MINUTES

SPECIAL MUNICIPAL COUNCIL

Monday, September 20, 2021
5:30 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

PRESENT: Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF: Dave Grant, CAO
Rebecca Williams, Clerk
Gord Shaw, Director of Operations
Candise Newcombe, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 5:30 p.m.

2. Approval of Agenda

Decision: 2021-319

Moved by: H. Cameron
Seconded by: S. Dillabough

That Municipal Council approves the agenda as amended to include a Mayors Report as item 6, and adjust the remaining items sequentially.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Action and Information Items from Committees

a. Winter Sand Supply - EC-PW-21-07 -Tender Award

Council reviewed the Winter Sand Supply report awarding the Winter Sand Tender to G. Tackaberry and Sons Construction Ltd. Members inquired if the $51,942.00 was the total cost of the tender. It was noted that the amount included added provisions if needed, however, if not required for use in the year, the total cost will be lower.

Decision: 2021-320

Moved by: H. Cameron
Seconded by: J. Hunter

That Municipal Council Award the Winter Sand Tender to G. Tackaberry and Sons Construction Ltd. at the unit price of $15.74 per metric Tonne and authorize staff to execute necessary contract documents.

Carried

b. 2021 Hardtop Surface Patching RFQ

Council reviewed the Hardtop Surface Patching RFQ report, noting additional areas of concern not included in the RFQ. Members sought clarification of the Adelaide location outlined in the report and inquired if the listed repair was for the west side of Adelaide St. It was noted that there was spider cracking along the south-west side of Adelaide St. which was the location referred to in the RFQ. Members noted that potentially a larger problem exists on the west side of the street near the #17 catch basin. It was noted that the request for quote came in under budget permitting additional work if required.

Members inquired if the contractors conducted a site visit prior to submitting a bid. It was noted that a site visit was not mandatory however, some contractors perform one at their own discretion.

Members requested clarification on the definition of a "skin" in terms of road repair. It was noted that the skin refers to a surface patch. Council inquired if a skin patch would be sufficient on South St. in Spencerville due to the extent of fill and potholes found at the location. Members suggested that the potholes should be filled before applying the surface patch to ensure longevity.

Decision: 2021-321

Moved by: S. Dillabough
Seconded by: H. Cameron

That Council: Award Asphalt Repair and Paving RFQ-EC-PW-21-06 to Coco Paving Inc. in the amount of $75,469.50 plus non rebated HST; and Authorize the Director of Operations to execute any contract documents.

Carried

5. Question Period

None.

6. Mayors Report

Mayor Sayeau reported the following:

- Price Point official opening September 25 at 3:00 p.m.
- Confirmation of the Cedar Grove Road site visit with the Ministry of Economic Development, Job Creation and Trade and Newmark representatives for October 7 between 12:30 p.m.-3:30 pm. It was noted that there would be a helicopter tour of the site.

7. Closed Session

Decision: 2021-322

Moved by: J. Hunter
Seconded by: T. Deschamps

THAT Municipal Council proceeds into closed session at 5:48 p.m. in order to address a matter pertaining to:

- Section 239(2)(i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; Specifically: Greenfield/Township - Pumping Station

Carried

a. Section 239(2)(i)

Decision: 2021-323

Moved by: J. Hunter
Seconded by: T. Deschamps

THAT the closed meeting of Council does now adjourn and the open meeting does now resume at 6:12 p.m.

Carried

8. Report Out of Closed Session

Mayor Sayeau reported that Council met with the CAO and Novatech planners to discuss matters pertaining to Greenfield Global Inc. expansion and how the Township might supply additional water.

9. Confirmation By-law

Decision: 2021-324

Moved by: H. Cameron
Seconded by: S. Dillabough

THAT a bylaw to adopt, confirm, and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2021-55.

Carried

10. Adjournment

Decision: 2021-325

Moved by: T. Deschamps
Seconded by: J. Hunter

That Municipal Council does now adjourn at 6:14 p.m.

Carried

Mayor

Clerk