued support and partnership.

Sincerely,



Wendy Wadas
Chief Procurement Officer, Americas

BASIC INFORMATION

What's Changing:

New Company Name:	Windsor Salt Ltd.
New Incorporation Date:	September 30, 2020
New Business Number:	709039077
New GST Number	709039077 RT0001
Effective Date when Windsor Salt business begins using new Company Name:	April 15, 2021
New Parent Company:	Stone Canyon Industries Holdings LLC <i>(This new ultimate parent will replace our current ultimate parent K+S Aktiengesellschaft.)</i>

What Remains The Same:

Same Company Type:	Corporation
Same Province of incorporation:	British Columbia
Same Company address:	Main office: 755 Boulevard St. Jean, Suite 700 Pointe Claire, Quebec H9R 5M9
Same Company phone numbers:	Main office telephone: (514) 630-0900 Facsimile: (514) 694-2451
Same Company locations:	Refer to www.windsorsalt.com / www.selwindsor.com

Township of Edwardsburgh Cardinal Action Item

Committee: Port Management

Date: May 19, 2021

Division: Port of Johnstown

Topic: Installation of New Timber Fenders for Berth 3 and 4

Purpose: To recommend a contractor to undertake the installation of new wooden timbers for Berths 3, 4 and 6 at the Port.

Background: The Port of Johnstown, a Division of the Township of Edwardsburgh Cardinal, currently utilizes various berths for the loading and unloading of cargo. The dock faces around the grain elevator are protected by wooden timbers as a barrier between the steel hull of a vessel and the concrete dock wall. The timbers on the dock faces around the grain elevator have deteriorated to the point where they no longer provide the required barrier between vessel and dock. The intent of this project will be to replace the worn timbers with new wooden timbers.

Scope of work: This project involves the removal of the existing timbers and installing new wooden timbers along the dock face for berths 3 and 4 (unloading slip). In addition, the timbers that have failed along the dock face on berth 6 will also be removed and replaced with new timbers. Lastly, new rubber fenders will be installed on the dock ends where vessels tend to “pivot” on these points when entering and departing the berths.

Policy Implications: As the amount is higher than \$50,000, the award must be approved by the Port Management Committee.

Financial Considerations: The Port is proposing to award the work to Kehoe Marine Construction under a sole source cost plus contract. Kehoe Marine is knowledgeable in the area of marine construction with many years of experience. They were also the successful bidder to install the new dock fenders for the current loading spout project under FWS Industrial. Therefore, they will already have their equipment and staff on site to install the wooden timbers. The Port will supply the wooden timbers and bolts to attach them to the dock face. Kehoe Marine has provided a quotation for their hourly rate to install the timbers. The number of timbers that they can attach per day is difficult to estimate, however, we are assuming 5 to 10 per day.

The approved 2021 capital budget amount for this project is \$300,000. The projected costs for the overall project are as follows (HST excluded) :

Port supplied: 12" x 12" x 8' timbers (Qty – 100)	\$30,000
Port supplied: Bolts and Anchors	\$6,000
Port supplied: Rubber Fenders for dock ends	\$30,000 *
Kehoe Marine: Labour to install @ \$4,200 per day. Includes tug and barge, 320 excavator, 2 man crew – 8 hour day Kehoe Marine: Consumables (auger bits) @ cost plus 15%. Kehoe Marine: Provides the port with a credit of \$6,200 for mobilizing barge as they are already here doing Grain Export project.	Cost plus. Dependent on the number of days to install.

* price for rubber fenders not yet firmed up.

Recommendations:

- 1) That the Port Management Committee awards the New Fender Installation contract to Kehoe Marine Construction Ltd. for an amount of \$4,200 per day plus consumables @ cost plus 15% (excluding HST).
- 2) That the overall project will not exceed the approved budget amount of \$300,000 (excluding HST).
- 3) That the Port Management Committee recommends that the Port General Manager to sign the contract with Kehoe Marine Construction on behalf of the Township.

Kevin Saunders
Operations Manager

Robert Dalley
General Manager

**Township of Edwardsburgh Cardinal
Action Item**

Committee: Port Management

Date: May 19, 2021

Division: Port of Johnstown

Topic: Transport Canada Termination Agreement

Purpose: To approve and execute the termination agreement between the Township of Edwardsburgh, now the Township of Edwardsburgh Cardinal and Canada Ports Corporation, now under the governance of Transport Canada.

Background:

The Township purchased the port in October of 2000 at which point an Operating agreement was executed between Canada Port Corporation and the Township of Edwardsburgh. The Canada Ports Corporation is no longer in existence and all matters concerning these agreements is now under Transport Canada. On April 8th, 2021 the port General Manager contacted Transport Canada to inquiry about the Operating agreement and more specifically, the monitoring agreement and the Contribution pay back table that was included in the original agreement. The policy manager with Transport Canada asked if the Port would be agreeable to terminate the agreement. The result was a termination agreement drawn up by Transport Canada and presented to the port/township for signatures. The total turnaround for this exercise was 36 days (April 8 – May 14).

Policy Implications: An agreement of this nature must be approved by council.

Financial Considerations: There are no cots involved to complete this transaction.

Recommendations:

That the Port of Johnstown Management Committee recommends that council approves the Operating Agreement between the Township of Edwardsburgh Cardinal and Transport Canada and

That the Township's CAO sign the document on behalf of the township/port.

Robert Dalley
General Manager

Dave Grant
CAO

TERMINATION AGREEMENT OF THE OPERATING AGREEMENT

THIS TERMINATION AGREEMENT made in duplicate as of the _____ day of _____, 2021.

BETWEEN: **HER MAJESTY THE QUEEN IN RIGHT OF CANADA,**
 (“**Her Majesty**”), represented by the Minister of Transport,
 (“**Minister**”)

OF THE FIRST PART

AND: **THE CORPORATION OF THE TOWNSHIP OF**
 EDWARDSBURGH (“Port Operator”)

OF THE SECOND PART

WHEREAS under Section 139 (1) of the *Canada Marine Act* the Canada Ports Corporation was dissolved and the assets and obligations associated with the Port of Prescott devolved to the Crown under the administration of the Minister of Transport.

WHEREAS Her Majesty and the Port Operator entered into an Agreement to Transfer as of the 11th day of October 2000 for the Port of Prescott.

AND WHEREAS under the Agreement to Transfer Her Majesty and the Port Operator entered into a Contribution Agreement where Her Majesty provided the Port Operator with two Contributions in the amount of \$1,350,000.00 each.

AND WHEREAS under the Agreement to Transfer, Her Majesty and the Port Operator entered into an Operating Agreement that took effect on the Transfer Date and shall terminate on the 11th day of October, 2035.

AND WHEREAS the Contribution Agreement terminated the 11th day of October, 2004 and Her Majesty conducted an audit that confirmed the Port Operator is in compliance with the terms and conditions of the Agreement to Transfer.

AND WHEREAS the Port Operator no longer has ongoing obligations under the Agreement to Transfer, the Parties have agreed to terminate the Operating Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSES that Her Majesty and the Port Operator hereto agree with each other as follows:

1. Interpretation

- 1.1. Capitalized terms not otherwise defined in this Termination Agreement have the same meaning given to them in the Operating Agreement.
- 1.2. Notwithstanding section 11.01 of the Operating Agreement, upon execution of this Termination Agreement by the Parties, the Operating Agreement shall automatically terminate and the Parties

shall have been deemed to have automatically released each other from all their respective rights, benefits, obligations, duties and liabilities associated with the Operating Agreement, subject to any survival rights of the Parties under the Operating Agreement and section 1.3 of this Termination Agreement.

- 1.3. The Recipient agrees to maintain all records relating to the Operating Agreement for three (3) years after the termination of the Operating Agreement in accordance with section 12.12.03 of the Operating Agreement.

2. General

- 2.1. This Agreement may be executed in counterparts, and when executed by all parties hereto, such counterparts shall constitute one agreement.
- 2.2. This Termination Agreement will be interpreted in accordance with the laws of the Province of Ontario, and the federal laws applicable therein.

IN WITNESS WHEREOF the Minister of Transport, on behalf of Her Majesty the Queen in right of Canada, have executed this Termination Agreement as evidenced by the signatures of their duly authorized directors, officers or representatives as of the day and year hereinafter first written.

**HER MAJESTY THE QUEEN
IN RIGHT OF CANADA**

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH/
CARDINAL (FORMERLY KNOWN AS
THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH)**

Per: _____
Minister of Transport

Per: _____
Authorized Signatory

PRINT TITLE AND NAME

THAT Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

- Withdrawals \$113,825.22

TOTAL \$113,825.22

- Batch 5 \$643,706.64

TOTAL \$643,706.64

TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS \$757,531.86

PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown - May 19, 2021

For approval by Committee

	Month	Amount	Withdrawl Date
Payroll Taxes	Apr 15-30	\$17,828.00	23-Apr
Payroll Taxes	May 1-14	\$26,132.78	11-May
EHT	April	\$2,209.08	15-May
HST	April	Refund of \$97,882.51	
OMERS	April	\$22,353.78	26-Apr
PSAC-Union Dues	April	\$1,100.99	26-Apr
SunLife	May	\$11,106.06	1-May
Waste Management	May	\$500.12	21-May Waste removal
VISA - General Manager	April	\$344.51	12-May Various expenses
VISA - Operations Manager	April	\$0.00	
VISA- Office Manager	April	\$772.56	19-May
Hydro One	April	\$26,468.90	16-May
Union Gas	April	\$1,572.43	11-May
Bell	April	\$547.59	9-May
Cogeco	April	\$124.24	8-May
WSIB	April	\$2,764.18	26-May
	Total	\$113,825.22	

**PLEASE SIGN AND RETURN TO RHONDA
THANKS**

AP Batch Listing - Payment (APCBTCLZ)

From Batch Number [5] To [5]
 From Batch Date [5/17/2021] To [5/17/2021]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

Batch No.: 5 Description: SYSTEM GENERATED PAYMENT BATCH
 Batch Date: 5/17/2021 Type: System
 Last Edited: 5/17/2021 Status: Open

Source Application: AP
 Bank: 01
 Total Amount: 643,706.64
 No. of Entries: 41
 No. of Checks Printed: 0
 Payment Amt.: 7,527.63

Entry No.: 1 System Generated Payment Document No.: PY000008521

Transaction Type: Payment Payment Date: 5/17/2021
 Vendor: AGIS01 AGI SURETRACK LTD.
 Payment Code: CHECK Payment Type: Check

Posting Date: 5/17/2021 Year - Period: 2021 - 05
 Account Set: TRADE
 Check No.: 0
 Temp Marking System - Capital.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
2443					0.00	0.00	7,527.63
Total:					0.00	0.00	7,527.63

Entry No.: 2 System Generated Payment Document No.: PY000008522

Transaction Type: Payment Payment Date: 5/17/2021
 Vendor: AJPR01 AJ Printing
 Payment Code: CHECK Payment Type: Check

Posting Date: 5/17/2021 Year - Period: 2021 - 05
 Account Set: TRADE
 Check No.: 0
 Envelopes

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
19706					0.00	0.00	301.71
Total:					0.00	0.00	301.71

Entry No.: 3 System Generated Payment Document No.: PY000008523

Transaction Type: Payment Payment Date: 5/17/2021
 Vendor: ATLA03 Atlas Copco Compressors Canada
 Payment Code: CHECK Payment Type: Check

Posting Date: 5/17/2021 Year - Period: 2021 - 05
 Account Set: TRADE
 Check No.: 0
 Maint. Supplies

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
1121006435					0.00	0.00	1,076.82
Total:					0.00	0.00	1,076.82

AP Batch Listing - Payment (APCBTCLZ)

Entry No.:	4	System Generated Payment	Document No.:	PY000008524	Year - Period:	2021 - 05	Payment Amt.:	310.75
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Account Set:	TRADE	
Vendor:	BEAC01	Payment Type:	CHECK	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
830991					0.00	0.00	73.50	
832763					0.00	0.00	70.04	
832891					0.00	0.00	167.21	
Total:					0.00	0.00	310.75	

Shop Supplies

Entry No.:	5	System Generated Payment	Document No.:	PY000008525	Year - Period:	2021 - 05	Payment Amt.:	1,878.99
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Account Set:	TRADE	
Vendor:	BLUM01	Payment Type:	CHECK	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
BM25231					0.00	0.00	1,878.99	
Total:					0.00	0.00	1,878.99	

Water Sampling

Entry No.:	6	System Generated Payment	Document No.:	PY000008526	Year - Period:	2021 - 05	Payment Amt.:	1,963.38
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Account Set:	TRADE	
Vendor:	CANA08	Payment Type:	CHECK	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
98161					0.00	0.00	1,963.38	
Total:					0.00	0.00	1,963.38	

Vessel Security

Entry No.:	7	System Generated Payment	Document No.:	PY000008527	Year - Period:	2021 - 05	Payment Amt.:	2,548.94
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Account Set:	TRADE	
Vendor:	CERT01	Payment Type:	CHECK	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
721451					0.00	0.00	2,548.94	
Total:					0.00	0.00	2,548.94	

Annual Lubrication Maint.

Entry No.:	8	System Generated Payment	Document No.:	PY000008528	Year - Period:	2021 - 05	Payment Amt.:	322.05
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Account Set:	TRADE	

AP Batch Listing - Payment (APCBTCLZ)

Advertising

Vendor: CHES01 THE CHESTERVILLE RECORD Account Set: TRADE
Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
26590					0.00	0.00	322.05
Total:							322.05

Entry No.: 9 System Generated Payment Document No.: PY000008529 Year - Period: 2021 - 05 Payment Amt.: 1,141.30

House Keeping

Transaction Type: Payment Payment Date: 5/17/2021
Vendor: CLAR02 CLARKE CLEANING SERVICE Account Set: TRADE
Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
2203					0.00	0.00	1,140.30
2203-1					0.00	0.00	1.00
Total:							1,141.30

Entry No.: 10 System Generated Payment Document No.: PY000008530 Year - Period: 2021 - 05 Payment Amt.: 83.52

Water

Transaction Type: Payment Payment Date: 5/17/2021
Vendor: CULL01 CULLIGAN OF OTTAWA Account Set: TRADE
Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
1104559					0.00	0.00	83.52
Total:							83.52

Entry No.: 11 System Generated Payment Document No.: PY000008531 Year - Period: 2021 - 05 Payment Amt.: 2,446.29

*Electrical Supplies
Loading Spreads - Capital*

Transaction Type: Payment Payment Date: 5/17/2021
Vendor: DAL01 DALTCO ELEC. & SUP. (1979) LTD Account Set: TRADE
Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
1277483					0.00	0.00	401.47
1277791					0.00	0.00	112.55
1277792					0.00	0.00	1,543.33
1278957					0.00	0.00	304.02
1279502					0.00	0.00	84.92
Total:							2,446.29

Entry No.: 12 System Generated Payment Document No.: PY000008532 Payment Amt.: 448.43

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Year - Period:	2021 - 05
Vendor:	DESJ01	DESJARDINS CARD SERVICES		Account Set:	TRADE		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
APR/21 STATEMENT					0.00	0.00	448.43
					0.00	0.00	448.43
Total:							2,486.00

office / Computer Supplies

Entry No.:	13	System Generated Payment		Document No.:	PY000008533	Payment Amt.:	2,486.00
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Year - Period:	2021 - 05
Vendor:	ENNS01	ENNS MACEACHERN PACE MALONEY & AS		Account Set:	TRADE		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
2021-73922					0.00	0.00	2,486.00
					0.00	0.00	2,486.00
Total:							533.93

Land Appraisel

Entry No.:	14	System Generated Payment		Document No.:	PY000008534	Payment Amt.:	533.93
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Year - Period:	2021 - 05
Vendor:	EURO01	EUROFINS ENVIRONMENT TESTING CANAL		Account Set:	TRADE		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
1951445					0.00	0.00	533.93
					0.00	0.00	533.93
Total:							411.89

Water Testing

Entry No.:	15	System Generated Payment		Document No.:	PY000008535	Payment Amt.:	411.89
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Year - Period:	2021 - 05
Vendor:	FALC01	FALCON SECURITY CO.		Account Set:	TRADE		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
1000069414					0.00	0.00	411.89
					0.00	0.00	411.89
Total:							356.97

Security Supplies

Entry No.:	16	System Generated Payment		Document No.:	PY000008536	Payment Amt.:	356.97
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	Year - Period:	2021 - 05
Vendor:	FARM01	FARMERS FORUM		Account Set:	TRADE		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
					0.00	0.00	411.89
					0.00	0.00	411.89
Total:							356.97

Advertising

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
80092					0.00	0.00	356.97
Total :							356.97

Entry No.: 17 System Generated Payment Document No.: PY000008537 Year - Period: 2021 - 05 Payment Amt.: 163.83

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Check No.:	Adj. Description	Adjustment	Discount	Amount
Payment	5/17/2021	5/17/2021	TRADE	0		0.00	0.00	99.53
Vendor:	FUTURE OFFICE PRODUCTS							
Payment Code:	CHECK							64.30
Total :							0.00	163.83

Copy Contract

Entry No.: 18 System Generated Payment Document No.: PY000008538 Year - Period: 2021 - 05 Payment Amt.: 507,748.84

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Check No.:	Adj. Description	Adjustment	Discount	Amount
Payment	5/17/2021	5/17/2021	TRADE	0		0.00	0.00	507,748.84
Vendor:	FWS INDUSTRIAL PROJECTS CANADA LTD.							
Payment Code:	CHECK							507,748.84
Total :							0.00	507,748.84

Leading Sports - Capital

Entry No.: 19 System Generated Payment Document No.: PY000008539 Year - Period: 2021 - 05 Payment Amt.: 2,082.93

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Check No.:	Adj. Description	Adjustment	Discount	Amount
Payment	5/17/2021	5/17/2021	TRADE	0		0.00	0.00	2,082.93
Vendor:	GLENVIEW IRON AND METAL LTD.							
Payment Code:	CHECK							2,082.93
Total :							0.00	2,082.93

Waste Removal

Entry No.: 20 System Generated Payment Document No.: PY000008540 Year - Period: 2021 - 05 Payment Amt.: 5,129.07

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Check No.:	Adj. Description	Adjustment	Discount	Amount
Payment	5/17/2021	5/17/2021	TRADE	0		0.00	0.00	163.85
Vendor:	HILTI CANADA CORPORATION							
Payment Code:	CHECK							1,869.02
Total :							0.00	1,869.02

Deck Fenders

AP Batch Listing - Payment (APCBTCLZ)

1687002885

	0.00	0.00	3,096.20
Total :	0.00	0.00	5,129.07

Entry No.: 21 System Generated Payment Document No.: PY000008541 Year - Period: 2021 - 05 Payment Amt.: 711.62

Transaction Type: Payment Payment Date: 5/17/2021 Posting Date: 5/17/2021
 Vendor: HOWA01 HOWARD CAMPBELL & SONS LTD. Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

Portable Toilet Rental / Cleaning

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
MAR/21 STAT/MR3515					0.00		485.00
MR3578					0.00		226.62
Total :					0.00		711.62

Entry No.: 22 System Generated Payment Document No.: PY000008542 Year - Period: 2021 - 05 Payment Amt.: 3,616.00

Transaction Type: Payment Payment Date: 5/17/2021 Posting Date: 5/17/2021
 Vendor: IVAN01 Ivan B. Wallace Ontario Land Surveyor Ltd. Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

Survey Riverfront Deck.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
A-027604-INV001					0.00		3,616.00
Total :					0.00		3,616.00

Entry No.: 23 System Generated Payment Document No.: PY000008543 Year - Period: 2021 - 05 Payment Amt.: 213.02

Transaction Type: Payment Payment Date: 5/17/2021 Posting Date: 5/17/2021
 Vendor: JAYS01 JAY'S TIRE & REPAIR Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

Bobcat tire repair.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
14242					0.00		213.02
Total :					0.00		213.02

Entry No.: 24 System Generated Payment Document No.: PY000008544 Year - Period: 2021 - 05 Payment Amt.: 77.97

Transaction Type: Payment Payment Date: 5/17/2021 Posting Date: 5/17/2021
 Vendor: JOEC01 JOE COMPUTER Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

Backup Internet

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
138097					0.00		77.97
Total :					0.00		77.97

APV Batch Listing - Payment (APCBTCLZ)

Entry No.:	25	System Generated Payment	Document No.:	PY000008545	Year - Period:	2021 - 05	Payment Amt.:	3,680.07
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	TRADE		
Vendor:	JOHN02	JOHN WILSON ELECTRIC (FORDWICH) LIM		Account Set:	TRADE			
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
0000372788					0.00	0.00	3,680.07	
Total:								3,680.07
Entry No.:	26	System Generated Payment	Document No.:	PY000008546	Year - Period:	2021 - 05	Payment Amt.:	169.50
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	TRADE		
Vendor:	JONE01	JONES RAIL INDUSTRIES LTD.		Account Set:	TRADE			
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
3794					0.00	0.00	169.50	
Total:								169.50
Entry No.:	27	System Generated Payment	Document No.:	PY000008547	Year - Period:	2021 - 05	Payment Amt.:	564.09
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	TRADE		
Vendor:	LEVA01	LEVAC SUPPLY LIMITED		Account Set:	TRADE			
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
1302222					0.00	0.00	84.41	
1302223					0.00	0.00	131.87	
1302630					0.00	0.00	347.81	
Total:								564.09
Entry No.:	28	System Generated Payment	Document No.:	PY000008548	Year - Period:	2021 - 05	Payment Amt.:	678.00
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	TRADE		
Vendor:	LIME01	LIMERICK ENVIRONMENTAL SERVICES LTI		Account Set:	TRADE			
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
2020-4646					0.00	0.00	339.00	
2020-4661					0.00	0.00	339.00	
Total:								678.00
Entry No.:	29	System Generated Payment	Document No.:	PY000008549	Year - Period:	2021 - 05	Payment Amt.:	57,070.82
Transaction Type:	Payment	Payment Date:	5/17/2021	Posting Date:	5/17/2021	TRADE		
Vendor:	LIME01	LIMERICK ENVIRONMENTAL SERVICES LTI		Account Set:	TRADE			
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount	
2020-4646					0.00	0.00	339.00	
2020-4661					0.00	0.00	339.00	
Total:								678.00

Dust From Meter

Monthly Maint.

Maint. Supplies

Waste stream removal

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type: Payment
 Vendor: LVCO01
 Payment Code: CHECK
 Payment Date: 5/17/2021
 L.V. CONTROL MANUFACTURING LIMITED
 Payment Type: Check
 Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0
 Year - Period: 2021 - 05
Leading Prints - Capital

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
0000043208					0.00	0.00	56,726.00
0000043281					0.00	0.00	344.82
Total:							57,070.82

Entry No.: 30 System Generated Payment Document No.: PY000008550 Payment Amt.: 1,864.50

Transaction Type: Payment
 Vendor: MARI02
 Payment Code: CHECK
 Payment Date: 5/17/2021
 MARITIME MAGAZINE
 Payment Type: Check
 Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0
 Year - Period: 2021 - 05
Advertising

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
00489					0.00	0.00	1,864.50
Total:							1,864.50

Entry No.: 31 System Generated Payment Document No.: PY000008551 Payment Amt.: 365.16

Transaction Type: Payment
 Vendor: MESS01
 Payment Code: CHECK
 Payment Date: 5/17/2021
 MESSER CANADA INC. 15687
 Payment Type: Check
 Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0
 Year - Period: 2021 - 05
Welding Supplies

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
2103696671					0.00	0.00	365.16
Total:							365.16

Entry No.: 32 System Generated Payment Document No.: PY000008552 Payment Amt.: 27,787.02

Transaction Type: Payment
 Vendor: MOTI01
 Payment Code: CHECK
 Payment Date: 5/17/2021
 MOTION INDUSTRIES, INC.
 Payment Type: Check
 Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0
 Year - Period: 2021 - 05
Mount Supplies
Letter belt - Capital

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
ON17-366849					0.00	0.00	121.59
ON17-367285					0.00	0.00	23,224.77
ON17-367674					0.00	0.00	40.62
ON17-367714					0.00	0.00	4,400.04
Total:							27,787.02

Entry No.: 33 System Generated Payment Document No.: PY000008553 Payment Amt.: 1,926.65

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type: Payment
 Vendor: ONSER01
 Payment Code: CHECK

Payment Date: 5/17/2021
 Payment Type: Check

Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0

Year - Period: 2021 - 05

IT network marketing/ service.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
61910					0.00	0.00	1,926.65
Total:							1,926.65

Entry No.: 34 System Generated Payment Document No.: PY000008554 Payment Amt.: 110.68

Transaction Type: Payment
 Vendor: PITN01
 Payment Code: CHECK

Payment Date: 5/17/2021
 Payment Type: Check

Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0

Year - Period: 2021 - 05

Mail Machine lease.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
3201713327					0.00	0.00	110.68
Total:							110.68

Entry No.: 35 System Generated Payment Document No.: PY000008555 Payment Amt.: 4,059.17

Transaction Type: Payment
 Vendor: PREV02
 Payment Code: CHECK

Payment Date: 5/17/2021
 Payment Type: Check

Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0

Year - Period: 2021 - 05

Health & Safety

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
671					0.00	0.00	4,059.17
Total:							4,059.17

Entry No.: 36 System Generated Payment Document No.: PY000008556 Payment Amt.: 12.71

Transaction Type: Payment
 Vendor: PURO01
 Payment Code: CHECK

Payment Date: 5/17/2021
 Payment Type: Check

Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0

Year - Period: 2021 - 05

Shipping.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
447315368					0.00	0.00	12.71
Total:							12.71

Entry No.: 37 System Generated Payment Document No.: PY000008557 Payment Amt.: 327.70

Transaction Type: Payment
 Vendor: SEAW01
 Payment Code: CHECK

Payment Date: 5/17/2021
 Payment Type: Check

Posting Date: 5/17/2021
 Account Set: TRADE
 Check No.: 0

Year - Period: 2021 - 05

Door Repair

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
35750					0.00	0.00	327.70
Total :							327.70

Entry No.: 38 System Generated Payment Document No.: PY000008558 Payment Amt.: 129.95

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Year - Period:
PAYMENT	5/17/2021	5/17/2021	TRADE	2021 - 05
VENDOR:	SETS01	SOUTHEASTERN TELECOMMUNICATION	TRADE	
PAYMENT CODE:	CHECK	Check	0	

Repair to vicemail

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
40322					0.00	0.00	129.95
Total :							129.95

Entry No.: 39 System Generated Payment Document No.: PY000008559 Payment Amt.: 1,170.12

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Year - Period:
PAYMENT	5/17/2021	5/17/2021	TRADE	2021 - 05
VENDOR:	SGSE01	SGS ELEVATORS	TRADE	
PAYMENT CODE:	CHECK	Check	0	

Monthly maint.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
104584					0.00	0.00	1,170.12
Total :							1,170.12

Entry No.: 40 System Generated Payment Document No.: PY000008560 Payment Amt.: 74.04

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Year - Period:
PAYMENT	5/17/2021	5/17/2021	TRADE	2021 - 05
VENDOR:	STRA01	STRADER-FERRIS INTERNATIONAL	TRADE	
PAYMENT CODE:	CHECK	Check	0	

Customs Services

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
3-0167224					0.00	0.00	74.04
Total :							74.04

Entry No.: 41 System Generated Payment Document No.: PY000008561 Payment Amt.: 134.58

Transaction Type:	Payment Date:	Posting Date:	Account Set:	Year - Period:
PAYMENT	5/17/2021	5/17/2021	TRADE	2021 - 05
VENDOR:	UNIV01	UNIVERSAL SUPPLY GROUP INC.	TRADE	
PAYMENT CODE:	CHECK	Check	0	

Shop Supplies

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Amount
964-358558					0.00	0.00	134.58
Total :							134.58

A/P Batch Listing - Payment (APCBTCLZ)

----- Batch Summary -----

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 5:	0.00	0.00	0.00	643,706.64	0.00	643,706.64

41 entries printed

1 batch printed