

**MINUTES
MUNICIPAL COUNCIL**

**Monday, June 26, 2023
6:30 PM
South Edwardsburgh Community Centre
24 Sutton Dr.
Johnstown Ontario**

PRESENT: Mayor Tory Deschamps
Deputy Mayor Stephen Dillabough
Councillor Waddy Smail
Councillor Chris Ward

REGRETS: Councillor Joe Martelle

STAFF: Dave Grant, CAO
Rebecca Williams, Clerk
Sean Nicholson, Treasurer
Gord Shaw, Director of Operations
Mike Spencer, Manager of Parks, Recreation & Facilities
Candise Newcombe, Deputy Clerk
Wendy VanKeulen, Community Development Coordinator

1. Call to Order

Mayor Deschamps called the meeting to order at 6:33 p.m.

2. Approval of Agenda

The Chair noted Councillor Martelle's absence.

Decision: 2023-171

Moved by: S. Dillabough

Seconded by: C. Ward

That Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof

None.

4. Delegations & Presentations

a. Maple View Landings Funding Request - Mayor Hoogenboom

Mayor Hoogenboom provided an overview of the Maple View Landings request for funding by outlining the intent of the program, the proposed use of the funding, the donation recognition scale and naming rights, patient waitlist timeframes and the availability of provincially subsidized accommodations based on the residents' income. He outlined the funding goal of \$3 million and highlighted a request for \$22,500.00 over a 3-year period from the Township.

There was discussion regarding the priority of resident placement based on the patient's state of health, the eligibility requirements for subsidized resident placement and the current funding attained.

Council thanked Mayor Hoogenboom for his presentation.

5. Consent Agenda

Members requested that items 5.e. and 5.h. be held from consent agenda for further discussion.

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives and approves the following consent agenda items as presented:

- a. Special Tri-Council – May 25, 2023
- b. Regular Council – May 29, 2023
- c. Public Library Board – April 25, 2023
- d. Port Management Committee – May 23, 2023
- e. ~~Committee of the Whole – Community Development – June 5, 2023~~
- f. Committee of the Whole – Administration & Operations – June 12, 2023
- g. Application for Severance – 27 David Street – Broniszeski
- h. ~~Agricultural LEAR Consultation~~
- i. Doors are Open Sessions
- j. Industrial Park Lands for Appraisal and Sale

Carried

6. Minutes of the Previous Council Meetings

- a. Special Tri-Council - May 25, 2023 - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives and approves the minutes of the Special Tri-Council Meeting dated May 25, 2023.

Carried

- b. Regular Council - May 29, 2023 - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives and approves the minutes of the Regular Council Meeting dated May 29, 2023.

Carried

7. Business Arising from the Previous Council Meeting (if any)

8. Committee Minutes

- a. Public Library Board - April 25, 2023 - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives the minutes of the Public Library Board Meeting dated April 25, 2023.

Carried

- b. Port Management Committee - May 23, 2023 - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives the minutes of the Port Management Committee Meeting dated May 23, 2023.

Carried

- c. Committee of the Whole - Community Development - June 5, 2023

Committee inquired about progress in obtaining a replacement Canada Customs sign at the Cardinal boat launch and an update on the Provincial Policy Statement (PPS) review. It was noted that a report is anticipated to be presented by Novatech at the September Development Committee meeting.

Decision: 2023-173

Moved by: S. Dillabough

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Committee of the Whole – Community Development Meeting dated June 5, 2023

Carried

- d. Committee of the Whole - Administration & Operations - June 12, 2023 - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives and approves the minutes of the Committee of the Whole – Administration and Operations Meeting dated June 12, 2023.

Carried

9. Action and Information Items from Committees

- a. Application for Severance - 27 David Street - Broniszeski - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council recommends in favour of severance B-38-23 (27 David St -Broniszeski) with the following conditions:

1. That the applicant obtain relief from the zoning bylaw, as necessary to address the deficient lot size for the severed and retained parcels; and
2. That a development agreement is registered on title of the severed parcel to implement the recommendations of the hydrogeological study, to the satisfaction of the Township.

As recommended by the Committee of the Whole – Community Development.

Carried

b. Agricultural LEAR Consultation

Committee discussed a possible extension to the submission deadline and resident comments and concerns received by Committee members in regard to the draft Agricultural Land Evaluation and Area Review (LEAR). Members noted the comments received had been forwarded to the United Counties of Leeds and Grenville.

Decision: 2023-174

Moved by: C. Ward

Seconded by: W. Smail

THAT Municipal Council direct staff to submit the LEAR Report and Mapping Council Comment letter and request that the United Counties of Leeds and Grenville mail notice letters to impacted property owners and extend the time frame for comments past the June 30, 2023 deadline, as recommended by the Committee of the Whole – Community Development.

Carried

c. Doors are Open Sessions - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council disband the remaining "Doors and Open" meetings, as recommended by the Committee of the Whole – Community Development.

Carried

d. Industrial Park Lands for Appraisal and Sale - CONSENT

Decision: 2023-172

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council acknowledge that the 6.5 acre parcel of Industrial Park land is for sale and direct staff to obtain an appraisal for both remaining parcels of land, as recommended by the Committee of the Whole – Administration and Operations.

Carried

e. Wet Versus Dry Flow Assessment Study

Committee reviewed the report and noted the study is a new mandated requirement.

Decision: 2023-175

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council award the Wet vs Dry Flow Assessment Study to Stantec Consulting and cover the costs from the Spencerville Wastewater

Reserve Fund (98-3806) to an upset limit of \$69,000.00, as recommended by the Committee of the Whole – Administration and Operations.

Carried

f. Port Investments

Decision: 2023-176

Moved by: C. Ward

Seconded by: W. Smail

THAT Municipal Council authorize and direct the Port General Manager and Treasurer to take \$3,499,737.41 from the Scotia Bank GIC, maturing on June 30, 2023 and invest \$1,499,737.41 into a 180-day non-redeemable GIC at the best rate available, with the remaining \$2,000,000.00 invested into a one-year non-redeemable GIC at the best rate available, as recommended by the Port Management Committee.

Carried

g. Port - Elastomeric Wall Covering for Grain Bins Award

Decision: 2023-177

Moved by: C. Ward

Seconded by: W. Smail

THAT Municipal Council:

1. Award the Elastomeric Wall Covering for Port Grain Bin project to Saints Contracting in the amount of \$101,980.00 excluding HST, with a contingency of 10%; and
2. Authorize the Port General Manager to sign and execute the purchase order.

As recommended by the Port Management Committee.

Carried

h. Port - Electrical Feeders to Marine Motor Control Centre #6 Award

Decision: 2023-178

Moved by: C. Ward

Seconded by: W. Smail

THAT Municipal Council:

1. Award the Electrical Feeder to Marine Motor Control #6 project to DCore Electric in the amount of \$243,500.00 excluding HST, with a 10% contingency; and
2. Authorize the Port General Manager to sign and execute the purchase order.

As recommended by the Port Management Committee.

Carried

10. Correspondence

Decision: 2023-179

Moved by: W. Smail

Seconded by: S. Dillabough

THAT Municipal Council receives the correspondence listings for the following dates as previously circulated:

- May 31, 2023
- June 7, 2023
- June 14, 2023
- June 21, 2023

Carried

11. Municipal Disbursements

Decision: 2023-180

Moved by: W. Smail

Seconded by: S. Dillabough

THAT Municipal Council receives the payment of municipal invoices circulated and dated as follows:

- | | |
|-----------------------------------|--------------|
| • Report dated May 26 (2023-098) | \$120,626.61 |
| • Report dated May 31 (2023-099) | \$173,031.96 |
| • Report dated June 2 (2023-101) | \$72,645.59 |
| • Report dated June 15 (2023-108) | \$276,095.86 |
| • Report dated June 16 (2023-109) | \$240,657.59 |
| • Report dated June 22 (2023-110) | \$316,847.37 |

TOTAL: \$1,199,904.98

Carried

12. By-laws

- a. OPG Licence Amending Agreement

Decision: 2023-181

Moved by: S. Dillabough

Seconded by: C. Ward

THAT the mover be granted leave to introduce a bylaw to enter into a Licence Amending Agreement with Ontario Power Generation Inc., and this shall constitute first and second reading thereof.

Carried

Decision: 2023-182

Moved by: S. Dillabough

Seconded by: C. Ward

THAT a bylaw to enter into a Licence Amending Agreement with Ontario Power Generation Inc., be now read a third time and finally passed, signed, sealed and numbered 2023-37.

Carried

- b. Street Banner Display Policy

Committee discussed the positive feedback received from residents in regards to the pride month banners and expressed interest in increasing

the number of banners on display for other holidays and special events in the future.

Decision: 2023-183

Moved by: C. Ward

Seconded by: W. Smail

THAT the mover be granted leave to introduce a bylaw to adopt a Street Banner Display Policy, and this shall constitute first and second reading thereof.

Carried

Decision: 2023-184

Moved by: C. Ward

Seconded by: W. Smail

THAT a bylaw to adopt a Street Banner Display Policy, be now read a third time and finally passed, signed, sealed and numbered 2023-38.

Carried

13. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Cardinal pool heater installation and natural gas connection update.
- Resident comments received regarding roadside brushing.
- Johnstown drainage project post-review deficiencies.
- Commended the hosts of the Firefighter appreciation dinner.
- Commended the EC Fire Department on placing 2nd overall in the Fire Fighter Games held in Cardinal.
- Increase in overall building permits issued in 2023.
- Commended staff on the installation of the assistance bars on the docks in Cardinal.
- Inquired about the Fire Department and Port of Johnstown staff completing the Accessibility and Workplace Violence training.

Decision: 2023-185

Moved by: W. Smail

Seconded by: C. Ward

THAT Municipal Council receives the CAO's Administrative Report as presented.

Carried

14. Councillor Inquiries or Notices of Motion

Councillor Ward inquired about alternate banner options to be placed on display during interim times between events.

Deputy Mayor Dillabough noted his preference to have the LEAR consultation be deferred to 2026 when the United Counties of Leeds and Grenville review and update their Official Plan (OP). Deputy Mayor Dillabough noted his intention to have a notice of motion drafted for discussion during the July Community Development meeting.

15. Mayor's Report

Mayor Deschamps reported on the following:

- Noted Councillor Ward and Councillor Martelle, celebrated birthdays recently and provided best wishes.
- Commended Parks, Recreation and Facilities/pool staff on the successful hosting of the Cardinal and Johnstown pool parties and the installation of both pool heaters.
- Commended the EC Fire Department on their 2nd place ranking at the EOFA Firefighters games.
- Commended management of the Highway #2 water/sewer rehabilitation project.
- Thanked the Deputy Mayor for attending several events on behalf of the Township in lieu of the Mayor's attendance.
- Marked the ending of pride month, noting generally good feedback received from residents and noted that the negative feedback received only reiterates the need for the banners.

Decision: 2023-186

Moved by: S. Dillabough

Seconded by: W. Smail

THAT Municipal Council receives the Mayor's Report as presented.

Carried

16. Question Period

None.

17. Closed Session

Decision: 2023-187

Moved by: W. Smail

Seconded by: S. Dillabough

THAT Municipal Council proceeds into closed session at 7:56 p.m. in order to address a matter pertaining to:

- a. Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; Specifically: Industrial Land
- b. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Fire Department and Closed Session Minutes dated May 29, 2023

Carried

- a. Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board: Specifically: Industrial Land
- b. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Fire Department and Minutes of Closed Session dated May 29, 2023

Decision: 2023-188

Moved by: W. Smail

Seconded by: S. Dillabough

THAT the closed meeting of Municipal Council does now adjourn and the open meeting does now resume at 10:22 p.m.

Carried

18. Report Out of Closed Session

The Chair reported that Council met in closed session to discuss Industrial Land and personal matters regarding the Fire Department and direction was provided to the CAO. The Chair noted a motion to extend past the 10:00 p.m. curfew was passed verbally in closed session.

Decision: 2023-189

Moved by: C. Ward

Seconded by: W. Smail

THAT Municipal Council receives and approves the closed session minutes of Council dated May 29, 2023.

Carried

19. Confirmation By-law

Decision: 2023-190

Moved by: S. Dillabough

Seconded by: W. Smail

THAT a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2023-39.

Carried

20. Adjournment


Decision: 2023-191

Moved by: W. Smail

Seconded by: C. Ward

That Municipal Council does now adjourn at 10:24 p.m.

Carried


Tory Deschamps (Aug 1, 2023 17:00 EDT)

Mayor



Deputy Clerk