



THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL

Meeting of June 19, 2023 – 6:30 pm

South Edwardsburgh Community Centre - Johnstown, Ont.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
5. Minutes of the previous POJ Committee Meeting
 - Meeting May 23, 2023
6. Business Arising from Previous PMC Minutes (if any)
7. Discussion item
 - Grain Shrinkage/CGC changes (Received as an Information item at the last meeting).
8. Action/Information Items
 - a) Grain Operations Report
 - b) Maintenance Report
 - c) Capital Projects Report
 - d) Financial Report
 - e) Vessel Traffic Report
 - f) Health and Safety Report
 - g) GM Report
 - h) Port of Johnstown Investments
 - i) Application of Elastomeric wall covering to bin walls
 - j) Dredging South Slip Project # 330-004
 - k) Electrical feeders to marine MCC #6 Project # 300-506
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair's Report
12. Question Period
13. In Camera Session
 - b) Section 239(2)(d) Labour relations or employee negotiations - Collective Bargaining Update
 - Closed session minutes from May 23, 2023, Closed Session # 1
 - Closed session minutes from May 23, 2023, Closed Session # 2
14. Report Out of In Camera Session
15. Adjournment

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
SOUTH EDWARDSBURGH COMMUNITY CENTRE - JOHNSTOWN
MONDAY MAY 23, 2023
5:00 PM**

Present: Deputy Mayor Stephen Dillabough, Chair
Mayor Tory Deschamps
Councillor Joseph Martelle
Councillor Waddy Smail
Councillor Chris Ward
Regina Hernandez, Advisory Member
Randy Stitt, Advisory Member
Clint Cameron, Advisory Member
Frank McAuley, Advisory Member

Staff: Dave Grant, CAO
Sean Nicholson, Treasurer
Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Mike Moulton, Operations Manager
Rebecca Williams, Clerk
Candise Newcombe, Deputy Clerk
Rhonda Code, Office Manager
Jeff Wright, Maintenance Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 5:00 p.m.

2. Approval of Agenda

Moved by: W. Smail

Seconded by: C. Ward

That Committee approves the agenda as amended to receive item 9 as an information item to be discussed at the June Port Management Committee meeting.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. In Camera Session

Moved by: C. Ward

Seconded by: W. Smail

That Committee proceeds into closed session at 5:00 p.m. in order to address a matter pertaining to:

1. Section 239 (3.1) Educational or training session; Specifically: Port Committee Orientation Tour

Carried

Moved by: W. Smail

Seconded by: C. Ward

That the closed meeting does now adjourn and the open meeting of Committee does now resume at 6:04 p.m.

Carried

5. Report Out of In Camera Session – Short Recess to Follow to Relocate –

Committee met in closed session under Section 239(3.1) for educational or training session; Specifically: Port Committee Orientation Tour. The Chair noted the Mayor was able to join the tour a few moments after going into closed session and the Chair called for a recess to allow the Committee to relocate for the remainder of the meeting at the Johnstown Community Centre.

6. Delegations & Presentations – None

7. Minutes of the Previous POJ Committee Meeting

- a) Regular Meeting – April 17, 2023

Attendance of the Township CAO and Treasurer at future Port Management Committee meetings was noted.

Moved by: C. Ward

Seconded by: W. Smail

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated April 17, 2023.

Carried

8. Business Arising from Previous PMC Minutes – None.

9. Discussion Items

- a) Grain Shrinkage – Committee received the presentation and directed staff to provide a report at the June Port Management Committee meeting.

10. Action/Information Items

- a) Grain Operations Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: overall inventory levels, monthly traffic, grain received/shipped, corn shipped to local processor over Easter weekend, labour wage overages, recordable incidents/injuries and results of the annual GMP and surveillance audit.

b) Maintenance Report

Port staff provided an overview of the monthly report and there was a general discussion on the following topics: monthly premise inspection, weekly and monthly maintenance/electrical work completed.

c) Capital Projects Report

Committee was provided a summary of the report and discussed reasons for delays/deferral in capital projects, project budgets to date, remaining aspects and budget of the automate basement bin valves project. Committee directed staff to provide an up-to-date capital project budget sheet at the June Port Management Committee meeting.

d) Financial Report

Committee was provided with a brief overview of the Port of Johnstown's investments to date and discussed current monthly Port expenses, municipal allocations, year-to-date revenues, management fee amount paid to date, receivables and comparison of actuals/budget for 2022/2023.

e) Vessel Traffic Report

Committee reviewed the traffic report and clarified the location of the liquid calcium chloride storage tanks on the Port property.

f) Health & Safety Report

Committee reviewed the health and safety report.

Moved by: C. Ward

Seconded by: T. Deschamps

That the Port of Johnstown Management Committee received and reviewed item 10 a) Grain Operations Report; b) Maintenance Report; c) Capital Projects Report; d) Financial Report; e) Vessel Traffic Report; and f) Health and Safety Report.

Carried

g) General Managers Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: met with Environmental Services representative and Environmental Assessment Officer from the Mohawk Council of Akwesasne, met with Ministry of Transportation of Ontario representatives to discuss the challenges and priorities of the Port, clarified MECP concerns regarding salt operations, met with South Nation Conservation Representatives regarding environmental regulations for the Port land development project, attended collective bargaining sessions on May 9 and 10, overview of Port efforts in the Earth Day cleanup organized by Greenfield Global Inc., and discussed future collaborations with the Canadian Grain Commission for controlling pests in the grain.

Committee discussed impending salt operation requirement changes from the Ministry of Environment, Conservation and Parks (MECP). It was noted that following consultation with neighbouring Port representatives, similar concerns were shared regarding the proposed MECP changes and their impact to the distribution of salt cargo in Ontario.

Moved by: C. Ward

Seconded by: J. Martelle

That the Port of Johnstown Management Committee received and reviewed item 10 g) General Manager's Report.

Carried

h) Land Development POJ Warehouse Grubbing Project #334-02

Committee was provided with a summary of the report, in which the amount of the tender was clarified to be \$248,530.00 and discussed the company's experience, timeline for completion, maintenance, the proposed scope of the project, implications of expanding the project, presenting a business plan for the cleared land, planned prospective clients and alternate access options to the land.

Members noted their support for phase 1 of the project, that includes clearing of approximately 22 acres of the lands for future laydown cargo area. This will be followed by a drainage study prior to the next phase of completion.

Moved by: C. Ward

Seconded by: T. Deschamps

That the Port Management Committee:

1. Approves the award of the contract for project 334-02 "POJ Warehouse Grubbing" in the amount of \$248,530.00 with a contingency of 15% excluding HST, to R.W Tomlinson Ltd.; and
2. That the Port General Manager and Mayor of the Township execute the contract on behalf of the Port of Johnstown.

Carried

i) Dock Pavement Rehabilitation Project #320-003

Committee was provided with brief overview of the project and discussed additional dock compaction anticipated, budget versus proposed project scope, the condition of the Masterfeeds parking lot and onus of responsibility to replace and liability should issues arise.

Moved by: C. Ward

Seconded by: W. Smail

That the Port Management Committee awards the 2023 Paving Project #300-003 to R.W. Tomlinson Ltd. in the amount of \$356,895.00 excluding HST with a contingency of 15% for engineering and potential overages incurred.

That the Port General Manager and Mayor execute the contract on behalf of the Port of Johnstown.

Carried

j) Electrical Work for Bin Automation Project #300-507

Committee received a brief summary of the report and discussed future automation expansion plans, grant availability, current vessel loading times and timeline for completion of phase 1 of the automation project.

Moved by: W. Smail

Seconded by: C. Ward

The Port Management Committee recommends that Council award the Electrical Work for the Bin Automation Project #300-507 to Industrial Contracting Solutions Inc. in the amount of \$374,165.00 (excluding HST) with a 15% contingency.

That the Port Management Committee recommends that Council approve the Port General Manager to sign the purchase order on behalf of the Township.

Carried

k) 2022 Audited Financial Statements

Committee was provided with an overview of the report and discussed the appropriate procedures for receiving and reviewing the financial statements during the Port meeting and waiting to accept and approve the report and

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Port Management Committee – May 23, 2023

financial statement until the meeting with the auditors., however, discussed the appropriateness of approving the report prior to meeting with the auditors.

Moved by: T. Deschamps

Seconded by: W. Smail

That the Port Management Committee receives and reviews the auditor's report on the Port of Johnstown's financial statement as provided by MNP LLP chartered accountants.

That the Port Management Committee recommends that Council receives and approves the auditor's report on the Port of Johnstown's financial statement as provided by MNP LLP chartered accountants.

Carried

11. Approval of Disbursements – Port Accounts

Moved by: J. Martelle

Seconded by: C. Ward

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$271,037.31
Batch 6	\$182,034.30
Batch 7	VOID
Batch 8	\$64,988.32
Total of Direct Withdrawals & Batch Listings:	\$518,053.93

Carried

12. Councillor Inquiries/Notices of Motion –

Deputy Mayor Dillabough noted that the new Yellow Pages phone book still lists the Port of Johnstown as the Port of Prescott.

The Mayor inquired about Port Days 2023. It was noted that it would be deferred to 2024.

13. Chair's Report – None

14. Question Period – None

15. In Cameral Session

Moved by: T. Deschamps

Seconded by: W. Smail

That Committee proceeds into closed session at 8:20 p.m. in order to address a matter pertaining to:

- B) Section 239(2)(d) Labour relations or employee negotiations – Collective Bargaining Update
- Closed session minutes from July 20, 2022
- Closed session minutes from February 22, 2023
- Closed session minutes from March 20, 2023

Carried

Moved by: J. Martelle

Seconded by: W. Smail

That the closed meeting does now adjourn and the open meeting of Committee does now resume at 9:16 p.m.

Carried

Moved by: C. Ward

Seconded by: J. Martelle

That Committee approves the closed session minutes dated July 20, 2022, February 22, 2023 and March 20, 2023.

Carried

16. Report Out of In Camera Session -

Deputy Mayor Dillabough reported that Committee met in closed session to discuss collective bargaining progress and review closed session minutes.

17. Adjournment

Moved by: C. Ward

Seconded by: J. Martelle

That the Committee meeting adjourns at 9:19 p.m.

Carried

These minutes were approved by Port Management Committee this ___ day of _____, 2023.

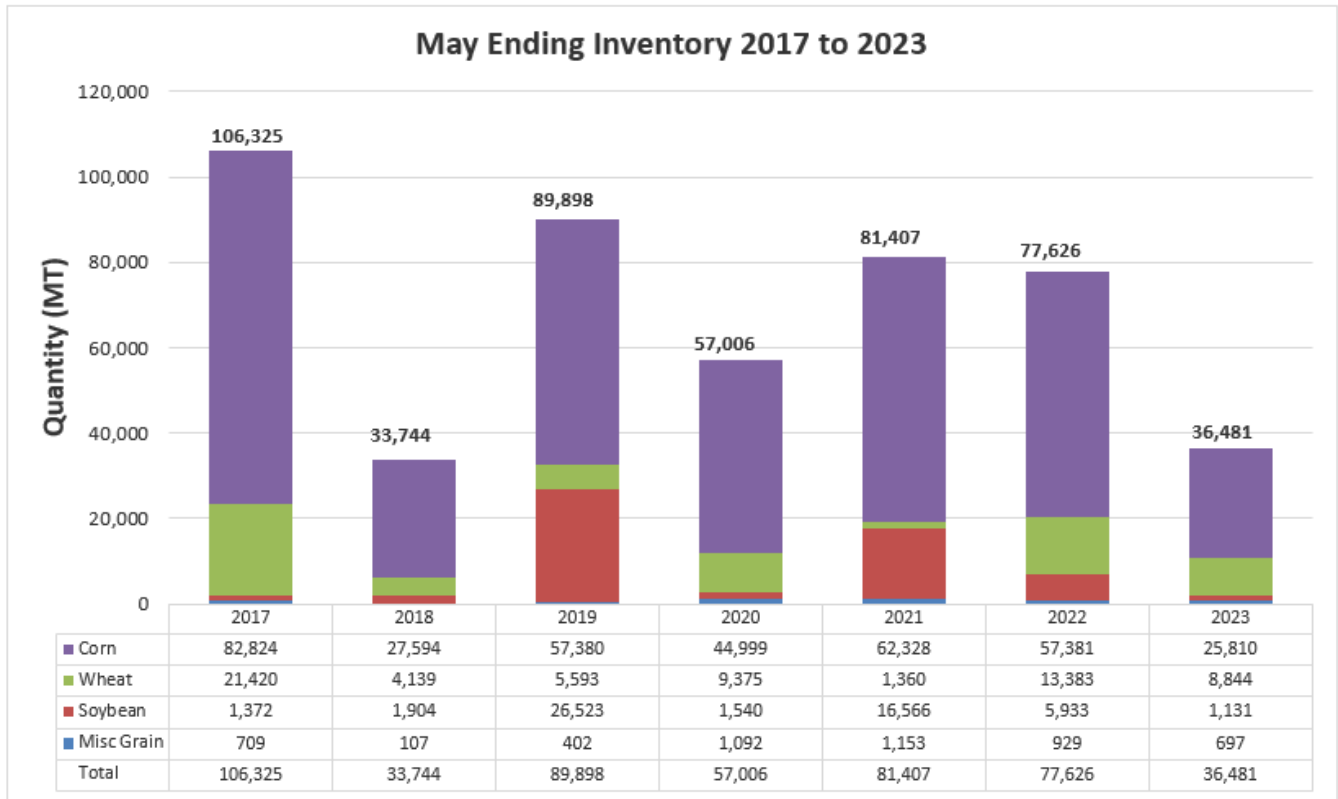
Chair

Deputy Clerk

GRAIN OPERATIONS REPORT

May 2023

Overall grain inventory for the month of May ended at 36,481 MT which continues the seasonal downward trend in inventory as the harvest season approaches.



Summary of traffic for May:

- Received a total of 742 MT of grain via truck.
- Shipped a total of 6,789 MT of grain via truck.

The Canadian Grain Commission (CGC) conducted their third sanitary inspection of the year. The result was a grade of “A”.

The Port was open on May 22nd (holiday Monday) to ship corn to a local processor.

RECORDABLE INCIDENTS/INJURIES

YEAR	LOST WORK	RESTRICTED WORK	MEDICAL TREATMENT	TOTAL RECORDABLES	FIRST AID	NEAR MISS	LEARNING EVENT
2023	0	0	0	0	0	0	0
2022	0	0	0	0	2	0	2
2021	0	0	0	0	0	0	2
2020	1	0	3	4	1	1	3
2019	1	1	0	2	2	1	3
2018	1	0	1	2	1	1	2
2017	1	3	0	4	2	1	6

LABOUR REPORT

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	MONTH	YEAR	MONTH	YEAR
LABOUR HRS (OPERATIONS)	2,632	13,462	1,994	9,961

QUALITY REPORT

CANADIAN GRAIN COMMISSION RATING		1	2	3	4	5	6	7
	CURRENT YEAR	FEB-AAA	APR-A	MAY-A				
	PREVIOUS YEAR	MAR-AAA	APR-AAA	MAY-A	JUNE-B/A	AUG-AA	OCT-A	DEC-A

MAINTENANCE REPORT

May 2023

Work in the maintenance area during the month included the following:

- Conducted monthly Premise Inspection as per GMP requirements.
- Aerator repairs in bins 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 436 and 437.
- Replaced the 20"x 30' dust auger that transfers dust from the dust collectors to the dust tank.
- Work with QBM to correct belt tracking issues of #4 conveyor. We fabricated and installed 12 side guide rollers along the length of the belt at QBM's recommendation.
- Replaced broken shaft and bearings in annex bin #7 Daay paddle sweep.
- Inspect north aerator fan housing of annex bin #7 and made repairs.
- Installed drive chain in "C" dust system RPS drive.
- Weekly and monthly dust system inspections and maintenance.

Work in the electrical area included the following:

- Replaced belt speed sensor on annex reclaim conveyor 5 & 6.
- Worked with millwrights, when necessary, i.e. aerators and dust auger.
- Completed repairs to berth area lighting conduit and fixtures.

2023 CAPITAL BUDGET

June 19 port meeting -Completed/Invoiced to May 31

	Capital Spending	2023 Budget Amount	Adjusted Budget for 2023	2023 Budget moved to 1st half 2024	2023 Actual	Status	Completion	Project Lead
1	Paving Projects	\$ 450,000	\$ 450,000		\$ 2,173	Tentative first week in July	Q2/Q3	Robert
2	Rail Repair	\$ 75,000	\$ 75,000			Completed - awaiting invoice	Q2	Mike
3	New Garage or raise roof on existing garage	\$ 150,000	\$ 150,000			Receiving Quotes	Q3	Mike
4	Ditch Drain at Marina/Restaurant	\$ 150,000	\$ 150,000			Prepare RFP - Fall project	Q3/Q4	Robert
5	POJ Warehouse - Land Development /Finish Windows(carryover 2022)	\$ 355,950	\$ 355,950		\$ 53,415	Tentative Start Date 3rd week in August	Q3	Robert
6	Marina Waterfront	\$ 250,000	\$ 250,000			Discussion Phase	Q4	Robert
7	Dredging Berth 5 (loading berth)	\$ 275,000	\$ 275,000		\$ 4,094	Action item June 19, 2023 - Schedule last week July	Q3	Robert
8	Repairs and modifications to Track Shed (Truck Receiving/Shipping) (includes \$65,000 carryover 2022)	\$ 2,300,000	\$ 450,000	\$ 1,850,000	\$ 4,478	Engineering work	Q2/Q3	Kevin
9	Bin Wall Repair Project - Finish behind new spouts, exterior basement walls (carryover 2022)	\$ 285,000	\$ 285,000		\$ 784	Carryover from 2022. Estimated starting date- July 2023	Q3	Robert
10	Dust system	\$ 100,000	\$ 75,000		\$ 4,930	collection boots finished. Trash gates installed.	Q3/Q4	Mike
11	Transfer Chute West End (New valve and spouting for #7 Belt) (carryover 2022)	\$ 75,000	\$ 65,000			Work complete	Q2	Jeff
12	Generator repair (carryover 2022)	\$ 100,000	\$ 100,000			RFP issued for project - June 15th closing date	Q3	Jeff
13	Exterior covering for elevator	\$ 100,000	\$ 110,000		\$ 1,354	Action item June 19, 2023	Q3	Mike
14	Automate basement bin valves (includes \$400,000 carryover 2022)	\$ 600,000	\$ 910,000		\$ 101,136	Work in progress, completion August	Q3	Kevin
15	New electrical feeder cables for rail scale house	\$ 180,000	\$ 250,000		\$ 257	Action item June 19, 2023	Q3	Jeff
16	Replace bobcat	\$ 190,000	\$ 190,000			RFP issued for project - June 29th closing date	Q3	Jeff
17	Expand Rail to Uplands II - Phase I	\$ 1,000,000	\$ 15,000	\$ 985,000		Prepare design in 2023	2024	Robert
18	New Grain Dryer / wet bins plus Replacement Dryer	\$ 4,000,000	\$ 1,958,634	\$ 2,041,366		Govt funding 50% up to \$2 mil. RFP being prepared	Q2/Q3	Kevin
19	Mineral oil applicator for lofters	\$ 50,000	\$ -			Investigating - Defer to 2024	2024	Mike
20	Connect #5 scale to Bin 601 (carryover 2022)	\$ 25,000	\$ 10,000			Work complete	Q2	Jeff
21	Replacement of Aerators	\$ 50,000	\$ 45,000		\$ 12,600	106 aerated bins. 55 identified as not working. 30 now repaired. Parts on order for additional bins	Q3	Jeff/Mike
22	New buckets for lofter	\$ 40,000	\$ 35,000		\$ 19,306	Buckets have been delivered	Q2	Jeff
23	New chain for #6 drag conveyor	\$ 20,000	\$ 17,500			New chain on order	Q3	N/A
24	New auger for dust system	\$ 20,000	\$ 15,500			Installed June 13th	Q3	Jeff
25	New scale gates for marine scales	\$ 30,000	\$ 30,000		\$ 2,255	Parts on order	Q3	Kevin
26	New life line for rail car loading	\$ 21,000	\$ 15,000			Installed June 15th	Q2	Jeff
Total Capital Budget 2023 including 2022 carryover		\$ 10,891,950	\$ 6,282,584	\$ 4,876,366	\$ 206,782			

Budget adjustment for cash flow exercise

Financial Report

Month ending May 31, 2023

Summary:

Revenue for the month was \$268k which is lower than May of 2022 by \$136k.

Grain storage revenues: -\$85k

Grain Receiving/Shipping: -\$22k

Harbour Services: -\$33k

Expenses were \$443k for the month, which is an increase of \$75k over last year.

Municipal Allocations +\$17.25k

Employee Labour + \$22k

Fuel/Electricity: + \$16k

Outside services: +\$12.5k

It's important to keep in mind that monthly results are influenced by the timing of vessels delivering salt, project cargo and shipping out grain.

Year-to-date revenue numbers remain strong and well above 2022 totals.

Harbour Services +\$216k

Grain Services (\$14k)

Rail Services +\$113k

Although year to date expenses have increased, the Port's year-to-date surplus is still trending above budget.

Management Fees to the Township

As of May 31, 2023, the port has transferred \$416,667 towards their annual payment of \$1,000,000.

Actuals/Budget/Previous Year

Month Ending: May 31, 2023			
	May 2023 Actual	May 2023 Budget	May 2022 Actual
Revenue	\$ 267,947	\$ 415,000	\$ 404,129
Expenses	\$ 443,514	\$ 416,261	\$ 368,380
Surplus/Deficit	\$ (175,567)	\$ (1,261)	\$ 35,749
Year to Date – May 31, 2023			
	YTD 2023 Actual	YTD 2023 Budget	YTD 2022 Actual
Revenue	\$ 2,385,187	\$ 2,110,000	\$ 2,089,430
Expenses	\$ 2,172,146	\$ 1,986,303	\$ 1,731,249
Surplus	\$ 213,041	\$ 123,697	\$ 358,181

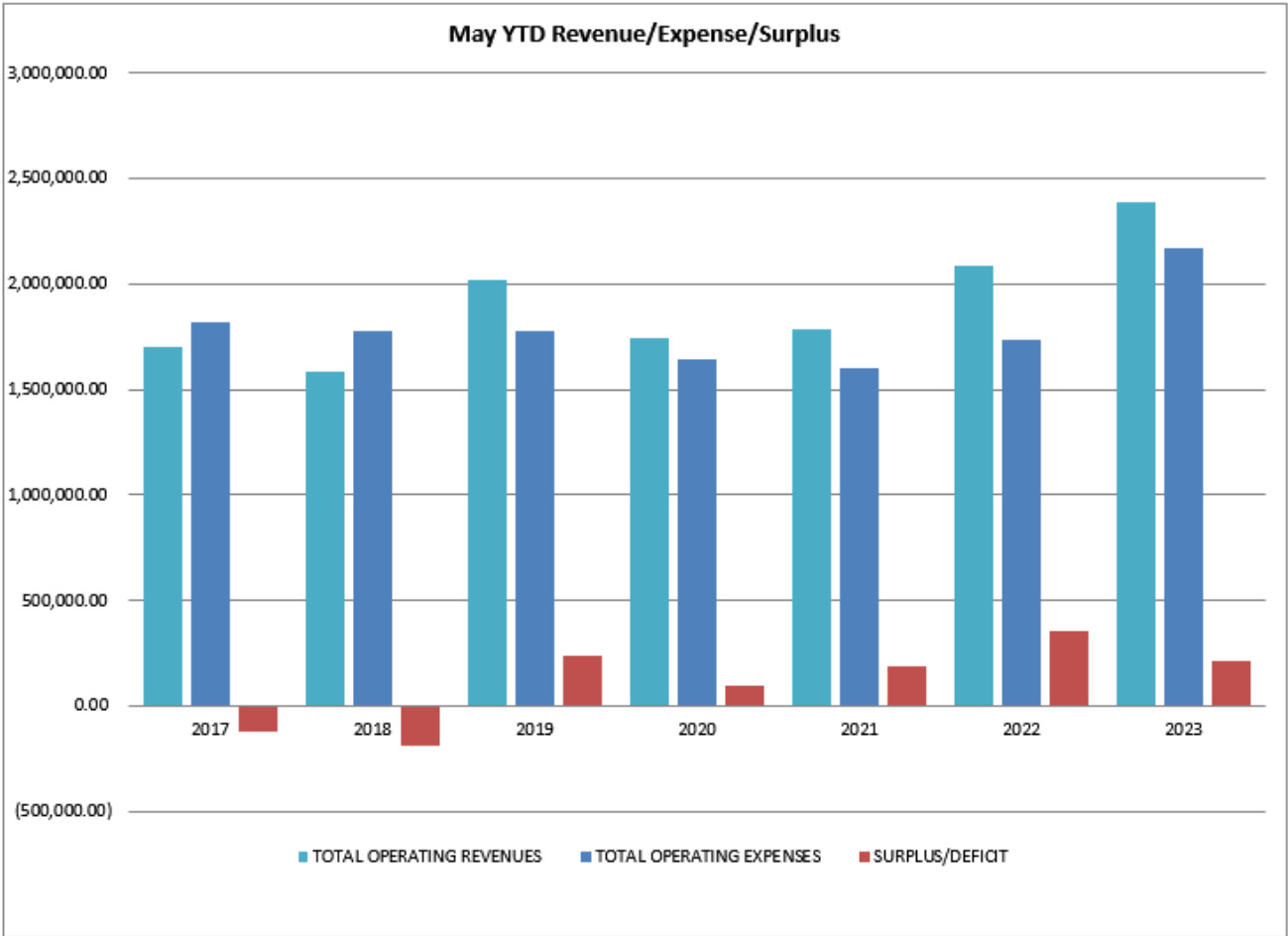
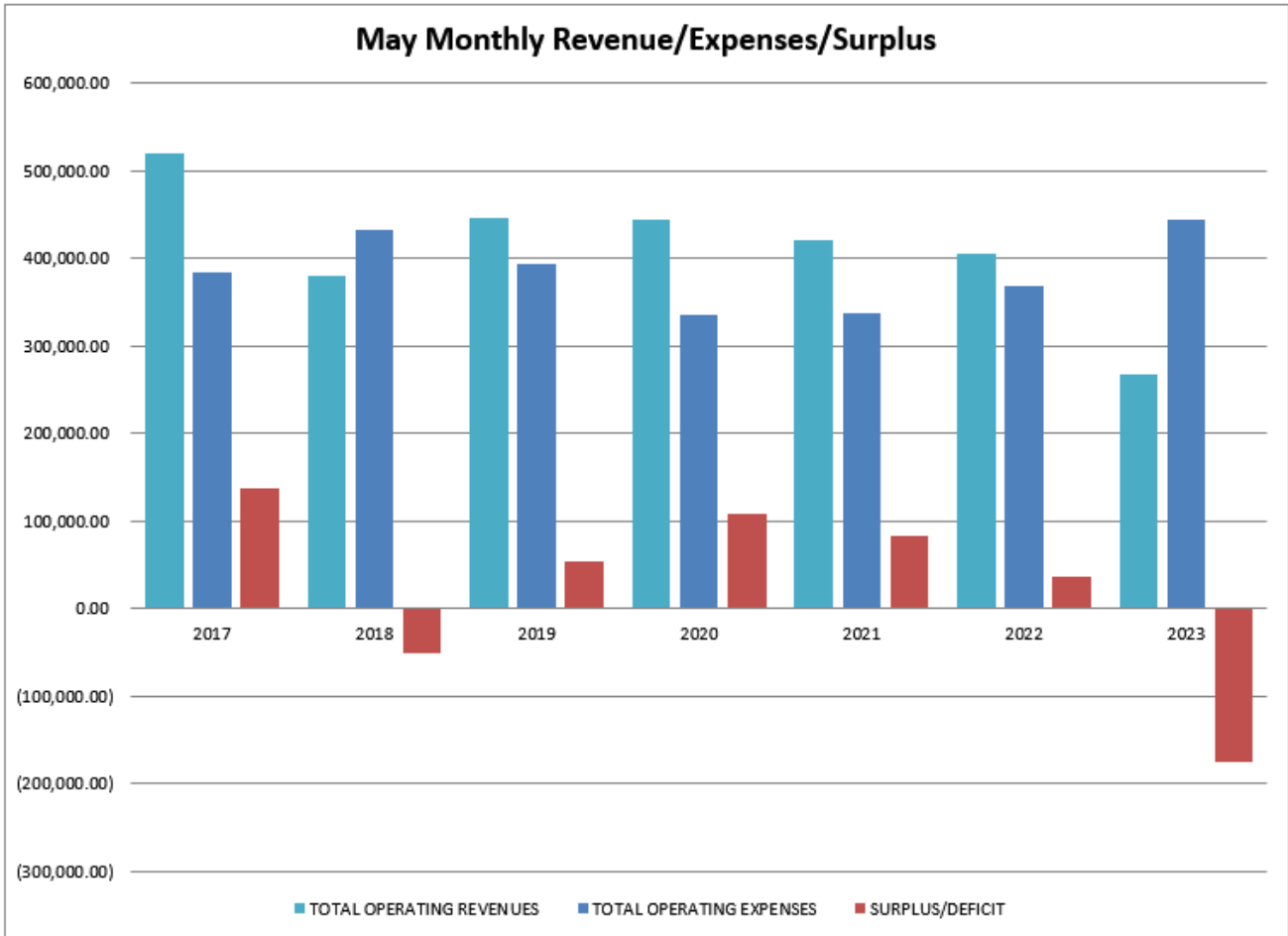
Accounts Receivables/Payables (Trade/HST)

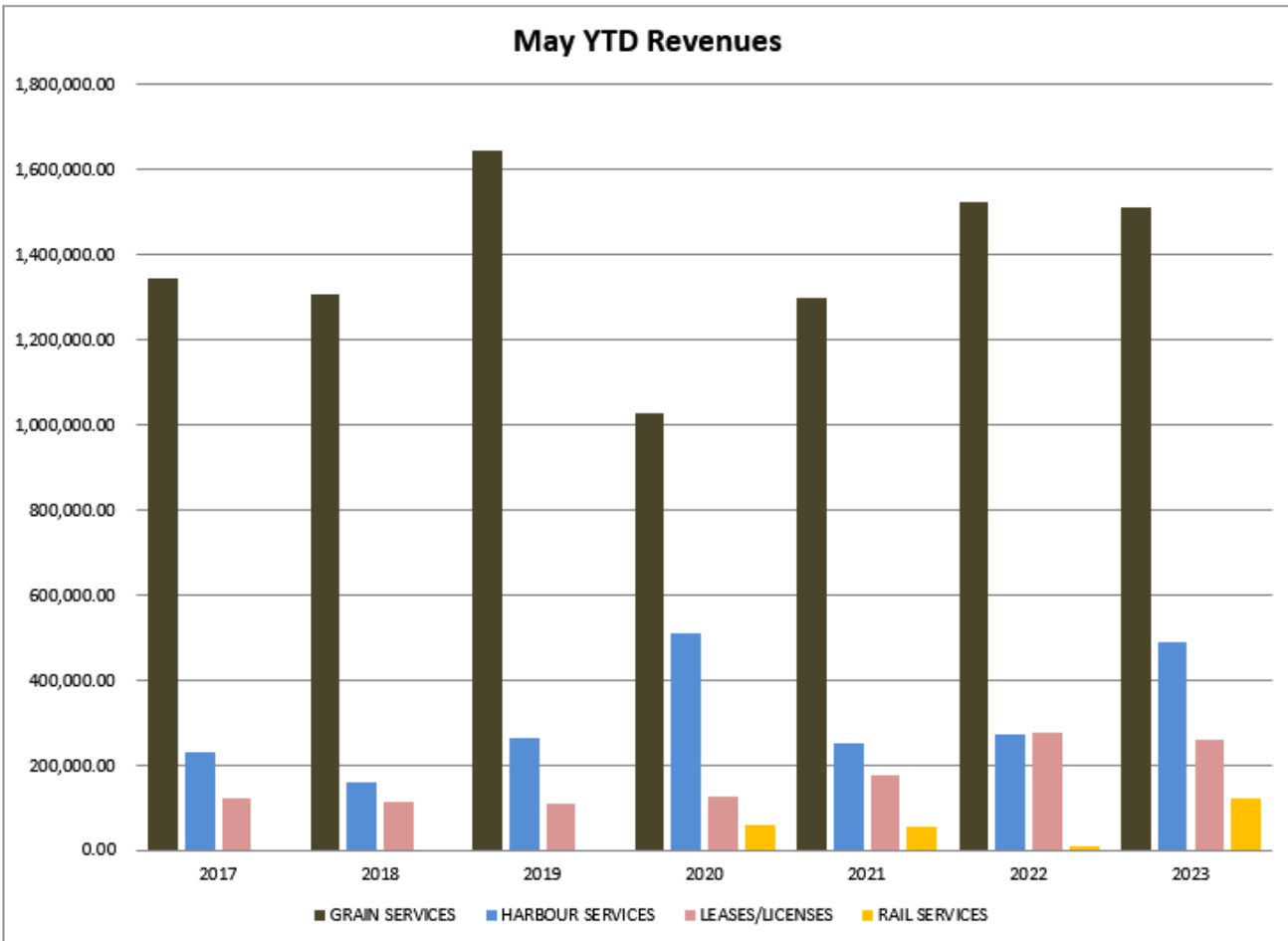
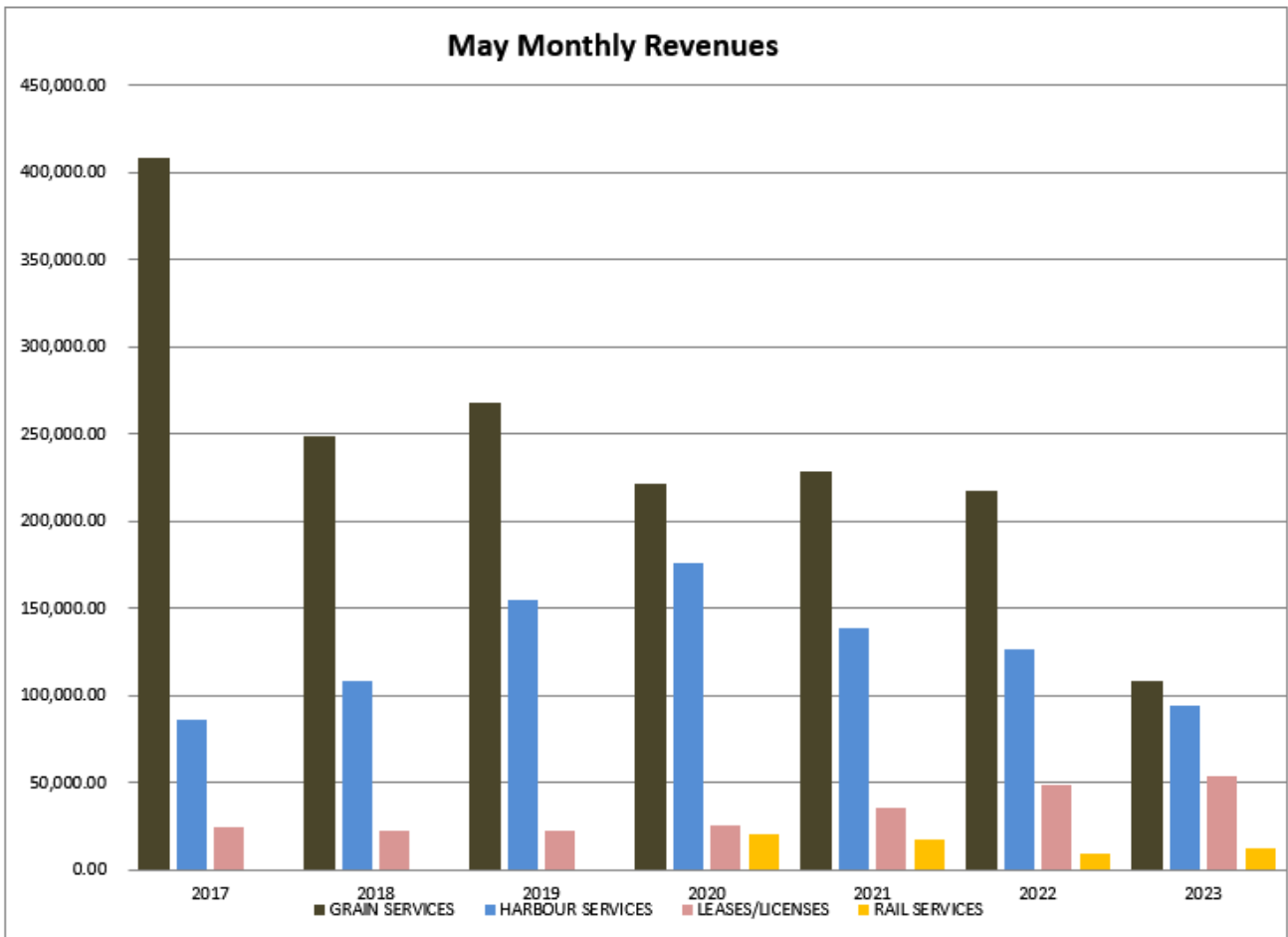
The Port's receivables are in good shape with outstanding invoices 30 days and under.

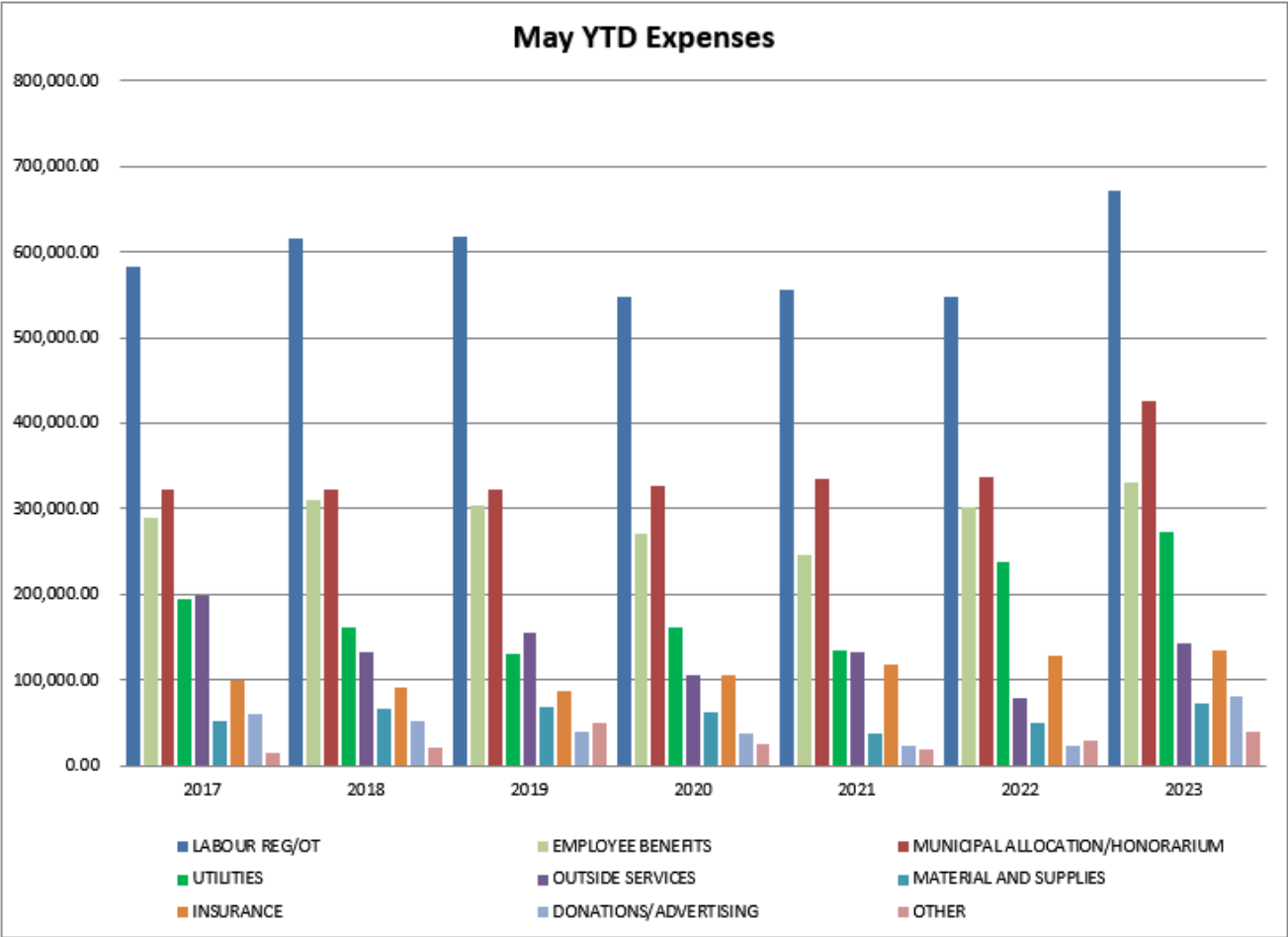
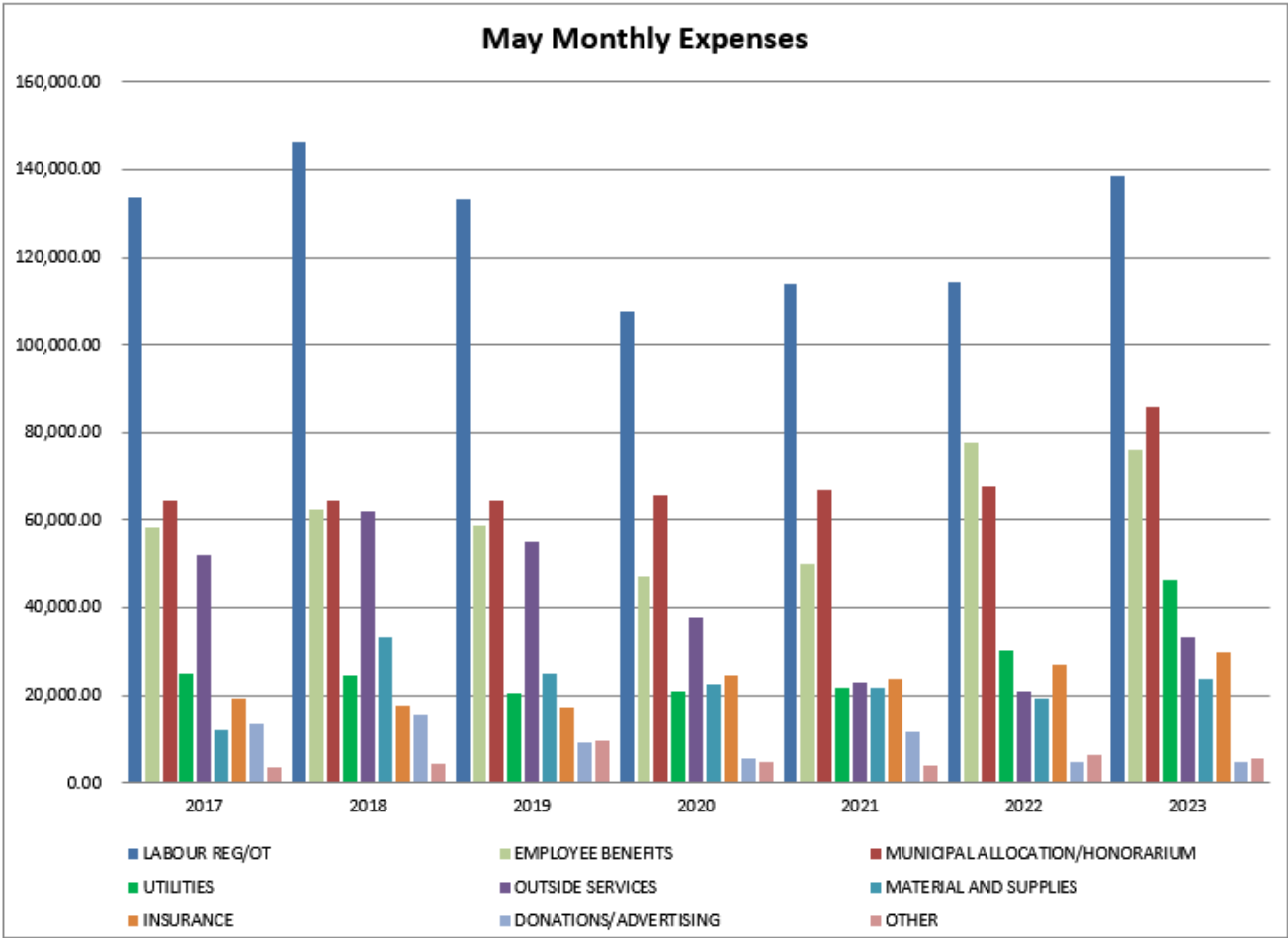
Receivables: \$308,363

Payables: \$125,994

Cash on Hand: \$7,089,687







YEAR TO DATE VESSEL TRAFFIC REPORT

Month Ending: May 31, 2023

HARBOUR TERMINAL REPORT

WHARF TRAFFIC		INWARD	OUTWARD	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		57,349	57,349	
	DOMESTIC				21,618
SALT	FOREIGN				
	DOMESTIC	183,539		183,539	103,860
AGGREGATE(STONE)					
LIQUID BULK					7,491
BREAKBULK / PROJECT CARGO		2,128		2,128	852
TOTAL		185,667	57,349	243,016	133,821

SHIPS AT BERTH

	MISC*	UNLOADING	LOADING	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
FOREIGN		1	3	4	2
DOMESTIC	1	10		11	11
TOTAL	1	11	3	15	13

**Misc. vessels include Coast Guard, Cruise, safe harbour, repairs.*

Vessel Traffic Commentary

The port had a total of 4 ships arrive in the month of May, which were all unloading salt.

We currently have 3 vessels scheduled to deliver salt in June and 1 vessel scheduled to load out wheat & corn.

June 14, 2023

Memo to: Mr. Robert Dalley, General Manager
From: Mr. John McGeough, P.Eng.

Re: Port of Johnstown Health, Safety, & Environmental Activity Report

The following health, safety, and environmental activities were conducted by Prevention and Regulatory Solutions Ltd. during 4.5 days of support from May 10 – June 14, 2023.

- Met with the Port safety committee to inform them of updates to the confined space entry (CSE) regulations and discuss the effect of these changes on the Port's CSE program. Conducted a confined space identification audit for all potential confined spaces at the Port using the new regulatory definitions. Following the audit, prepared a confined space listing, and updated the Port's CSE procedure. Sent both draft documents to management for review, and presented them to the safety committee for consultation and feedback.
- Participated in an on-line meeting with the Ministry of Environment, Conservation, and Parks (MECP) regarding future requirements for the Port's salt management facility. Discussed preparations with the General Manager before the next meeting is held on-site.
- Reviewed regulations for changes to employee noise control requirements, and updated the Port's policy on control of noise exposure. Forwarded the draft policy to management for review, and presented it to the safety committee for consultation and feedback.
- Participated in a monthly H&S planning meeting with Port senior management.

GENERAL MANAGER'S REPORT – June 19, 2023

- Capital Projects
South Slip Dredging Project #330-004: Prepared action item for award.
Paving Project #320-003: Held pre-construction meeting with Tomlinson. Paving is scheduled for July 3rd to the 6th.
- Correspondence with lawyer regarding Collective Bargaining. Details to be discussed tonight “in camera”.
- Hosted the North Grenville photography Club on May 23. Thank you to Shawn Fisher and Mike Moulton for helping with the tour.
- Meeting with RBC representatives. The Port's Office Manager and the Township's Treasurer also attended this meeting which was a general conversation around interest rates and customer service.
- Teams meeting with Frank McAuley and the Township Treasurer to discuss investments and creating additional accounts.
- Met with Port Management Committee member Regina Hernandez to discuss marketing ideas and revamping the Port of Johnstown's web site.
- Met with Port Management Committee member Randy Stitt to discuss capital projects and the spreadsheet currently used for reporting.
- Meeting with Logistec to discuss incoming rules around handling dunnage when international vessels arrive.
- Teams meeting with Township CAO and Treasurer and the Port's Office Manager regarding group benefits.
- Agricultural Clean Technology (ACT) Funding Update
Background: The Port GM was contacted on June 12, 2021, and ask if the Port of Johnstown would consider being host for a government announcement regarding the newly created Agricultural Clean Technology Fund Program. The port was asked to provide a virtual tour of the port and quickly put together a slide presentation for the June 16 event that was conducted over the internet. The announcement was made by Parliamentary Secretary Neil Ellis, on behalf of the Minister of Agriculture and Agri-Food, the Honourable Marie-Claude Bibeau. Here is a portion of the press release.

June 16, 2021 – Port of Johnstown, Ontario – Agriculture and Agri-Food Canada

Farmers and agri-businesses in Ontario and across Canada are leaders in climate-smart agriculture, finding new ways to make their operations more sustainable. To help them continue towards a low-carbon economy, the Government of Canada is supporting the research, innovation and adoption of clean technologies, including dedicated support for farmers to help reduce grain drying costs.

Today, on behalf of the Minister of Agriculture and Agri-Food, the Honourable Marie-Claude Bibeau, Parliamentary Secretary Neil Ellis, announced that the new \$165.7-million Agricultural Clean Technology Program is now open to applicants. PS Ellis spoke during a virtual visit at the Port of Johnstown, an inter-modal port on the St. Lawrence Seaway and the largest grain storage facility in Eastern Ontario.

This new program provides farmers and agri-businesses with access to funding to help develop and adopt the latest clean technologies to reduce greenhouse gas (GHG) emissions and enhance their competitiveness. It will allocate \$50 million specifically for the purchase of more efficient grain dryers.

Immediately following the event, the port prepared the on-line application form for the funding and sent it in on June 21, 2021. On June 28th the Port GM and Ops Manager participated in a project screening meeting and on June 30th received word that our project was being considered and further instructions were provided on how to proceed. This included a comprehensive “Full Application” that had to be completed. The port’s Operations Manager, Kevin Saunders, was key in completing this part of the process, ensuring that the government had all the necessary information to make a decision. Due to delays in the project, the biggest being the unknown availability of natural gas, the application did not get sent in until March 2023.

The Port of Johnstown is currently in correspondence with the government and is expecting an official announcement in the near future.

Port of Johnstown Action Item

Committee: Port Management Committee

Date: June 19, 2023

Division: Port of Johnstown

Topic: Port of Johnstown Investments

Purpose: To recommend investments for the Port of Johnstown

Background: It is the responsibility of the Port Management Committee to approve and recommend investments for the Port of Johnstown. The General Manager is responsible for reporting and making a recommendation to the PMC on the working parameters of the investment including type of investment, length of investment and money available to invest. These recommendations are for discussion and open to amendments depending on the input of the committee.

Due to the fact that interest rates can change at any time, the banks will not lock in a set rate, therefore, the action item will use the term “best available rate” at the time of the investment.

The main investment objectives for the Port are to;

1. Preserve/Protect the principal of our investments from capital loss.
2. Ensure sufficient liquidity at all times to fund ongoing operations and fund approved capital expenditures.
3. Generate income for the Port.

A meeting was held with the Township Treasurer and a member from the management committee to discuss POJ Capital spending requirements and to discuss available options for the Port’s investments.

Policy Implications: Investments for the Port of Johnstown are to be approved by the Port of Johnstown Management Committee.

Financial Considerations:

FOR CASH FLOW PURPOSES ONLY (Please refer to Capital Budget Spreadsheet

Current estimated \$\$ required to complete 2023 Capital Projects	\$	11,208,950
Estimated \$\$ required in 2023 (\$6,282,584-\$206,782)	\$	6,075,803
Estimated \$\$ required to June 30, 2023 (1st half)	\$	316,568
Estimated \$\$ required for 2nd half 2023	\$	5,759,235
Estimated \$\$ required for 1st half of 2024	\$	4,926,366
Estimated \$\$ required for 2nd half of 2024 (place holder, not approved)	\$	4,000,000

Cash Flow Projection - 2023

19/Jun/23

CASH FLOW PROJECTION	2023	2024	2025
Opening Operating Account Balance May 31, 2023	\$ 7,089,687	\$ 5,946,253	\$ 5,519,887
Add: Receiveables/Payables	\$ 182,368		
Less: Required Min. Operating Acc. Balance	\$ (750,000)	\$ (750,000)	
Cash Available for Capital Projects	\$ 6,522,055	\$ 5,196,253	
Less: Cash Required for capital Projects - 1st half	\$ (316,568)	\$ (4,926,366)	
Cash Remaining after Capital projects 1st half	\$ 6,205,487	\$ 269,887	
Add: Requirements from Investments - 1st Half	\$ -		
June 30th cash available (after adding cash from invest.)	\$ 6,205,487	\$ 269,887	
Less: Cash Required for capital Projects - 2nd half	\$ (5,759,235)	\$ (4,000,000)	
Cash remaining after capital Projects - 2nd half	\$ 446,253	\$ (3,730,113)	
Add: Required from investments - 2nd half	\$ -	\$ 3,750,000	
Dec. 31 cash available (after adding cash from invest.)	\$ 446,253	\$ 19,887	
Add: Minimum balance of Operating account	\$ 750,000	\$ 750,000	
Add projected surplus for 2023	\$ 4,750,000	\$ 4,750,000	
Estimated Year End Operating account balance	\$ 5,946,253	\$ 5,519,887	

Rates as of June 9, 2023

CAD Non-Redeemable GIC

This GIC offers a fixed rate of interest for a specific term, with both principal and interest payments guaranteed. There is a wide choice of terms and options. Non-Redeemable GIC's may not be redeemed prior to maturity. Maximum \$5,000,000.00/term

Term	Rate
30 day	5.23%
60 day	5.41%
90 day	5.45%
180 day	5.74%
270 days	5.77%
1 year	5.72%
1.5 year	5.61%
2 year	5.56%
3 year	5.37%
4 year	5.28%
5 year	5.30%

Staff Recommendations:

Scotia Bank GIC

Maturing June 30, 2023

Rate of Return: 4.2%

Funds available for investment as of June 30, 2023 - \$3,499,737.41

Maximum amount available to invest: All

Investment Term: 0-3 years.

Recommend investing \$1,499,737.41 in Non-Redeemable GIC for 180 days.

Recommend investing \$2,000,000.00 in Mon-Redeemable GIC for 1 year.

One Investment Scotia Bank HISA account

Interest rate: Currently receiving 5.275%.

Estimated funds available for investment as of June 30, 2023 - \$2,629,624

Maximum amount available to invest: All

Investment Term: 0-3 years.

Recommend leaving in HISA account to take advantage of expected prime rate future increases.

No action required.

Recommendations:

That the Port of Johnstown Management Committee approves the following investment recommendations:

- That the Port General Manager and Township Treasurer find the best possible rate for a 1 year and 6-month non-redeemable GIC.
- That the Port General Manager take the \$3,499,737.41 from the Scotia Bank GIC maturing on June 30, 2023 and invest \$1,499,737.41 into a 180 day non-redeemable GIC at the best available rate, and the remaining \$2,000,000 into a one-year non-redeemable GIC at the best available rate.

Robert Dalley
General Manager
Port of Johnstown

Port of Johnstown

Action Item

Committee: Port of Johnstown Management Committee

Date: June 19, 2023

Division: Port of Johnstown

Topic: Application of Elastomeric wall covering to bin walls.

Purpose: To recommend the procurement of services for application of wall covering to prevent water penetration.

Background: When the port was constructed in the 1930's the walls were built in lifts creating "cold joints". Over the years the thermal expansion/contraction of the concrete as well as the movement during loading and unloading of grains has caused degradation to the building due to water infiltration through cracks and leaks.

The outer bins were inspected in 2011 by Steve Houseman and Associates Engineering and major structural repairs began in 2013 to 2015. The project was then delayed until the old spouts were taken down and resumed in 2022 and carried over into 2023. Mr. Houseman recommended covering or adding a coating to the walls within 5 to 7 years of the structural work being completed.

The various coating products that were available were reviewed by Mr. Houseman and it is his opinion that the application of the waterproofing flexible coating will protect the concrete repairs and stop water infiltration.

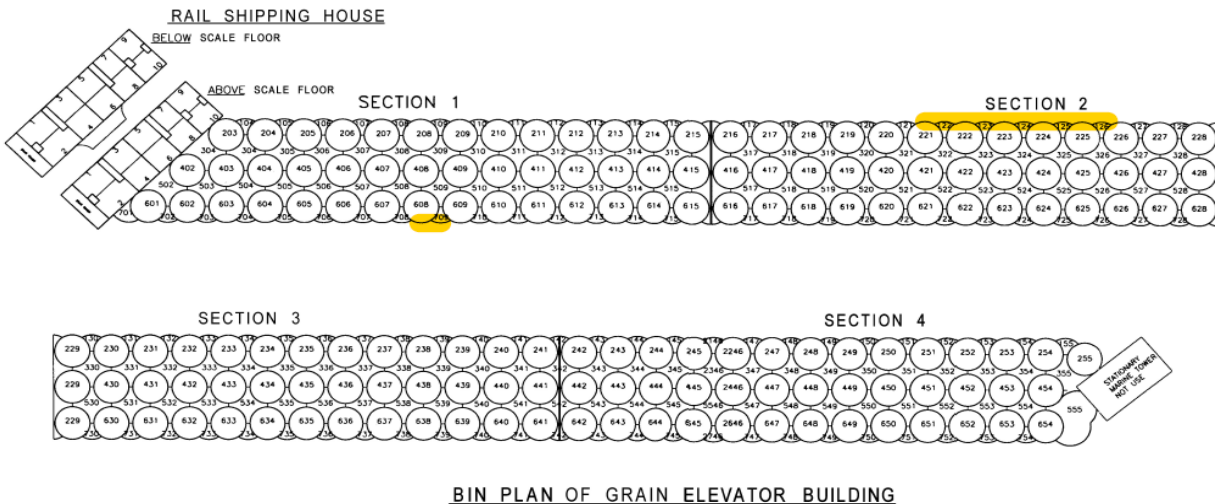
The purpose of this project is three-fold:

- 1) Repair the bins that are now leaking.
- 2) See how well the product works to achieve a seal.
- 3) Gather this information to develop a more concise estimate for future budgeting.

Bin walls leaking at cold joints.



Scope Of Work: The work includes the preparation of the concrete surface with high pressure wash and the application of two coats of elastomeric paint. Approximately 12 grain bins located on the outside of our grain elevator will be included in this phase of the work.



Policy Implications: As the amount is higher than budget, the award must be approved by the Township council.

Financial Considerations: The budget for this project is \$100,000. Below are the companies that bid on the project.

Company	Product	3 Bins	6 Bins	12 Bins
Saints Contracting	Masterprotect EL750	\$ 28,700.00	\$ 49,180.00	\$ 101,980.00
Tangent Building Systems	Weatherlastic SM	\$ 36,300.00	\$ 65,930.00	\$ 117,610.00
Cimota	Sikaguard 550	\$ 59,300.00	no bid	no bid

***Excludes HST

Recommendation:

- That the Port Management Committee recommends that council award this work to Saints Contracting in the amount of \$101,980.00 excluding HST with a contingency of 10%.
- That the Port Management Committee recommends that council approve the Port General Manager to sign the purchase order.

Mike Moulton
Operations Manager

Robert Dalley
General Manager

Port of Johnstown Action Item

Committee: Port of Johnstown Management Committee

Date: May 23, 2023

Division: Port of Johnstown

Topic: Dredging South Slip Project # 330-004

Purpose: To award a contract for the dredging of the South Slip

Background:

General information on vessel dimensions and seaway draft.

All vessels that travel up and down the St. Lawrence River must go through a series of locks. The lock dimensions dictate the maximum vessel size to enter the St. Lawrence River system.

Maximum Seaway Size Vessel

LOA (Length overall): 225.5 meters

Beam (Width): 23.8 meters

Air Draft: 33.5 meters (This is the clearance that a vessel has above the waterline along the St. Lawrence River).

Seaway Draft: This refers to the depth of the water as compared to chart datum. Chart datum is a reference point and acts as a starting point for water depths and nautical charts and maps. For our area, we use the Brockville datum information. Minimum Seaway depth is between 8 meters and 8.08 meters depending on the time of year and water levels, as compared to chart datum.

In 2022, the Port received a concern from a vessel captain that there were sections of the south slip that were not at Seaway Depth. They were worried that they could potentially get stuck in the slip. In the end, they were able to move some ballast and did not have any issues. The Port contracted Monteith and Sutherland who conducted a Hydrographic survey and verified that there are indeed areas that are not at Seaway depth.

The South slip is where the port loads grain into vessels and is a main source of revenue for the Port. An average of over 225,000 metric tons is shipped out of the Port annually, representing an approximate revenue stream of 2.7 million dollars for the Port.

All proper environmental permits and letters of conditions have been included as part of the tender call. A turbidity curtain will be placed across the slip and continual monitoring will take place during the project which is expected to start in the 3rd week of July and take approximately 1 week to complete.

Scope of work:

The scope of work involves dredging approximately 2600 cubic meters of materials that will be removed from the South slip and placed in an area to allow for the materials to dry out. The material can then potentially be used as fill for other land development projects.



Policy Implications: Township Procurement Policy was followed. This item is over \$50,000 and must be approved by the Port Management Committee.

Financial Considerations: There were 2 bids received. This is a unit price contract, and the total amount included in the bids are based on 2600 cubic meters removed from the slip and excludes HST. The total amount approved in the 2023 Capital Budget was \$275,000 excluding HST.

Company	Bid excl. HST
Kehoe Marine Construction Ltd	\$243,727.45
H.R.Doornekamp Construction Ltd	\$628,000.00

Recommendations:

That the Port Management Committee awards the 2023 Dredging South Slip Project #330-004 to Kehoe Marine Construction Ltd. in the amount of \$243,727.45 excluding HST with a contingency of 15% for engineering and potential overages.

That the Port General Manager and Mayor execute the contract on behalf of the Port of Johnstown.

Robert Dalley
General Manager
Port of Johnstown

Port of Johnstown Action Item

Committee: Port of Johnstown Management Committee

Date: June 19, 2023

Division: Port of Johnstown

Topic: Electrical feeders to marine MCC #6
(Project #300-506)

Purpose: To recommend a contractor for the installation of the new electrical feeders to marine MCC #6.

Background: The Port has several Motor Control Centers (MCC) throughout the facility. All motors throughout the facility get their electrical power from these MCC's. Marine MCC #6 is the power source for marine lofters #1 and #2 which are used for ship loading as well as transferring grain throughout the elevator. The existing electrical feeders to MCC #6 are believed to be approximately 60 years old and have needed repairs twice in the past 3 years. Fortunately, Port staff were able to make these repairs as the faults were in junction boxes. The feeder replacement is required as a preventative maintenance item to ensure that the Port does not experience a cable failure at an inopportune time such as ship loading. The result of a failure during ship loading would be a reduction in the loading rate of 50% and a downtime of three to four weeks before the completion of the repair or replacement.

Scope of work: This project involves the installation of new electrical feeders from the area of the main substation to marine MCC #6, a run of approximately 1120'.

Policy Implications: As the amount is over the original budget and higher than \$50,000, the award must be approved by council.

Financial Considerations: The original projected budget for this portion of the project was estimated to be \$180,000. Due to price increases, this portion of the project is now just under \$250,000.

There were five bids received for the electrical feeder replacement. The bids received are as follows. (Not including HST)

DCore Electric – \$243,500.00

Industrial Contracting Solutions Inc. - \$245,140.00

IECBL - \$333,715.00

ACI Industrial. - \$437,114.12

Black & McDonald - \$713,750.00

Recommendations:

- 1) The Port Management Committee recommends that council award the Electrical Feeder to Marine MCC #6 Project #300-506 to DCore Electric in the amount of \$243,500.00 (excluding HST) with a 10% contingency.
- 2) That the Port Management Committee recommends that council approve the Port General Manager to sign the purchase order on behalf of the Port of Johnstown.

Jeff Wright
Maintenance Manager

Robert Dalley
General Manager

THAT Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

- Withdrawals \$132,635.52

TOTAL \$132,635.52

- Batch 9 Cheques \$233,592.57
- Batch 10 EFT Payments \$235,904.08

TOTAL \$469,496.65

TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS \$602,132.17

PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown - June 19, 2023

For approval by Committee

	Month	Amount	Withdrawl Date
Payroll Taxes	May 22-31	\$20,011.18	05-Jun
Payroll Taxes	Jun 1-14	\$20,068.86	19-Jun
EHT	May	\$4,273.72	15-Jun
HST	May	\$10,913.89	27-Jun
SunLife	June	\$15,654.22	01-Jun
VISA - General Manager	May	\$326.64	13-Jun
VISA - Operations Manager - KS	May	\$72.29	19-Jun
VISA - Operations Manager - MM	May	\$232.01	19-Jun
VISA- Office Manager	May	\$2,212.04	19-Jun
Hydro One	Apr 1-May 1	\$37,428.43	13-Jun
Hydro One	Apr 5-May 5	\$184.61	19-Jun
Enbridge	Apr 21-May 19	\$14,764.55	20-Jun
Bell	May	\$613.54	08-Jun
Cogeco	May	\$169.44	02-Jun
WSIB	May	\$5,710.10	27-Jun
	Total	\$132,635.52	

**PLEASE SIGN AND RETURN TO RHONDA
THANKS**

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [9] To [9]
 From Batch Date [06/15/2023] To [06/15/2023]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

CHEQUES

Batch No.:	9	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	233,592.57
Batch Date:	06/15/2023	Type:	System	Source Application:	AP
Last Edited:	06/15/2023	Status:	Open	Bank:	01
				No. of Entries:	21
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000009610	Payment Amt.:	984.43
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	ACKL01		ACKLANDS- GRAINGER INC	Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	SAFETY SUPPLIES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9711694241					0.00	0.00	0.00	448.18
9734064844					0.00	0.00	0.00	270.53
9739894765					0.00	0.00	0.00	265.72
Total :					0.00	0.00	0.00	984.43

Entry No.:	2	System Generated Payment	Document No.:	PY000009611	Payment Amt.:	1,058.75
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	AIRS01		AIR SEPARATION TECHNOLOGIES	Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	MAINT SUPPLIES DUST FILTERS

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
28200					0.00	0.00	0.00	1,058.75
Total :					0.00	0.00	0.00	1,058.75

Entry No.:	3	System Generated Payment	Document No.:	PY000009612	Payment Amt.:	141.25
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	BEAC01		BEACH HARDWARE	Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	YARD EQUIP SUPPLIES

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
912223-1					0.00	0.00	0.00	141.25
Total :					0.00	0.00	0.00	141.25

Entry No.:	4	System Generated Payment	Document No.:	PY000009613	Payment Amt.:	676.30
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	CHES01	THE CHESTERVILLE RECORD	Account Set:	TRADE	MAY AND JUNE ADVERTISING	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
33950					0.00	0.00	0.00	338.15
34046					0.00	0.00	0.00	338.15
Total :					0.00	0.00	0.00	676.30

Entry No.: 5	System Generated Payment		Document No.: PY000009614		Payment Amt.: 80,846.19	
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	EAST01	EASTERN ONTARIO MILLWRIGHTING INC.		Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	
TRANSFER CHUTE - CAPITAL CONNECT SCALE TO BIN 601 - CAPITAL						

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
15306					0.00	0.00	0.00	9,094.58
15816					0.00	0.00	0.00	71,751.61
Total :					0.00	0.00	0.00	80,846.19

Entry No.:	6	System Generated Payment		Document No.:	PY000009615		Payment Amt.:	200.01
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06		
Vendor:	HILT01	HILTI CANADA CORPORATION		Account Set:	TRADE	MISC. MAINT. SUPPLIES		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1688022306					0.00	0.00	0.00	200.01
Total :					0.00	0.00	0.00	200.01

Entry No.:	7	System Generated Payment		Document No.:	PY000009616		Payment Amt.:	6,131.93
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06		

A/P Batch Listing - Payment (APCBTCLZ)

Vendor: HOUS02 S. HOUSEMAN & ASSOCIATES Account Set: TRADE ENGINEERING ON VARIOUS CAPITAL PROJECTS
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
023-58					0.00	0.00	0.00	6,131.93
Total :					0.00	0.00	0.00	6,131.93

Entry No.: 8 System Generated Payment Document No.: PY000009617 Payment Amt.: 225.00

Transaction Type: Payment Payment Date: 06/15/2023 Posting Date: 06/15/2023 Year - Period: 2023 - 06
 Vendor: HOWA01 HOWARD CAMPBELL & SONS LTD. Account Set: TRADE PORTABEL TOILET RENTAL/CLEANING
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
MR694					0.00	0.00	0.00	225.00
Total :					0.00	0.00	0.00	225.00

Entry No.: 9 System Generated Payment Document No.: PY000009618 Payment Amt.: 416.86

Transaction Type: Payment Payment Date: 06/15/2023 Posting Date: 06/15/2023 Year - Period: 2023 - 06
 Vendor: JAYS01 JAY'S TIRE & REPAIR Account Set: TRADE BOB CAT TIRE REPAIRS
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
28822					0.00	0.00	0.00	208.43
28959					0.00	0.00	0.00	208.43
Total :					0.00	0.00	0.00	416.86

Entry No.: 10 System Generated Payment Document No.: PY000009619 Payment Amt.: 77.97

Transaction Type: Payment Payment Date: 06/15/2023 Posting Date: 06/15/2023 Year - Period: 2023 - 06
 Vendor: JOEC01 JOE COMPUTER Account Set: TRADE BACKUP DSL INTERNET
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
185954					0.00	0.00	0.00	77.97
Total :					0.00	0.00	0.00	77.97

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	11	System Generated Payment	Document No.:	PY000009620	Payment Amt.:	732.24
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	LIME01	LIMERICK ENVIRONMENTAL SERVICES LTD.	Account Set:	TRADE	WASTE GRAIN REMOVAL	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2023-0457					0.00	0.00	0.00	732.24
Total :					0.00	0.00	0.00	732.24

Entry No.:	12	System Generated Payment	Document No.:	PY000009621	Payment Amt.:	89,301.41
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	LVCO01	L.V. CONTROL MANUFACTURING LIMITED	Account Set:	TRADE	BIN AUTOMATION PROJECT - CAPITAL	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
0000046866-F					0.00	0.00	0.00	58,024.08
0000047320					0.00	0.00	0.00	29,368.70
0000047321					0.00	0.00	0.00	1,908.63
Total :					0.00	0.00	0.00	89,301.41

Entry No.:	13	System Generated Payment	Document No.:	PY000009622	Payment Amt.:	19,788.10
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	MADD01	MADDOCKS INDUSTRIAL FILTER DIVISION	Account Set:	TRADE	DUST SOCKS REPLACEMENT	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
IN0000071791					0.00	0.00	0.00	19,788.10
Total :					0.00	0.00	0.00	19,788.10

Entry No.:	14	System Generated Payment	Document No.:	PY000009623	Payment Amt.:	23.99
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	MESS01	MESSER CANADA INC. 15687	Account Set:	TRADE	WELDING SUPPLIES	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2106466441					0.00	0.00	0.00	23.99

A/P Batch Listing - Payment (APCBTCLZ)

Total :	0.00	0.00	0.00	23.99
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Entry No.:	15	System Generated Payment	Document No.:	PY000009624	Payment Amt.:	4,114.50
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Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	MOTI01	MOTION INDUSTRIES, INC.		Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	BIN AUTOMATION PROJECT -CAPITAL ELECTRICAL SUPPLIES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
ON17-00386795					0.00	0.00	0.00	3,240.75
ON17-00386796					0.00	0.00	0.00	873.75
Total :					0.00	0.00	0.00	4,114.50

Entry No.:	16	System Generated Payment	Document No.:	PY000009625	Payment Amt.:	7,628.63
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Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	POLI01	STEVE POLITE SAND & GRAVEL		Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	GRADE EAST UPLANDS LAYDOWN

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
18597					0.00	0.00	0.00	7,628.63
Total :					0.00	0.00	0.00	7,628.63

Entry No.:	17	System Generated Payment	Document No.:	PY000009626	Payment Amt.:	1,377.88
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Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	PRES03	PRESCOTT BUILDING CENTRE		Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	SUPPLIES FOR POJ WAREHOUSE REPAIRS

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2075020					0.00	0.00	0.00	1,356.42
2075210					0.00	0.00	0.00	21.46
Total :					0.00	0.00	0.00	1,377.88

Entry No.:	18	System Generated Payment	Document No.:	PY000009627	Payment Amt.:	442.02
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Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06
Vendor:	TACK01	G. TACKABERRY & SONS CONSTRUCT		Account Set:	TRADE	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	COLD PATCH FOR YARD MAINT.

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
A-0905113					0.00	0.00	0.00	442.02
Total :					0.00	0.00	0.00	442.02

Entry No.:	19	System Generated Payment		Document No.:	PY000009628	Payment Amt.:	1,955.40
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06	
Vendor:	TONY01	TONY COVILLE		Account Set:	TRADE	DUST SYSTEM - CAPITAL	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
100-23-F					0.00	0.00	0.00	1,955.40
Total :					0.00	0.00	0.00	1,955.40

Entry No.:	20	System Generated Payment		Document No.:	PY000009629		Payment Amt.:	194.20
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06		
Vendor:	UNIV01	UNIVERSAL SUPPLY GROUP INC.		Account Set:	TRADE	MAINT. SUPPLIES		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
964-412036					0.00	0.00	0.00	121.90
964-412516					0.00	0.00	0.00	36.15
964-412529					0.00	0.00	0.00	36.15
Total :					0.00	0.00	0.00	194.20

Entry No.:	21	System Generated Payment			Document No.:	PY000009630	Payment Amt.:	17,275.51
Transaction Type:	Payment	Payment Date:	06/15/2023	Posting Date:	06/15/2023	Year - Period: 2023 - 06		
Vendor:	WAJA01	WAJAX LIMITEE			Account Set:	TRADE	DUST SYSTEM AUGER - CAPITAL	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
RIN007173294					0.00	0.00	0.00	17,275.51
Total :					0.00	0.00	0.00	17,275.51

A/P Batch Listing - Payment (APCBTCLZ)

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 9:	0.00	0.00	0.00	233,592.57	0.00	233,592.57

21 entries printed
1 batch printed

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [10] To [10]
 From Batch Date [06/15/2023] To [06/15/2023]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

EFT PAYMENTS

Batch No.:	10	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	235,904.08
Batch Date:	06/15/2023	Type:	System	Source Application:	AP
Last Edited:	06/15/2023	Status:	Open	Bank:	01
				No. of Entries:	21
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000009631	Payment Amt.:	4,795.04
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Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period:	2023 - 06
Vendor:	BIRD01		BIRD RICHARD	Account Set:	TRADE		LAWYER FEES
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12438					0.00	0.00	0.00	4,795.04
Total :					0.00	0.00	0.00	4,795.04

Entry No.:	2	System Generated Payment	Document No.:	PY000009632	Payment Amt.:	964.74
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Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period:	2023 - 06
Vendor:	BLUM01		BLUMETRIC ENVIRONMENTAL INC.	Account Set:	TRADE		WATER SAMPLING
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
BM30886					0.00	0.00	0.00	964.74
Total :					0.00	0.00	0.00	964.74

Entry No.:	3	System Generated Payment	Document No.:	PY000009633	Payment Amt.:	1,141.30
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Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period:	2023 - 06
Vendor:	CLAR02		CLARKE CLEANING SERVICE	Account Set:	TRADE		MAY HOUSEKEEPING
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

2293	0.00	0.00	0.00	1,141.30
Total :	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,141.30</u>

Entry No.: 4 System Generated Payment **Document No.:** PY000009634 **Payment Amt.:** 43.90

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: CULL01 CULLIGAN OF OTTAWA

Account Set: TRADE

BOTTLED WATER

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1164956					0.00	0.00	0.00	43.90
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>43.90</u>

Entry No.: 5 System Generated Payment **Document No.:** PY000009635 **Payment Amt.:** 6,559.83

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: DALT01 DALTCO ELEC. & SUP. (1979) LTD

Account Set: TRADE

MARINE SCALE GATES-CAPITAL
ELECTRICAL SUPPLIES
BIN AUTOMATION PROJECT - CAPITAL

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1423727					0.00	0.00	0.00	2,090.48
1424291					0.00	0.00	0.00	575.80
1425712					0.00	0.00	0.00	1,085.70
1425713					0.00	0.00	0.00	174.46
1426637					0.00	0.00	0.00	2,633.39
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,559.83</u>

Entry No.: 6 System Generated Payment **Document No.:** PY000009636 **Payment Amt.:** 23.17

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: DRIV01 DRIVERCHECK, INC

Account Set: TRADE

MONTHLY MEMBERSHIP

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
PORT09-1678304					0.00	0.00	0.00	23.17
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23.17</u>

Entry No.: 7 System Generated Payment **Document No.:** PY000009637 **Payment Amt.:** 356.97

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: FARM01 FARMERS FORUM Account Set: TRADE
 Payment Code: EFT Payment Type: Other JUNE ADVERTISING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
86094					0.00	0.00	0.00	356.97
Total :					0.00	0.00	0.00	356.97

Entry No.: 8 System Generated Payment Document No.: PY000009638 Payment Amt.: 138.66

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: FUTU02 FUTURE OFFICE PRODUCTS Account Set: TRADE
 Payment Code: EFT Payment Type: Other COPIER CONTRACT

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
FOP215483					0.00	0.00	0.00	138.66
Total :					0.00	0.00	0.00	138.66

Entry No.: 9 System Generated Payment Document No.: PY000009639 Payment Amt.: 567.70

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: HWSU01 H W SUPPLIES Account Set: TRADE
 Payment Code: EFT Payment Type: Other STEEL FOR MAINT.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
03076					0.00	0.00	0.00	567.70
Total :					0.00	0.00	0.00	567.70

Entry No.: 10 System Generated Payment Document No.: PY000009640 Payment Amt.: 126,841.94

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: ICSI01 ICS Account Set: TRADE
 Payment Code: EFT Payment Type: Other BIN AUTOMATION PROJECT - CAPITAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
ICS-004854					0.00	0.00	0.00	126,841.94
Total :					0.00	0.00	0.00	126,841.94

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.: 11 System Generated Payment Document No.: PY000009641 Payment Amt.: 29,257.96

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: JOHN02 JOHN WILSON ELECTRIC (FORDWICH) LIMIT Account Set: TRADE BIN AUTOMATION PROJECT - CAPITAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
0000390013					0.00	0.00	0.00	16,430.20
3986					0.00	0.00	0.00	12,827.76
Total :					0.00	0.00	0.00	29,257.96

Entry No.: 12 System Generated Payment Document No.: PY000009642 Payment Amt.: 169.50

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: JONE01 JONES RAIL INDUSTRIES LTD. Account Set: TRADE MONTHLY MAINT.
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
4296					0.00	0.00	0.00	169.50
Total :					0.00	0.00	0.00	169.50

Entry No.: 13 System Generated Payment Document No.: PY000009643 Payment Amt.: 275.48

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: LEVA01 LEVAC SUPPLY LIMITED Account Set: TRADE MISC. MAINT SUPPLIES
 Payment Code: EFT Payment Type: Other DUST SYSTEM AUGER - CAPITAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1342000					0.00	0.00	0.00	73.90
1342889					0.00	0.00	0.00	183.68
1342890					0.00	0.00	0.00	17.90
Total :					0.00	0.00	0.00	275.48

Entry No.: 14 System Generated Payment Document No.: PY000009644 Payment Amt.: 10,170.00

Transaction Type: Payment Payment Date: 06/20/2023 Posting Date: 06/20/2023 Year - Period: 2023 - 06
 Vendor: MNP001 MNP LLP Account Set: TRADE FINAL 2022 AUDIT INVOICE - ACCRUED IN 2022
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

0718295	0.00	0.00	0.00	10,170.00
Total :	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,170.00</u>

Entry No.: 15 System Generated Payment **Document No.:** PY000009645 **Payment Amt.:** 38,686.54

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: OMER01 OMERS **Account Set:** TRADE **EMPLOYEE PENSION**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
MAY 2023 GROUP 174600					0.00	0.00	0.00	38,686.54
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,686.54</u>

Entry No.: 16 System Generated Payment **Document No.:** PY000009646 **Payment Amt.:** 2,002.93

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: ONSE01 ONSERVE **Account Set:** TRADE **MONTHLY IT NETWORK SUPPORT**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
65421					0.00	0.00	0.00	2,002.93
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,002.93</u>

Entry No.: 17 System Generated Payment **Document No.:** PY000009647 **Payment Amt.:** 4,223.38

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: PREV02 PREVENTION AND REGULATORY SOLUTION **Account Set:** TRADE **HEALTH AND SAFETY CONSULTANT**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
777					0.00	0.00	0.00	4,223.38
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,223.38</u>

Entry No.: 18 System Generated Payment **Document No.:** PY000009648 **Payment Amt.:** 2,015.74

Transaction Type: Payment **Payment Date:** 06/20/2023 **Posting Date:** 06/20/2023 **Year - Period:** 2023 - 06

Vendor: PSAC01 PUBLIC SERV. ALLIANCE OF CAN. **Account Set:** TRADE **MAY UNION DUES**

Payment Code: EFT **Payment Type:** Other

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
MAY DUES					0.00	0.00	0.00	2,015.74
Total :					0.00	0.00	0.00	2,015.74

Entry No.:	19	System Generated Payment		Document No.:	PY000009649		Payment Amt.:	5,790.49
Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period: 2023 - 06		
Vendor:	SGSC02	SGS CANADA INC.		Account Set:	TRADE	GMP AUDIT		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
11585476					0.00	0.00	0.00	5,790.49
Total :					0.00	0.00	0.00	5,790.49

Entry No.:	20	System Generated Payment		Document No.:	PY000009650		Payment Amt.:	1,326.82
Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period: 2023 - 06		
Vendor:	SGSE01	SGS ELEVATORS		Account Set:	TRADE		MONTHLY ELEVATOR MAINT.	
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
108059					0.00	0.00	0.00	1,326.82
Total :					0.00	0.00	0.00	1,326.82

Entry No.:	21	System Generated Payment			Document No.:	PY000009651	Payment Amt.:	551.99
Transaction Type:	Payment	Payment Date:	06/20/2023	Posting Date:	06/20/2023	Year - Period: 2023 - 06		
Vendor:	TOML02	Tomlinson Environmental Services Ltd.			Account Set:	TRADE	WASTE REMOVAL	
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
0000021948					0.00	0.00	0.00	551.99
Total :					0.00	0.00	0.00	551.99

A/P Batch Listing - Payment (APCBTCLZ)

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 10:	0.00	0.00	0.00	235,904.08	0.00	235,904.08

21 entries printed
1 batch printed