

**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**ADMINISTRATION & OPERATIONS**

**Monday, June 10, 2024, 6:30 PM**  
**Corporation of The Township of Edwardsburgh Cardinal**  
**Council Chambers, Spencerville Ontario**

**PRESENT:** Mayor Tory Deschamps  
Deputy Mayor Stephen Dillabough  
Councillor Joe Martelle  
Councillor Waddy Smail  
Councillor Chris Ward  
Karen Roussy (Advisory Member)

**REGRETS:** John Hunter (Advisory Member)

**STAFF:** Dave Grant, Director of Operations/Deputy CAO  
Sean Nicholson, CAO  
Mike Spencer, Manager of Parks, Recreation & Facilities  
Chris LeBlanc, Manager of Public Works  
Jessica Crawford, Treasurer  
Shawn Merriman - Interim CBO

**1. Call to Order – Chair, Mayor Deschamps**

Mayor Deschamps called the meeting to order at 6:30pm.

**2. Approval of Agenda**

**Moved by:** C. Ward

**Seconded by:** J. Martelle

That the agenda be approved as amended with the removal of item 5a) Chad Dyke - Cardinal Community Safety.

Carried

**3. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof**

None.

**4. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)**

None.

## **5. Delegations and Presentations**

### **a. Simone Ruedi & Erika Rueedi-Meier - Speed Limit on Jochem Rd**

Simone Ruedi, introduced herself and outlined the delegation's purpose to consider reducing the speed limit on Jochem Road from 80kph to 40kph. The main focus for the reduction was added safety for all users of the road and in-particular children. 23 residences were noted to be located on the road and the presenter highlighted conversations with several residents confirming a general support for a speed reduction. The presenter acknowledged the responsibility of parents and children to be aware of the dangers of the road. It was mentioned that children at play signs were in place.

Members noted concerns with the quantum of reduction and attempting to maintain a balance for all residents and users of the road. Clarification was received on the increase in commercial vehicle activity on the road and that the request was not enforcement related. There was general consensus to gather additional traffic data. Staff was asked to outline next steps which included placement of counters, interpreting and assessing the data in relation to policy and returning to committee with a report. Member requested the background on the Hands Road speed reduction be included for reference when the topic returns to Committee.

The chair thanked the presenter and a copy of the presentation will remain on file.

## **6. Consent Agenda**

None.

## **7. Discussion Items**

### **a. Canal Stone Slope Stability Investigation Report**

Committee was provided with a summary of the report which highlighted the timing of receipt and the recent notification of being unsuccessful in the RED grant submission. Members discussed options such as fencing the area on the top and bottom levels and additional signage. Members weighed-in on the value, necessity and cost of the study. The purpose of the study was a first-step due diligence measure to assess the stone stability on the south side prior to undertaking beautification and cleanup efforts that would attract more users to the area. There was general consensus on placing additional signage on the south portion similar to the sign wording on the north bank and discussion regarding the value of establishing a monitoring program now that a baseline has been established. Committee requested that staff bring forward options and associated costs for future consideration.

Members briefly discussed stairways from private property to the water's edge and acknowledged that further discussion is required to determine how current and future requests will be handled.

b. UCLG Automated Speed Enforcement Update

The Mayor introduced the topic and relayed his interest in receiving input from members around the table to ensure he was accurately representing Council's position on the matter. It was indicated that the topic of automated speed enforcement in community safety zones within the County has been presented on a couple of occasions. The two locations in the Township being considered are Second Street in Johnstown and Henderson Street in Spencerville due to their proximity to the school.

Members noted that minimal concerns were raised in the past, the road sections are short distances and whether the focus was more on revenue generation than actual speed safety concerns. Members commented that in certain areas and circumstances, there may be a benefit to the installation of automated speed enforcement technology.

The general consensus was to take the position of remaining status quo.

**Moved by:** C. Ward

**Seconded by:** W. Smail

That Committee recommends that Council requests that the United Counties of Leeds and Grenville remain status quo until further consultation is completed with all lower-tier and single-tier municipalities that may be impacted by the implementation of the proposed automated speed enforcement program.

Carried

**8. Action/Information Items**

a. Maple View Landings Donation Options and Agreement

Members inquired if the naming rights to the sunrooms, dining balconies and living rooms were still available. Staff indicated that they would confirm availability through an additional follow-up conversation.

There was general interest in having the naming rights for (2) two dining balconies as the feeling was the Township logo would be more regularly visible. Members requested staff perform additional follow-up on the naming bins to determine the township logo placement on the furniture or equipment purchased under that bin.

**Moved by:** J. Martelle

**Seconded by:** W. Smail

That Committee recommends that Council enter into a naming rights agreement with the United Counties of Leeds and Grenville and provide direction to staff on how the funds are to be utilized within the agreement.

Carried

b. 2096 Dundas St Update

Committee was provided with a summary of the report which outlined that (4) four inspections had been completed and logged in the building software program with the most recent approximately 18 months ago. It was noted that additional inspections may have taken place in the interim period and gone un-recorded based on either no status change or noteworthy progress. The Interim CBO has reached out to the owner's legal counsel and an inspection is scheduled for the week of June 17th. The primary purpose of the inspection is to assess the Immediate Danger to Life and Health (IDLH) safety risk to the general public, adjacent structures and any on-site workers.

Members inquired about the ability and timing to revoke a building permit, and avenues available if the building is not deemed IDLH. It was noted that if no meaningful work has taken place, in the opinion of the inspector, in 6 months a notice may be provided to the owner, however, the owner has mechanisms available to keep the permit in an active state following the notice. The frustration felt by members of the public and Council was acknowledged and highlighted a circumstance where a matter took almost a decade to resolve.

The Interim CBO will follow up with the CAO following the inspection to discuss next steps.

c. 2103 Dundas Street - Vacant Lot Follow Up

Committee was provided with additional details by the owner of 2099 Dundas Street and confirmed that the lot is no longer utilized as a temporary snow storage location. Members inquired about the reason there was no staff recommendation. Staff indicated that there was no Township operational advantage or value for the lot, therefore, it is the will and interest of Council to consider the request. If there is no clear consensus option, the default position should be to remain status quo.

Members noted their willingness to work with the owner of 2099 Dundas on the west side of the building to enter into an easement agreement, however, feedback received in conversations was to maintain the status quo.

A general consensus was reached indicating that there was a greater benefit from the lot being available to the community and properties in the

immediate area versus undertaking a lot line adjustment and addition to the property at 2099 Dundas Street.

**Moved by:** J. Martelle

**Seconded by:** W. Smail

That Committee recommends that Council remain status quo with the vacant lot located at 2103 Dundas Street and advise the owner of 2099 Dundas Street of the decision.

Carried

d. Additional Signage on Baker Dr & Lennox Rd

The report highlighted that the road sections currently have 40kph speed limit signs. Members inquired about establishing speed limits and the requirement of a bylaw to post a different speed than the outlined speeds under the Highway Traffic Act. Members indicated interest in collecting data and obtaining confirmation whether a bylaw was passed to change the speed on Baker Drive and Lennox Road. Members raised a concern about not fully understanding the issue related to the road section. A motion to defer the discussion was made with no timetable provided for return.

**Moved by:** C. Ward

**Seconded by:** S. Dillabough

That Committee defer the discussion to a future meeting.

Carried

e. County Rd 2 Rehabilitation Project Update

Committee was provided with a brief status update of the project. Members raised concerns about the extent of the outstanding items and project paving deficiencies. Members inquired on payment status and confirmed that holdback has not been released. It was noted that the contractor intends to be completed by the end of June and staff will return with a follow-up report.

f. Temporary Rd Closure - Optimist Club Soapbox Derby

The report outlining a temporary partial road closure request from the Optimist Club to run their annual soap box derby in September was outlined. Members noted past support for both the closure and the event and highlighted their appreciation at receiving the request well in advance of the event.

**Moved by:** C. Ward

**Seconded by:** S. Dillabough

That Committee recommends that Council:

1. Approve the request for a partial closure of Goodin Rd between civic addresses 2927-3012 on September 21, 2024 between the hours of 9am to 1pm for the Optimist Club Soapbox Derby; and
2. Direct staff to supply barricades and work with the Optimist Club to ensure notification is provided to affected residents and emergency services.

Carried

g. Municipal Tree Cleanup

Committee was provided information on tree assessments being performed in Johnstown by SNC under the Municipal tree clean-up program. Clarification was sought on tree species, markings and limitations of tree assessments within the ROW.

**9. Councillor Inquiries/Notices of Motion**

Councillor Smail inquired about the road paving area and the timing of the work.

Deputy Mayor Dillabough inquired about support to have UCLG install traffic and speed counters on CR 44 (north/south) near Crystal Rock.

Mayor Deschamps inquired about whether the zoning bylaw permitted chickens in the settlement areas.

Councillor Ward wanted to recognize staff efforts related to the inflatable day held at the Ingredion Centre on June 8.

**10. Mayor's Report**

Mayor Deschamps reported the following:

- Automated speed enforcement.
- On-going LEAR discussions and County Council deferring the recommendation to end the consultation period.
- The Heritage/Spencerville Mill golf tournament on June 8 was well attended and the proceeds raised were donated toward the Spencerville Mill elevator installation.
- SGDHS partnership and presentation held on June 10 - Township received a bench for down at the Conestoga, a hand-drawn rendition of the Conestoga and a slide deck on Rusty Crawford - the first professional hockey player in the area. The focus of the partnership is long-term.

**11. Question Period**

None.

## 12. Closed Session

**Moved by:** S. Dillabough

**Seconded by:** C. Ward

That Committee proceeds into closed session at 8:48pm in order to address a matter pertaining to:

a) Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Port Succession Planning

b) Section 239(2)(c) Proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: Minutes of the closed session dated May 13, 2024.

Carried

Mayor called a (5) five-minute recess following the motion to go into closed.

a. Section 239(2)(b) Personal matters about an identifiable individual; including municipal or local board employees; Specifically: Port Succession Planning

b. Section 239(2)(c) Proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: Minutes of Closed Session dated May 13, 2024

**Moved by:** S. Dillabough

**Seconded by:** C. Ward

That the closed meeting of Committee does now adjourn and the open meeting does now resume at 9:57p.m.

Carried

## 13. Report Out of Closed Session

The Chair reported that Committee met in closed session to:

Review minutes of closed session dated May 13, 2024; and provide direction to the CAO related to Port succession planning.

**Moved by:** J. Martelle

**Seconded by:** W. Smail

That Committee receives and approves the closed session meeting minutes dated May 13, 2024.

Carried

## 14. Adjournment

**Moved by:** W. Smail  
**Seconded by:** J. Martelle

That Committee does now adjourn at 9:59pm.

Carried

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Chair

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Director of Operations/Deputy  
Clerk