



AGENDA
REGULAR MEETING OF MUNICIPAL COUNCIL

Monday, July 25, 2022, 6:30 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

1. **Call to Order**
2. **Approval of Agenda**
3. **Disclosure of Pecuniary Interest & the General Nature Thereof**
4. **Delegations & Presentations**
 - a. Mike MacNaughtan - Spencerville Drainage - Cedar St.
5. **Minutes of the Previous Council Meetings**
 - a. Regular Council - June 27, 2022
 - b. Special Tri-Council Meeting - June 29, 2022
 - c. Special Council - July 18, 2022
6. **Business Arising from the Previous Council Meeting (if any)**
7. **Committee Minutes**
 - a. Public Library Board - May 31, 2022
 - b. Port Management Committee - June 22, 2022
 - c. Committee of the Whole - Community Development - July 4, 2022
 - d. Committee of the Whole - Administration and Finance - July 11, 2022
 - e. Committee of the Whole - Public Works, Environmental Services and Facilities - July 18, 2022
8. **Action and Information Items from Committees**
 - a. Application for Severance - 1902 Crowder Rd (Hunter)
 - b. Telecommunication Tower - 9066 County Rd 44 (Stratus Group Inc o/b Xplornet Communications Inc.)
 - c. Cardinal Dog Park
 - d. Reserve Fund Investing Options
 - e. Request - New Street Lights in Township - Charlotte St.
 - f. Spencerville Lagoon Sluice Gate Valve Replacement
 - g. Armstrong Road Surface Remediation
 - h. Cedar Grove Road Surface Remediation
 - i. Spencerville Legion Beer Garden Request
 - j. Cormorant Control on OPG Lands - Licence Amending Agreement
9. **Correspondence**
10. **Approval of Municipal Disbursements**
11. **By-laws**

- a. Procedural Bylaw - Inaugural Meeting Update
1st & 2nd Reading
- b. Borrowing Bylaw
- c. GGI Water Agreement
- d. Cormorant Control on OPG Lands - Licence Amending Agreement

12. CAO's Administrative Update

13. Councillor Inquiries or Notices of Motion

- a. Councillor Hunter - Spencerville Drainage on Cedar St.

14. Mayor's Report

15. Question Period

16. Closed Session

17. Confirmation By-law

18. Adjournment

From: MacNaughtan, Mike <Mike.MacNaughtan@homehardware.ca>
Sent: Friday, July 22, 2022 11:55 AM
To: Rebecca Williams <rwilliams@twpec.ca>
Subject: FW: 4 Cedar St.

Hello Rebecca,

We would like to be a delegation at the council meeting on Monday, July 25th.
Below is the forwarded communication between myself and Gord Shaw and a photo of the property is attached.

Our concern is that our property is the only home in the village of Spencerville that is planned to have a ditch rather than covered drainage.

Regards,
Mike MacNaughtan
613-498-8445

----- Original message -----

From: Gord Shaw <gshaw@twpec.ca>
Date: 2022-07-20 14:59 (GMT-05:00)
To: "MacNaughtan, Mike" <Mike.MacNaughtan@homehardware.ca>
Subject: RE: 4 Cedar St.

Hi Mike,

I have spoken to Greer Galloway Group in regard. I have asked them to provide feasible options with a quotation for the work although it isn't within the scope of the project. Just waiting for him to get back to me.

Thanks,

Gord

Gord Shaw
Director of Operations
Edwardsburgh Cardinal TWP
Phone (613)658-3001 x5

-----Original Message-----

From: noreply@twpec.ca <noreply@twpec.ca> On Behalf Of Mike MacNaughtan
Sent: Wednesday, July 20, 2022 2:53 PM
To: Gord Shaw <gshaw@twpec.ca>
Subject: 4 Cedar St.

Hi Gord,

Just to follow up with our conversation, I spoke with Garret Hoggie about the ditch in front of 4 Cedar Street. He did allude to the fact that the ditch was chose as a cost saving measure and agreed with me that it was not as aesthetically pleasing as other options. Garret said he would speak with you to come up with other options. Since the equipment is there and they still need to install the catch basin I would be willing to cover a portion of the cost if necessary to eliminate the ditch.

Thanks,

Mike MacNaughtan
Spencerville Home Hardware
3018 County Rd 21
Spencerville, Ontario
K0E 1X0

☎ 613-658-2004
8 spencerville@homehardware.ca
Like us on Facebook
www.homehardware.ca





**MINUTES
MUNICIPAL COUNCIL**

**Monday, June 27, 2022
6:30 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055**

PRESENT: Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF: Dave Grant, CAO
Melanie Stubbs, Treasurer
Gord Shaw, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Candise Newcombe, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30 pm.

2. Approval of Agenda

Decision: 2022-213

Moved by: T. Deschamps

Seconded by: J. Hunter

That Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Delegations & Presentations

None.

5. Minutes of the Previous Council Meetings

a. Regular Council - May 24, 2022

Decision: 2022-214

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT Municipal Council receives and approves the minutes of the Regular Council Meeting dated May 24, 2022.

Carried

b. Special - Tri-Council - May 30, 2022

Decision: 2022-215

Moved by: S. Dillabough

Seconded by: H. Cameron

THAT Municipal Council receives and approves the minutes of the Special Tri-Council Meeting dated May 30, 2022.

Carried

- c. Special Council - June 13, 2022

Decision: 2022-216

Moved by: H. Cameron

Seconded by: S. Dillabough

THAT Municipal Council receives and approves the minutes of the Special Council Meeting dated June 13, 2022.

Carried

6. Business Arising from the Previous Council Meeting (if any)

None.

7. Committee Minutes

- a. Public Library Board - April 26, 2022

Decision: 2022-217

Moved by: H. Cameron

Seconded by: S. Dillabough

THAT Municipal Council receives the minutes of the Public Library Board Meeting dated April 26, 2022.

Carried

- b. Port Management Committee - May 18, 2022

Decision: 2022-218

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT Municipal Council receives the minutes of the Port Management Committee Meeting dated May 18, 2022.

Carried

- c. Committee of the Whole - Community Development - June 6, 2022

Decision: 2022-219

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT Municipal Council receives and approves the minutes of the Committee of the Whole – Community Development Meeting dated June 6, 2022.

Carried

- d. Combined Committee of the Whole - Administration & Finance / Public Works, Environmental Services & Facilities - June 20, 2022

Decision: 2022-220

Moved by: H. Cameron

Seconded by: S. Dillabough

THAT Municipal Council receives and approves the minutes of the Combined Committee of the Whole – Administration and Finance/Public Works, Environmental Services and Facilities Meeting dated June 20, 2022.

Carried

8. Action and Information Items from Committees

- a. Update to 2022 PSAB Addendum

Decision: 2022-221

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT Municipal Council adopt the updated 2022 PSAB Budget Addendum Report which meets the requirements of Ontario Regulation 284/09, as recommended by the Combined Committee of the Whole – Administration & Finance, Public Works, Environmental Services & Facilities.

Carried

- b. HFI Pyrotechnics Inc. - Hands Rd Safety Concerns

Decision: 2022-222

Moved by: S. Dillabough

Seconded by: J. Hunter

THAT Municipal Council accept Option 1, direct staff to reduce the speed limit on Hands Road to 40kms/hr and install signage, install pedestrian crossing signs, create a pedestrian crossing by delineating an area with painted hash marks on the road surface, install speed bumps and clear road side brush on the southeast/west side of the Township road allowance near the facility at a cost of approximately \$1400.00 plus HST, with the Township covering 100% of the cost, as recommended by the Combined Committee of the Whole – Administration and Finance/Public Works, Environmental Services and Facilities.

Carried

- c. Port Investments

Decision: 2022-223

Moved by: H. Cameron

Seconded by: J. Hunter

That Municipal Council direct the Port General Manager to move the total amount in the Port of Johnstown's Royal Bank Trust Account #100-129-5 into a non-redeemable GIC for a 12 month period with a rate of 4% or best rate available, as recommended by the Port Management Committee.

Carried

- d. Interim Control Bylaw Planning Study

Decision: 2022-224

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT Municipal Council receive the Interim Control Bylaw 2021-33 Planning Study, in which the study recommends that the Township carry forward with no further amendments to the Official Plan as they relate to

the subject lands, except as proposed in the draft Zoning Bylaw, as recommended by the Committee of the Whole – Community Development.

Carried

9. Correspondence

Decision: 2022-225

Moved by: J. Hunter
Seconded by: T. Deschamps

THAT Municipal Council receives the correspondence listings for the following dates as previously circulated:

- June 1, 2022
- June 8, 2022
- June 16, 2022
- June 22, 2022

Carried

10. Approval of Municipal Disbursements

Members noted a \$500 purchase for dock repairs and clarification was provided noting the purchase of a new floatation canister for the docks.

Decision: 2022-226

Moved by: S. Dillabough
Seconded by: H. Cameron

THAT Municipal Council approves payment of municipal invoices circulated and dated as follows:

• Report dated May 25 (2022-70)	\$339.00
• Report dated May 30 (2022-76)	\$172,687.53
• Report dated May 31 (2022-77)	\$229,803.21
• Report dated June 9 (2022-82)	\$145,000.00
• Report dated June 14 (2022-83)	\$184,820.92
• Report dated June 16 (2022-84)	\$235,935.68
• Report dated June 22 (2022-87)	\$187,052.68
TOTAL:	\$1,155,639.02

Carried

11. By-laws

a. Comprehensive Zoning Bylaw

Decision: 2022-227

Moved by: T. Deschamps
Seconded by: J. Hunter

THAT the mover be granted leave to introduce a bylaw to regulate the use of lands and the character, location and the use of buildings and structures in the Township of Edwardsburgh Cardinal, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-228

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT a bylaw to regulate the use of lands and the character, location and the use of buildings and structures in the Township of Edwardsburgh Cardinal, be now read a third time and finally passed, signed, sealed and numbered 2022--37.

Carried

It was noted that section 34 (10.0.0.2) of the Planning Act, allows Council by resolution, to permit applications to amend the Zoning Bylaw prior to the second anniversary of the date on which the Zoning Bylaw was passed. It was noted that failure to pass the aforementioned resolution would result in the Township being bound to the Zoning Bylaw, preventing the acceptance of amendment applications for 2 years.

Decision: 2022-229

Moved by: T. Deschamps

Seconded by: J. Hunter

WHEREAS Council of the Township of Edwardsburgh Cardinal has passed a new Zoning By-law under Section 34 of the *Planning Act*, being Zoning By-law No. 2022-37 and covering the whole of the Township; and

WHEREAS Section 34 (10.0.0.2) of the *Planning Act* allows Council, by resolution, to permit an application or applications to amend the Zoning By-law prior to the second anniversary of the date on which the Zoning By-law was passed.

NOW THEREFORE BE IT RESOLVED that, pursuant to Section 34 (10.0.0.2) of the *Planning Act*, the Council of the Corporation of the Township of Edwardsburgh Cardinal shall permit all applications to amend the Zoning By-law No. 2022-37.

Carried

- b. Stop Up, Close & Convey Unopened Road Allowance - Mallin

Decision: 2022-230

Moved by: S. Dillabough

Seconded by: H. Cameron

THAT the mover be granted leave to introduce a bylaw to stop up, close and convey unopened road allowances being: Edward St, Plan 6, between Second St and Third St (PIN 68155-0232 LT), Edward St, Plan 6, between First St and Second St. (PIN 68155-0233 LT), Edward St, Plan 6, between Water St and First St, (PIN 68155-0234 LT), ad First St, Plan 6, between Part 1, 15R7184 and PR53235 (PIN 68155-0236 LT); in the geographic Township of Edwardsburgh, Township of Edwardsburgh Cardinal, County of Grenville, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-231

Moved by: S. Dillabough

Seconded by: H. Cameron

THAT a bylaw to introduce a bylaw to stop up, close and convey unopened road allowances being: Edward St, Plan 6, between Second St

and Third St (PIN 68155-0232 LT), Edward St, Plan 6, between First St and Second St. (PIN 68155-0233 LT), Edward St, Plan 6, between Water St and First St, (PIN 68155-0234 LT), ad First St, Plan 6, between Part 1, 15R7184 and PR53235 (PIN 68155-0236 LT); in the geographic Township of Edwardsburgh, Township of Edwardsburgh Cardinal, County of Grenville, be now read a third time and finally passed, signed, sealed and numbered 2022-38.

Carried

- c. Site Plan Control Approval Process and Delegation of Authority Bylaw

Decision: 2022-232

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT the mover be granted leave to introduce a bylaw to delegate approval authority to the Chief Administrative Officer for Site Plan Control Approvals for the Township of Edwardsburgh Cardinal, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-233

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT a bylaw to delegate approval authority to the Chief Administrative Officer for Site Plan Control Approvals for the Township of Edwardsburgh Cardinal, be now read a third time and finally passed, signed, sealed and numbered 2022---39.

Carried

- d. Planning Fees Bylaw

Decision: 2022-234

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT the mover be granted leave to introduce a bylaw to prescribe a tariff of fees for the processing of applications made in respect to planning matters, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-235

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT a bylaw to introduce a bylaw to prescribe a tariff of fees for the processing of applications made in respect to planning matters, be now read a third time and finally passed, signed, sealed and numbered 2022--40.

Carried

- e. Regulate the Erection, Height and Maintenance of Boundary Fences

Decision: 2022-236

Moved by: J. Hunter
Seconded by: T. Deschamps

THAT the mover be granted leave to introduce a bylaw to regulate the erection, height and maintenance of boundary fences within the Township of Edwardsburgh Cardinal, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-237

Moved by: J. Hunter
Seconded by: T. Deschamps

THAT a bylaw to regulate the erection, height and maintenance of boundary fences within the Township of Edwardsburgh Cardinal, be now read a third time and finally passed, signed, sealed and numbered 2022--41.

Carried

f. Revise 2022 Budget Bylaw

Decision: 2022-238

Moved by: T. Deschamps
Seconded by: J. Hunter

THAT the mover be granted leave to amend the bylaw to adopt the general government estimates for the sums required during the year, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-239

Moved by: T. Deschamps
Seconded by: J. Hunter

THAT a bylaw to amend the bylaw to adopt the general government estimates for the sums required during the year, be now read a third time and finally passed, signed, sealed and numbered 2022-42.

Carried

g. Integrity Commissioner Bylaw

Members noted a small typographical error on the resolution.

Decision: 2022-240

Moved by: T. Deschamps
Seconded by: J. Hunter

THAT the mover be granted leave to introduce a bylaw to appoint and establish the position and duties of the Integrity Commissioner of the Township of Edwardsburgh Cardinal, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-241

Moved by: T. Deschamps
Seconded by: J. Hunter

THAT a bylaw to appoint and establish the position and duties of the Integrity Commissioner of the Township of Edwardsburgh Cardinal, be now read a third time and finally passed, signed, sealed and numbered 2022-43.

Carried

h. Disconnect from Work Policy

Decision: 2022-242

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT the mover be granted leave to introduce a bylaw to adopt a disconnect from work policy, and this shall constitute first and second reading thereof.

Carried

Council highlighted section 10(c) of the Disconnect from Work Policy which provides for the allowance of necessary communication outside of work hours with managed expectations of receiving a response. It was noted that emergency situations warrant a phone call, identifying the CAO as the primary staff contact.

Decision: 2022-243

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT a bylaw to adopt a disconnect from work policy, be now read a third time and finally passed, signed, sealed and numbered 2022-44.

Carried

i. Restrict Rate of Speed - Hands Rd

Decision: 2022-244

Moved by: S. Dillabough

Seconded by: J. Hunter

THAT the mover be granted leave to introduce a bylaw to restrict rate of speed for motor vehicles on the municipal roadway known as Hands Road, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-245

Moved by: S. Dillabough

Seconded by: J. Hunter

THAT a bylaw to restrict the rate of speed for motor vehicles on the Municipal Roadway known as Hands Road, be now read a third time and finally passed, signed, sealed and numbered 2022-45.

Carried

j. Library Board Member Appointment

Decision: 2022-246

Moved by: H. Cameron

Seconded by: J. Hunter

THAT the mover be granted leave to introduce a bylaw to amend bylaw 2018-78 to appoint members of the Edwardsburgh Cardinal Public Library Board, and this shall constitute first and second reading thereof.

Carried

Decision: 2022-247

Moved by: H. Cameron

Seconded by: J. Hunter

THAT a bylaw to amend Bylaw 2018-78 to appoint members of the Edwardsburgh Cardinal Public Library Board, be now read a third time and finally passed, signed, sealed and numbered 2022-46.

Carried

Council recognized Ms. Pat Tierney for her service and took the opportunity to welcome Ms. Paula Kielstra to the Public Library Board.

12. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Clarification on the location and length of the UCLG annual emergency exercise scheduled for September 13 was provided.
- Development progress update for Lockmaster's Meadow and Meadowlands North subdivisions.
- Timeline to receive Fire Department pumper truck and clarification of which budget year the purchase would occur.
- Follow-up on Township participation in the pollinator program.
- Clarification on the various types of building permits that have been issued to date, noting a more fulsome report on the second quarter is anticipated in July.
- Delay to Spencerville drainage project noted.
- Determination of suitable hydro provider for the Lockmaster's Meadow subdivision location.
- Auditor's opinion of the final consolidated financial statements.
- Newport Drain discrepancies with the engineer's report.

Decision: 2022-248

Moved by: S. Dillabough

Seconded by: H. Cameron

THAT Municipal Council receives the CAO's Administrative Report as presented.

Carried

13. Councillor Inquiries or Notices of Motion

Councillor Hunter noted concerns on the condition of Armstrong Road and inquired if there were arrangements to address the situation. It was noted that staff is exploring a longer-term solution.

Councillor Hunter highlighted an opportunity to assist SNC by providing mowing services for their Healing Garden. It was noted that Township would discuss options with SNC staff.

The Mayor inquired about the dehumidifier settings at the Ingression Center and indicated that a discussion item on issues at the Johnstown Motel will be added to the Administration and Finance meeting in July.

14. Mayor's Report

Mayor Sayeau reported on the following:

- Second visit from the Ocean Explorer at the Port on June 18.
- Pysmian Regional Distribution center official opening.
- Congratulations extended to MPP Clark on his successful campaign and re-appointment as the Minister of Municipal Affairs and Housing.
- Discussed Township involvement with the 2022 International Plowing Match.

Decision: 2022-249

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT Municipal Council receives the Mayor's Report as presented.

Carried

15. Question Period

Questions/comments were raised with respect to the following:

- Ingression repairs at John St./New St. and impact of truck traffic on roads.
- Additional information on the pollinator program was requested.
- Progress on the decision to install street lights on Charlotte Street.

16. Closed Session

None.

17. Confirmation By-law

Decision: 2022-250

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2022-47.

Carried

18. Adjournment

Decision: 2022-251

Moved by: H. Cameron

Seconded by: J. Hunter

That Municipal Council does now adjourn at 8:06 pm.

Carried

Mayor

Deputy Clerk



SPECIAL TRI-COUNCIL

MINUTES

June 29, 2022

Present	<p>Township of Augusta: Mayor Doug Malanka, Deputy Mayor Jeff Shaver, Councillor Michele Bowman</p> <p>Township of Edwardsburgh Cardinal: Mayor Pat Sayeau, Deputy Mayor Tory Deschamps, Councillor Hugh Cameron, Councillor Stephen Dillabough, and Councillor John Hunter</p> <p>Town of Prescott: Mayor Brett Todd, Councillor Mike Ostrander, and Councillor Gauri Shankar.</p>
Regrets	<p>Councillor Samantha Schapelhouman, Councillor Tanya Henry, Councillor Leanne Burton, Councillor Teresa Jansman, Councillor Lee McConnell and Councillor Ray Young</p>
Staff	<p>Township of Augusta: Steve McDonald, CAO, Annette Simonian, Clerk</p> <p>Township of Edwardsburgh Cardinal: Dave Grant, CAO, Candise Newcombe, Deputy Clerk</p> <p>Town of Prescott: Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Clerk, Dana Valentyne, Economic Development Officer</p>

1. Welcome and Introductions

Mayor Malanka welcomed everyone to the Tri-Council meeting.

2. Call to Order

Mayor Malanka called the meeting to order at 6:33 p.m.

3. Approval of Agenda

Motion: Shankar, Cameron

That the agenda for the Special Tri-Council meeting of the Township of Augusta, Township of Edwardsburgh Cardinal, and Town of Prescott be approved as presented.

Carried

4. Declarations of Interest

There were no declarations of interest expressed.

5. Opening Statement from Mayor Malanka, Mayor Sayeau, and Mayor Todd

Mayor Sayeau spoke to discussions held at the Township of Edwardsburgh Cardinal's Council meeting and the next steps for Edwardsburgh Cardinal to fit into the programs with the Township of Augusta and the Town of Prescott.

Mayor Todd welcomed everyone and spoke to the upcoming discussions.

Mayor Malanka spoke to his excitement of the project and exploring how we can work together to better our communities.

6. Focused Discussion

6.1 Updates

Recreation and Tourism Asset Inventory Update

Matthew Armstrong, CAO of the Town of Prescott, spoke to a PowerPoint Presentation. A copy of the presentation is held on file. Mayor Sayeau provided several more amenities and activities available in Edwardsburgh Cardinal.

Councillors are encouraged to forward any activities to Matthew Armstrong, CAO of the Town of Prescott for inclusion into the inventory master list.

Mayor Todd suggested the creation of a Tri-Council Website to house all three municipalities; events, assets and recreation.

Motion: Todd, Deschamps

THAT the Tri-Council endorse the creation of Tri-Council Website for Recreation and Tourism Assets; and

THAT Staff be directed to bring back recommendations on the feasibility of initiating a Tri municipal website and branding opportunities.

Carried.

Developer Package Update

Steve McDonald, CAO Augusta Township provided a power point presentation. A copy of the presentation is held on file. CAO McDonald provided an update on the Developer Package.

Discussion was held regarding how Edwardsburgh Cardinal could fit into the project, the intent of the studies referenced in the presentation and the shared capacity of water and sewer.

Physician Recruitment Strategy

Steve McDonald, CAO Augusta Township spoke to a PowerPoint presentation. A copy of the presentation is held on file. CAO McDonald provided an overview on the various programs being offered by municipalities for Physician Recruitment.

Discussion was held regarding the inclusion of recruiting nurse practitioners as well as Doctors and change the title from Physician Recruitment to Healthcare Recruitment.

Further discussion was held regarding the next steps, including consultation with Kemptville District Hospital and Brockville General Hospital, how to showcase what the municipalities' have to offer for quality of life and to find out what the doctors and nurses are looking for.

Motion: Todd, Shankar

THAT the Tri-Council direct staff to bring more information back on healthcare recruitment for the next meeting.

Carried

Municipal Drug Strategy

Mayor Malanka provided an update on the Municipal Drug Strategy.

Mayor Malanka has been in contact with the Health Unit to determine what can be done to resurrect the Committee.

Municipalities need to take action to reduce the serious effects of the problem in the area.

Any members of Council that were interested in joining the Drug Strategy reach out to the CAO of the Township of Augusta, Steve McDonald.

6.2 AMO Delegations

CAO McDonald advised that Augusta Township submitted three AMO delegation requests:

- Planning Issues - MMAH
- Financial Assistance for infrastructure servicing and capacity – Ministry of Infrastructure
- Natural Gas expansion – Ministry of Energy

Prescott and Edwardsburgh Cardinal are welcome to attend the delegation with Augusta or provide support in writing.

Mayor Sayeau advised that a briefing note should be prepared and he is willing to assist if required.

CAO McDonald is to take the lead.

7. Roundtable

Each member of Council was provided an opportunity to comment under the Round Table portion of the agenda.

- Suggestion to add a link to each other's website.
- Suggestion to pursue lobbying opportunities to push for movement on road infrastructure issue.

Next meeting date: July 28, 2022.

8. Adjournment

Motion: Cameron, Ostrander

That the meeting be adjourned at 8:30

Carried

Mayor

Clerk



TWP
EC
.ca

EDWARDSBURGH
CARDINAL

PRESCOTT
EST 1784
THE FORT TOWN

MINUTES
SPECIAL MUNICIPAL COUNCIL

Monday, July 18, 2022
5:00 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

PRESENT: Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter

STAFF: Rebecca Williams, Clerk
Melanie Stubbs, Treasurer
Candise Newcombe, Deputy Clerk

PUBLIC: Warren Leroy - Ault & Ault

1. Call to Order

Mayor Sayeau called the meeting to order at 6:06 p.m.

2. Approval of Agenda

Decision: 2022-252

Moved by: T. Deschamps

Seconded by: J. Hunter

That Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Question Period

None.

5. Closed Session

Decision: 2022-253

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT Municipal Council proceeds into closed session at 5:07 p.m. in order to address a matter pertaining to:

- Section 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Specifically: Johnstown Motel
- Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Minutes of Closed Session dated May 2, 2022
- Section 239(2)(c) Proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: Minutes of Closed Session dated April 21, 2022

Carried

- a. Section 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Specifically: Johnstown Motel
- b. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Minutes of Closed Session dated May 2, 2022
- c. Section 239(2)(c) Proposed or pending acquisition or disposition of land by the municipality of local board; Specifically: Minutes of Closed Session dated April 21, 2022

Decision: 2022-255

Moved by: J. Hunter

Seconded by: T. Deschamps

THAT the closed meeting of Municipal Council does now adjourn and the open meeting does now resume at 6:04 p.m.

Carried

6. Report Out of Closed Session

Council met in closed session to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose and provided direction and authority for legal counsel to proceed in managing the file.

Decision: 2022-256

Moved by: H. Cameron

Seconded by: S. Dillabough

THAT Municipal Council receives and approves the closed session minutes dated April 21, 2022.

Carried

Decision: 2022-257

Moved by: S. Dillabough

Seconded by: H. Cameron

THAT Municipal Council receives and approves the closed session minutes dated May 2, 2022.

Carried

7. Confirmation By-law

Decision: 2022-258

Moved by: T. Deschamps

Seconded by: J. Hunter

THAT a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2022-48.

Carried

8. Adjournment

Decision: 2022-259

Moved by: S. Dillabough

Seconded by: H. Cameron

That Municipal Council does now adjourn at 6:07 p.m.

Carried

Mayor

Deputy Clerk

Edwardsburgh Cardinal Public Library Board Meeting Minutes

May 31st, 2022

Present: Tim East, D. Robertson, A. Barratt, H. Cameron, T. Wilson, Judy Cameron, Max LaSalle.

Regrets:

Staff: M-A. Gaylord, D. Gladstone

Special Guests: None.

1. Call to order

The Chair called the meeting to order at 6:00 pm. The Chair welcomed the Board members to the Spencerville Branch for this month's meeting and the Board expressed how well the renovations turned out.

2. Disclosure of interest – None

3. Additions to agenda – None

Motion by Max LaSalle to approve the agenda, seconded by Dave Robertson.
CARRIED

4. Approval of minutes from previous meeting

Motion by Hugh Cameron to accept the April 26th, 2022 minutes as presented, seconded by Max LaSalle. CARRIED

5. Business arising from minutes NIL

6. Correspondence

- P. Tierney letter of Resignation from the Library Board.

The Board accepted Pat Tierney's letter of resignation from the Board and expressed congratulations to Pat in her new position as Library Assistant at the ECPL.

- Friends of the Cardinal Library 2021 Annual Report
- Friends of the Spencerville Library 2021 Annual Report

Motion by Tammy Wilson to receive the report from the Friends of the Cardinal Library and the report from the Friends of the Spencerville Library, with thanks and appreciation for all the work they do to support both Library Branches and their continued support and commitment to the Board and Staff. Seconded by Anne Barratt. CARRIED

7. Treasurer's report

The Board was presented with an Income Statement which included revenue and expenses to the end of April. There was one entry that was made in error under operating to membership fees in the amount of \$2,774.94, that entry should be on the line below Books. The amount represents our Overdrive and e-resources that are part of our Collection (Book) budget. The CEO will have that entry corrected.

8. CEO/Supervisor report attached

9. Policy Review – NIL

The Board has requested that HR-02 – Staff Selection and Assignment be distributed for review. This policy should be reviewed at least once during a Board's appointment.

10. Report from Municipal Council – Councillor H. Cameron

- May 7th was the free tree pickup – all trees were dispersed
- SNC Youth Fish Camp – August 17 & 18
- 55 building permits were issued as of April 30th.
- Spencerville Arena Pickle Ball – starting to pick up between 20 and 25 sign up for court time
- Cardinal pool repairs on target
- June 15, Health unit will be in to do their inspection of the pool
- Summer Camps – Johnstown 40 registered and Cardinal 30 registered
- This summer swimming lessons will be offered in the evening and on weekends
- Flowers have been put up in Cardinal and Spencerville to beautify the villages and docks have been installed
- Opening pickerel was busy at the Cardinal Legion with approx. 100 boats launched
- Leaf and brush collection was successful in Cardinal, Johnstown and Spencerville
- June 11 the EC Fire Department will be competing in the Fire Fighters Combat Challenge in Athens
- EC, Prescott and Augusta held a joint meeting of Council-good discussion in areas such as tourism, purchasing with County for better discounts. Good meeting and good discussion.
- Library Board Vacancy has been posted

11. New business/Community Activities

The Board received Pat Tierney's letter of resignation with thanks for her time served on the Board as Vice-Chair. The Board wishes Pat success in her new position as Library Assistant.

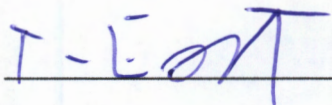
Motion by Tammy Wilson that Judy Cameron be appointed as Vice-Chair of the Library Board for the duration of the Board's term, seconded by Anne Barratt. CARRIED

- The Board will discuss the Spencerville Fair participation at the June meeting
- Open House in Spencerville date Saturday October 15th 2022 – the CEO will contact Brain Purcell to ask if he can include this in his weekly talk with Bruce Wylie morning radio
- Plowing Match will be held in Kemptville and will have an education tent, Councillor Cameron will provide more details at the next meeting.
- The CEO has been directed to fill staff vacancy with a one-year contract from list of candidates from first round of applicants.

12. **Date of Next Meeting:** Tuesday June 28 2022 at 5pm in Cardinal

13. Adjournment

Moved by Max LaSalle, seconded Anne Barratt that the meeting of the Library Board does now adjourn at 6:10 pm. CARRIED



Chair



Recording Secretary

Annual Report To The Library Board for 2021

Members for 2021

Chairperson: Anna Linnen

Vice Chairperson: Corrine Miller

Treasurer: Jean Drozda

Secretary: Catharine Dwyre

Members: Anne Bowie, Nancy Sharpe

Non-voting Members: Margaret Ann Gaylord, Donna Gladstone

Do to circumstances of the year 2021 our report does not contain our usual events.

Seven Meetings were held: 3 Virtual

2 Outdoors at the Legion Park

2 In the Library

Donation: J. P. Charlebois presented a cheque for \$10,000. to be used to serve the People of Cardinal, especially the Children, asking that we inform the Local Council of his donations. These directions have been followed a sincere Thank Note with a donation receipt, Library Card and

Bookmark Plus a Christmas card with details of how we have used the funds have been forwarded to Mr Charlebois.

Pop can revenue with personal donations are appreciated.

Accomplishments:

With our Charitable Status we have in place
Memorial and Donation Cards

Bird Houses have been built and donated to us for a Silent Auction by our member Nancy Sharpe and her Husband.

Thirty five Christmas cards were forwarded for the Canadian Military Personnel stationed abroad. Kits were assembled and distributed by Nancy, Catherine and Corrine.

A Cricut machine, auxiliary bundle, a dedicated laptop and subscription for a monthly News letter were purchased. A Mug bundle for our Cricut has been added.

Our Book Club meet as often as possible with many new members

Volunteer hours: 329

All members have submitted Vaccinations Certificates

Joyce Morris has approached our Friends about having a Garden Tour in 2022, more information to follow.

Our Cardinal Friends group are looking forward to 2022 with enthusiasm and vision.

FOL AGM, May12, 2022

From: John & Helen Piper (johnpiper1942@yahoo.ca)

To: johnpiper1942@yahoo.ca

Date: Wednesday, May 11, 2022, 12:58 PM EDT

Annual Report 2022

Although we were not able to get back in full, 2021 at least allowed us some in-person meetings. It was wonderful to chat with old friends, and plan for the future.

We were told in September that the proposed renovations would go ahead - and we all see tonight the fantastic results. We will be happy to contribute to the furnishings when needed.

As usual, we purchased a selection of large print books, and are happy to get the discontinued ones for our Book Store. In addition to these, we began to explore local authors and were pleased to find there are several! We started with Robert Blockman's moving account of his mother's successful battle with Covid. Then we purchased two copies of *Beneath The Stairs*, a novel by Sheila Fawcett's daughter, Jennifer. This was so popular that the library had to acquire a third copy! We have acquired more local books in 2022, and plan to continue.

We continue to restock the mini library with CD's and books from donations.

Many thanks to my fellow members, Ann Grant and Judy Cuglietta and new member Kim Kinlin for the hours they have spent preparing for these Book Sales..and others who help us from time to time, I also want to thank our second new member Nadia Aleinik for auditing the books for the past two years,

We would not be able to function without the help and advice from Donna, Sheila and Carolynne...and the wonderful gentlemen Mike Spenser and his crew who this year did a major clean up of our space before we got back to preparing for our Book Sales.

Now we are ready to make the most of 2022!

Helen Piper

Chair, Friends of the Library, Spencerville Branch

John & Helen Piper

Home 613-699-5002

John Cell 613-294-4466

Helen Cell 613-349-4467

EDWARDSBURGH/CARDINAL PUBLIC LIBRARY

Comparative Income Statement

	Budget 01/01/2022 to 12/31/2022	Actual 01/01/2022 to 05/31/2022	Percent
EVENUE			
H Acct			
SOLS Connectivity Grant	1,320.00	1,320.00	0.00
S ACct	1,320.00	1,320.00	0.00
T Acct	1,320.00	1,320.00	0.00
REVENUE			
PROVINCIAL GRANT	14,447.00	0.00	0.00
BOOKS AND LIBRARY DEVEL...	0.00	0.00	0.00
MUNICIPAL GRANT	95,500.00	22,625.00	322.10
FINES	0.00	13.00	-100.00
INTEREST EARNED	1,200.00	111.56	975.65
PRINTING & COPYING	888.00	192.25	361.90
MEMBERSHIP DUES	20.00	60.00	-66.67
BOOK SALES & Membership	20.00	0.00	0.00
Interest Earned	0.00	0.00	0.00
DONATIONS	1,200.00	1,166.00	2.92
Friends of Library Donations	0.00	0.00	0.00
CARDINAL PUBLIC LIBRARY	0.00	0.00	0.00
CHLDRN'SRDG PRGRM/SPN...	0.00	0.00	0.00
TOTAL REVENUE	113,275.00	24,167.81	368.70
QTL REVENUE	114,595.00	25,487.81	349.61
XPENSE			
OPERATING EXPENSES			
Audit Fee	2,300.00	2,300.00	0.00
Insurance	4,000.00	3,775.40	5.95
LIBRARY MEETINGS/MILAGE...	1,000.00	79.99	1,150.16
Board Renumérations	1,750.00	0.00	0.00
BANK AND INTEREST CHAR...	0.00	29.00	-100.00
MEMBERSHIP FEES	40.00	2,774.94	-98.56
BOOKS BOTH LIBRARIES	23,000.00	8,089.31	184.33
BOOKS - SPNCRL	0.00	0.00	0.00
BOOK MAINTENANCE SPEN...	0.00	0.00	0.00
BOOK MAINTENANCE CARDI...	0.00	0.00	0.00
POSTAGE	100.00	132.00	-24.24
CLEANING EXPENSE	0.00	-11.94	-100.00
CLEANING EXPENSE CARDI...	0.00	0.00	0.00
FURNITURE & FIXTURES	0.00	0.00	0.00
CHANGE IN CAPITAL ASSETS	0.00	0.00	0.00
AMORTIZATION - LIBRARY	0.00	0.00	0.00
LICENCING FEES	2,500.00	176.00	1,320.45
MAGAZINE SUBSCRIPTIONS/...	0.00	0.00	0.00
TOR-DOM SERV CHG	0.00	0.00	0.00
OFFICE SUPPLIES/EXPENSE	1,000.00	25.37	3,841.66
COMPUTER SUPPLIES/EXPE...	2,500.00	2,044.91	22.25
AP PROVINCIAL GRANT	0.00	0.00	0.00
TRAINING	1,000.00	25.00	3,900.00
TELEPHONE	2,000.00	524.45	281.35

Printed On: 05/20/2022

EDWARDSBURGH/CARDINAL PUBLIC LIBRARY**Comparative Income Statement**

	Budget 01/01/2022 to 12/31/2022	Actual 01/01/2022 to 05/31/2022	Percent
INTERNET	1,500.00	380.00	316.67
SPENCER INTERNET	0.00	0.00	0.00
HEAT/HYDRO/SPENCERVILLE	0.00	0.00	0.00
Library Programs	1,000.00	1,016.88	-1.66
Computer Purchases	0.00	0.00	0.00
Workstations	5,000.00	900.00	455.56
WAGES	88,000.00	21,133.26	316.41
TOTAL OPERATING EXPENS...	<u>136,690.00</u>	<u>43,374.57</u>	215.14
TOTAL EXPENSE	<u>136,690.00</u>	<u>43,374.57</u>	215.14
NET INCOME	<u>-22,095.00</u>	<u>-17,886.76</u>	23.53

CEO REPORT

MAY, 2022

COVID-19 Update

We are giving out free rapid test kits at both Branches.

Programming

May Mother's Day Craft – We had 2 participants for the in-person craft.

We made and sold 40 Mother's Day Mugs.

Our Butterfly program is in full swing.

We are planning our Summer Reading Program with our kick-off July 4th, 2022

Friends

Year in review for 2022 has been received from both Cardinal and Spencerville Friends.

Cardinal Friends are planning a silent auction of 2 bird houses.

Spencerville Friends will have their first Book Sale in 2 years Saturday May 28th.

Both groups continue to support and volunteer the programs at the Library.

Staff

We welcomed Pat Tierney to our team on May 10th, 2022. Pat is training at the Cardinal Branch.

Both Branches

We have begun inventory at both branches. The process will take some time as we are doing the inventory during regular Library Hours.

We are planning to reach out to the Fire Department and the Police and Ambulance to invite them to both Branches during the summer reading program.

We are hoping we will be able to schedule something with the Train this year as well.

The Grade 2 students from Centennial Public School have started their weekly visit to the Library.

255 Website Visits

April 2022 Stats			
	Cardinal	Spencerville	Total
Persons Entering	313	138	451
WorkflowHolds	4	5	9
Email Inquires	1	3	4
Phone Inquires	21	19	40
In-person Inquires	2	6	8
ILL	9	8	17
PC Use	4	7	11
Wireless Use	2	7	9
Curbside Pick-up	30	0	30
Photocopying/Faxes	13	3	16
Programs	1	2	3
Program Attendance	18	26	44
Circulation	528	403	931
Overdrive	239	162	401
Overdrive Users	9	16	25
New Users	2	2	4
New Library Cards	4	11	15

Website Users 594

April 2021 Stats			
	Cardinal	Spencerville	Total
Persons Entering	14	15	29
WorkflowHolds	115	105	220
Email Inquires	27	1	28
Phone Inquires	87	37	124
In-person Inquires	7	7	14
ILL	2	5	7
PC Use	0	1	1
Wireless Use	0	6	6
Curbside Pick-up	184	36	220
Photocopying/Faxes	7	0	7
Programs			
Program Attendance			
Circulation	367	240	607
Overdrive	302	167	469
Overdrive Users			31
New Users			4
New Library Cards	4	0	4

MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
MUNICIPAL OFFICE – SPENCERVILLE
WEDNESDAY, June 22, 2022
6:30 PM

Present: Mayor Patrick Sayeau, Chair
Deputy Mayor Tory Deschamps
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Mr. Joe Hendriks
Mr. Frank McAuley

Staff: Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rebecca Williams, Clerk
Candise Newcombe, Deputy Clerk

1. Call to Order

Mayor Sayeau called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: J. Hunter

Seconded by: H. Cameron

That Committee approve the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations & Presentations – None

5. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – May 18, 2022

Moved by: F. McAuley

Seconded by: J. Hunter

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated May 18, 2022.

Carried

6. Business Arising from Previous PMC Minutes - None

7. Discussion Items

a) IPM Partnership Brochure

Committee reviewed the brochure and discussed interest in having the Port represented at the IPM, various options for participation and display aids that could be used in an exhibit. Members noted the UCLG's intention to highlight major businesses located in the United Counties of Leeds and Grenville as it's exhibit. There was a brief discussion of requesting the UCLG exhibit to accommodate a small display from the Port.

Committee discussed options of providing a video of the Port using existing footage to mitigate costs and the staff required to attend noting that the event is being held during harvest season. It was noted that the current budgeted amount for the event is \$500.00.

There was a brief discussion to clarify the request for sponsorship versus donation. Members suggested inquiring about the cost for an independent business exhibit as a collaborative effort by the Township and the Port of Johnstown.

Members noted the costs for exhibits provided in the brochure and highlighted that the exhibits are not equipped with electrical power supply, telephone or internet. Committee inquired about previous Port exhibits noting the Port of Johnstown's participation in past IPMs. Past IPMs were noted to have been equipped with basic provisions in the past. Members briefly discussed possible power supply alternatives.

Members noted that the UCLG Council meeting being held on June 23 is open to the public and highlighted it as an opportunity to clarify some of the Committee's questions.

b) One Investments Update

Committee reviewed the report and inquired about the rate of interest received with the high interest savings account (HISA) versus the current rate received in the One Investment account. It was noted that Scotiabank is offering a 3% interest rate on their HISA accounts until the end of July, while the current operating account is receiving prime less 1.85%, highlighting that prime is expected to increase in the next few weeks.

Shifting funds among the One Investment account or withdrawing investments out of bonds and investing into alternate financial vehicles such as a GIC were two suggested options.

8. Action/Information Items

a) Operation Manager's Report – Capital Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: decrease in overall inventory levels, monthly traffic, additional hours worked, maintenance and electrical work completed,

an overview of capital project progress and electrical savings from 2020 to present.

Staff noted increased difficulty in attaining materials for some of the capital projects which has subsequently resulted in increased costs. Committee inquired if the delays in completing capital projects will have an impact on the harvest season. It was noted that if the current delay dates are met, there should not be an issue managing the harvest season.

b) General Manager's Report – Traffic Report

Port staff provided an overview of the monthly report and there was a general discussion on the following topics: monthly revenues versus year-to-date actuals, POJ warehouse parking rental, extension and expansion of the military contract, union negotiation dates and additional visits from the Ocean Explorer cruise ship.

Committee inquired about progress with potential parties interested in leasing space at the Port of Johnstown warehouse. It was noted that staff was in negotiations with an interested party, highlighting a draft agreement being circulated amidst legal counsel for review. It was noted that there may be an alternate party interested in leasing some of the land at the location of the warehouse as possible additional revenue.

Members inquired about progress made with the warehouse roof renovations and requested any supplementary renovations required be identified. It was noted that all the materials had arrived with the intent to begin roof renovations early next week. Steel door replacement, window seals and flooring were some of the additional renovations noted to be required prior to the building being sufficient for lease. Mr. Mike Baril was noted to have been hired to maintain the building, specifically for the interim, prior to the roof replacement due to the extensive leaks.

There was a brief discussion about the removal of the BBL Energy sign and the possible installation of a Port of Johnstown sign in its place. It was noted that it would likely be replaced by the lessee with their business signage.

Members requested an update at the next meeting outlining the status of the Port Community Capital Grant program. There was a brief discussion about the timeframe for the installation of the grain elevator exhibit at the Aquatorium.

c) Health & Safety Report

Committee reviewed the health and safety report.

Committee commented on the Port's endeavour to find and retain part time employees. There was a discussion on part time employee compensation

and the requirement to consult and gain support from the union on any changes.

Moved by: H. Cameron

Seconded by: J. Hendriks

That Committee received and reviewed items 8a) Operation Manager's Report – Capital Report, 8b) General Manager's Report - Traffic Report and 8c) Health & Safety Report.

Carried

d) Port of Johnstown's Investments

Committee reviewed the report and noted that rates are forecasted to continue to rise. The aim to attain a higher return than the current 1.85% was noted, highlighting that Scotiabank provides a more flexible rate after redemption.

Consensus was reached to take advantage of the HISA 3% interest rate by investing the Port's One Investment account and operating account for the month of July and re-asses. Committee reached consensus to invest the balance of the RBC trust account into a non-redeemable GIC for 12 months at a 4% interest rate or better.

Moved by: F. McAuley

Seconded by: H. Cameron

1. That the Port Management Committee approves the following:
 - a. That the total amount in the Port of Johnstown's One Investment Account #570000484-80 be moved into the Scotia Bank (One Investment) HISA with the promotional 3% rate and review the rate at end of July;
 - b. That the total amount in the Port of Johnstown's Royal Bank Trust Account #100-120-5 be moved into a non-redeemable GIC for a 12-month period with a rate of 4% or best rate available;
 - c. That the amount of \$2,000,000.00 in the Port of Johnstown's Operating Account #100-118-9 be moved into the Scotia Bank HISA with the promotional 3% rate and review the rate at the end of July;
2. That the Port General Manager be directed by the Port Management Committee to execute this action item.

Carried

9. Approval of Disbursements – Port Accounts

Members inquired about what the \$47,629.50 charge from Jones Rail was for. It was noted that the charge covered the cost of approximately 300 wooden rail ties as part of the rail replacement project. The \$150 monthly repair charge was noted to be included in the total.

Moved by: J. Hendricks
Seconded by: S. Dillabough

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$168,052.64
Batch 8	\$235,654.16
Batch 9	\$120,899.25

Total Withdrawals & Batch Listings: **\$524,606.05**

Carried

Moved by: F. McAuley
Seconded by: T. Deschamps

That the Port of Johnstown Management Committee approves the amended payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$172,362.64
Batch 8	\$235,654.16
Batch 9	\$120,899.25

Total Withdrawals & Batch Listings: **\$528,916.05**

Carried

10. Councillor Inquiries/Notices of Motion – None

11. Chair's Report

The Mayor reported the following:

- 2nd visit from the Ocean Explorer cruise ship on June 18. Presented the Port General Manager with a commemorative photo.

12. Question Period – None

13. Closed Session – None

14. Adjournment

Moved by: F. McAuley
Seconded by: T. Deschamps

That the Committee meeting adjourns at 8:25 p.m.

Carried

These minutes were approved by Port Management Committee this 20 day of July, 2022.

Chair

Deputy Clerk

MINUTES
COMMUNITY DEVELOPMENT COMMITTEE

Monday, July 4, 2022, 6:30 PM
Corporation of The Township of Edwardsburgh Cardinal
Council Chambers, Spencerville Ontario

PRESENT: Deputy Mayor Tory Deschamps
Mayor Pat Sayeau
Councillor Hugh Cameron
Councillor Stephen Dillabough
Councillor John Hunter
Conor Cleary
Chris Ward

REGRETS: Greg Modler
Cody Oatway

STAFF: Dave Grant, CAO
Rebecca Williams, Clerk
Wendy VanKeulen, Community Development Coordinator
Candise Newcombe, Deputy Clerk

1. Call to Order – Chair, Tory Deschamps

Deputy Mayor Deschamps called the meeting to order at 6:30 pm.

2. Approval of Agenda

Moved by: C.Ward

Seconded by: Councillor Cameron

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

a. Councillor John Hunter

Councillor Hunter declared a conflict of interest on item 6 a.1. as he is the owner/applicant for severance. The appropriate paperwork for the disclosure was filed with the Clerk.

4. Business Arising from Previous Committee Meeting Minutes (if any)

Committee sought clarification on the timeline of validity and transferability of a building permit. It was noted that in accordance with the Building Code Act, work must be initiated within 6 months of the building permit issuance. It was noted that further follow-up on the ability to transfer the permit from owner to owner was required.

Members sought clarification on what would be considered sufficient progress to extend the permit validity past the 6-month timeline. It was noted that the continuance of a building permit is at the discretion of the Chief Building Official.

5. Delegations and Presentations

None.

6. Action/Information/Discussion Items

a. Live: Land Use Planning

1. Application for Severance, 1902 Crowder Road (Hunter)

Councillor Hunter declared a conflict on this item. (Councillor Hunter declared a conflict of interest on item 6 a.1. as he is the owner/applicant for severance. The appropriate paperwork for the disclosure was filed with the Clerk. ; ;)

Councillor Hunter did not participate in the discussion or vote on the matter.

Committee reviewed the report and noted SNC's recommendation to perform an environmental impact study. Members sought clarification on the delineation of the property's existing driveway and the proposed frontage of both the retained and severed lots. It was noted that the driveway is located on the retained lands which will have 100m of frontage. The proposed severed lot consists of 70m of frontage.

Committee inquired about the ownership of the road allowance with the centre commons lot between lots 18 and 19 and the location of the quarry entrance. It was noted that the road allowance was registered as owned by the Township at the Land Registry Office, however, the applicant claims ownership of this land. It was noted that there is an existing entranceway for the retained land. If not obtained already, an additional entranceway permit for the proposed severed lot would be required from the Counties as the road authority for County Road 21. Members inquired if the discrepancy regarding the unopened road allowance would be resolved if the UCLG grants the severance. It was noted that the UCLG have requested proof of ownership for this land from the applicant. A survey of the severed land will be required as a condition of severance approval, which may help to clarify the lot

boundary. A brief definition of what a centre common lot is was provided to Committee.

Moved by: Mayor Sayeau

Seconded by: Councillor Cameron

That Committee recommend that Council recommend in favour of severance B-84-22, with the condition that an Environmental Impact Assessment be submitted to the approval authority, to the satisfaction of the Conservation Authority.

Carried

Councillor Hunter spoke to a deed depicting himself as the owner of the center commons including the road allowance. He noted that it is not an identified road allowance, it is a private road that was built by his family years ago to access their quarry. It was noted that further exploration would be required to resolve the issue.

Councillor Hunter returned to the table.

2. Telecommunications Tower, 9066 County Road 44 (Stratus-Group Inc. o/b Xplornet Communications Inc.)

Committee reviewed the report and discussed the proximity of towers, various uses of towers and progress with past tower consultations. Members confirmed that there had been correspondence received from the land owner identifying Stratus Group Inc. as their agent. It was noted that Committee has no approval authority when it comes to telecommunication towers, however, consultation between the Township and the tower provider on the process is encouraged.

Committee requested that the Innovation, Science and Economic Development Canada (ISED) radiofrequency guidelines be provided to all members of Committee for review. Members noted the possibility of shared use of the towers should the grid system be set for use among all providers and subsequently limit the need for the number of towers installed. Members highlighted that 250 new towers were proposed to be built for the Eastern Ontario Regional Network (EORN) cell gap project.

Moved by: Councillor Hunter

Seconded by: Councillor Cameron

That Committee recommends that Council accept a letter of undertaking from Xplornet Communications Inc., as attached, regarding a telecommunications facility at 9066 County Road 44; and

That Council request that Xplornet Communications Inc. provide

the Township with a copy of any comments or concerns raised during the public consultation period; and

That provided no concerns are raised during the public consultation period, Council direct staff to provide a letter of concurrence to Xplornet Communications Inc.

Carried

b. Work: Economic Development

1. Community Improvement Project Areas

Committee reviewed the report and discussed the possibility of hiring a consulting firm to assess the Johnstown area for possible implementation of a Community Improvement Plan. Members identified a need to determine a Community Improvement Project area to include the settlement area of Johnstown, recognizing the minimal commercial properties that would be able to benefit from the current program template found in Cardinal and Spencerville. A framework of the scope and purpose of the desired CIP for Johnstown was recommended to be provided as guidelines for the consultant.

Committee inquired about a low-interest program offered by the Township for residential home improvements in the past and if the program was continuing to be offered at the UCLG. It was noted that the UCLG offers the Ontario Renovates Program to help with home renovations. Members sought clarification on the restrictions to applying for funding from a Township CIP program. It was noted that the maximum combined funding per property across the 6 programs is \$10,000.

c. Play: Recreation

None.

7. Inquiries/Notices of Motion

Councillor Cameron inquired about intentions for the sand located at Richardson Point following the recent Canada Day celebrations. It was noted that the intent was to level it off following the labour day festivities.

Members commended all involved with the Cardinal Canada Day celebrations noting a great job on the clean-up following the festivities.

Councillor Dillabough noted the additional effort made by Township part-time staff to address plumbing issues with the washrooms at the Cardinal waterfront canteen.

Councillor Hunter commented on the welcome addition of flower baskets throughout the village of Spencerville and thanked staff for the ongoing maintenance of the baskets.

Advisory Member Chris Ward noted the outstanding job on the roadside cutting.

Deputy Mayor Deschamps requested that consideration to include a youth citizen of the year award be discussed at the appropriate committee meeting.

Councillor Hunter inquired if the Township had submitted a nomination for the UCLG entrepreneur of the year.

The CAO made a note in relation to the earlier discussion regarding building permit validity. It was noted that Section 8 subsection 10 of the Building Code Act states revocation of a building permit will occur after 6 months if construction has not commenced.

Councillor Cameron noted the Stove Store's 50 years of service in the Township.

8. Question Period

None.

9. Closed Session

None.

10. Adjournment

Moved by: Councillor Hunter

Seconded by: C.Ward

That Committee does now adjourn at 7:43 pm.

Carried

Chair

Deputy Clerk

MINUTES
COMMITTEE OF THE WHOLE
ADMINISTRATION & FINANCE

Monday, July 11, 2022, 6:30 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

PRESENT: Mayor Sayeau
Deputy Mayor Deschamps
Councillor Cameron
Councillor Dillabough
Councillor Hunter

STAFF: Dave Grant, CAO
Rebecca Williams, Clerk
Melanie Stubbs, Treasurer
Gord Shaw, Director of Operations

1. Call to Order – Chair, Mayor Sayeau

Mayor Sayeau called the meeting to order at 6:30pm.

2. Approval of Agenda

Moved by: H. Cameron

Seconded by: J. Hunter

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)

None.

5. Delegations and Presentations

None.

6. Discussion Items

a. Youth Citizen of the Year

Committee discussed the concept of incorporating new categories for the citizen of the year award, specifically elementary and secondary youth. Committee debated if the Township should incorporate additional awards due to many organizations, service clubs, team sports and schools already recognizing the local youth achievements. Members debated if both elementary and secondary age groups should be included, noting that youth within the secondary school group may be recognized for community involvement and volunteerism that is not captured through school awards.

There was a brief discussion about the timeframe for nominations and awards due to the upcoming municipal election. It was noted that traditionally the nomination period and award(s) timeframe is moved forward to allow for the current term council to recognize the individual(s). There was consensus from Committee to incorporate a youth citizen of the year award for secondary students in the 12-17 age range.

b. Bill Thake Economic Development Leadership Award

Committee discussed the Bill Thake Economic Development Leadership Award which is awarded annually during the UCLG Economic Development Summit. There was a general discussion on previously nominated and awarded Township residents and if the nominations are typically generated by a citizen/organization and then endorsed by the Township Council. It was noted that if members wished to discuss the nomination of specific individual(s) a closed session could be arranged in the future.

c. International Plowing Match Participation

Committee discussed the Township's level of participation in the upcoming International Plowing Match in North Grenville. It was noted that the Port of Johnstown has reserved a 10 by 10 space, however, due to harvest season, it will be difficult to ensure that there is consistent staff presence. Committee suggested that the Township also reserve a 10 by 10 space directly beside the Port's for a joint booth. It was noted that the Township has committed equipment for the touch a truck display being organized through the UCLG. Additionally, the Township intends to incorporate brochures from local businesses along with Township display aids. There was a brief discussion on the limited staff availability and amount of time the township would need to dedicate to man the booth.

There was consensus from Committee that the Township reserve a 10 by 10 space directly beside the Port of Johnstown.

7. Action/Information Items

a. Councillor Cameron Motion - Cardinal Dog Park

Committee reviewed the proposed Council motion and discussed whether a small and large dog park area is necessary versus one dog park. Members highlighted the need for additional parking in the area for the arena and proposed dog park. Committee discussed accessibility to a water source for individuals to fill their bottle or dog bowl. It was noted that many dog owners will not use a communal park bowl due to risk of viruses. Members suggested that outside water sources may be available on nearby Township facilities.

Committee discussed the proposed location and impact to the Township for additional maintenance requirements. Members indicated that if a dog park is approved, then additional parking will be a priority. There was a brief discussion on how the proposed project may be funded through the Cardinal Hydro Reserve, which currently has approximately \$160,000.00. It was noted that approximately \$43,500.00 has been dedicated to the Cardinal pool filter project. Members noted that the Cardinal Hydro Reserve fund may be better suited to help offset the upcoming costs associated with the Cardinal County Rd 2 water and wastewater rehabilitation project.

Moved by: H. Cameron

Seconded by: T. Deschamps

WHEREAS the residents have expressed an interest and there is an apparent need of a large dog and small dog fenced area for the off leash controlled exercise of dogs in the village of Cardinal and

WHEREAS the unused grassed-over area, also known as the second unused ball diamond, between the existing tennis courts and the ball diamond nearest to the firehall is well suited for the location of a Dog Park as some fencing is already in place and the area is large enough to exercise both large and small dogs in separate enclosures if deemed necessary; and

WHEREAS with proper signage in place all dog control and cleanup will remain the responsibility of the dog owner; and

WHEREAS it is proposed that the costs to construct the necessary fencing and signage as well as some future repairs could be paid - for from the Rideau St. Lawrence Hydro Fund which would eliminate any initial cost to the taxpayer; and

WHEREAS access to water infrastructure is nearby if needed.

THEREFORE BE IT RESOLVED THAT Council hereby directs staff to prepare plans for a modest small dog and large dog off leash dog park, of similar size and layout to the one in Morrisburg Ontario, and to bring back

to committee, no later than the September ADMIN-FINANCE Committee meeting a full report on the construction details and costs.

	Yea	Nay
P. Sayeau	X	
T. Deschamps	X	
H. Cameron	X	
S. Dillabough		X
J. Hunter		X
Results	3	2

Carried (3 to 2)

- b. Mayor Sayeau Motion - Tri-Council Meeting - Recreation & Tourism Assets - New Website

Committee reviewed and discussed the proposed motion, noting concerns of creating a new website, intent of the motion, and impact to the Tri-Council meetings. Members noted that the three municipalities are trying to collaborate to promote various services and municipal assets in the area for the betterment of the communities. The Township's current website and possible new separate website were discussed, specifically regarding accessibility features, website consistency, ease of access for the public, additional costs and staff time to develop and maintain another website, possibility of creating sharable links to each municipal website, and risks associated with naming the possible website "South Grenville" recreation and tourism assets.

It was noted that the staff of all three municipalities have compiled a fulsome list of assets for the recreation and tourism inventory that could be organized within a central database. It was noted that municipal staff can work together to determine possible options, as suggested during the June Tri-Council meeting.

- c. 2nd Quarter Building Report

Committee reviewed the report and inquired about the decreased number of residential building permits. It was noted that impacts to the supply chain, along with labour and material shortages has contributed to the reduced number of new residential homes being built this year.

Committee noted that most building project values and permits are lower compared to 2021. It was noted that the Township has a reserve fund to

draw from if insufficient revenue is received throughout the year to offset the departmental costs.

d. 2nd Quarter Bylaw Report

Committee reviewed the report and discussed if the Bylaw Enforcement Officer is taking a proactive or reactive approach when addressing parking violations. There was a general discussion on the number of cases awaiting court and the delays over the past two years due to COVID restrictions.

e. 2nd Quarter Treasury and Reserve Fund Report

Committee reviewed the reports and noted the impact to the Township based on interest rates for various long term debt items.

f. 2nd Quarter Budget Variance Report

Committee reviewed the report and highlighted operational variances due to the higher fuel prices compared to the 2021 year to date values.

g. 2nd Quarter Council Remuneration Report

Committee reviewed the report.

h. Reserve Fund Investing Options

Committee reviewed the report and it was noted that by utilizing an IO construction loan, the Township will be able to maintain a continuous cash flow within the general bank account. This will result in no impact to the working funds.

Moved by: T. Deschamps

Seconded by: H. Cameron

That Committee recommends that Council direct the Treasurer to invest \$ 2,500,000 into a one (1) year non-redeemable GIC with Scotiabank at a rate of 4.40% or better if available.

Carried

i. Procedural Bylaw - Inaugural Meeting Update & Electronic Participation

Committee reviewed the suggested updates to the inaugural meeting to reflect changes in the Municipal Act. Committee debated if Council should remove, make permanent, or extend sections 107 and 108 of the procedural bylaw beyond the July 31, 2022 expiry date, which permits Members of Council to participate electronically. Committee discussed how Council can control and prevent misuse of the electronic participation clauses. Members discussed a timeframe for a possible extension. There was a brief discussion on how sections 107 and 108 would be addressed if Council decides to let bylaw 2022-03 expire at the end of July, without

providing a bylaw to remove or extend the specific sections for electronic participation.

Clarification was sought on section 102, which sets the minimum standard for meeting notice to the public. It was noted that the minimum standard is to advertise on the Township website, while staff also include advertising in a local newspaper and social media when time permits.

Moved by: S. Dillabough

Seconded by: J. Hunter

That Committee recommends that Council adopt the updated procedural bylaw as attached with sections 107 and 108 removed.

Carried

j. Borrowing Bylaw

Committee reviewed the report and noted that the Township can access temporary construction financing and take advantage of preferred interest opportunities offered by the OILC program.

Moved by: J. Hunter

Seconded by: H. Cameron

That Committee recommends Council directs staff to draft a borrowing bylaw for a construction loan from OILC to fund the 2022 storm water management projects.

Carried

k. Cormorant Control Activities

Committee reviewed the report and highlighted and commended the work being done by trapper, Mr. Courtney, to assist in controlling the cormorant population along the waterfront of Edwardsburgh Cardinal. There was a brief discussion on the redacted portions of the report respecting the number of birds harassed.

l. GGI Water Agreement

Committee discussed the changes to the agreement and the reasons for the increase in costs. It was noted that there will be a 50/50 cost sharing for any additional costs above the estimated capital work. Committee highlighted that the upgrades to the system will result in increased water capacity for both Greenfield and the Township.

Moved by: J. Hunter

Seconded by: H. Cameron

That Committee recommend that Council approve and authorize the Mayor and Clerk to execute the updated amendment to the design, build, finance, operate and maintain agreement with Greenfield Global Inc.

Carried

m. Request - New Street Lights in Township - Charlotte St.

Committee discussed various options to install streetlight(s) on Charlotte St. Committee debated the number and location of streetlight(s), suggestions that long arm light mounts may be possible on poles number 42, 57 and/or 67. Members suggested that if a long arm light mount could be installed on existing pole(s) it may reduce the cost of installing new poles dedicated for street lighting. Committee discussed the 2022 budget allocation, current streetlight policy, staff report and recommendation, impact to potential other areas needing lighting, and future budgets cycles.

Moved by: S. Dillabough

Seconded by: T. Deschamps

That Committee recommends that Council erect 1 long arm streetlight on the existing pole #57, at a cost not to exceed \$3,000.00 on Charlotte St in 2022, and direct staff to plan to install additional streetlights in 2023.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Dillabough noted concerns raised from residents in New Wexford on the traffic speed along County Rd 2. There was a brief discussion on preventative measures in place, reporting to the OPP, and radar reports.

Councillor Dillabough requested that the large COVID signage be removed.

9. Mayor's Report

Mayor Sayeau reported the following:

- Preventative measures to protect trumpeter swans near Glen Smail Rd.
- Deadline date to respond to the blue box transition for providing curbside collection services.
- Rideau St. Lawrence annual general meeting taking place in Westport on August 19.
- Mr. Clayton Jones, CREWS, will be supplying a train engine near the Cardinal Library as a learning exhibit.
- Mr. Mallin will be preparing a kids astronomy program for the Cardinal Library.

- Recognized that two local youth were selected during the NHL draft

10. Question Period

The following questions/comments were raised:

- Additional streetlights on Charlotte St following new term of council

11. Closed Session

Moved by: J. Hunter

Seconded by: T. Deschamps

That Committee proceeds into closed session at 9:05 p.m. in order to address a matter pertaining to:

- Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Personnel Policy Grid, Public Works, Building, Bylaw, Johnstown Motel and Minutes of Closed Session dated May 9, 2022
- Section 239(2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Specifically: Insurance Claim

Carried

- a. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Personnel Policy Grid, Public Works, Building, Bylaw, Johnstown Motel and Minutes of Closed Session dated May 9, 2022
- b. Section 239(2)(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Specifically: Insurance Claim

Moved by: J. Hunter

Seconded by: T. Deschamps

That the closed meeting does now adjourn and the open meeting of Committee does now resume at 10:28 p.m.

Carried

12. Report Out of Closed Session

Committee met in closed session with the CAO to discuss the personnel policy grid, Public Works, Building, Bylaw, Johnstown Motel and an insurance claim. No direction was given to the CAO. Council to meet with the Township solicitor on a matter during a special meeting on July 18, 2022.

Moved by: T. Deschamps
Seconded by: J. Hunter

That Committee receives and approves the closed session minutes dated May 9, 2022.

Carried

13. Adjournment

Moved by: T. Deschamps
Seconded by: J. Hunter

That Committee does now adjourn at 10:29 p.m.

Carried

Chair

Clerk

MINUTES
COMMITTEE OF THE WHOLE
PUBLIC WORKS/ENVIRONMENTAL SERVICES/FACILITIES

Monday, July 18, 2022, 6:30 PM
Council Chambers and by Zoom
18 Centre Street, Spencerville ON
Contact the Township Office to Register
(613)658-3055

PRESENT: Councillor Hugh Cameron
Mayor Pat Sayeau
Deputy Mayor Tory Deschamps
Councillor Stephen Dillabough
Councillor John Hunter
Mark Packwood, Advisory Member

REGRETS: John Bush, Advisory Member

STAFF: Rebecca Williams, Clerk
Melanie Stubbs, Treasurer
Gord Shaw, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Fire Chief
Candise Newcombe, Deputy Clerk

1. Call to Order – Chair, Councillor Cameron

Councillor Cameron called the meeting to order at 6:30 p.m.

2. Approval of Agenda

The Chair made note of a small error in printing and highlighted the updated agenda cover to accurately reflect the agenda order.

Moved by: M. Packwood

Seconded by: Councillor Hunter

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)

Members inquired about pickleball participation. It was noted that attendance had decreased to 15 people over the 3 available nights.

Committee requested an update about the progress of implementing additional safety measures along Hands Road. It was noted that the brush clearing had been completed with the intention to install the crosswalk and relevant signage soon. It was noted that explosive zone signage was determined not to be required for this site.

5. Delegations and Presentations

None.

6. Discussion Items

None.

7. Action/Information Items

a. 2nd Quarter Fire Report

Committee reviewed the report and clarified that all residents, including farmers, are required to purchase a permit to burn.

Members discussed the Ministry of Transportation of Ontario's (MTO) views regarding unpaid service calls and sought clarification of the allocation of burn permit revenues.

b. 2nd Quarter Facility Maintenance Report

Committee reviewed the report and discussed canteen washroom maintenance, transfer station fence maintenance, minor facility repairs and the disposal process for library books. Members suggested a weed spray to control foliage intertwining the transfer station fence. It was noted that additional research would be required to determine if weed spraying is permitted near the transfer station to ensure compliance is maintained.

c. 2nd Quarter Recreation Facilities Stats Report

Committee reviewed the report and discussed the ownership of the front ball diamond in Spencerville, upkeep of the Township flower baskets, summer camp programs and the popularity of Township amenities.

Members discussed the process of reserving a Township amenity such as the Cardinal Picnic Pavilion. There was a brief discussion about the current process to display the reservation confirmation.

Committee verified that all of the free swimming lessons donated by Ingredion Inc. and Greenfield Global Inc. had been fully allocated.

Members inquired about the Recreation Coordinator recruitment process. It was noted that the intention was to have the job advertisement up by the first week of August and candidate selection completed by October.

d. 2nd Quarter Operations Report

Members noted positive feedback from residents on CoCo Paving Inc., the contractor tendered for the Spencerville Drainage project. There was one concern raised regarding a resident's refusal to move a trailer off of a road allowance to permit the contractor access to the property.

Committee discussed the completion of the John St/New St. project, highlighting a rough spot in the transition area. There was a brief discussion on project administration and monitoring.

e. 2022 DWQMS 3rd Party Audit Report

Committee reviewed the report and highlighted that the comments provided by the auditor were suggested opportunities for improvement and not a requirement.

f. Spencerville Lagoon Sluice Gate Valve Replacement

Committee reviewed the report and inquired if postponing the valve replacement was prudent. It was noted that replacement of the valve was a time-sensitive issue that had to be performed at a certain time of year due to water levels.

Members discussed discharge events, the timeframe to change the valve and the termination of the Aqua Drain contract.

Moved by: Mayor Sayeau

Seconded by: Councillor Hunter

That Committee recommends that Council direct staff to terminate the Spencerville splitter box relining contract with Aqua Drain and reallocate the \$23,000.00 budget toward the lagoon's south cell sluice gate valve replacement.

Carried

g. Armstrong Road Surface Remediation

Committee reviewed the report and discussed the original road resurfacing date, reasons for road deterioration and the average lifespan of a surface-treated road. The repetitive use of large agricultural equipment and lack of a solid base and drainage uses were identified as the most likely contributors to the deterioration of the road.

It was noted that option 1, while not the most desirable, would allow grading of the road and subsequently improved plowing conditions in the

winter. Members discussed the life expectancy of a surface-treated road, the long-term plan for the road, consultation with property owners and the pulverizing process. Members requested clarification on the pulverizing process and if the intent is to return the pulverized material to the road surface. Members inquired when Rock St. was completed to gauge if/when it will need to be replaced.

Moved by: Mayor Sayeau

Seconded by: M. Packwood

That Committee recommends that Council direct staff to undertake Option 1 - Pulverize Armstrong Road surface back to gravel at an upset limit of \$17,100.00 and fund the work through the Public Works Reserve.

Carried

h. Cedar Grove Rd Surface Remediation

Committee reviewed the report and discussed tolerance of the options to withstand increased traffic, the need for subsurface testing, and the distance \$70,000 of asphalt would cover.

Moved by: M. Packwood

Seconded by: Councillor Hunter

That Committee recommends that Council direct staff to undertake Option 1 – Pad and Pave improvements to the surface of Cedar Grove Road, starting at the boundary of Augusta Township heading east toward Fraser Road, to an upset limit of \$70,000.00.

Carried

8. Councillor Inquiries/Notices of Motion

Councillor Dillabough noted resident complaints received about the curbside collection performed by HGC Ltd and inquired what the process was for residents to report a concern. It was noted that HGC Ltd. customer service number was provided as the main customer service contact. Several factors were highlighted as contributing to the route adjustment such as personnel changes, mechanical issues and a general learning curve of the route. Members noted a less consistent curbside collection schedule with the new contractor versus the previous one.

9. Mayor's Report

None.

10. Question Period

The following questions/comments were raised:

- Discussion regarding the durability of pulverized roads, surface treatments and factors contributing to the condition of Armstrong Road.

11. Closed Session

None.

12. Adjournment

Moved by: M. Packwood

Seconded by: Councillor Dillabough

That Committee does now adjourn at 8:23 p.m.

Carried

Chair

Deputy Clerk

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council recommend in favour of severance B-84-22 (1902 Crowder Rd – Hunter), with the condition that an Environmental Impact Assessment be submitted to the approval authority, to the satisfaction of the Conservation Authority, as recommended by the Committee of the Whole – Community Development.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council:

1. Accept a letter of undertaking from Xplornet Communications Inc., regarding a telecommunications facility at 9066 County Rd 44; and
2. Requests that Xplornet Communications Inc provide the Township with a copy of any comments or concerns raised during the public consultation period; and
3. That provided no concerns are raised during the public consultation period, Council direct staff to provide a letter of concurrence to Xplornet Communications Inc.

As recommended by the Committee of the Whole – Community Development.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

LETTER OF UNDERTAKING made this _____ day of _____, 2021

FROM:

Xplornet Communications Inc.

Hereinafter referred to as "Xplornet Communications Inc."

TO:

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

Hereinafter referred to as the "TOWNSHIP"

WHEREAS Xplornet Communications Inc. proposes to erect a 45m self-support steel lattice telecommunications facility and associated equipment shelter ("Facility") on a portion of certain lands more particularly described in Schedule "A" ("Lands") and as shown on Schedule "B" ("Site Plan").

AND WHEREAS, Section 5 of the *Radiocommunication Act* states that the Minister may, taking into account all matters the Minister considers relevant for ensuring the orderly development and efficient operation of radiocommunication in Canada, issue radio authorizations and approve each site on which radio apparatus, including antenna systems, may be located. The Minister may approve the erection of all masts, towers and other antenna-supporting structures. Proponents of radiocommunication and broadcast antenna systems must follow the land-use authority consultation process, CPC-2-0-03 – *Radiocommunication and Broadcasting Antenna Systems (Issue 5)* ("CPC") when installing or modifying an antenna system. The installation of an antenna system or the operation of a currently existing antenna system that is not in accordance with this process may result in its alteration or removal and other sanctions against the operator in accordance with the *Radiocommunication Act*;

AND WHEREAS, the TOWNSHIP is the local land-use authority;

AND WHEREAS the TOWNSHIP adheres to Innovation, Science, and Economic Development Canada's default consultation procedure CPC, which Xplornet Communications Inc., followed;

AND WHEREAS Stratus-Group Inc., circulated an information package pursuant to the requirements of the CPC in order to inform the public of its plans to construct the Facility and obtain public comment;

AND WHEREAS the TOWNSHIP has considered this matter and approved the Facility subject to this undertaking and conditions described below;

AND WHEREAS this Letter of Undertaking contains the undertaking of Xplornet Communications Inc. to the TOWNSHIP to develop the Facility in accordance with its submissions, plans, and representations and to satisfy the conditions of the TOWNSHIP outlined in Section 7;

NOW THEREFORE, Xplornet Communications Inc. hereby acknowledges and undertakes to the TOWNSHIP as follows:

1. STATUTES, BYLAWS, LICENSES, PERMITS, AND REGULATIONS

Xplornet Communications Inc. undertakes and agrees that prior to the commencement of any development, redevelopment, site alteration, construction or other works, Xplornet Communications Inc. shall obtain all necessary permits and approvals required by the Government of Canada, the Province of Ontario, or any agency thereof, the Township and any other affected agency. Xplornet

Communications Inc. undertakes and agrees to comply with the requirements of all relevant municipal bylaws, provincial and federal statutes, and regulations, permits, approvals or licenses.

2. SCHEDULES

Xplornet Communications Inc. hereby agrees that prior written approval by the Township and/or an amendment to a Schedule shall be required for any departure, change, or modification from the Schedules.

The following list of schedules attached hereto are deemed to be and form part of this undertaking:

2.1 Schedule "A" – Legal Description of the Land to which this undertaking applies.

2.2 Schedule "B" – Site Plan.

3. LAND TO WHICH THIS UNDERTAKING APPLIES

This undertaking is deemed to apply to a property known as the following legal description, PT LT 20-21 CON 9 EDWARDSBURGH TOGETHER WITH AN EASEMENT OVER PT 2, 15R11172 AS IN GC8389 shown in the site plan forming Schedule "B" of the lands described in Schedule "A".

4. COMPLETION DATE

Xplornet Communications Inc. agrees to complete the work required in this undertaking within one (1) year of the date of the commencement of works. Notwithstanding, if exceptional circumstances prevent Xplornet Communications Inc. from complying with the requirements, the TOWNSHIP may extend the completion date.

5. FACILITIES AND WORK TO BE PROVIDED AND MAINTAINED

Xplornet Communications Inc. covenants and agrees to provide and maintain, at his/her/their sole expense each and every facility, work, or other matter illustrated on the Schedules to the satisfaction of the TOWNSHIP, acting in a commercially reasonable manner, and to engage qualified professionals, where required, to design and carry forth any of the work described in this undertaking. This shall include the restoration of any faulty workmanship or materials.

6. NOTICE TO PARTIES

Any Notice by any party to this undertaking to another shall be given in writing and mailed or delivered to the Party at the addresses shown below, or such other address as communicated to the other Party in writing:

6.1 In the case of the TOWNSHIP

To the Clerk of the Township of Edwardsburgh/Cardinal
18 Centre Street
P.O. Box 129
Spencerville, ON K0E 1X0

6.2 In the case of the proponent Xplornet Communications Inc.

Tanya O'Leary
Tanya.OLeary@corp.xplornet.com
902-410-4112

7. CONDITIONS

a.) ACCESS FACILITIES

The sites' primary access will be via an existing entrance off of County Road 44, approximately 200m north of the property's owner's private driveway, see Schedule B. Secondary access is through a right-of-way, whose entrance is found at the north end of the property, off County Road 44.

b.) REFUSE STORAGE AND DISPOSAL

Xplornet Communications Inc. shall be responsible for the disposal of refuse resulting from the development of the Facility from this property.

c.) LOCATION OF BUILDING STRUCTURES AND FACILITIES

As per site plan forming Schedule "B" of this undertaking.

d.) ELEVATIONS

As per Tower Elevation Profile, forming Schedule "B" to this undertaking.

e.) REMOVAL OF STRUCTURE AND FACILITIES

Xplornet Communications Inc. agrees that the TOWNSHIP may issue a request to clarify whether or not the Facility is still required to support wireless network activity. Xplornet Communications Inc. will respond within 60 days of receiving the request and will provide any available information on the future status or planned decommissioning of the Facility (if applicable).

Where Xplornet Communications Inc. confirms that the Facility is redundant, Xplornet Communications Inc. and the TOWNSHIP will mutually agree on a timeframe to remove the system and all associated buildings and equipment from the site. Removal will occur no later than 2 years from when the Facility was deemed redundant.

SIGNED

Xplornet Communications Inc.

Signature: 

NAME: CJ Prudham

TITLE: Executive Vice President , General Counsel

Schedule "A" – Legal Description of the Land to which this undertaking applies.

Municipal Address: 9066 County Rd 44, Spencerville, ON K0E 1X0

Legal Description: PT LT 20-21 CON 9 EDWARDSBURGH TOGETHER WITH AN EASEMENT OVER PT 2, 15R11172 AS IN GC8389

PIN: 681390515

Coordinates of Site: 44.901778, -75.562550

Schedule "B" – Site Plan.



- 15m x 15m Compound
- Hydro Access
- Primary Road Access
- Secondary Road Access

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

WHEREAS the Township residents have expressed an interest and there is an apparent need for a large and small dog fenced area for the off leash controlled exercise of dogs in the Village of Cardinal; and

WHEREAS the unused grassed over area, also known as the second unused ball diamond, between the existing tennis courts and the ball diamond nearest to the firehall is well suited for the location of a Dog Park, as some fencing is already in place and the area is large enough to exercise both large and small dogs in separate enclosures if deemed necessary; and

WHEREAS with proper signage in place, all dog controls and clean-up will remain the responsibility of the dog owner; and

WHEREAS it is proposed that the costs to construct the necessary fencing and signage, as well as some future repairs could be paid for from the Rideau St. Lawrence Hydro Fund, which would eliminate any initial cost to the taxpayers; and

WHEREAS access to water infrastructure is nearby if needed;

NOW THEREFORE BE IT RESOLVED THAT Municipal Council directs staff to prepare plans, including construction details and associated costs, for a modest off leash small and large dog park, of similar size and layout to the one in Morrisburg Ontario, and prepare a report for Committee, no later than the September Committee of the Whole – Administration & Finance meeting.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council directs the Treasurer to invest \$2,500,000.00 into a one(1) year non-redeemable GIC with Scotiabank at a rate of 4.40% or better if available, as recommended by the Committee of the Whole – Administration & Finance.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council erect one (1) long arm streetlight on the existing pole #57, at a cost not to exceed \$3,000.00 on Charlotte St. in 2022, and direct staff to plan to install additional streetlights in the 2023 budget, as recommended by the Committee of the Whole – Administration & Finance.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council directs staff to terminate the Spencerville splitter box relining contract with Aqua Drain and reallocate the \$23,000.00 budget towards the lagoon's south cell sluice gate valve replacement, as recommended by the Committee of the Whole – Public Works, Environmental Services & Facilities.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council directs staff to undertake Option 1 – Pulverize Armstrong Road surface back to gravel, at an upset limit of \$17,100.00, and fund the work through the Public Works Reserve, as recommended by the Committee of the Whole – Public Works, Environmental Services & Facilities.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council directs staff to undertake Option 1 – Pad and Pave improvements, to the surface of Cedar Grove Road, starting at the boundary of Augusta Township heading east toward Fraser Road, to an upset limit of \$70,000.00, as recommended by the Committee of the Whole – Public Works, Environmental Services & Facilities.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Council

Date: July 25, 2022

Department: Administration

Topic: 2022 Spencerville Legion Beer Garden Request

Purpose: Council to provide support to the Spencerville Legion for the planned outdoor event scheduled for August 27, 2022.

Background: A request to host a fundraising event, in coordination with the upcoming baseball tournament, requiring an outdoor liquor licence has been put forward to the AGCO by the Spencerville Legion. To meet the requirements of the AGCO, the Legion requires a resolution from Council indicating that there is municipal support of the event. See attached letter for further information.

This is a routine annual request from the Legion that has been delayed over the past couple of years due to the pandemic. In the past, Council has supported the request for the event licencing.

Policy Implications: None. The event will not be hosted on Township property.

Financial Considerations: None.

Recommendation: That Municipal Council supports the Spencerville Legion's request to host an outdoor beer garden on August 27, 2022 for the baseball tournament.

A handwritten signature in cursive script, appearing to read 'R. Williamson'.

Clerk

A handwritten signature in cursive script, appearing to read 'Melanie Stubbs'.

Treasurer

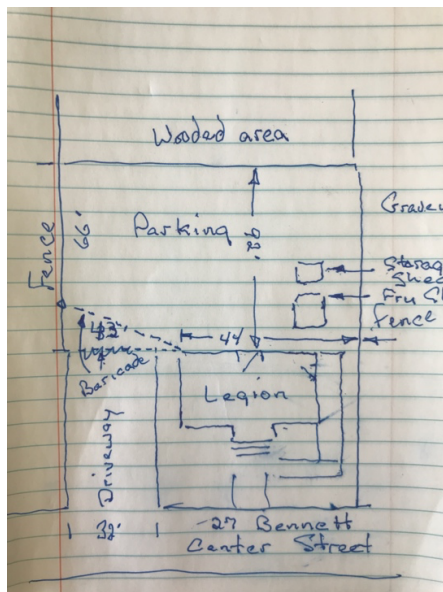
July 20, 2022

Rebecca Williams
Clerk, Edwardsburgh Cardinal

Re: Special Liquor License for outdoors at the Legion

Dear Rebecca

The Spencerville Legion is requesting permission to serve alcohol outdoors on August 27, 2022. We are hosting a ball tournament group on that day. Below is the map showing our layout. We will be using our parking lot. Service will continue to be indoors



Thank you,

A handwritten signature in cursive script that reads 'Tom Lillico'.

Tom Lillico
President, Branch 604



TOWNSHIP OF EDWARDSBURGH CARDINAL ACTION ITEM

Committee: Council

Date: July 25, 2022

Department: Administration

Topic: Cormorant Control on OPG Lands – Licence Amending Agreement

Purpose: To recommend authorization to enter into a licence amending agreement with Ontario Power Generation to continue the Township's contractor access on OPG lands for the purpose of cormorant control.

Background: The Township originally engaged Mr. Courtney to undertake a cormorant control program along the St. Lawrence River in 2016. The program includes destruction of some birds, disturbance of their roosts and in some cases, cutting down and disposing of dead trees. Much of the program is done on municipal lands, but some of the property affected by the presence of the pest birds is owned by the OPG. Permission to enter onto their lands was requested and granted through a licencing agreement in 2019.

The current licencing agreement expires on July 31, 2022. As per the agreement, OPG has the right to offer the Township an extension/renewal of the licence for a total of 4 renewal terms of one year each. The Township requested a renewal for the third of the four renewal terms, to which OPG has agreed to renew for an additional year, effective August 1, 2022 to July 31, 2023.

Policy Implications: Authorization to enter into the licence amending agreement must be completed by bylaw.

Financial Considerations: Costs associated with cormorant control are contained within the 2022 budget in the amount of \$9,000.00. There is no fee associated with the licence amending agreement.

Recommendation: That Municipal Council enter into the licence amending agreement with Ontario Power Generation for the purposes of cormorant control on lands owned by Ontario Power Generation.

A handwritten signature in black ink, appearing to read 'R. Williamson', written over a horizontal line.

Clerk

A handwritten signature in black ink, appearing to read 'Melanie Stulbs', written over a horizontal line.

Treasurer

LICENCE AMENDING AGREEMENT

THIS AMENDING AGREEMENT made as of the ____ day of _____, 2022.

B E T W E E N:

ONTARIO POWER GENERATION INC., a corporation incorporated under the laws of the Province of Ontario (“**OPG**”)

-and-

The **TOWNSHIP OF EDWARDSBURGH/CARDINAL**, a corporation incorporated under the laws of the Province of Ontario (the “**Licensee**”)

(each a “**Party**” and together the “**Parties**”)

WHEREAS:

- 1) The Parties entered into a licence effective August 12, 2019 (the “**Original Licence**”) for certain lands known as Part Spencer Island in the St. Lawrence River Opposite Lot 21 and Lot 22 Concession 1 Geographical Township of Edwardsburg; Part Bed of the St. Lawrence River Parts 6, 7, 8, & 9, 15R143, PIN 68186-0091, now the Township of Edwardsburgh/Cardinal and Part Bed of the St. Lawrence River, Part 48, 15R144, PIN 68186-0095, in the Township of Edwardsburgh/Cardinal, in the United Counties of Leeds and Grenville for a term of one (1) year commencing August 1, 2019 and ending on July 31, 2020.
- 2) The Rights of Extension provisions of the Licence provided the Licensee with the option to renew the Licence for a total of four (4) Renewal Terms of one (1) year each upon written notice of not less than thirty (30) days prior to the expiry of each Renewal Term.
- 3) In 2020, The Licensee requested and OPG agreed to amend the Licence to provide the Licensee with one additional extension right for a term of one (1) year (the “**First Renewal Term**”). The First Renewal Term expired July 31, 2021.
- 4) In 2021, The Licensee requested and OPG agreed to amend the Licence to provide the Licensee with one additional extension right for a term of one (1) year (the “**Second Renewal Term**”). The Second Renewal Term expires July 31, 2022.
- 5) On June 10, 2022, the Licensee requested a renewal for the third of the four renewal terms. OPG reviewed the Licensee’s compliance as set out in the Original Licence, and has agreed to renew the Licence for one additional extension term of one (1) year.
- 6) The Original Licence and the Third Renewal Term shall be collectively referred to herein, as (the “**Licence**”).

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the mutual covenants and agreements of the parties hereinafter contained, the receipt and sufficiency of which are hereby irrevocably acknowledged by the parties hereto, the parties hereto agree as follows:

- 1) Unless otherwise defined herein, all capitalized terms herein shall have the meaning ascribed to them in the Licence.
- 2) OPG hereby grants to the Licensee one additional renewal term of one (1) year effective August 1, 2022 and expiring July 31, 2023 (the “**Third Renewal Term**”).

- 3) Except as amended by this Amending Agreement, the Licence shall continue in full force and effect, unamended.
- 4) This Amending Agreement may be executed in one or more counterparts and may be delivered by electronic means, each of which shall be deemed an original and all of which when, taken together, shall constitute one and the same instrument.
- 5) This Amending Agreement is governed by and is to be construed and interpreted in accordance with the laws of Ontario and the laws of Canada applicable in Ontario.

IN WITNESS WHEREOF, the parties hereto have caused this Amending Agreement to be executed by the signatures of their proper officers duly authorized in that behalf.

ONTARIO POWER GENERATION INC.

Print Name: Vicky Bennett
Print Title: Real Estate Associate

I have the authority to bind the corporation

**TOWNSHIP OF EDWARDSBURGH/
CARDINAL**

By: _____
Name: Rebecca Williams
Title: Clerk, Township of
Edwardsburgh/Cardinal

By: _____
Name: Patrick Sayeau
Title: Mayor, Township of
Edwardsburgh/Cardinal

[I/We] have the authority to bind the
Corporation

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2019-42

**"A BY-LAW TO ENTER INTO A LICENCE AGREEMENT WITH ONTARIO POWER
GENERATION INC (OPG)"**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

AND WHEREAS the Council of the Corporation of the Township of Edwardsburgh/Cardinal deems it advisable to enter into a licence agreement with Ontario Power Generation Inc. for the access and use of the lands known as Part Spencer Island in the St. Lawrence River opposite Lot 21 and 22, Concession 1, in the Township of Edwardsburgh Cardinal;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and CAO/Clerk are hereby authorized to execute the Licence Agreement attached hereto as Schedule "A" on behalf of the Township of Edwardsburgh/Cardinal, and it shall form part of this by-law.
2. That this by-law shall come into force and take effect upon passing.

Read a first and second time in open Council this 22nd day of July 22, 2019.

Read a third and final time, passed, signed and sealed in open Council this 22nd day of July, 2019.

Mayor



Deputy Clerk



LICENCE AGREEMENT

THIS LICENCE made as of the 12 day of August, 2019,

BETWEEN:

ONTARIO POWER GENERATION INC., a corporation incorporated under the laws of the Province of Ontario ("OPG")

-and-

The TOWNSHIP OF EDWARDSBURGH/CARDINAL, a corporation incorporated under the laws of the Province of Ontario (the "Licensee")

(each a "Party" and together the "Parties")

RECITALS:

- A. OPG is the owner of the Lands described below.
- B. The Licensee has requested a Licence to access, use, occupy and enjoy a portion of the Lands being the area depicted in the Sketch (as defined below) (the "Licensed Lands") on a non-exclusive basis for the joint effort of the removal of cormorants and OPG has agreed to permit the Licensee to use, occupy and enjoy the Licensed Lands for such purpose(s), subject to the terms and conditions contained herein (this "Licence").

NOW THEREFORE in consideration of the covenants and conditions hereinafter contained to be kept and performed by OPG and the Licensee, the Parties agree as follows:

1. DEFINITIONS

For the purposes of this Licence, the following definitions shall apply:

- (a) "Applicable Laws" in respect of any person, property, transaction or event, means all applicable federal, provincial, municipal and local laws, statutes, rules, regulations, orders, guidelines, codes, by-laws, ordinances, standards, treaties, judgments and decrees applicable to that person, property, transaction or event at the applicable time and, whether or not having the force of law, all applicable approvals, requirements, requests, directives, rules, guidelines, instructions, circulars, manuals, policies and formal interpretations thereof of any governmental authority having or purporting to have authority over that person, property, transaction or event at the applicable time;
- (b) "Authorized Representatives" means the Licensee's employees, contractors, agents and assigns;
- (c) "Business Day" means any day other than a Saturday, Sunday or statutory holiday in the Province of Ontario;
- (d) "Environmental Laws" mean all applicable federal, provincial, municipal and local laws, statutes, regulations, guidelines, provincial policies, and by-laws, official plans, and all orders, directives, rulings and decisions rendered by any ministry, department or administrative or regulatory agency or court, including any obligations or requirements arising under common law, relating to the protection of the environment, mining, drinking water, wildlife, human health and safety or the manufacture, processing, sewage treatment, storage, disposal, transport, handling, containment, clean-up or other remediation or corrective action or in respect of a Hazardous Substance;
- (e) "Event of Default" has the meaning set forth in Section 11;
- (f) "Hazardous Substance" means any substance, material, chemical, waste of any nature, or thing (including asbestos, asbestos containing material, petroleum, petroleum by-products, radioactive substances, pesticides, herbicides, polychlorinated biphenyls) which is or is deemed or defined to be, alone or in any combination, hazardous, dangerous, toxic, a pollutant, a deleterious substance, a dangerous good, a designated substance, a contaminant or a source of pollution or contamination or is otherwise regulated, and includes all analogous concepts as defined in or pursuant to any Environmental Law or designated under any Environmental Law;
- (g) "Lands" means the lands known as Part Spencer Island in the St. Lawrence River Opposite Lot 21 and Lot 22 Concession 1 Geographical Township of Edwardsburg; Part Bed of the St. Lawrence River Parts 6, 7, 8, & 9, 15R143, PIN 68186-0091, now the Township of Edwardsburgh/Cardinal and Part Bed of the St. Lawrence River, Part 48, 15R144, PIN 68186-0095, in the Township of

Edwardsburgh/Cardinal, in the United Counties of Leeds and Grenville, as further described on Schedule "A" highlighted in red, attached hereto;

- (h) **"Licence"** has the meaning set forth in the Recitals;
- (i) **"Licence Fee"** Not applicable to this Licence;
- (j) **"Licensed Lands"** has the meaning set forth in the Recitals;
- (k) **"OPG Indemnities"** has the meaning set forth in Section 10;
- (l) **"OPG Representatives"** means OPG's employees, contractors, agents and assigns from time to time;
- (m) **"Prior Hazardous Substances"** has the meaning set forth in Section 10;
- (n) **"Prior Environmental Law Breaches"** has the meaning set forth in Section 10;
- (o) **"Release"** has the meaning prescribed in any Environmental Law and includes any release, intermittent or gradual release, spill, leak, pumping, addition, pouring, emission, emptying, discharge, injection, escape, leaching, disposal, dumping, deposit, spraying, burial, abandonment, incineration, seepage, placement or introduction, whether accidental or intentional;
- (p) **"Reporting"** means reporting on the dispatch of the cormorants as per Section 4 (o) utilizing the form on Schedule "B" attached hereto and forming part of this Licence;
- (q) **"Sketch"** means the general site sketch illustrating that portion of the Lands being the subject of this Licence as indicated by yellow 'X's on Schedule "A" attached hereto and forming part of this Licence;
- (r) **"Term"** has meaning as set out in Section 2.

2. DEMISE AND TERM

- (a) OPG hereby grants a licence to the Licensee to use, occupy and enjoy the Licensed Lands in accordance with the covenants and agreements herein, and subject to all existing encumbrances on the Lands, for a period of one (1) year, commencing on August 1, 2019 and terminating on July 31, 2020 (the **"Term"**)
- (b) If the Licensee is not then in default in respect of any of the covenants and agreements herein at the end of the Term, then the Licensee shall have the right to request an extension of the Term for four (4) additional terms of one (1) year each. Each extension term shall be on the same terms and conditions of this Licence, provided that OPG is satisfied that all terms and conditions have been met. The Licensee's right to extend the Term shall be exercisable by written notice to OPG given not less than 30 days prior to the expiry of the Term, or each additional extension term.
- (c) The Licensee acknowledges having had the opportunity to inspect the Licensed Lands prior to entering into this Licence and hereby accepts the Licensed Lands on an "as is, where is" basis.
- (d) Except as otherwise provided for in this Licence, this Licence may be terminated by either OPG at any time during the Term upon one (1) month prior written notice to the Licensee.

3. USE

It is a condition of this non-exclusive Licence and of the exercise of the rights and privileges hereunder granted to the Licensee, that the Licensed Lands, together with all facilities of ingress and egress to the Licensed Lands be used for the sole purposes of the removal of cormorants and other cormorant control purposes or uses as may be agreed to between the Parties from time to time in writing.

4. LICENSEE'S COVENANTS

The Licensee hereby covenants and agrees with OPG as follows:

- (a) To be responsible for all costs associated with the removal and control of the cormorants;
- (b) To permit OPG and OPG Representatives at all reasonable times to enter and view the condition of the Licensed Lands, and to promptly alter, repair, restore and maintain them to the satisfaction of OPG in accordance with written notice by OPG or OPG Representatives;

- (c) To comply satisfactorily with all instructions of OPG's inspectors including without limitation instructions to halt business and operations if, in the opinion of such inspectors, the safe or efficient operation thereof or access thereto may be interfered with or the safety of the public may be in jeopardy;
- (d) To erect traffic controls on the Licensed Lands if requested by OPG;
- (e) To prevent and not to permit or suffer any nuisance or anything which shall cause unnecessary annoyance or disturbance to OPG or the community;
- (f) Not to alter the existing grade, contours, drainage, or water courses, nor apply gravel or asphalt to the Licensed Lands, nor erect or construct any building, structure or facility on the Licensed Lands, including retaining walls, without first having obtained all required municipal and governmental permits and approvals, and only after submitting detailed plans for the approval of OPG and having obtained OPG's prior written consent thereto;
- (g) To comply with all rules and regulations of OPG as OPG may at any time and from time to time require and to ensure all employees, agents, contractors, sub-contractors, consultants, workers and permittees of the Licensee observe same;
- (h) To use and maintain the Licensed Lands (and any improvements thereon) and perform the uses specified herein:
 - (i) strictly in accordance with Applicable Laws and Environmental Laws;
 - (ii) in a reasonable and careful manner as a prudent owner would do; and
 - (iii) in accordance with all rules, regulations and requirements, as may be prescribed from time to time by OPG or any authority with relevant jurisdiction;
- (i) To obtain and maintain in good standing all necessary permits and licences required for the uses permitted on the Licensed Lands;
- (j) To maintain the Licensed Lands and all structures, facilities and improvements located thereon in a good state of repair and condition;
- (k) At the expiration or earlier termination of this Licence, to vacate and yield up to OPG the Licensed Lands in a good state of repair and condition, as determined by OPG acting reasonably;
- (l) To immediately notify OPG of any Release of a Hazardous Substance;
- (m) To contract to a prescribed agent under the *Fish and Wildlife Conservation Act, 1997*, as amended, and Ontario Regulation 665/98 (the "Agent") for the removal of the cormorants.
- (n) To ensure that the Agent fits into one of the prescribed classes of agents under section 132(1) of Ontario Regulation 665/98. If the Agent is a trapper, the Licensee will be responsible for supplying OPG with a copy of the Agent's valid trappers licence under Ontario Regulation 667/98 for the year in which the Agent will be undertaking the work. If the Agent fits into another prescribed category under section 132(1) of Ontario Regulation 665/98, the Licensee must provide written proof to OPG that the Agent meets all prescribed requirements; and
- (o) To ensure that the Agent reports to OPG, Eastern Operations, Site Environmental Advisor, on a weekly basis, the following:
 - (i) Daily reporting of the number of Double-Crested Cormorants dispatched;
 - (ii) Confirmation that there was/is no bi-catch of other bird species inadvertently dispatched by the Agent;
 - (iii) No dispatching of Double-Crested Cormorants while in flight over water;
 - (iv) Both before and after pictures of any and all "roost trees" cut down to confirm and document that there were no nests disturbed; and
 - (v) Requirement that any and all "roost trees" that are cut down fall on land and do not fall into water so as to create navigational hazards nor result in wood debris floating down stream and impacting OPG's operations.

5. INSURANCE

- (a) The Licensee shall obtain and maintain in full force and effect, at its sole cost, throughout the Term and during such other time as the Licensee occupies or otherwise is in possession of the Licensed Lands, the following insurance:
- (i) “all risks” property insurance covering all property of the Licensee, including property for which it is legally liable, located within the Licensed Lands and the Lands, including all contents, Licensee improvements, inventory, stock-in-trade, furniture and moveable equipment, in an amount of not less than the full replacement cost thereof;
 - (ii) commercial general liability insurance on an occurrence basis with limits of not less than Ten Million Dollars (\$10,000,000.00) CAD, inclusive, for both bodily injury, including death, personal injury and damage to property, including loss of use thereof, for each occurrence. Coverage shall specifically include but not be limited to the following: blanket contractual liability, damage to all property of OPG, including loss of use thereof, pollution liability coverage on at least a sudden and accidental basis, products & completed operations, employer’s liability; non-owned automobile liability; the Licensee’s legal liability and, broad form property damage with respect to the Licensee’s business, use or occupation of the Licensed Lands by the Licensee or any of its servants, agents, contractors or persons for whom the Licensee is in law responsible and showing OPG as additional insured with respect only to liability arising from the operations of the Licensee and with a severability of interests and a cross-liability clause; and
 - (iii) any other forms of insurance as OPG, acting reasonably, may require from time to time, in amounts and for insurance risks against which a prudent owner would insure.
- (b) Each of the Licensee’s insurance policies will contain, as appropriate:
- (i) a waiver of any subrogation rights which the Licensee’s insurers would have against OPG or any person for whom OPG is in law responsible;
 - (ii) a provision stating that the Licensee’s insurance policy will be primary and will not call into contribution any other insurance available to OPG; and
 - (iii) a waiver, as respects the interests of OPG, of any provision in any of the Licensee’s insurance policies with respect to any breach of any warranties, representations, declarations, or conditions contained in the Licensee’s policies.
- (c) All policies will be taken out with insurers and be in a form satisfactory to OPG. The Licensee will deliver to OPG prior to the date it occupies the Licensed Lands for any purpose, and thereafter at OPG’s reasonable request, certificates of insurance evidencing the Licensee’s insurance policies. Failure of OPG to demand such certificate or other evidence of full compliance with these insurance requirements or failure of OPG to identify a deficiency from evidence provided will not be construed as a waiver of the Licensee’s obligation to maintain such insurance. The acceptance of delivery by OPG of any certificate of insurance evidencing the required coverage’s and limits does not constitute approval or agreement by OPG that the insurance requirements have been met or that the insurance policies shown in the certificates of insurance are in compliance with the requirements;
- (d) All policies will contain an undertaking by the insurers that no cancellation or termination of any policy will be made unless OPG has received at least thirty (30) days prior notice of the change, which notice shall be delivered in accordance with Section 11 of this Licence;
- (e) If the Licensee at any time fails to take out, keep in force or pay the premiums on any insurance as required in this Licence, or if the Licensee fails from time to time to deliver to OPG satisfactory proof of the good standing of any such insurance or the payment of premiums as required in this Licence then OPG will, without prejudice to any of its other rights and remedies under this Licence, have the right, but not the obligation, to place such insurance on behalf of the Licensee. This cost together with all expenses incurred by OPG and an amount equal to Fifteen Percent (15%) of those costs and expenses to cover OPG’s overhead and supervision costs will be paid by the Licensee to OPG promptly upon demand.

6. PROTECTIVE INSTALLATIONS

In the event OPG considers it necessary that any of the OPG Works be fenced or otherwise protected or made separate, the Licensee shall at its sole cost and expense, erect and maintain such fences or other protective installations as OPG may reasonably require.

7. OPG ACTIVITIES

- (a) Notwithstanding anything to the contrary in this Licence, the Licensee acknowledges and agrees that the primary use of the Licensed Lands is for OPG's operations, and the Licensee's use is secondary to OPG's in all material respects, and the Licensee further acknowledges that its operations may from time to time be affected, adversely or not, by OPG's operations.
- (b) OPG will have the right, without invalidating or terminating this Licence, to suspend the Licence for such reasonable period of time as OPG may require for safety, security or emergency operational purposes, by giving the Licensee twenty-four (24) hours' written notice, where practicable. OPG will not be liable to the Licensee for any costs, damages or loss occasioned thereby.

8. INCREASE IN OPG'S COSTS

If at any time or times this Licence or any of the operations carried out pursuant to this Licence or any improvements made to the Licensed Lands by or for the benefit of the Licensee should, in the reasonable opinion of OPG, directly or indirectly increase the cost or expense of any existing or future OPG Works, or the maintenance, construction or operation thereof, the Licensee shall pay to OPG upon thirty (30) days' prior written notice from OPG, such increase in cost or expense, including without limitation, the cost to OPG of acquiring any additional lands or rights which would not have been required but for the existence of this Licence or of the Licensee's improvements, use or possession of the Licensed Lands; provided that the Licensee shall have the option of terminating this Licence within such 30 day notice period, in which case all other provisions of this Licence (including restoration obligations under Section 6 (k)) shall be applicable.

9. PERMITTED ENCUMBRANCES

This Licence and the Licensee's interest herein shall be subject to all existing leases, licences, easements, rights of use or occupation and other property rights which may exist at the date hereof, whether or not registered, and OPG may from time to time renew or extend such arrangements or enter into new ones, whether or not with the same parties, and to which new arrangements this Licence shall also be subject, so long as the rights granted thereunder do not interfere unreasonably with the Licensee's use of the Licensed Lands.

10. LIMITATION OF LIABILITY; REMEDIES

- (a) In consideration of the rights and privileges granted herein, the Licensee shall assume all liability and obligation for any and all loss, damage or injury (including death), by reason of fire, accident or otherwise to all persons or property, howsoever arising, as a result of or connected in any way with the use and occupation of the Licensed Lands or that otherwise would not have occurred but for the granting of this Licence or the use and occupation of the Licensed Lands by the Licensee or any Authorized Representatives, save and except for any loss, damage or injury (including death) arising out of OPG's gross negligence or willful misconduct (or any person for whom it is in law responsible). The Licensee does hereby release and forever discharge OPG, its subsidiary and affiliated corporations, predecessors, agents, successors, assigns and all persons acting on its or their behalf (together, the "**OPG Indemnitees**"), from all claims, actions, suits, demands or any proceedings which are attributable to or connected with, or arising from, or that which would not have occurred but for the granting of this Licence or the use and occupation of the Licensed Lands by the Licensee or its employees, agents, contractors, sub-contractors, consultants, workers and permittees, including any charges, expenses or costs associated therewith, and whether arising in law, equity, or otherwise and in further considerations of same. The Licensee hereby agrees to indemnify and save harmless the OPG Indemnitees from and against all such claims, actions, suits, demands or proceedings which are attributable to or connected with, or arising from, or that which would not have occurred but for the granting of this Licence or the use and occupation of the Licensed Lands by the Licensee or its employees, agents, contractors, sub-contractors, consultants, workers and permittees, including any expenses or costs associated therewith, and whether arising in law, equity or otherwise, save and except for any loss, damage or injury (including death) arising out of OPG's gross negligence or willful misconduct. These indemnities are in addition to any other indemnities contained in this Licence and shall survive the expiration or earlier termination of this Licence.
- (b) All personal property owned by or in the possession of Licensee on the Licensed Lands shall be at the sole risk of the Licensee. OPG shall not be liable for any loss or damage thereto, however occurring. The Licensee releases and indemnifies the OPG Indemnitees from all claims and demands in respect of any such loss or damage.

- (c) With respect to Hazardous Substances which are on or under or about the Licenced Lands as of the initial date of this Licence ("**Prior Hazardous Substances**") or any breach or violation of any Environmental Law respecting the Lands which existed prior to the initial date of this Licence ("**Prior Environmental Law Breaches**"), the Licensee shall have no responsibility or obligation whatsoever to remediate the Licenced Lands in relation to Prior Hazardous Substances or to rectify Prior Environmental Breaches except to the extent that a liability or obligation to remediate Prior Hazardous Substances or to rectify Prior Environmental Law Breaches has resulted or arisen out of or would not otherwise have occurred but for the Licensee's activities on the Licenced Lands during the Term. The Licensee agrees that OPG is not obliged to provide the Licensee or any of its Authorized Representatives with a list of or any information relating to Hazardous Substances on, under, or about the Licenced Lands and that if such a list or information is required to be provided to any of the Licensee's Authorized Representatives, pursuant to statute or otherwise, this is the Licensee's obligation alone.
- (d) Without limiting the foregoing, if at any time OPG or the Licensee is required by any governmental authority pursuant to any Environmental Laws to take remedial action in respect of Hazardous Substances or any breach or violation of Environmental Laws respecting the Licenced Lands which would not have occurred but for the granting of this Licence or the Licensee's or its Authorized Representatives' use, occupation or activities on the Licenced Lands, then Licensee shall, at its cost, take all required remedial action in respect of the Hazardous Substances or breach or violation of Environmental Law, including any repairs or replacements to the Licenced Lands and the facilities and the removal, treatment, disposal, restoration and replacement of the soil or any other part of the Licenced Lands.
- (e) OPG shall have all remedies, including without limitation, damages and injunction, available to OPG at law or in equity arising upon any default by the Licensee under this Licence.

11. EVENTS OF DEFAULT AND TERMINATION

An event of default ("**Event of Default**") shall be deemed to have occurred hereunder if any one or more of the following events occurs:

- (a) if default is made in the due payment of any monies payable hereunder, and such default is not remedied within five (5) days after written notice specifying the default has been delivered by OPG to the Licensee;
- (b) if default is made by the Licensee in the performance of or compliance with any other covenants, agreements, terms or conditions contained in this Licence, other than those referred to in subsection 13(a) above, and such default has not been remedied within fifteen (15) days after written notice specifying the default has been delivered by OPG to the Licensee, or in the case of failure to obtain or maintain insurance, within three (3) Business Days after written notice specifying the default has been delivered by OPG to the Licensee, or in the case of a default which affects, or is likely to affect, the operations of OPG, within twenty (24) hours after written notice specifying the default has been delivered by OPG to the Licensee. However, with respect to any such default (other than a failure to obtain or maintain insurance, or a default which affects, or is likely to affect, the operation of OPG for which there shall be no extension) which is of a nature that it cannot, with reasonable diligence, be cured within a period of fifteen (15) days, an Event of Default shall not be deemed to exist if the Licensee has commenced to diligently cure such default within ten (10) days after written notice thereof from OPG and so long as the Licensee thereafter proceeds with all due diligence and takes all appropriate action to complete the curing of such default;
- (c) if the Licensee files a voluntary assignment in bankruptcy or is adjudicated bankrupt or insolvent, or files any petition or answer seeking a reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief from creditors under any Applicable Laws, or seeks or consents to or acquiesces in the appointment of any trustee, receiver or liquidator of the Licensee or of all or of any substantial part of its property, or makes any general assignment for the benefit of creditors, as the case may be;
- (d) if a petition is filed against the Licensee or any party comprising the Licensee seeking an adjudication of bankruptcy of the Licensee or the reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief from creditors under any Applicable Laws and remains undismissed or unstayed for an aggregate of ninety (90) days (whether or not consecutive), or if a trustee, receiver or liquidator of the Licensee or of all or of any substantial part of its property, is appointed and such appointment remains unvacated or unstayed for an aggregate of 90 days (whether or not consecutive).

If any Event of Default occurs, then and in every case and so often as same shall happen, OPG shall have the right, at its option, and in addition to any other rights or remedies which OPG is entitled to hereunder or at law or in equity:

- (e) to remedy any default of the Licensee, provided that the Licensee shall pay to OPG promptly upon demand all reasonable costs incurred by OPG in remedying or attempting to remedy any such default; or
- (f) to re-enter onto the Licensed Lands or to terminate this Licence with or without re-entry, by giving the Licensee not less than ten (10) days' notice of cancellation and termination, and upon the expiration of the time fixed in such notice, all rights of the Licensee with respect to the Lands or any part thereof and this Licence shall be absolutely forfeited and shall lapse in the same manner and with the same force and effect as if the expiration of the time fixed in such notice of cancellation and termination were the end of the term including all permitted extensions.

12. FORCE MAJEURE

If either Party shall be prevented or delayed from punctually performing any obligation or satisfying any condition under this Licence by any strike, labour dispute, Act of God, fire or other casualty or by any other event beyond the control of such party, other than financial inability, then the time to perform such obligation or satisfy such condition shall be postponed by the period of time consumed by the delay, provided that nothing herein contained shall be construed so as to postpone or delay the payment of the Licence Fee or other sums owing hereunder.

13. NOTICE

- (a) Except as otherwise provided in this Licence, every notice required or permitted under this Licence must be in writing and may be delivered in person, by courier or by electronic mail to the applicable Party as follows:

To OPG at: Ontario Power Generation Inc.
700 University Avenue,
Toronto, ON M5G 1X6

Telephone: 416-592-1743
Attention: Ray Davies, Senior Manager Real Estate Services

To the Licensee at: Township of Edwardsburgh/Cardinal
P.O. Box 129, 18 Centre St.
Spencerville, ON, K0E 1X0

Telephone: 613-658-3055 ext. 104
Email: dmckinstry@twpec.ca
Attention: Debra McKinstry, CAO Clerk

or to any other address, or individual that a Party designates by notice. Any notice under this Licence, (i) if delivered personally or by courier will be deemed to have been given when actually received, or (ii) if delivered by electronic mail before 3:00 p.m. on a Business Day, will be deemed to have been delivered on that same Business Day.

- (b) Unless otherwise specified, notice of any accident, incident, spill, damage, injury, or emergency shall be given at the same time as notice is required by law to be given under any legal authority or forthwith if there is no specific notice requirement set by law. All such notice shall be properly given if done in person, by email and/or by phone.

14. NO ASSIGNMENT

The Licensee shall not be entitled to assign, transfer or sublicense its rights and obligations under this Licence or the benefit of this Licence without the prior written consent of OPG, which consent may be withheld in its sole and unfettered discretion.

15. TITLE

The Licensee hereby agrees to keep title to the Lands, including every part thereof, free and clear of any lien, encumbrance or security interest or notice thereof. The Licensee shall not enter into any agreements for the Licensed Lands, which would run with the Licensed Lands and become an obligation of OPG upon termination or expiry of this Licence without OPG's prior written consent, which consent may be withheld in OPG's sole discretion.

16. NO RELEASE OF LIABILITY

No termination of this Licence or permitted assignment of this Licence shall relieve the Licensee of its liability and obligations hereunder and such liability and obligations shall survive any such termination or assignment.

17. SUCCESSORS AND ASSIGNS

This Licence shall enure to the benefit of and binds the Parties and their respective successors and permitted assigns.

18. GENERAL

- (a) In this Licence, words importing the singular number only will include the plural and vice versa; words importing the masculine gender will include the feminine and neuter genders and vice versa; the terms "this Licence", "hereof", "hereunder" and similar expressions refer to this Licence and not to any particular section or other portion hereof and include any agreement supplemental hereto; "including" or "includes" will be without limitation; "Section", "subsection" or "Article" followed by a number or a letter refers to the correspondingly numbered or lettered section or article hereof; "person" will be interpreted broadly and includes an individual, partnership, association, trust, body corporate or other entity.
- (b) This Licence constitutes the entire agreement between the Parties with respect to the subject matter and supersedes all prior agreements, negotiations, discussions, representations, warranties and understandings, whether written or verbal.
- (c) Nothing contained herein shall be deemed or construed by the Parties, nor by any third party, as creating the relationship of principal and agent, landlord and tenant, or of partnership or of joint venture between the Parties, it being understood and agreed that none of the provisions contained herein, nor any of the acts of the Parties shall create any relationship between the Parties other than that of licensor and licensee as described in the Licence.
- (d) The Parties intend that this Licence will not benefit or create any right or cause of action in favour of any person or entity, other than the Parties.
- (e) Except as otherwise expressly provided in this Licence, each Party will be responsible for its own costs and expenses incurred in connection with the negotiation, execution and performance of this Licence.
- (f) This Licence may only be amended, supplemented or otherwise modified by written agreement executed by the Parties.
- (g) The Licensee shall not have the right to register this Licence or notice hereof against title to the Lands or any part thereof.
- (h) No waiver of any of the provisions of this Licence will constitute a waiver of any other provision (whether or not similar). No waiver will be binding unless executed in writing by the Party to be bound by the waiver. A Party's failure or delay in exercising any right under this Licence will not operate as a waiver of that right. A single or partial exercise of any right will not preclude a Party from any other or further exercise of that right or the exercise of any other right it may have.
- (i) If any provision of this Licence is determined to be illegal, invalid or unenforceable by an arbitrator or any court of competent jurisdiction from which no appeal exists or is taken, that provision will be severed from this Licence and the remaining provisions will remain in full force and effect. The Parties shall engage in good faith negotiations to replace such provision with a valid, enforceable, and applicable provision, the effect of which substantially reflects that of the illegal, invalid or unenforceable provision it replaces.
- (j) This Licence, and all activities undertaken in connection with this Licence by any Party (or anyone for whom it is at law responsible) shall fully comply with and will be governed by, interpreted and enforced in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.
- (k) This Licence may be signed and delivered in any number of counterparts (including counterparts by electronic mail), each of which when signed and delivered is an original but all of which taken together constitute one and the same instrument.

[Remainder of page intentionally left blank; signature page follows]

IN WITNESS WHEREOF, the Parties have executed this Licence as of the date first above written.

ONTARIO POWER GENERATION INC.

By: 

Name: Vicky Bennett
Title: Real Estate Associate

[I/We] have the authority to bind the Corporation

**TOWNSHIP OF
EDWARDSBURGH/CARDINAL**

By: 

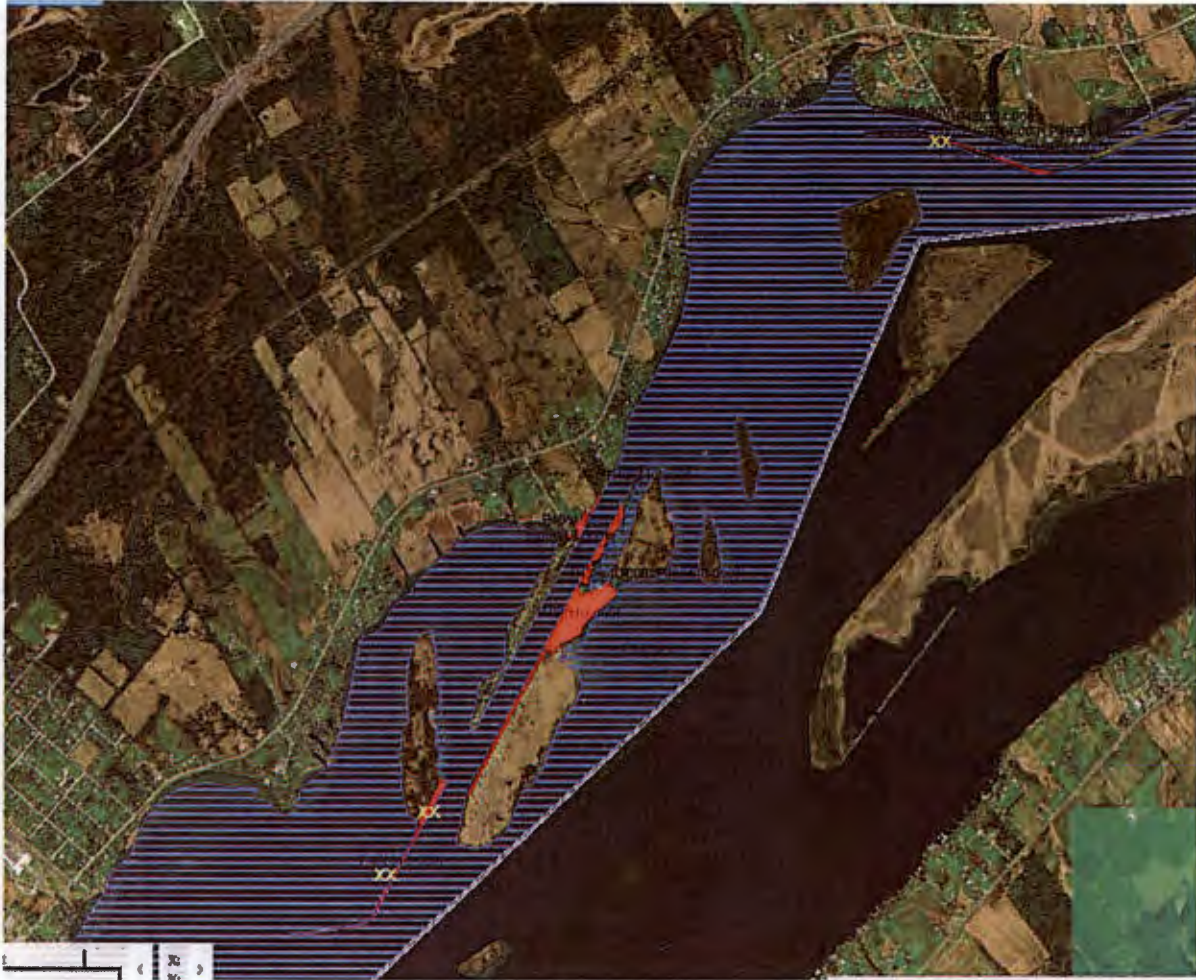
Name: Debra McKinstry
Title: CAO/Clerk, Township of
Edwardsburgh/Cardinal

By: 

Name: Patrick Sayeau
Title: Mayor, Township of
Edwardsburgh/Cardinal

[I/We] have the authority to bind the Corporation

SCHEDULE "A"
SKETCH OF LICENSED LANDS



SCHEDULE "B"

REPORTING FORM

(Form to be submitted to Eastern Operations, Site Environmental Advisor)

Cormorant Control				
Daily Reporting – Submit on a Weekly Basis				
Date	Number of Cormorants Dispatched <i>*NOTE: Double crested cormorants cannot be dispatched while in flight over water</i>	Bi – Catch (other bird species inadvertently dispatched)		Roost Trees Cut Down <i>*NOTE: Roost Trees cut down must fall on land, not in the water & Before and after pictures of all Roost Trees that are cut down as documentation that no nests are disturbed. (Note by Date)</i>
		Yes	No	

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the correspondence listings for the following dates as previously circulated:

- June 29, 2022
- July 7, 2022
- July 13, 2022
- July 20, 2022

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____		
NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

RESUMÉ

of *correspondence*

June 29th, 2022

FROM

DATE

SUBJECT

Township of Lucan Biddulph	June 22	Res: Voluntary Russian Sanctions
AMO	June 23	Watchfile
AMO	June 24	Policy Update: New Cabinet Sworn In
Township of North Dundas	June 27	Notice of Public Meeting: ZBA – 528 St. Lawrence St.
CN Rail	"	News Release: Investing \$430 Million in Ontario
UCLG	"	Economic Development eNews – June 28, 2022
Health Unit	"	Media Release: Beach testing program starts this week
Health Unit	June 28	Media Release: Health Unit reducing pandemic specific services
President of the Stove Store	June 29	50 th Anniversary Celebration

RESUMÉ

of correspondence

July 7th, 2022

FROM	DATE	SUBJECT
AMO	June 30	Watchfile
Ontario Energy Board	July 4	OEB Notice (250-page document available upon request)
Town of Newmarket	"	Res: Mandatory Firefighter Certifications
Health Unit	"	Media Release: Beach testing program starts this week
Township of Matachewan	"	Res: Inclusion of mailing addresses of voters on voter's list
Township of Greater Madawaska	"	Res: Annual emergency exercise exemption
Early ON	"	Participant Expectations – Summer 2022 programming
Municipality of Shuniah	"	Res: Release documents: Mohawk institute residential school
Municipality of Brighton	"	Res: Addition to amber alert system – creation of Draven alert
Spencerville Mill Foundation	"	Tea & Tales of Romance reminder
County of Frontenac	"	Res: Community schools alliance action plan
Township of West Lincoln	"	Res: Waterpipe Smoking Bylaw
Township of West Lincoln	"	Res: Funding support for infrastructure projects
AMO	"	Secretary Treasurer's nomination report
Township of West Lincoln	"	Res: Summary and implications of Provincial Bill 109
Tay Valley Township	July 5	Res: Annual emergency exercise exemption
Municipality of Muskoka	"	Res: Annual emergency exercise exemption
Health Unit	"	COVID-19 vaccine status report – July 5
Hastings County	"	Res: Expanding amber alert system
AMO	July 7	Policy Update
AGCO	"	Update to municipalities: recent changes & permissible activities

RESUMÉ

of *correspondence*

July 13th, 2022

FROM	DATE	SUBJECT
AMO	July 7	Watchfile
XPlornet	July 13	Public Notice – Proposed 45m self support network site
UCLG	"	Economic Development eNews – July 12
Hydro One	"	Amendments to class environment assessment
MECP	"	Letter re: Amendments to class environment assessment
Town of Cobourg	"	Res: Necessary Changes to the Amber Alert System
Health Unit	"	Raise awareness about bats & rabies

RESUMÉ

of *correspondence*

July 20th, 2022

FROM	DATE	SUBJECT
UCLG	July 13	Request for proposal: Social services relief fund – phase 5
Township of Mulmur	"	Res: Climate emergency declaration
Township of Ryerson	July 14	Res: Amber Alert system expansion
Municipality of Shuniah	"	Res: Expanding the Amber Alert system
Health Unit	"	News Release: 18+ eligible for second booster shot
AMO	"	Watchfile
SNC	July 15	Memorandum: Golf tournament registration now open
Hydro One	"	Amendment to class environment assessment
UCLG	July 19	Media Release: Tender awarded for Athens long-term care
Health Unit	"	Media Release: Be aware of the effects of the heat
Ontario Trillium Fund	"	Resilient Communities Fund Application – Funding decision
Health Unit	"	Media Release: New Medical Officer of Health
Municipality of Huron Shores	July 20	Res: Ontario wildlife damage compensation program

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council approves payment of municipal invoices circulated and dated as follows:

- Report dated June 28 (2022-89) \$1,643,103.20
- Report dated June 29 (2022-90) \$55,334.89
- Report dated July 15 (2022-93) \$316,514.10
- Report dated July 20 (2022-95) \$187,585.97
- Report dated July 21 (2022-97) \$203,280.05

TOTAL: \$2,405,818.21

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

Report Date
6/28/2022 12:12 PM

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
As of 6/28/2022
Batch: 2022-00089

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - electronic funds transfer					
Proposed Payments:					
EFT		Abell Pest Control Inc.			
		A4154131	contract pest control	78.25	78.25
EFT		Beach Home Hardware			
		978942	rec - misc suppllies	4.52	
		883489-1	Rec - Pool supplies	38.36	
		883644-1	rec-Pump for water spen flower	183.47	
		883917-1	rec- pool building repair	29.37	255.72
EFT		Black & McDonald Limited			
		70-1311644	wtp-prev maintenance monthly	406.89	406.89
EFT		Brandt Tractor Ltd			
		CS50539	pw- broken spring T5	3,037.59	
		CS50545	pw-airline instal watertankT6	383.71	
		CS50562	pw-repair leaking aire cyl T6	1,076.61	
		CS50573	pw - PM T20-03	553.53	5,051.44
EFT		Burchell's Home Hardware			
		42592	Rec - misc supplies	115.55	
		42591	fd - bug spray/stn supplies	168.43	
		42627	wwtp-supplies/batteries	62.09	
		42641	Rec-misc supplies for pool	251.22	
		42646	Rec-Paint,Stain,-bleacher rep	324.82	
		42700	Rec-brackets-hang baskets,etc	577.40	
		42720	rec-pool chemicals & supplies	459.13	
		42739	Rec-New toilet&supplies cantee	320.52	
		42736	pw-grass seed/supplies	359.16	
		42798	Rec-plumbing supplies	123.79	
		42809	Rec-safety boots, supplies, sa	301.74	
		42839	rec-plumbing supplies	58.94	
		42860	rec- pool repair supplies	15.01	
		42894	Rec-misc supplies	66.31	3,204.11
EFT		CGIS Spatial Solutions			
		44743	Building-CBO Software	1,834.89	1,834.89
EFT		Caduceon Enterprises Inc.			
		22-8790	wwtp-testing	2,500.13	
		22-8792	wtp- testing	727.72	
		22-8795	ind park - testing	672.35	3,900.20
EFT		Candise Newcombe			
		June 2022	Mileage for June 2022	21.06	21.06
EFT		Catholic District School Board			
		2nd Qtr 2022	2nd Quarter Payment	101,875.71	101,875.71
EFT		Clean Water Works Inc.			
		W20549	wwtp- cleaned sewers	2,400.35	2,400.35
EFT		Conseil Des Ecoles Publique De			
		2nd Qtr 2022	2nd Qtr 2022	4,509.03	4,509.03
EFT		Davie Deline			

Report Date
6/28/2022 12:12 PM

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
As of 6/28/2022
Batch: 2022-00089

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		May 2022	cleaning for May 2022	950.00	950.00
EFT		Drummond's Gas			
		2446080	pw- fuel T19-01	160.01	
		2445939	fd-truck fuel T9	149.00	
		2445943	pw- fuel T19-01	180.00	
		2446061	Rec Truck Fuel	43.00	
		2446076	rec- truck fuel	166.15	
		2446086	fd - truck fuel	125.55	
		2446087	fd- truck fuel P1	115.00	
		2443870	fd-truck fuel R1	83.38	
		2444603	pw - fuel T19-01	88.00	1,110.09
EFT		Engineered Air			
		70077659	wwtp - sensor air holder unit	253.12	253.12
EFT		Fabco Plastics Wholesale Ltd.			
		20296395-00	wtp-plumbing supplies	66.31	66.31
EFT		Falcon Security Co.			
		1000077941	wtp- Bell GSM install	495.51	495.51
EFT		Firechek Protection Services			
		3902	fd semi annual compression ser	1,246.03	1,246.03
EFT		G. Tackaberry & Sons			
		K-0341447	pw- cold mix	3,202.33	3,202.33
EFT		Gilles Lahaie			
		June 2022	pw-dz license medical	145.00	145.00
EFT		Grand & Toy			
		S963223	fd - dry erase markers	4.52	
		S976863	pw - computer mouse	34.23	
		S979564	fd/pw/admin-office supplies	350.25	389.00
EFT		Greer Galloway Consulting Eng			
		26077	Planning-servicing peer review	6,780.00	
		26121	pw-gravel rd needs study	3,980.43	10,760.43
EFT		HGC Management Inc			
		44403	w/d contract collection May	31,416.35	31,416.35
EFT		Howard Campbell & Sons Ltd.			
		MR4790	portable rental transfer site	120.00	120.00
EFT		Ignite Printing			
		220786	Fd - greeting cards	423.75	423.75
EFT		Jeff Hopkins			
		June 23, 2022	Pool Chemicals	1,464.25	1,464.25
EFT		Jp2g Consultants Inc			
		35457	w/d site monitoring - Scott	11,769.18	
		35458	w/d site monitoring -Pittston	7,531.06	19,300.24
EFT		Kevin Spencer			
		1421	rec - program supplies	67.79	67.79
EFT		Limerick Environmental Svcs			
		2022-0161	bin pickup transfer site	2,408.02	2,408.02

Report Date
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Township of Edwardsburgh/Cardinal
List of Accounts for Approval
As of 6/28/2022
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Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT		M&L Supply Fire & Safety			
		012374	fd - cribbing bags	271.09	271.09
EFT		MNP LLP			
		10447322	Admin- 2021 Audit Fee	5,085.00	5,085.00
EFT		Mac's Convenience Store Inc.			
		137940	rec - truck fuel	22.63	
		137939	rec - truck fuel	11.30	
		137941	rec - truck fuel	138.36	
		137938	pw-fuel T1	139.00	
		137943	wtp - fuel	142.79	
		137944	wmpss- fuel	156.01	
		137949	wtp - fuel	159.08	
		137946	rec - truck fuel	193.35	
		137947	pw- fuel T1	130.00	
		137951	rec - truck fuel	102.48	
		137952	wmpss - fuel	63.00	
		137954	rec - truck fuel	158.00	
		137953	rec - truck fuel	30.00	
		137956	rec - truck fuel	49.82	
		137955	pw-fuel T1	141.01	
		137957	rec - truck fuel	41.14	
		137958	rec - truck fuel	11.51	
		137959	wmpss fuel	165.00	
		137960	rec - truck fuel	22.47	
		137961	wtp - fuel	118.00	
		137963	rec - truck fuel	215.05	
		137962	pw - fuel T1	138.00	
		137964	rec-truck fuel	150.45	
		137965	rec- truck fuel	187.40	
		137966	rec-truck fuel	142.85	
		137967	rec - truck fuel	22.40	
		137969	rec-truck fuel	49.10	2,900.20
EFT		Millsphoto Canada			
		May 30, 2022	Council Drone Footage Prysman	300.00	300.00
EFT		Morrisburg Plumbing & Heating			
		23111	wwtp-camera insp	389.85	389.85
EFT		Nine Mile Repair Inc			
		555	pw-modificatons	820.66	820.66
EFT		O'Reilly's Independent Grocer			
		04 8992	fd-supplies	114.81	114.81
EFT		PSD Citywide Inc			
		17257	City Wide Software	7,605.31	7,605.31
EFT		Postmedia Network Inc			
		673621	adm-agenda advertising	452.00	
		675184	adm-library board volunteer	152.55	604.55
EFT		Pro-Tech Training Services Inc			
		1621	pw - CVOR siminar	197.75	197.75

Report Date
6/28/2022 12:12 PM

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
As of 6/28/2022
Batch: 2022-00089

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT		Purolator Courier Ltd.			
		450614646	adm-reg gen/marriage lic,fd bu	40.36	
		450680785	adm-marriage licences	14.13	54.49
EFT		Rush Truck Centres of Canada			
		1036437	pw - PM - T20-08	1,008.29	
		1036539	pw-clutch brake adj T19-04	198.88	
		550767KV	pw-PM T20-08	171.39	1,378.56
EFT		Sani Gear Inc			
		10036	fd -gear rental (3wks)	50.85	50.85
EFT		Schneider Electric Systems			
		915422416	e/s-SCADA annual contract	35,660.54	35,660.54
EFT		Secureway			
		1494122	rec- extra keys cut	146.56	146.56
EFT		Selleck Truck & Trailer Repair			
		121958	fd- tire repairs R5	647.93	647.93
EFT		Smartcell Communications Inc			
		KINBIIN2426	pw-PW manager phone	283.97	283.97
EFT		South Nation Conservation			
		IN23877	2nd Payment Levy 2022	19,000.00	19,000.00
EFT		Spencerville Home Hardware			
		78664	lagoon padlock set	216.82	
		78691	lagoon - filters	3.92	
		78692	pw - tape	51.97	
		78731	pw - shop supplies	90.69	
		78744	lagoon-bungee cords/cable ties	43.26	
		78766	pw - metal screws/washers	21.68	
		78825	rec - supplies for pool	16.48	444.82
EFT		Sproule Powerline Construction			
		42719	pw- streetlight repairs	672.35	672.35
EFT		Superior Group			
		000199	Grass Cutting June 2022	4,624.52	4,624.52
EFT		Tenaquip Ltd.			
		14619361-01	fd- barricade tape	63.60	63.60
EFT		Ultramar			
		03916804707297	pw 2009.10L clear diesel cty22	4,178.45	4,178.45
EFT		United Counties Of Leeds &			
		INV 20099	2nd Qtr Levy - Counties	887,048.30	887,048.30
EFT		Universal Supply Group 3735			
		964-382565	pw - miniature lamps	4.47	
		964-383971	pw- grease	757.09	
		964-384445	wwtp - battery	99.51	
		964-384628	pw-rust lube/brake clean	432.46	
		964-384630	pw- shop supplies	32.07	1,325.60
EFT		Upper Canada District			
		2nd Qtr 2022	2nd Qtr 2022	468,681.22	468,681.22


Report Date
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Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT		Vicki Cucman			
		May 2022	fd- dept supplies	28.93	28.93
EFT		Waste Connections of Canada			
		7150-0000397852	w/d bins May	2,017.40	
		7150-0000398673	wwtp bin collector	207.84	2,225.24
EFT		Willis Kerr Contracting Ltd.			
		119189	pw - gravel washouts	315.56	
		119327	pw-entranceway culvert	292.67	
		119340	pw - entranceway culvert	320.27	928.50
EFT		Xerox Canada Ltd.			
		85576284	wwtp-copier charges	8.28	
		85582910	wwtp-copier charges	5.40	13.68
				Total for EFT:	1,643,103.20

Certified Correct This June 28, 2022


Melanie Stubbs, Treasurer


Dave Grant, CAO

Report Date
6/29/2022 11:53 AM

Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: PAD - Preauthorized Debit					
Proposed Payments:					
Ch		Bell Canada			
		658-3055 06-22	admin	459.67	
		658-2141 06-22	spencerville arena	118.59	
		658-3001 06-22	fd/pw- phone split	148.47	
		536626539 06-22	Cardinal Arena internet	56.44	
		538898923 06-22	Internet spencerville Arena	18.97-	764.20
Ch		Hydro One Networks Inc.			
		19876 06-22	spencerville arena	1,995.17	
		03768 06-22	ball diamond	43.44	
		16052 06-22	johnstown pool	45.31	
		77395 06-22	south centre	206.96	
		64439 06-22	wwtp-3207 Windmill	1,325.12	
		10647 06-22	pw-Pittston Shop	662.96	
		14330 06-22	St Lights Var Jun 2022	940.11	
		18196 06-22	lagoon-2301 RD 21	177.49	5,396.56
Ch		LBC Capital			
		2052003	fd-jul-sep 2022 copier lease	169.50	169.50
Ch		Receiver General For Canada			
		PP 12 2022 PT	PP 12 2022 PT source deduction	3,519.30	
		PP 12 2022 FT	PP 12 2022 FTsource deductions	25,703.88	29,223.18
Ch		Rideau St Lawrence			
		450-00 05-22	wtp-water tower	97.19	
		435-00 05-22	wwtp-172 Henry	161.20	
		370-00 05-22	wwtp-adelaide	510.90	
		430-00 05-22	wtp-2000 Dundas	1,074.02	1,843.31
Ch		Royal Bank Visa			
		3850-05-22	M. Stubbs - RBC Visa May 2022	3,974.91	
		5988 05-22	G Shaw RBC visa May 2022	806.67	
		2752 06-22	B. Moore RBC Visa June 2022	2,338.83	7,120.41
Ch		Scotiabank			
		June 27, 2022	Recreation Truck Loan Payment	476.46	476.46
Ch		Superior Propane			
		39267369	5 Henderson St	771.79	771.79
Ch		Telus Mobility			
		16215291165	June 2022	2,033.09	2,033.09
Ch		Workplace Safety & Insurance			
		May 2022	May 2022 Premium	7,536.39	7,536.39
				Total for PAD:	55,334.89

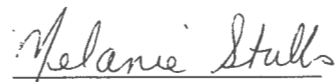
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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
_____	_____	Invoice # _____	_____	_____	_____

Certified Correct This June 29, 2022



Melanie Stubbs, Treasurer



Dave Grant, CAO

Report Date
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Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - electronic funds transfer					
Proposed Payments:					
EFT		Abell Pest Control Inc.			
		A4220558	Monthly pest control	75.89	
		A4243122	contract pest control	78.25	154.14
EFT		Beach Home Hardware			
		884348-1	rec-misc pool supplies	6.09	
		885030-1	pw-parts-line painter	22.60	
		886364-1	rec - hose for pressure washer	66.66	95.35
EFT		Benson Pools			
		9237	rec-final payment	139,577.39	139,577.39
EFT		Brandt Tractor Ltd			
		CS50616	pw- hydraulic leak T19-04	823.31	823.31
EFT		Burchell's Home Hardware			
		42938	pw- shop supplies	406.85	
		42931	Rec misc pool supplies	543.65	
		42962	es shop supplies	401.90	
		42959	rec -misc parks	240.97	
		42960	rec - cable ties for fence rep	9.37	
		42971	Rec - supplies for canteen was	53.29	
		43044	Rec- supplies for Arena	87.53	
		43046	rec - pool supplies	206.37	
		43079	rec-mis park supplies	121.55	2,071.48
EFT		Canadian Union Of Public			
		July 2022	June 2022 Union dues collected	1,020.00	1,020.00
EFT		Crane Supply			
		14-258077	wtp- riser valves	262.16	
		14-258565	wwtp- couplings/pipe sewer ma	3,103.66	3,365.82
EFT		Dave's Reliable Signs Ltd.			
		23911	pw-911 posts & blades	1,836.25	1,836.25
EFT		Drummond's Gas			
		2444620	pw-fuel T19-01	114.01	
		2444625	fd- fuel	160.00	
		2444636	fd- fuel	177.33	
		2444656	pw-fuel T19-01	148.00	
		2444683	fd- fuel	136.00	
		2444697	fd- fuel	147.00	
		2444703	pw-fuel T19-01	187.00	
		2444726	fd- fuel	164.00	1,233.34
EFT		Dwane Crawford			
		April 2022	Apr 2022 Mileage	285.00	
		May 2022	May 2022 Mileage	315.00	
		June 2022	Jun 2022 Mileage	330.00	930.00
EFT		Eastlink			
		18451108	pw/fd phone	365.24	365.24
EFT		Evans Printing Ltd.			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		30631	bylaw-BLEO business cards	101.70	101.70
EFT		Evoqua Water Technologies Ltd			
		905403225	wtp-plant CL2 analyzers	8,828.77	8,828.77
EFT		Falcon Security Co.			
		1000077979	rec - annual 24 monitoring	677.32	677.32
EFT		Fire Marshal's Public Fire			
		IN160132	fd-borchures/fire extinguisher	66.11	
		IN160133	fd- textbook-waterflow	61.23	127.34
EFT		Future Office Products			
		FOP205154	admin copier contract Jun	462.52	462.52
EFT		GFL Environmental Inc			
		G90003251498	wwpt- sewer break-walter	981.16	981.16
EFT		Gordon Signs			
		1947	w/d new ECA Sign	158.20	158.20
EFT		Grand & Toy			
		T014887	Adm-Labels/add rolls/kitchen	149.48	
		T025523	adm-legal binding cases	71.51	
		T032319	Bylaw-mouse/adm- paper, lamina	145.09	366.08
EFT		Hach Sales & Service Canada Lt			
		288777	wwtp-gel probe	710.38	710.38
EFT		Hansler Smith Limited			
		5704310	Rec-cleaning supplies	107.34	
		5704800	Rec-Garbage bags/cleaning sup	218.48	
		5704823	Rec-cleaning supplies	64.24	390.06
EFT		Island City Training & Service			
		195	bylaw enforcement Jun 2022	2,180.90	2,180.90
EFT		J. Quattrocchi & Co Ltd			
		00743610	rec-canteen supplies	997.59	997.59
EFT		Joe Computer			
		163936	June Internet Services	211.31	211.31
EFT		Jp2g Consultants Inc			
		35609	w/d-prof services Pittston Rd	3,126.00	3,126.00
EFT		King Edward Auto Parts			
		6029-218289	pw- eng shampoo/paint/towels	239.35	
		6029-218414	pw- screws/nuts/washers	626.59	
		6029-217571	pw- shop towels	75.64	941.58
EFT		Lifesaving Society			
		M154341	Rec-program supplies	340.41	340.41
EFT		Mac's Convenience Store Inc.			
		137968	wmpgs-fuel	141.02	
		137970	pw-fuel T1	127.01	
		137971	wmpgs-fuel	135.01	
		137973	Rec - truck fuel	147.03	
		137975	Rec Truck fuel	140.20	
		137974	pw - fuel water truck	51.55	
		137972	pw-fuel T1	104.01	

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Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		137976	wmpgs - fuel	136.75	
		137977	wmpgs-fuel	40.30	
		137978	rec truck fuel	91.79	
		137979	pw- fuel T1	132.67	
		137980	rec-truck fuel	75.09	
		137981	wmpgs - fuel	148.50	
		137982	wmpgs-fuel generator	260.00	
		137983	rec - truck fuel	23.57	
		137986	Rec - truck fuel	238.66	
		137985	Rec-truck fuel	25.15	
		137984	pw-fuel T1	147.00	
		137987	wmpgs - fuel	164.00	
		137988	wmpgs-fuel	125.90	
		137990	Rec - truck fuel	180.66	2,635.87
EFT		Morrisburg Plumbing & Heating			
		23184	wtp-water meter repair	145.77	145.77
EFT		Novatech			
		1032476	Planning-Gen Advisory	1,133.11	
		1032478	Planning-JSC	757.67	
		1032482	Planning-interim control	4,421.69	
		1032485	Planning- Lockmaster	544.10	6,856.57
EFT		OnServe			
		63598	IT contract services June	3,406.88	
		63534	fd- desktop computer install	1,663.76	
		63640	fd- setup fees/printer/FH	305.10	5,375.74
EFT		Pitney Bowes			
		July 11, 2022	Postage	3,390.00	3,390.00
EFT		Postmedia Network Inc			
		684632	Mallin Rd Closure ad	237.30	237.30
EFT		Prescott Building Centre			
		2071668	pw-mailbox - millurd	111.62	111.62
EFT		Purolator Courier Ltd.			
		450736974	adm-MOF/Reg Gen/SNC/storm	54.85	
		450716458	wtp-parts expense	5.09	59.94
EFT		R & D Dairies Ltd			
		999.B214872	Rec Canteen supplies	670.80	670.80
EFT		Riverside Pontiac Buick Ltd.			
		322920	rec- truck repairs	1,036.32	1,036.32
EFT		Roger Huttman			
		June 2022	June 2022 Mileage/Bldg code bi	850.09	850.09
EFT		Sands			
		00712761	fd- 3 ply masks	69.90	
		00712822	rec- first aid kids & supplies	946.13	1,016.03
EFT		Sani Gear Inc			
		10103	fd -bunker gear clean/repair	393.81	393.81
EFT		Spencerville Home Hardware			

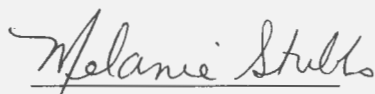
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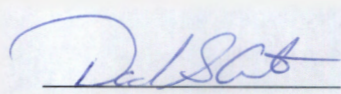
Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		78841	rec-tractor parts	3.38	
		78848	lagoon supplies	58.74	
		78867	admin-cleaning supplies	37.44	
		78994	lagoon-weed spray	49.71	
		78999	lagoon-hand soap	5.98	
		79012	pw- mailbox & house #'s	46.45	201.70
EFT		T.A.S. Communications			
		0000364119	Rec - call in service	105.99	105.99
EFT		Tenaquip Ltd.			
		14686720-00	wwtp- hand towels	138.48	138.48
EFT		Thompson Timber Mart			
		F16300	rec- cardinal pool	366.85	366.85
EFT		Top Graphics Design Inc.			
		8958	Rec-program supplies	2,001.90	2,001.90
EFT		Ultramar			
		03916792707298	pw 3128L dye diesel cty22	6,385.32	
		05466141707299	pw-1540.5L colored diesel-Dish	3,157.75	
		05466141707300	pw-1443.1L Clear Diesel -4035	3,191.28	12,734.35
EFT		Universal Supply Group 3735			
		964-384997	rec-yellow emergency light tra	106.53	
		964-384999	rec - WD40 for shop	14.11	120.64
EFT		Vincera Kennels			
		486665	June 2022 Pound fees	1,400.00	1,400.00
EFT		Willis Kerr Contracting Ltd.			
		119402	pw - gravel - stock	299.56	
		119696	pw- gravel tender ECPW-22-01	104,291.13	104,590.69
				Total for EFT:	316,514.10

Certified Correct This July 15, 2022


Melanie Stubbs, Treasurer


Dave Grant, CAO

Report Date
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Township of Edwardsburgh/Cardinal
List of Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: PAD - Preauthorized Debit					
Proposed Payments:					
Ch		Bell Canada			
	925-5822 06-22	south centre J.Town		119.54	
	657-4468 06-22	wtp-water plant Jun 2022 Phone		124.99	
	657-3210 06-22	cardinal arena		126.40	
	657-4606 06-22	pw-Pittston shop		140.93	
	657-4850 06-22	wwtp-John St		164.21	
	657-3765 06-22	wwtp-John st		462.60	1,138.67
Ch		Hydro One Networks Inc.			
	62670 06-22	wwtp-flett st		43.85	
	71283 06-22	lagoon- 1 Spencer		267.47	
	03696 06-22	fd stn 1		469.17	
	25495 06-22	spencerville library		126.28	
	84483 06-22	pw- Sophia St		8.07	
	27613 06-22	admin-townhall		600.38	
	24430 06-22	ball diamonds		135.26	
	53082 06-22	lagoon 2803 CR 21		41.95	
	32562 06-22	lagoon 4 Charles		42.84	
	41324 05-23	parks-CR44 clock		50.22	1,785.49
Ch		LBC Capital			
	2065867	Jul-Aug 2022 copier lease		183.06	183.06
Ch		Minister Of Finance			
	July 2022	June 2022 EHT premium		4,002.42	4,002.42
Ch		RBC Loan 21655469008			
	June 11, 2022	JR-DR drain loan		1,331.00	1,331.00
Ch		Receiver General For Canada			
	PP 13 2022 PT	PP 13 2022 PT source deduction		3,271.77	
	PP 13 2022 FT	PP 13 2022 FTsource deductions		24,939.67	28,211.44
Ch		Reliance Home Comfort			
	4422619 06-22	rec hot water heater rentals		273.91	273.91
Ch		Rideau St Lawrence			
	505-01 05-22	Rec - Dishaw W & H		11,205.43	
	464-00 05-22	wwtp-4000 John		3,924.28	
	502-00 06-22	ball diamond Cardinal		33.51	
	290-00 06-22	parks-1700 Dundas		42.32	
	450-00 06-22	wtp-water tower		50.10	
	250-00 06-22	cardinal pool		82.44	
	435-00 06-22	wwtp-172 Henry		128.13	
	500-01 06-22	cardinal library		267.75	
	370-00 06-22	wwtp-adelaide		323.66	
	430-00 06-22	wtp-2000 Dundas		1,324.60	
	505-01 06-22	Rec - Dishaw W & H		2,909.02	
	496-00 06-22	wwtp-417 Hwy2		45.13	
	501-00 06-22	fd stn 2		169.94	
	231-00 06-22	pw-4035 Dishaw		765.04	
	119-01 06-22	ind park water		8,340.04	

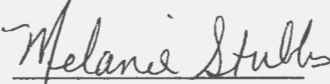
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Township of Edwardsburgh/Cardinal
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		464-00 06-22	wwtp-4000 John	4,441.15	
		270-00 06-22	pw-cardinal streetlights	1,528.71	35,581.25
Ch		Royal Bank Visa			
		8356 06-22	D. Grant RBC Visa Jun 2022	29.37	
		8584 06-22	M.Spencer RBC Visa - Jun 2022	1,464.34	1,493.71
Ch		Scotiabank			
		July 11, 2022	Recreation Truck Loan Payment	476.46	476.46
Ch		Sun Life Financial			
		July 2022	Jul 2022 Monthly Premiums	22,616.28	22,616.28
Ch		Superior Propane			
		39429283	6055 County Rd #44	1,426.72	
		39453191	rec - 4050 Dishaw St	19.78	1,446.50
Ch		Telus Mobility			
		39265058 06-22	adm-Jun 2022 Hot Spot Phone	492.12	492.12
Ch		Township of Edwardsburgh/Cardi			
		PP 14 2022	PP 14 2022 Payroll Clearing	88,098.68	88,098.68
Ch		Union Gas Limited			
		72780 5 06-22	pw-4035 dishaw card shop heat	26.19	
		69531 2 06-22	fd- 4035 Dishaw St.- stn 2	27.81	
		72687 6 06-22	es-70 Adelaide St	36.98	
		72598 5 06-22	Library - 618 Cty Rd 2	31.05	
		44787 6 06-22	wt-2000 Dundas natural gas	46.14	
		53951 1 06-22	wwtp-4000 John natural gas	260.62	
		21619 4 06-22	24 Sutton Drive - Jtown	26.19	454.98
				Total for PAD:	187,585.97

Certified Correct This July 20, 2022


Melanie Stubbs, Treasurer

Dave Grant, CAO

Report Date
7/21/2022 10:05 AM

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - REVENUE FUND					
Proposed Payments:					
Ch		416 Courier 1515	Water sample courier	216.96	216.96
Ch		A.J. Stone Co. Ltd 168017	fd-jumbo siamese valve 4"	1,867.96	1,867.96
Ch		Barco Products-Canada SOCAN10682	memorial bench	2,460.78	2,460.78
Ch		Brokor Farm 614055	rec- flowers	121.84	
		614056	rec- flowers	422.70	
		614057	rec - flowers	655.50	
		614070	rec-flowers	485.90	
		614071	rec -flowers	2,530.88	4,216.82
Ch		Canada Revenue Agency June/July 2022	Garnishment for June/July 2022	1,215.24	1,215.24
Ch		Cassidy's Engraving & Trophies 814096	fd-accountability tags	497.20	497.20
Ch		Cleary Feed & Seed 1300	Rec- Field markers for diamond	186.45	186.45
Ch		Colleen Leslie 61	rec- instructor training fee	780.00	780.00
Ch		Donna Richards June 27, 2022	over pd Permit # 2022-053	95.00	95.00
Ch		Firehall Bookstore BK0010603	fd- text book	91.94	91.94
Ch		Gunnebo Canada Inc. INVC032240	rec- Hall keys for guard	213.01	213.01
Ch		HW Supplies 53348	pw-hoses/shop supplies/plumb	228.20	
		53599	pw - brush head teeth	2,891.67	3,119.87
Ch		Holly Douglas June 30, 2022	Over pd TR#702-005-27200	142.39	142.39
Ch		Jewell Engineering 0015844	wtp- cty rd 2 prof services	23,214.72	23,214.72
Ch		Karcher Municipal 14010091	pw-sidewalk plow repairs	2,199.41	2,199.41
Ch		Levac Supply Ltd. 1324253	pw-eye wash/first aid supplies	190.43	190.43
Ch		Lorna Jackle June 27, 2022	Overpd on Permit # 2022-050	95.00	95.00
Ch		MES Canada Inc IN1725875	fd- e-tools PM	1,796.70	1,796.70
Ch		Minister of Finance			

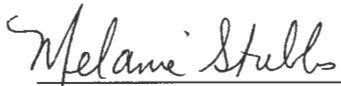
Report Date
7/21/2022 10:05 AM

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
As of 7/21/2022
Batch: 2022-00097

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		302706221043067	May 2022 OPP billing	96,371.00	96,371.00
Ch		Ministry of Transportation			
		Apr/May 2022	MTO ARIS	74.25	74.25
Ch		P Munro Group Inc			
		229782	pw-sweeping street& Parking lo	8,652.59	8,652.59
Ch		Realtax Inc.			
		84781	adm-tex reg TR#070170200513200	536.75	
		84780	adm-Tax Reg TR#070170101006700	536.75	1,073.50
Ch		Seaway Doors Ltd.			
		37127	pw-pittston shop bay door	9,831.00	9,831.00
Ch		South Grenville Beacon			
		661	fd- fireworks/safety add etc	284.76	
		695	adm-June ads	380.81	665.57
Ch		Thomson Reuters Canada			
		846676891	bldg/plan/adm-planning act boo	437.85	437.85
Ch		Veolia Water Tech. Canada Inc			
		22002735RI05000	wwtp - grit Screw engineer	36,862.01	36,862.01
Ch		Wagar& Corput Weed Control Inc			
		131712	pw-weed control	6,595.40	6,595.40
Ch		Watts' Small Engines			
		27861	rec- supplies for weed trimmer	27.45	
		27884	rec- cap heads for weed trimme	89.55	117.00
				Total for AP:	203,280.05

Certified Correct This July 21, 2022


Melanie Stubbs, Treasurer

Dave Grant, CAO

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL
BY-LAW NO. 2022-**

**“A BY-LAW TO AMEND BYLAW 2019-15 BEING A BYLAW TO GOVERN THE
PROCEEDINGS OF COUNCIL AND COMMITTEES OF COUNCIL”**

WHEREAS pursuant to Subsection 238(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal passed Bylaw 2019-15, being a bylaw to govern the proceedings of Council and Committees of Council on April 22, 2019; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal deems it advisable to amend Bylaw 2019-15 to incorporate updates for the inaugural meeting of council.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That Section 2, under “Council Meetings” of Bylaw 2019-15 is amended by deleting and replacing with the following:

“The Inaugural Meeting following each quadrennial election shall be held at the Township Office, Spencerville, in the Council Chambers at 11:00 a.m. on the third Monday in November.”

2. That Bylaw 2019-15 be amended by adding the following sections under the “Council Meetings” heading:

Section 3. “The Clerk shall be responsible for the content of the agenda for the Inaugural Meeting and the arrangements for the inaugural proceedings. The contents of the agenda shall be as follows:

- a. Opening of the Meeting
- b. Mayor’s Declaration of Office and Oath of Allegiance
- c. Deputy Mayor’s Declaration of Office and Oath of Allegiance
- d. Councillor’s Declaration of Office and Oath of Allegiance
- e. Mayor’s Inaugural Address
- f. Deputy Mayor’s Inaugural Address
- g. Councillor’s Inaugural Address
- h. Adjournment”

Section 4. “Every Member of Council shall make and subscribe a Declaration of Office and an Oath of Allegiance at the Inaugural Meeting of Council as per section 232(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended.”

Section 5. “If a Member of Council is absent, the Declaration of Office and Oath of Allegiance shall take place at the next subsequent Meeting of Council.”

3. That Sections 3 through 108 of Bylaw 2019-15 be renumbered to 6 through 111.
4. That all other provisions of Bylaw 2019-15 shall remain in force and effect.

5. That this bylaw shall come into force and effect upon final passage.

Read a first and second time in open Council this 25 day of July, 2022.

Read a third and final time, passed, signed and sealed in open Council this ____ day of _____, 2022.

Mayor

Clerk

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2022-

**“A BY-LAW: TO AUTHORIZE CERTAIN NEW CAPITAL DRAINAGE WORKS OF
THE TOWNSHIP OF EDWARDSBURGH CARDINAL; AND
TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO
INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING OF
SUCH NEW CAPITAL WORKS; AND
TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET
EXPENDITURES IN CONNECTION WITH ALL OF SUCH CAPITAL WORKS”**

WHEREAS the Municipal Act 2001, S.O. 2001, c. 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, S.O. 2001, c. 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, S.O. 2001, c. 25, Section 9 gives the Municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS the Municipal Act 2001, S.O. 2001, c. 25, Section 401(1) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt; and

WHEREAS the Municipal Act 2001, S.O. 2001, c. 25, Section 408 (2.1) provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal has passed bylaw 2022-22 enumerated in column (1) of Schedule “A” attached hereto and forming part of this bylaw authorizing the capital works described in column (2) of Schedule “A” (the New Capital Works) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject to each case to approval by OILC of the financing for such new capital works requested by the Corporation of the Township of Edwardsburgh Cardinal in the application as hereinafter defined; and

WHEREAS before authorizing the new capital works in accordance with section 4 of Ontario Regulation 403/02, the Treasurer calculated an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing, and, on the basis of the authorized estimated expenditure for the new capital works, the Treasurer calculated the estimated annual amount payable in respect of the new capital works, as the case may be, and determined that the estimated annual amount payable in respect of the new capital works did not cause the Corporation of the Township of Edwardsburgh Cardinal to exceed the prior updated limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such new capital works was authorized by the Council of the Corporation of the Township of Edwardsburgh Cardinal; and

WHEREAS the OILC has invited Ontario municipalities desirous of obtaining temporary or long-term debt financing in order to meet capital expenditures incurred

on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application of the form provided by OILC; and

WHEREAS OILC will notify the Corporation of the Township of Edwardsburgh Cardinal only if it accepts and approves the application; and

WHEREAS the Corporation of the Township of Edwardsburgh Cardinal has submitted an application to OILC for borrowing through the issue of debentures to OILC in respect of the new capital works and is deemed to be expedient to borrow money by the issue of amortizing debentures in the maximum amount of \$1,894,706.53; and

WHEREAS pursuant to OILC terms, OILC will provide temporary advances to the Corporation of the Township of Edwardsburgh Cardinal in respect of the new capital works projects;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Treasurer is hereby authorized to execute the application and submission to OILC for the financing of the new capital works by way of temporary borrowing from OILC, pending the issue of the debentures, in the maximum amount of \$1,894,706.53, substantially in the form of Schedule “B” hereto and forming part of this bylaw, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2. That the Mayor and Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Corporation of the Township of Edwardsburgh Cardinal a financing agreement with OILC that provides for temporary borrowing from OILC under the authority of this bylaw in respect of the new capital works on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. That the Mayor and Treasurer are hereby authorized, pending the substantial completion of each new capital works, or as otherwise agreed with OILC, to make temporary borrowings in respect of each new capital work, on the terms and conditions provided in the financing agreement which financing agreement provides that the information contained in the record, as defined in the financing agreement, in respect of such temporary borrowing shall be deemed final, conclusive and binding on the Corporation of the Township of Edwardsburgh Cardinal, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowing in respect of the new capital works; provided that the amount of borrowings allocated to each new capital works does not exceed the related loan amount set out in column (4) of Schedule “A”, in respect of such new capital works.
4. In accordance with the provisions of Section 24 of the Ontario Infrastructure and Lands Corporation Act, 2011, as amended from time to time hereafter, the Corporation of the Township of Edwardsburgh Cardinal is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Corporation of the Township of Edwardsburgh Cardinal, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Corporation of the Township of Edwardsburgh Cardinal, amounts not exceeding the amounts that the Township of Edwardsburgh Cardinal fails to pay to OILC under any outstanding indebtedness of the Corporation of the Township of Edwardsburgh Cardinal to OILC under any outstanding temporary borrowing and/or debentures, as the case may be and to pay such amounts to OILC from the consolidated revenue fund.

- 5. For the purposes of meeting the obligations, the Corporation of the Township of Edwardsburgh Cardinal shall provide for raising in each year as part of the general tax levy the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or debenture outstanding pursuant to the financing agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a bylaw of any municipality.
- 6.a. That the Mayor and Treasurer are hereby authorized to enter into, execute and deliver the financing agreement, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Corporation of the Township of Edwardsburgh Cardinal in order to perform the obligations of the Corporation of the Township of Edwardsburgh Cardinal under the financing agreement, to request and receive any temporary borrowing, and the Treasurer and/or Clerk is authorized to affix the Corporation of the Township of Edwardsburgh Cardinal’s municipal seal to any such documents and papers.
- 6.b. The money realized in respect of any temporary borrowing for the new capital works and the debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the debenture, shall be apportioned and applied to the respective new capital works and to no other purpose except as permitted by the Act.
- 7. That this bylaw shall come into force and take effect on the date of passing.

Read a first and second time in open Council this 25 day of July, 2022.

Read a third and final time, passed, signed and sealed in open Council this 25 day of July, 2022.

Mayor

Clerk

Schedule “A”
Bylaw 2022-__

Bylaw – New Capital Works	Description of New Capital Works	Estimated Expenditure	Loan Amount
2022-22	Capital costs in connection with the construction of the new Spencerville and Johnstown Drainage	\$3,536,457.53	\$1,894,706.53

**Schedule “B”
Bylaw 2022-22**

OILC Application

Webloans Loan Application PDF

Application for

Edwardsburgh/Cardinal, The Corporation of The Township of

Projects

SIT ID	Project ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
1	0	Spencerville Storm Water Management Project	07/04/2022	12/31/2022	\$1,429,835.45	833,726.45
2	0	Johnstown Storm Water Management Project	09/05/2022	12/31/2023	\$2,106,622.08	1,060,980.08

Details of Project Spencerville Storm Water Management Project

Project Category

Municipal Other Infrastructure

Work Type

Others

Other Description

Storm Water Management

Project Name

Spencerville Storm Water Management Project

Construction/Purchase Start

07/04/2022

Construction/Purchase End

12/31/2022

Energy Conservation



Project Address 1

Charles Street

Project Address 2

David Street

City / Town

Spencerville

Province

ON

Postal Code

K0E 1X0

Description

This project is located in the Village of Spencerville and involves the installation of a storm water management system in the area of Charles, Cedar, Cook, Cherry and David Streets. The work includes the removal of existing roadway surface, the localized installation of new storm sewers system, widening the road surfaces, new curbs, Granular A. Hot Mix paving and associated works – for an approximate length of 800m. Major Items Include But Are Not Limited To The Following: Asphalt removal 4800 m2, Granular A– Approximately 2500 tonnes, Hot Mix Asphalt – Approximately 550 tonnes, New Curb and Gutter– Approximately 1800 m, Catch Basins and Manholes – Approximately 28, Adding an enhanced grass swale for filtration, Rock Ex – Approximately 200 m3, Storm Sewers – Approximately 600m.

Comments and/or Special
Requests

Project Life Span (Years)

1

Project Cost (A)

\$1,429,835.45

Other Project Funding / Financing (B):

Description	Timing	Amount
CCBF funding	Expected	\$175,000.00
OCIF Formulaw Based Funding	Expected	\$210,000.00
Transfer from Municipal Reserves	Existing	\$134,275.00
2022 Taxation Revenue	Existing	\$76,834.00

Other Project Funding/Financing Total (B)

\$596,109.00

OILC Loan Amount (A-B)

\$833,726.45

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
12/01/2022	\$833,726.45	20	Amortizing
Long-term Borrowing Total	\$833,726.45		

Details of Project Johnstown Storm Water Management Project

Project Category

Municipal Other Infrastructure

Work Type

Others

Other Description

Storm Water Management

Project Name

Johnstown Storm Water Management Project

Construction/Purchase Start

09/05/2022

Construction/Purchase End

12/31/2023

Energy Conservation

☐

Project Address 1

Mary Street

Project Address 2

Sophia Street

City / Town

Johnstown

Province

ON

Postal Code

K0E 1

Description

This project is Phase 1 of a larger drainage project that is required in the hamlet of Johnstown and includes installation of new storm water management system that encompasses two streets Mary Street & Sophia Street from County Road 2 to Second Street. This area services 26 residential properties directly and an elementary school. The addition of any underground storm infrastructure requires an oil and grit separator installation before discharge to the natural environment. Subsequently, 2 grit and oil separators are included in the scope and provide the required base for future expansion of the system. The project includes the removal of asphalt, installation of storm water pipes, catch basins, curb & gutter, replacing driveway culverts as required, recontouring existing ditches and installation of two grit separators as well as repaving the roadways.

Comments and/or Special Requests

Project Financial Information

Project Cost (A)

\$2,106,622.08

Other Project Funding / Financing (B):

Description	Timing	Amount
CCBF funding	Expected	\$100,000.00
OCIF Formula Based Funding	Expected	\$210,000.00
2022 Taxation Revenue	Existing	\$186,544.00
Transfer from Municipal Reserves	Existing	\$549,098.00

Other Project Funding/Financing Total (B)

\$1,045,642.00

OILC Loan Amount (A-B)

\$1,060,980.08

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
12/01/2022	\$1,060,980.08	20	Amortizing
Long-term Borrowing Total	\$1,060,980.08		

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☐ Yes ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	100.00
User Fees	0.00
Service Charges	0.00
Development Charges	0.00
Connection Fees	0.00
Repayment Subsidies	0.00
Other	

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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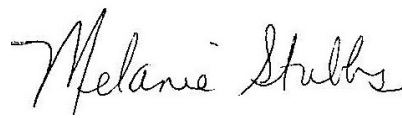
CERTIFICATE

IN THE MATTER OF CONSTRUCTION OF STORM WATER MANAGEMENT IN THE VILLAGE OF SPENCERVILLE IN THE AREA OF CHARLES, CEDAR AND DAVID STREETS AND IN JOHNSTOWN IN THE AREA OF SOPHIA AND MARY STREET TO SECOND STREET.

I, Melanie Stubbs, Treasurer of The Corporation of the Township of Edwardsburgh/Cardinal **DO HEREBY CERTIFY THAT:**

1. The Corporation of the Township of Edwardsburgh/Cardinal (the "Corporation") has received from the Ministry of Municipal Affairs its financial debt and obligation limit for the year of 2022 (the "Limit") based on the 2020 Financial Information Return (FIR).
2. I have updated the Limit in accordance with Ontario Regulation 403/02 as at July 20, 2022 and have certified to the Council of the Corporation that the aggregate estimated annual amount payable in each year of the debentures in respect of the undertaking of the Corporation described in the Bylaw does not exceed the said updated Limit as at the said date.
3. In updating the Limit, the estimated annual amount payable described in paragraph 4(2)2 of Ontario Regulation 403/02 was determined based on the current interest rates and amortization periods which do not exceed the lifetime of any of the projects of the Corporation described in such paragraph, all in accordance with generally accepted accounting principles.
4. The term within which the debentures to be issued for the Corporation are made payable does not exceed the lifetime of the undertaking of the Corporation described in the Bylaw.

DATED at the Township of Edwardsburgh/Cardinal this 20th day of July 2022.

A handwritten signature in black ink, reading "Melanie Stubbs", written over a horizontal line.

Melanie Stubbs, Treasurer

The Township of Edwardsburgh/Cardinal

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

	2022 BASED ON 2020 FIR
ANNUAL REPAYMENT LIMIT	\$2,988,569
DEBT CAPACITY- 20 YEARS @ 5%	\$37,244,176
Approved Debt balance as of July 20, 2022	\$5,541,801
Additional Debt required for Storm Water Projects	\$1,894,706
Unused Debt Capacity	\$29,807,669

Estimated Total Revenues for 2022	\$14,934,415
Excluded Revenue Amounts:	
Fees for Tile drainage	\$6,793
Grants for capital assets	\$600,445
Deferred Revenue (Gas Tax)	\$275,000
Revenue from other municipalities	\$15,970
Other Revenue	\$17,601
Subtotal of excluded revenue	\$915,809
Net Revenues	\$14,018,606
25% of Net Revenues	\$3,504,651
Current Net Debt Charges	\$489,573
Adjusted estimated annual repayment limit	\$3,015,078

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	56620
MUNID:	07003
MUNICIPALITY:	Edwardsburgh-Cardinal Tp
UPPER TIER:	Leeds and Grenville UCo
REPAYMENT LIMIT:	\$ 2,988,569

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	37,244,176
(a)	15 years @ 5% p.a.	\$	31,020,324
(a)	10 years @ 5% p.a.	\$	23,076,938
(a)	5 years @ 5% p.a.	\$	12,938,940
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	31,660,943
(a)	15 years @ 7% p.a.	\$	27,219,629
(a)	10 years @ 7% p.a.	\$	20,990,458
(a)	5 years @ 7% p.a.	\$	12,253,723

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

Debt Charges for the Current Year		1 \$
0210	Principal (SLC 74 3099 01)	122,375
0220	Interest (SLC 74 3099 02)	250,713
0299	Subtotal	373,088
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	373,088
Amounts Recovered from Unconsolidated Entities		1 \$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	9,661
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02).	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02).	0
1420	Total Debt Charges to be Excluded	9,661
9920	Net Debt Charges	363,427
1610	Total Revenue (SLC 10 9910 01).	14,942,983
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	9,361
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	1,193,805
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	0
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	260,000
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	16,109
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	28,698
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	27,026
2299	Subtotal	1,534,999
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	13,407,984
2620	25% of Net Revenues	3,351,996
9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	2,988,569

* SLC denotes Schedule, Line Column.

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL
BY-LAW NO. 2022-**

**“A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN
AMENDING AGREEMENT TO THE DESIGN BUILD FINANCE OPERATE AND
MAINTAIN AGREEMENT WITH GREENFIELD GLOBAL INC.”**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS Municipal Council passed bylaw 2008-09 to execute an agreement with Greenfield Johnstown Limited Partnership, by its General Partner, Greenfield Johnstown G.P Inc. (now Greenfield Global Inc.), for a contract to design, build, finance, operate, and maintain a system to take water from the St. Lawrence River and deliver it to the ethanol production facility in Johnstown; and

WHEREAS Municipal Council deems it desirable to amend bylaw 2008-09 by executing an amending agreement to the design, build, finance, operate, and maintain for the raw water supply system with Greenfield Global Inc.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Amending Agreement to the Design, Build, Finance, Operate, and Maintain Agreement with Greenfield Global Inc., attached hereto as Schedule “A” and forming part of this bylaw.
2. That all other provisions of bylaw 2008-09 shall remain in force and effect.
3. That this by-law shall come into force and take effect on the date of passing.

Read a first and second time in open Council this 25 day of July, 2022.

Read a third and final time, passed, signed and sealed in open Council this 25 day of July, 2022.

Mayor

Clerk

Amendment #1 to Design Build Finance Operate and Maintain Agreement

DATED June 21, 2022

This is Amendment # 1 (RWSS Upgrade) to the Design Build Finance Operate and Maintain Agreement as authorized by Bylaw 2008-09 and executed on March 3, 2008 between Township (defined below) and GGI (defined below) (the “Original Agreement”)

BETWEEN:

TOWNSHIP OF EDWARDSBURGH CARDINAL (“Township”)

-and-

GREENFIELD GLOBAL INC. (“GGI”)

WHEREAS Greenfield Johnstown Limited Partnership, by its General Partner, Greenfield Johnstown G.P. Inc. and the Township of Edwardsburgh Cardinal entered into the Original Agreement;

WHEREAS Greenfield Johnstown Limited Partnership’s successor in interest under the Original Agreement is GGI;

WHEREAS Schedule A of the Original Agreement listed the capacity performance requirement at 2600 m³/day; and

WHEREAS the current capacity of 2600 m³/day is insufficient to meet the forecasted demand capacities of both parties; and

WHEREAS both parties mutually agree that upgrades to the raw water supply system “(RWSS)” are required and both parties will share in the associated Capital Costs;

NOW THEREFORE the Township and GGI agree to the following:

PROJECT TIMING

GGI will provide 30 days’ notice to the Township of the date that the RWSS will be completed, commissioned and operational. The current projected date is 30 September, 2022, but the Township and GGI agree that GGI may provide any date prior to December 31, 2022.

LEAD AGENCY

GGI will be the primary lead in coordinating the upgrade and responsible for the design, procurement, installation and commissioning phases of the project.

UPGRADE OVERVIEW

The upgrades include a pump configuration of (2) two new duty pumps and (1) one new standby pump, process and electrical upgrades consistent with Scenario 4C outlined by WSP in the draft document 201-04879-02 TWPEC PS Proposed Operational Scenario Summary dated June 9th, 2022.

CM-012-01 Bid Review (Laframboise Quoted column) and attached as Schedule A.

CAPITAL COST ESTIMATE AND ALLOCATION

The estimated capital cost to complete the work is \$650,012 (including 10% external engineering) plus applicable taxes. GGI will contribute \$416,007.68 (64%) and the Township will contribute \$234,004.32 (36%) before applicable taxes based on above cost estimate.

GGI will invoice the Township for their share upon substantial completion of the project based on actual costs. If actual costs exceed the estimated capital cost, the actual costs will be shared GGI (50%) and Township (50%) to a total capital cost upset limit of \$ \$780,014.40. A variance report will accompany the invoice that outlines the differences between the cost estimate to actuals.

CAPACITY ALLOCATION

The modelled capacity allocation upon upgrade completion will provide GGI with 4,412 m³/day and the Township with 3,500 m³/day in total.

ONSITE WORK

GGI will provide a rough schedule for onsite work and make reasonable attempts to provide 48 hours advanced notice to the Township.

Where a conflict arises between policy, procedures or work instructions related to health and safety, the more restrictive policy, procedures or work instruction will apply.

DOCUMENTATION

A full set of as-built drawings, manuals, and programs will be provided to both parties.

CAPITAL COST FEES

The parties acknowledge that all Capital Cost Fees as outlined in Section 8.2 to 8.7 of the Original Agreement have been paid by GGI.

TERM

In addition to the Renewal Period set out in the Original Agreement, GGI shall be granted two additional renewal periods, at GGI's sole discretion, each term being ten years, provided that written notice of its intent to renew is provided at least two years prior to the expiration of the immediately previous renewal period. For greater certainty, this means that GGI has options to renew until September 30, 2058.

MISCELLANEOUS

All terms not defined herein shall have the meanings given to them in the Original Agreement.

As and from the date of this Amendment #1, all references in any other document(s) to the Original Agreement shall be construed as references to the Original Agreement as amended hereby. Except as expressly amended hereby, each and every provision of the Original Agreement shall continue in full force and effect and is hereby confirmed, and all rights and obligations of the parties thereunder shall not be affected in any manner except as specifically provided for in this Amendment #1.

IN WITNESS WHEREOF the Parties have executed this agreement by their respective officers duly authorized on that behalf and with binding authority:

Township of Edwardsburgh Cardinal

Greenfield Global Inc.

(Signature)

(Signature)

(Name)

(Name)

(Title)

(Title)

(Date)

(Date)

(Signature)

(Name)

(Title)

(Date)

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2022-

**“A BY-LAW TO ENTER INTO A LICENCE AMENDING AGREEMENT WITH
ONTARIO POWER GENERATION INC. (OPG)”**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal deems it advisable to enter into a licence amending agreement with Ontario Power Generation Inc. for the access and use of the lands known as Part Spencer Island in the St. Lawrence River opposite Lot 21 and 22, Concession 1, Geographic Township of Edwardsburgh; Part Bed of the St. Lawrence River Parts 6, 7, 8 & 9, 15R143, PIN 68186-0091, now the Township of Edwardsburgh Cardinal and Part Bed of the St. Lawrence River, Part 48, 15R144, PIN 68186-0095 in the Township of Edwardsburgh Cardinal for a term of one year commencing August 1, 2022 to July 31, 2023;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Licence Amending Agreement attached hereto as Schedule “A” on behalf of the Township of Edwardsburgh Cardinal, and it shall form part of this by-law.
2. That this by-law shall come into force and take effect upon passing.

Read a first and second time in open Council this 25 day of July, 2022.

Read a third and final time, passed, signed and sealed in open Council this 25 day of July, 2022.

Mayor

Clerk

LICENCE AMENDING AGREEMENT

THIS AMENDING AGREEMENT made as of the ____ day of _____, 2022.

B E T W E E N:

ONTARIO POWER GENERATION INC., a corporation incorporated under the laws of the Province of Ontario (“**OPG**”)

-and-

The **TOWNSHIP OF EDWARDSBURGH/CARDINAL**, a corporation incorporated under the laws of the Province of Ontario (the “**Licensee**”)

(each a “**Party**” and together the “**Parties**”)

WHEREAS:

- 1) The Parties entered into a licence effective August 12, 2019 (the “**Original Licence**”) for certain lands known as Part Spencer Island in the St. Lawrence River Opposite Lot 21 and Lot 22 Concession 1 Geographical Township of Edwardsburg; Part Bed of the St. Lawrence River Parts 6, 7, 8, & 9, 15R143, PIN 68186-0091, now the Township of Edwardsburgh/Cardinal and Part Bed of the St. Lawrence River, Part 48, 15R144, PIN 68186-0095, in the Township of Edwardsburgh/Cardinal, in the United Counties of Leeds and Grenville for a term of one (1) year commencing August 1, 2019 and ending on July 31, 2020.
- 2) The Rights of Extension provisions of the Licence provided the Licensee with the option to renew the Licence for a total of four (4) Renewal Terms of one (1) year each upon written notice of not less than thirty (30) days prior to the expiry of each Renewal Term.
- 3) In 2020, The Licensee requested and OPG agreed to amend the Licence to provide the Licensee with one additional extension right for a term of one (1) year (the “**First Renewal Term**”). The First Renewal Term expired July 31, 2021.
- 4) In 2021, The Licensee requested and OPG agreed to amend the Licence to provide the Licensee with one additional extension right for a term of one (1) year (the “**Second Renewal Term**”). The Second Renewal Term expires July 31, 2022.
- 5) On June 10, 2022, the Licensee requested a renewal for the third of the four renewal terms. OPG reviewed the Licensee’s compliance as set out in the Original Licence, and has agreed to renew the Licence for one additional extension term of one (1) year.
- 6) The Original Licence and the Third Renewal Term shall be collectively referred to herein, as (the “**Licence**”).

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the mutual covenants and agreements of the parties hereinafter contained, the receipt and sufficiency of which are hereby irrevocably acknowledged by the parties hereto, the parties hereto agree as follows:

- 1) Unless otherwise defined herein, all capitalized terms herein shall have the meaning ascribed to them in the Licence.
- 2) OPG hereby grants to the Licensee one additional renewal term of one (1) year effective August 1, 2022 and expiring July 31, 2023 (the “**Third Renewal Term**”).

- 3) Except as amended by this Amending Agreement, the Licence shall continue in full force and effect, unamended.
- 4) This Amending Agreement may be executed in one or more counterparts and may be delivered by electronic means, each of which shall be deemed an original and all of which when, taken together, shall constitute one and the same instrument.
- 5) This Amending Agreement is governed by and is to be construed and interpreted in accordance with the laws of Ontario and the laws of Canada applicable in Ontario.

IN WITNESS WHEREOF, the parties hereto have caused this Amending Agreement to be executed by the signatures of their proper officers duly authorized in that behalf.

ONTARIO POWER GENERATION INC.

Print Name: Vicky Bennett
Print Title: Real Estate Associate

I have the authority to bind the corporation

**TOWNSHIP OF EDWARDSBURGH/
CARDINAL**

By: _____
Name: Rebecca Williams
Title: Clerk, Township of
Edwardsburgh/Cardinal

By: _____
Name: Patrick Sayeau
Title: Mayor, Township of
Edwardsburgh/Cardinal

[I/We] have the authority to bind the
Corporation

CAO's ADMINISTRATIVE UPDATE TO COUNCIL

ADMINISTRATION / ECONOMIC DEVELOPMENT

Economic Development	The Inaugural Regional Tourism Destination Strategy is available on the Counties website. The strategy includes a Destination Development Plan, Destination Management Plan and Destination Marketing strategies. The project was led by the Counties Economic Development office with agencies Twenty31 and Alphabet Creative and prepared with contributions from a wide network of stakeholders.
Planning-Zoning	The Township received an appeal of the new zoning bylaw which will be forwarded to the Ontario Land Tribunal. The appeal relates to the operations at the Hunter Quarry. Staff are working through various Planning inquiries and applications for severance, zoning amendments and minor variances.
OTF Application	The Township was notified that the application to the Resilient Community Fund was not successful as it did not align with the funding outcomes
Building	The total number of building permits issued to date is 100 building permits, which includes three new residential permits for the month of July. Of the 100 building permits 14 were for swimming pools. Over the last two months approximately 90 % of the delinquent or inactive building permits over the last three years have been updated or finalized.
Bylaw	BLEO continues to identify and issue violation notices within the Township for properties that require compliance measures, specifically focusing on clean yards. The BLEO continues to monitor and gather additional information for various cases awaiting trial.
Upcoming meeting schedule Time – 6:30pm unless noted otherwise	Thursday July 28 – Tri-Council meeting Tuesday, August 2 – Committee of the Whole, Community Development Monday, August 8 – Committee of the Whole, Admin/Finance Monday August 15– Committee of the Whole, PW/ES/F Wednesday, August 17 – Port Management Committee Monday, August 22 – Regular Council

TREASURY

2022 Final Tax Bills	The final tax bills for 2022 will be generated and mailed the 1 st week of August and are due August 31st
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Foodcycler Pilot Program	The 12-week Foodcycler pilot program has been completed and an online survey has been emailed to all participants. As of July 20 th , 70 responses have been received. Following the submissions of surveys, a report will be coming to council to provide an update on the success of the pilot and recommend next steps.
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FACILITIES/RECREATION

Pools & Camp	The first session for both locations finished up July 15 th with great success. Day trip to Mon Cascade had a bus load of 42 kids.
Cardinal Swim Meet	Cardinal hosted the first swim meet of the year on July 16 th , 7 teams participated in the event which was a huge success.
Giant Tiger Donation	New Lane ropes for the pools were donated by Giant Tiger in partnership with SERA. They were used at our swim meet in Cardinal.
Minor Ball	The Johnstown Ball league ran a very successful 2-day tournament last weekend, the pool was opened earlier on the Saturday morning for the kids and was well utilized.
Cardinal Waterfront	The Pavilion continues to get used on weekends for family picnics, staff have done a great job keeping the grounds cleaned up.
Ingredion Ice	First rental will be Monday August 8 th
The Healing Place	Recreation staff have met with SNC to understand the scope of work that needed to be done on the lot Staff have now cut the lot once and will make a bi-weekly cut going forward.

OPERATIONS – PUBLIC WORKS

Staff	One Employee progressing to Equipment Operator 2
Dust suppressant	Dust suppressant application completed on Township Roads. Denchem has contacted the Township and offered some low concentration CaCl ₂ to the Township for free. Staff are applying it to roads.
Roadside mowing	The first pass of roadside mowing is complete.
Weed spraying	Roadside weed spraying in partnership with the Counties completed
Road sweeping	Road and parking lot sweeping in the Township has been completed by Munro and in partnership with Prescott
Storm Repair	Assisted ES with catch basin repair in Cardinal
Spencerville drainage	Spencerville drainage project underway. Pipe is scheduled to begin laying July 18 th .
Johnstown drainage	Johnstown drainage project has been delayed for 4 weeks. The contractor is focusing on Spencerville and will move all forces to Johnstown once Spencerville is complete
County Rd. 2 project	Bore hole locations marked in preparation for Geotechnical work to commence in August.

OPERATIONS – ENVIRONMENTAL SERVICES

Cardinal Wastewater Treatment Plant	Received Grit Dewatering Screw System. Air-Handler-Filters removed and cleaned. Capital Controls completed annual calibrations on ATAD Vessel Temperature sensors and Dissolved Oxygen Sensor. IECBL repaired the exterior lighting system. Routine maintenance completed.
Cardinal Water Plant	Annual ESA inspection completed. Falcon Security serviced an alarm communicator system. Adverse Sodium Sample- reported and resampled. Resample below regulatory limits. No further action required. Routine maintenance completed.
Cardinal Distribution System	Adverse Lead sample result at the Walter St Sample Station- reported, resample results below regulatory limits. No further action required. Routine dead-end hydrant flushing on going. Water main break on Meadowlands Drive. Repaired, flushed and collected a microbiological sample. Landmark completed ROV inspection of the water tower. A new water service has been installed on Adelaide Street. Stelem serviced four fire hydrants.
Industrial Park Water System	Stelem serviced one fire hydrant. Routine rounds completed.
Windmill Pumping Station	Annual ESA inspection completed. Routine rounds completed.
Spencerville Wastewater System	Cleaned floats in Spencerville Station # 1. Annual ESA inspection completed. Coco Paving completed CCTV inspection of sewer mains ahead of storm main project. Routine maintenance completed.
Cardinal Sewer and Storm Collection System	Annual ESA inspection completed. Storm main repair on corner of John & Victoria Street. Clean Water Works completed preparation work for CIPP lining the Helen Street sewer main. (Capital project) A new sewer lateral service has been installed on Adelaide Street.

OPERATIONS – MUNICIPAL DRAINS

Ferguson Drain	Greer Galloway Group has developed a tender for the two culvert replacements in the Ferguson Municipal drain South of Dobbie Rd. The tender is set to go out July 19 th with a closing date of August 16 th at 4pm.
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Newport/CR2	Robinson Consultants are preparing tender documents. The tender package should be ready by July 29.
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FIRE DEPARTMENT

Training	<p>There is no regular training scheduled in July.</p> <p>Several members completed an 8-hour online Before Occupational Stress program.</p> <p>One member attending NFPA 1001 FFII at the Regional Training Centre in Lyndhurst.</p> <p>Chief and Capt. Bruce instructed an NFPA 1002 Pumper Operations course at the RTC.</p>
HR	<p>A recruitment information session was held with 9 potential members attending.</p> <p>Physical and cognitive testing will be completed in August.</p> <p>Received the resignation of a member moving out of the Township.</p>
Fleet	<p>Pumper 1 developed a significant coolant leak returning from a call and was taken out of service. Repair completed by Selleck's Truck & Trailer.</p> <p>Apparatus service and safety are scheduled August – September.</p> <p>Krown scheduled to treat fire and PW fleet on September 26.</p> <p>Several minor truck repairs were completed and parts ordered by apparatus tech from Iron Trade Works.</p> <p>The technician noticed a bulge in the water tank on Pumper/Tanker 7 and suspects a broken baffle inside the tank. The unit will remain in service and repair scheduled in the next few weeks.</p>
Fire Prevention	<p>FD participated in the summer reading program at the Cardinal Library on July 14 and scheduled to attend the Spencerville Library on August 18.</p> <p>Cooperation received from building owner to comply with fire safety inspection orders.</p> <p>The automated burn permit system was down for a short period due to technical difficulties with its phone service provider. The website and permit manager were not affected.</p>

EMERGENCY MANAGEMENT

Annual Emergency Exercise	<p>We will be participating with the UCLG on an exercise this year.</p> <p>The date is set for September 13.</p>
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Councillors are reminded to please forward or cc sent/received email correspondence that is a municipal record to councilmail@twpec.ca

TOWNSHIP OF EDWARDSBURGH CARDINAL

July 25, 2022

Resolution Number: 2022- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the Mayor's Report as presented.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2022-52

**“A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY
RESOLUTION”**

WHEREAS Section 5(3) of the Municipal Act 2001, SO 2001, Chapter 25, as amended, provides that the powers of a municipality shall be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the municipality does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the actions of the Township of Edwardsburgh Cardinal, at its meeting held on July 25, 2022 in respect of recommendations contained in the reports of committees considered at the meeting and in respect of each motion, resolution and other action taken by the Township of Edwardsburgh Cardinal at its meeting are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and the appropriate officials of the Township of Edwardsburgh Cardinal are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of Edwardsburgh/Cardinal referred to in the preceding section.
3. That except as otherwise provided, the Mayor and Clerk are authorized and directed to execute all documents necessary on behalf of the Township of Edwardsburgh Cardinal.

Read, passed, signed and sealed in open Council this 25 day of July, 2022.

Mayor

Clerk