



# THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL

Meeting of June 17, 2024 – 6:30 pm

Council Chambers, Municipal Office – Spencerville, Ont.

## **AGENDA**

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
5. Minutes of the previous POJ Committee Meeting
  - Meeting May 21, 2024
6. Business Arising from Previous PMC Minutes (if any)
7. Discussion item
8. Action/Information Items
  - a) Grain Operations Report
  - b) Maintenance Report
  - c) Capital Projects
  - d) Financial Report
  - e) Vessel Traffic Report
  - f) Health and Safety Report
  - g) GM Report
  - h) Port of Johnstown Investments
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair's Report
12. Question Period
13. Adjournment

**MINUTES  
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE  
TOWNSHIP COUNCIL CHAMBERS - SPENCERVILLE  
TUESDAY MAY 21, 2024  
6:30 PM**

Present: Deputy Mayor Stephen Dillabough, Chair  
Mayor, Tory Deschamps  
Councillor Chris Ward  
Councillor Waddy Smail  
Councillor Joseph Martelle  
Frank McAuley, Advisory Member  
Randy Stitt, Advisory Member  
Regina Hernandez, Advisory Member

Zoom: Clint Cameron, Advisory Member

Staff: Sean Nicholson, Deputy CAO/Treasurer  
Candise Newcombe, Deputy Clerk  
Rebecca Crich, Clerk  
Robert Dalley, General Manager  
Kevin Saunders, Operations Manager  
Rhonda Code, Office Manager  
Mike Moulton, Operations Manager  
Jeff Wright, Maintenance Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 6:31 p.m.

2. Approval of Agenda

**Moved by:** C. Ward

**Seconded by:** J. Martelle

That Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Closed Session

**Moved by:** C. Ward

**Seconded by:** J. Martelle

That Committee proceeds into closed session at 6:33 p.m. in order to address a matter pertaining to:

- a) Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Audit Findings Report and Management Letter and Closed session minutes from February 20, 2024.

Carried

**Moved by:** J. Martelle  
**Seconded by:** W. Smail

That the closed meeting of Committee does now adjourn and the open meeting does now resume at 7:00 p.m.

Carried

## 5. Report Out of Closed Session

The Chair reported that Committee met in closed session to discuss the 2023 Audit Findings report and Management Letter and review minutes of closed session dated February 20, 2024.

**Moved by:** W. Smail  
**Seconded by:** J. Martelle

That Committee receives and approves the minutes of Closed Session dated February 20, 2024.

Carried

**Moved by:** T. Deschamps  
**Seconded by:** W. Smail

That Committee does now adjourn at 7:01 p.m.

Carried

Deputy Mayor Dillabough called the meeting to order at 7:01 p.m.

## 6. Delegations and Presentations

- a) Jaimie Pollock – MNP LLP – 2023 Financial Statements

Mr. Pollock provided a detailed overview of the clean audit report for the Port of Johnstown, highlighting the Port's strong financial position.

Committee discussed the categorization of the Port Management Committee versus a board of directors, the profit threshold for a non-taxable entity, and the overall fiscal health of the organization.

**Moved by:** T. Deschamps  
**Seconded by:** C. Ward

That Committee recess for 5 minutes at 7:23 p.m.

Carried

The Chair called the meeting to order at 7:32 p.m.

b) Logistec

Mr. Rodney Corrigan, President of Logistec Stevedoring Inc. reviewed the company's history to date, commodities handled, various methods used to handle said commodities, business development and marketing strategies, new opportunities and the company's mission, purpose and vision for its future.

Committee inquired about applicability of the pipe repairing technology for underground sewer versus water lines, the future potential for roll off/roll on transportation, and future additional infrastructure needs to nurture continued service growth.

**Moved by:** T. Deschamps

**Seconded by:** C. Ward

That Committee recess for 5 minutes at 8:17 p.m.

Carried

The Chair called the meeting to order at 8:21 p.m.

7. Minutes of the Previous POJ Committee Meeting

a) Regular Meeting – April 22, 2024

**Moved by:** T. Deschamps

**Seconded by:** C. Ward

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated April 22, 2024.

Carried

8. Business Arising from the Previous PMC Minutes (if any) – None.

9. Discussion Items - None.

10. Action/Information Items

a) Grain Operations Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: overall inventory levels, monthly traffic, grain received/shipped, vessels loaded, upcoming elevator inspection, additional hours worked on April 1<sup>st</sup>, 13<sup>th</sup>, and 14<sup>th</sup>, and the reasoning for the increase in corn inventory from 2023 to 2024.

b) Maintenance Report

Port staff provided an overview of the monthly report and there was a general discussion on the following topics: weekly and monthly maintenance/electrical work completed, and replacement of rectifier on ship loader #1.

c) Capital Projects

Committee was provided with a summary of the capital project status to date.

d) Financial Report

Committee was provided with a summary of the monthly revenue and expenses and year-to-date budget to actual numbers.

e) Vessel Traffic Report

Committee was provided with summary of the report and discussed salt storage capacity.

f) Health and Safety Report

Committee was provided with a summary of the health and safety report.

g) General Manager's Report

Committee was provided an overview of the report and discussed the following: spill training and clarified the intended destination of the windmill blade cargo.

**Moved by:** C. Ward

**Seconded by:** W. Smail

That the Port Management Committee received and reviewed items 8. a) Grain Operations Report; b) Maintenance Report; c) Capital Projects; d) Financial Report; e) Vessel Traffic Report, f) Health and Safety Report; and g) General Manager's Report.

Carried

h) 2023 Audited Financial Statements

Committee reviewed the 2023 audited financial statements.

**Moved by:** W. Smail

**Seconded by:** T. Deschamps

That Port Management Committee:

1. Receives, reviews and approves the Audit Report on the Port of Johnstown's Financial statements as provided by MNP LLP chartered accountants; and

2. Recommends that Council receives and approves the 2023 Port of Johnstown's Financial Statement as provided by MNP LLP chartered accountants.

Carried

- i) Area 1 – Track and Road Rehabilitation  
Area 2 – Asphalt Paving

Committee was provided with a detailed overview of the report and discussed the following: project areas, rail rehabilitation process, and alternate material options for rails being replaced.

**Moved by:** T. Deschamps

**Seconded by:** W. Smail

That the Port Management Committee recommends that council:

1. Award the work to Jones Rail in the amount of \$147,263.74 and G Tackaberry in the amount of \$228,717.50 for a total amount of \$375,981.24 excluding HST with a contingency of 10%; and
2. Approve the Mayor and Port General Manager to sign the contract on behalf of the Township.

Carried

- j) Container Loading Spout Project

Committee was provided with a detailed summary of the report and discussed the following: increased capacity efficiencies, diversification of services, and the tonnage per container.

**Moved by:** C. Ward

**Seconded by:** T. Deschamps

That the Port Management Committee recommends:

- 1) The award for the spout, Project #300-221, to Horst Systems in the amount of \$215,952.00 (excluding HST) plus a 25% contingency; and
- 2) Authorize the Port General Manager to sign the purchase order on behalf of the Township.

Carried

## 11. Approval of Disbursements – Port Accounts

Committee reviewed the monthly disbursements.

**Moved by:** C. Ward

**Seconded by:** W. Smail

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$120,411.74
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Batch 13 CHEQUES	\$60,553.31
Batch 14 EFT PAYMENTS	\$179,977.07
Batch 15 EFT PAYMENTS	\$500,000.00
Batch 16 EFT PAYMENTS	\$7,347.26

Total of Direct Withdrawal & Batch Listings:	\$747,877.64
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Carried

An error in the disbursements was noted with the \$110.68 Pitney Bowes payment which was not required highlighting the new direct withdrawal payment total change from \$120,522.42 to \$120,411.74.

Members discussed the Canadian Grain Commission inspection charge process and noted the rate adjustments made to the natural gas bill.

12. Councillor Inquiries/Notices of Motion – None.

13. Chair's Report

The Chair reported on the following:

- Thanked and commended all involved in the audit process.

14. Question Period – None.

15. Adjournment

**Moved by:** C. Ward

**Seconded by:** J. Martelle

That the Committee meeting adjourns at 9:11 p.m.

Carried

These minutes were approved by Port Management Committee this \_\_\_ day of \_\_\_\_\_, 2024.

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Chair

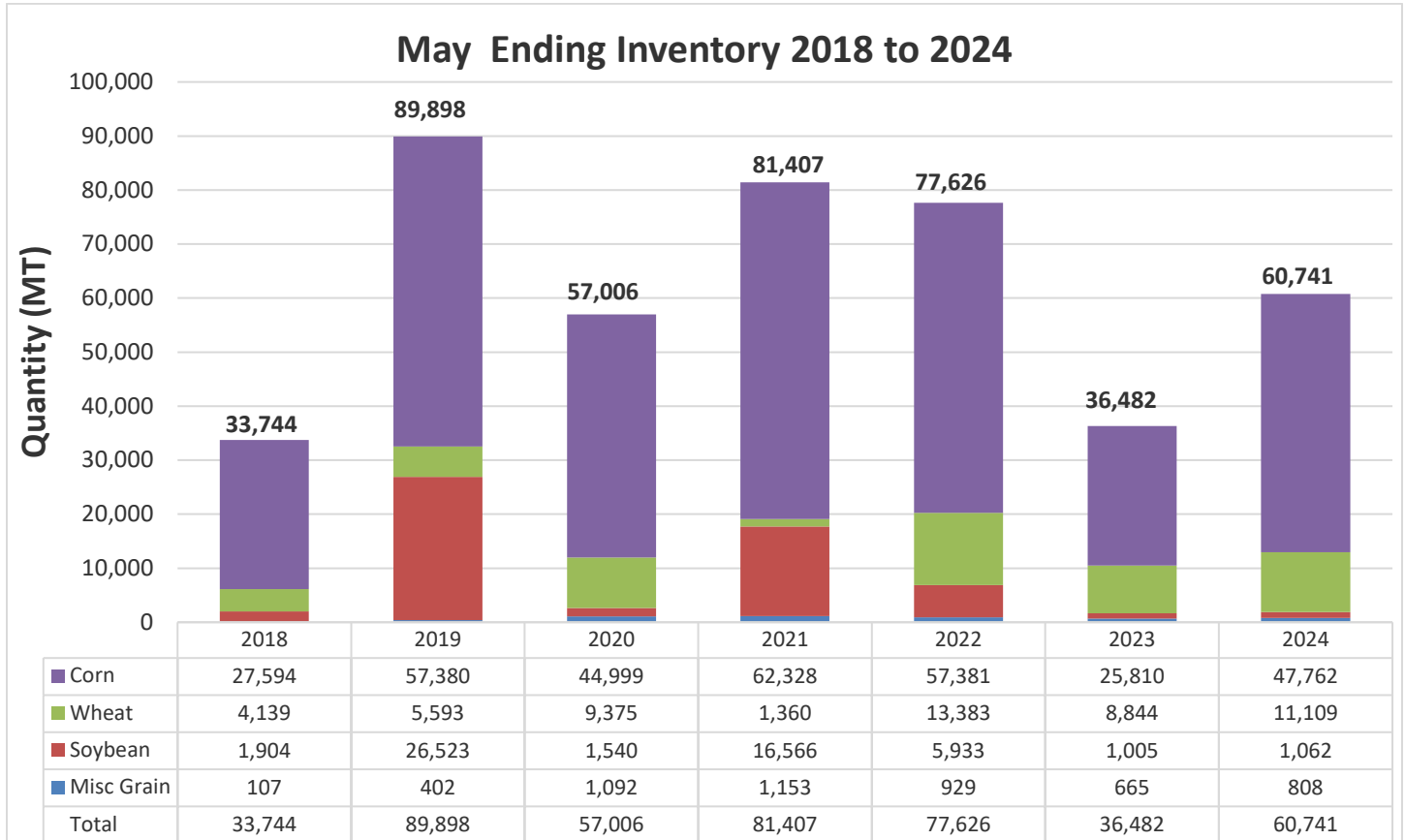
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Deputy Clerk

# GRAIN OPERATIONS REPORT

## May 2024

Overall grain inventory for the month of May ended at 60,741 MT. Wheat shipments have picked up with half loads removed from highways in Quebec. Some talk of corn vessels has led to increased intake.



### Summary of traffic for May:

- Received a total of 1,352 MT of grain via truck.
- Shipped a total of 7,733 MT of grain via truck.
- Shipped a total of 0 MT of grain via vessel.
- Shipped a total of 0 MT of grain via rail.

**RECORDABLE INCIDENTS/INJURIES**

YEAR	LOST WORK	RESTRICTED WORK	MEDICAL TREATMENT	TOTAL RECORDABLES	FIRST AID	NEAR MISS	LEARNING EVENT
2024	0	0	0	0	0	0	0
2023	0	0	1	1	0	0	2
2022	0	0	0	0	2	0	2
2021	0	0	0	0	0	0	2
2020	1	0	3	4	1	1	3
2019	1	1	0	2	2	1	3
2018	1	0	1	2	1	1	3

**LABOUR REPORT**

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	MONTH	YEAR	MONTH	YEAR
LABOUR HRS (OPERATIONS)	2,164	11,207	2,632	13,462

**QUALITY REPORT**

CANADIAN GRAIN COMMISSION RATING		1	2	3	4	5	6	7
	CURRENT YEAR	FEB-AA	MAR-AAA	MAY-AAA				
	PREVIOUS YEAR	FEB-AAA	APR-A	MAY-A	JUL-AA	SEPT-A	NOV-A	DEC-AA

# **MAINTENANCE REPORT**

**June 17, 2024**

Work in the maintenance area during the month included the following:

- Conducted monthly Premise Inspection as per GMP requirements.
- Replaced several broken windows.
- Conducted perimeter fence and gate inspections.
- Empty bin maintenance of annex bins #5 and #6.
- Replaced urethane liner in #6 receiving conveyor.
- Removed all old equipment from under track shed in preparation of the installation of the new receiving pit.
- GMP maintenance of all lofters.
- Items from work order log.
- Weekly and monthly dust system inspections and maintenance.

Work in the electrical area included the following:

- Worked with millwrights as required.
- Installed new phone cable from highway 2 to main office.
- Cleaned all air conditioning units.
- Replaced electrical cable to annex bin #6 sweep. Cable had failed.
- Replaced power supply of marine scale #1. Power supply had failed.
- Continued replacing proxy and conduit supports for trippers 5, 6 and 7.
- Items from work order log.

Contractors

- HW Supplies delivered new scale test cylinders and hoses for scale tests. This was a capital item.
- CGC conducted scale calibration testing and certification of rail and marine scales.

2024 CAPITAL BUDGET

June 17 Port meeting -Completed/Invoiced to May 31

	Capital Projects	Category	2024 Budget Amount	2024 Actual	Status	Target Completi on	Project Lead
	Paving Projects Area 1 Track and Road Rehabilitation - Rail Crossing Main gate, Rail east of trackshed . Area 2 Asphalt Paving - Widen Annex Road, Area between track shed and QC trailer.	Maint.	\$ 300,000		Job has been awarded.	Q2	Kevin S/MikeM
2	Grain Elevator Concrete Repair - Exterior Basement Walls	Maint.	\$ 400,000	\$ 1,070	Contractors on site - work is ongoing.	Q2/Q3	Robert D
3	Spout Repair for Shipping area	Maint.	\$ 100,000		Waiting for building design to determine best routing.	Q3	Jeff W/Kevin S
4	Grain Elevator Bin Walls- Exterior covering	Maint.	\$ 250,000		Evaluation on bins from last year	Q3	Mike M
5	New Container Loading Spout	Growth	\$ 300,000		Spout is on order	Q4	Kevin S
6	Covered Storage - Bulk Cargo HarbourFront Dock	Growth	\$ 1,250,000		Dependant on business plan, discussions continue	Q3/Q4	Robert D
7	Marina Waterfront - Shoreline and Walkway (carryover 2023)	Maint. C/O	\$ 245,297	\$ 126,917	Waterfront complete. Walkway - design, quotes	Q2	Robert D
8	Generator repair (carryover 2023)	Maint. C/O	\$ 25,000	\$ 17,270	Complete		Jeff W
9	Track Shed - Repairs and modifications (truck Receiving/Shiping), (carryover 2023)	Maint. C/O	\$ 2,300,000	\$ 49,374	Foundation progressing, building awarded		Kevin S
10	POJ Warehouse - Land Developemnt - Survey and Drainage plan (carryover 2023)	Growth C/O	\$ 50,921	\$ 14,400	Topographic survey complete, PO issued for drainage plan.	Q3	Robert D
11	New Grain Dryer / Wet Bin, Gov't funding Port portion (carryover 2023)	Growth C/O	\$ 4,283,272	\$ 1,118,452	Wet bins erected, working on dry bin	Q3	Kevin S
12	Install auto lubricators on trippers	Maint.	\$ 10,000		Reviewing pricing and lubricator options.	Q3	Jeff W
13	Hydraulic Cylinders for Scale test	Maint.	\$ 10,000	\$ 6,450	Complete	Q3	Jeff W
14	Steam'N'Weeds - environmental safe weed control	Maint.	\$ 40,000		Demonstration scheduled for June	Q2	Mike M
15	Dust System	Maint.	\$ 75,000	\$ 5,819	started phase 1 of work.	Q4	Mike M
16	Replacement parts for scale gates	Maint.	\$ 10,000	\$ 1,753	Parts ordered, should be here end of June.	Q2	Jeff W
17	Annex Spout from diverter valve to annes to house conveyor	Maint.	\$ 15,000		PO issued to Horst	Q3	Jeff W
18	New reducer and motor for 8 receiving conveyor	Maint.	\$ 6,500	\$ 6,359	Complete	Q2	Jeff W
19	Belt for marine lofter 2	Maint.	\$ 32,500	\$ 28,576	Belt here, waiting to install.	Q2	Jeff W
20	Replacement of Aerators	Maint.	\$ 50,000	\$ 2,193	Reviewing how many aerators require replcement.	Q3	Jeff W
21	New belt for lofter 7	Maint.	\$ 27,500	\$ 23,374	Belt here, waiting to install.	Q2	Jeff W
22	New buckets for lofters 2 and 7	Maint.	\$ 40,000	\$ 41,489	Buckets here, waiting to install.	Q2	Jeff W
23	Reducer and motor for dryer unloading turntable	Maint.	\$ 6,500	\$ 6,292	Parts here, waiting to install.	Q2	Jeff W
24	Repalce probe at existing probe station -QC	Maint.	\$ 45,000		ordered 05/02. Delivery scheduled in June	Q2	Mike M
25	Rail Repair	Maint.	\$ 75,000		on hold until road is complete	Q2	Mike M
26	Snow pusher for new Telehandler	Maint.	\$ 5,500		Awaiting revised quote.	Q3	Jeff W
27	Upgrade existing garage	Growth	\$ 75,000		Work being scheduled	Q3	Mike M
28	New coverall storage for equipment	Growth	\$ 75,000		Building contractor selected. Reviewing base requirements	Q3	Mike M
Total Capital Budget 2024 including 2023 carryover			\$ 10,102,990	\$ 1,449,788			

ACT Government Funding amount	\$2,000,000.00	
Spending to date Gov't portion	\$2,000,000.00	
Reimbursed to April 2	\$900,000.00	10% holdback
Remaning funding	\$1,100,000.00	

## Financial Report      Month ending May 31, 2024

### Summary:

Revenue for the month was \$362k, an increase over 2023 by \$94K and an increase to budget by \$37k. Expenses were kept lower than budget by \$84k.

### Year to date

Revenues: Harbour Services: -\$233k Grain Services: -\$271k Rail Services: -\$94k Leases: +\$15k  
Expenses: Labour/Benefits: +\$18k Utilities: -\$110k Operating and Admin: -\$76k (advertising -\$45K-final aquatarium paid in 2023, Office Admin -\$11k, Material & Supplies +\$7k outside Services -\$40k, Rentals -\$3k Insurance +\$14k and Honorarium +\$2k)

### Management Fees to the Township

As of May 31, 2024, the Port has transferred \$416,667 towards their annual payment of \$1,000,000.

### Actuals/Budget/Previous Year

Month Ending: May 31, 2024			
	May 2024 Actual	May 2024 Budget	May 2023 Actual
Revenue	\$ 361,643	\$ 325,000	\$ 267,947
Expenses	\$ 391,304	\$ 475,000	\$ 443,514
Surplus/Deficit	\$ (29,661)	\$ (150,000)	\$ (175,567)
Year to Date – May 31, 2024			
	YTD 2024 Actual	YTD 2024 Budget	YTD 2023 Actual
Revenue	\$ 1,804,412	\$ 2,080,000	\$ 2,385,187
Expenses	\$ 2,002,879	\$ 2,190,000	\$ 2,172,146
Surplus	\$ (198,467)	\$ (110,000)	\$ 213,041

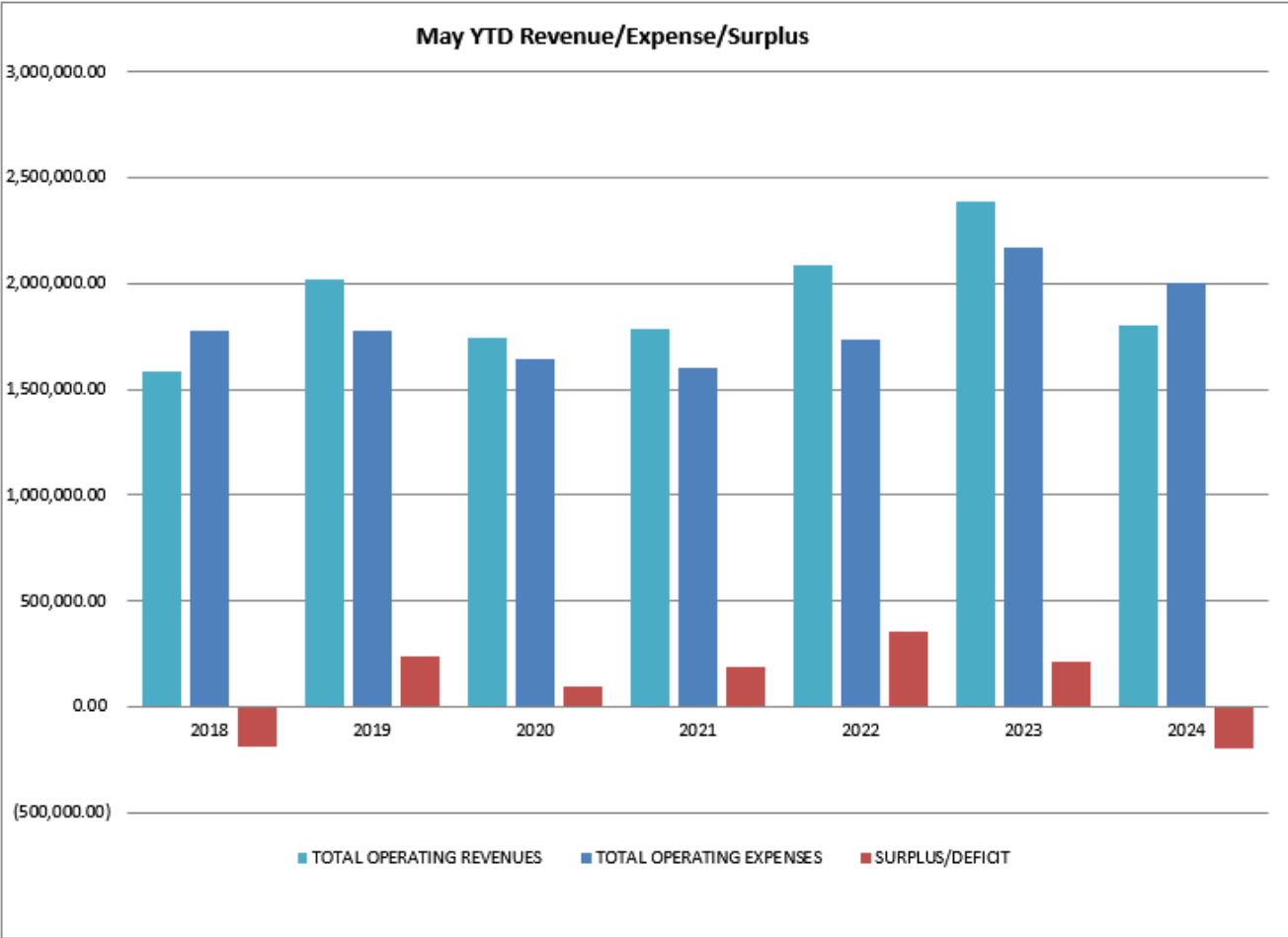
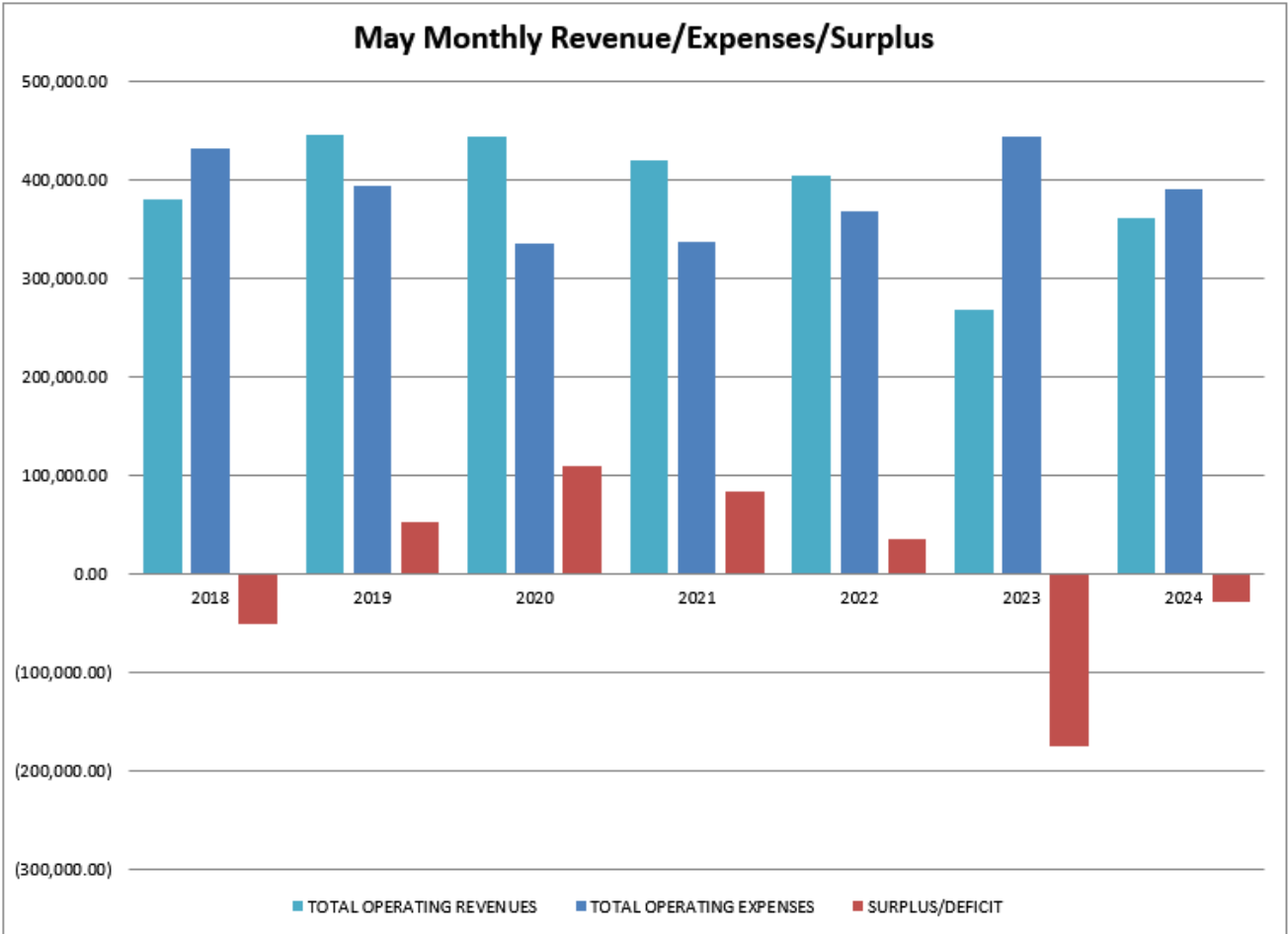
### Accounts Receivables/Payables (Trade/HST)

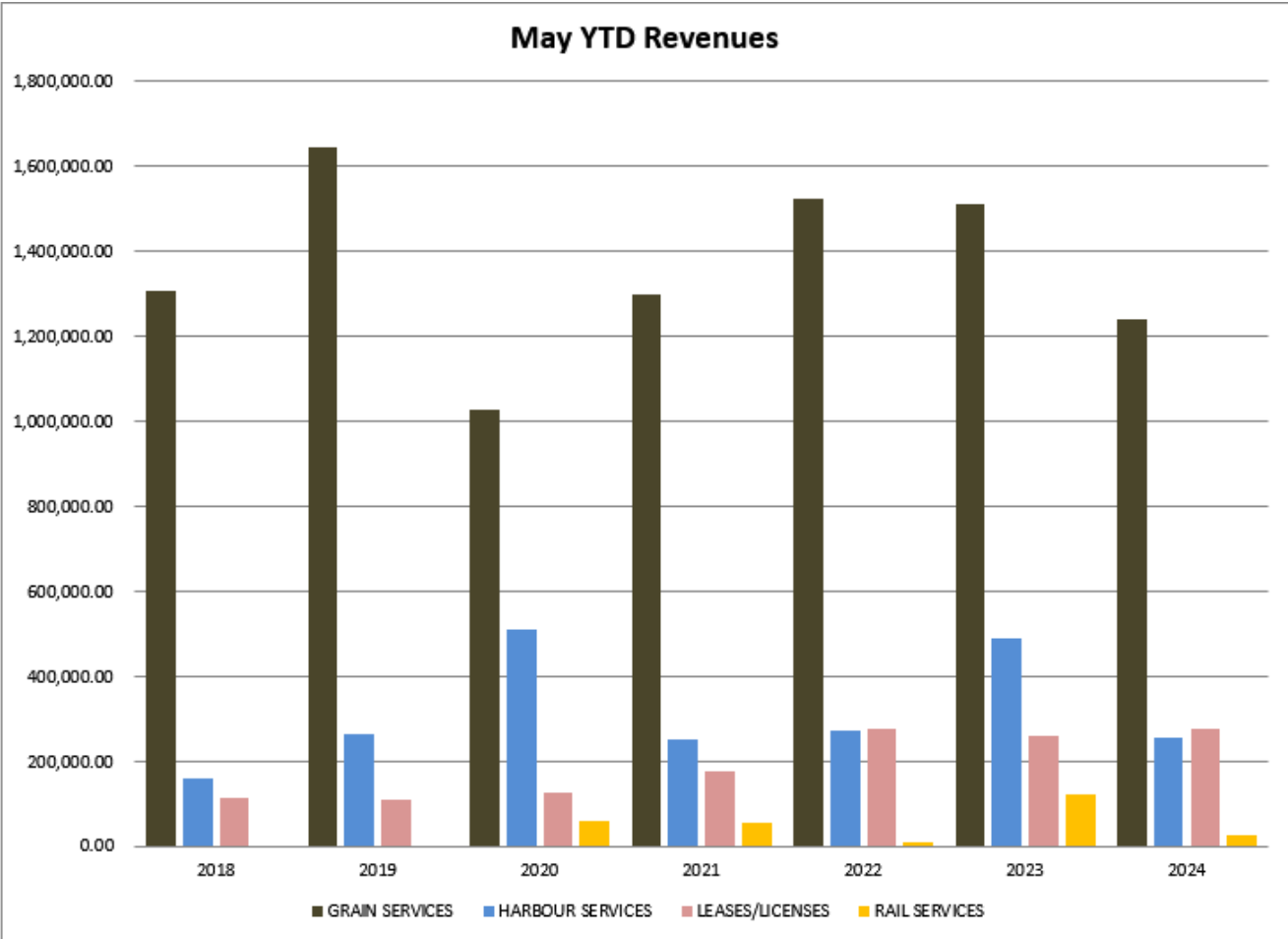
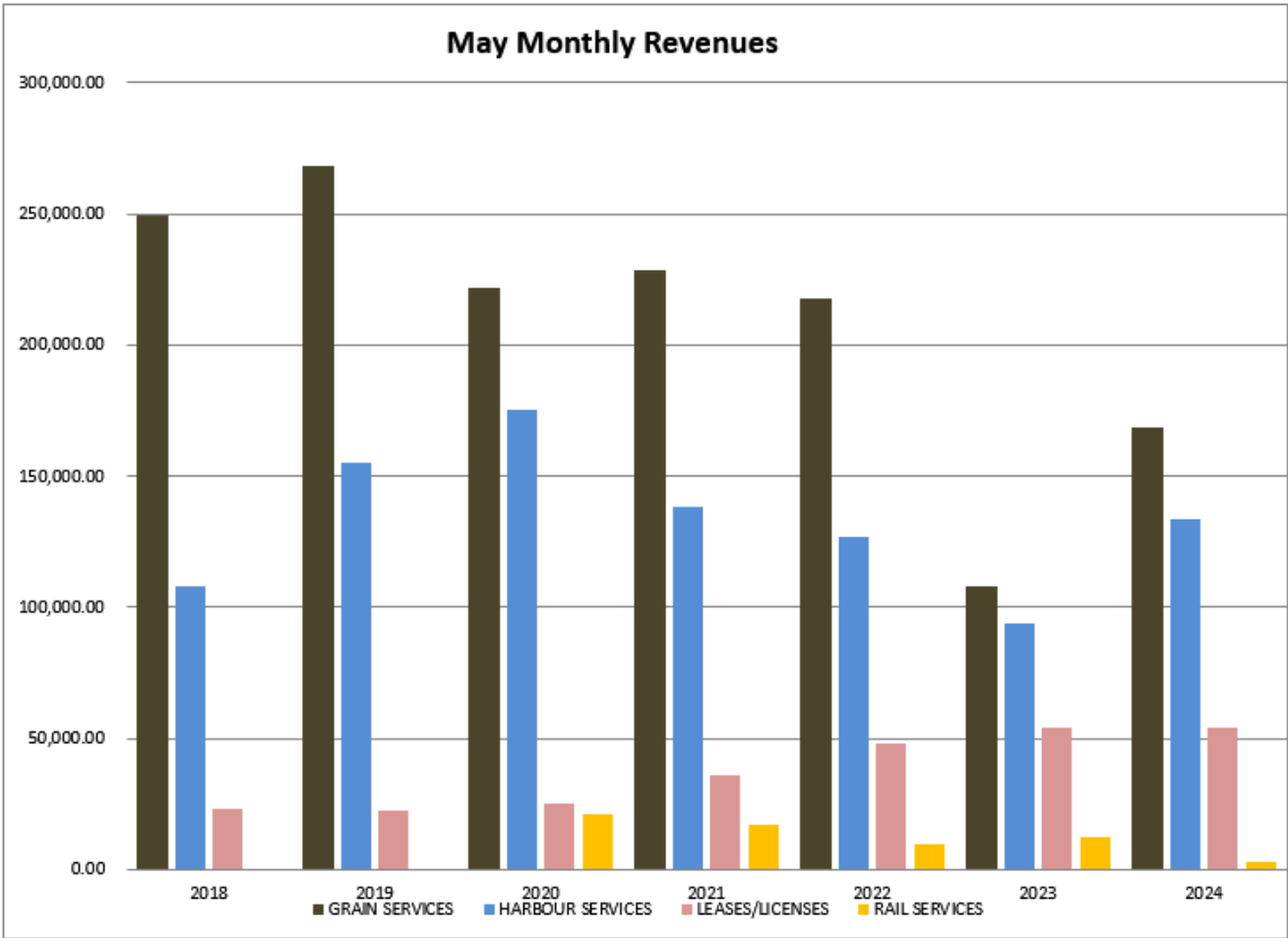
The Port's receivables are in good shape with outstanding invoices 30 days and under.

Receivables: \$612,619

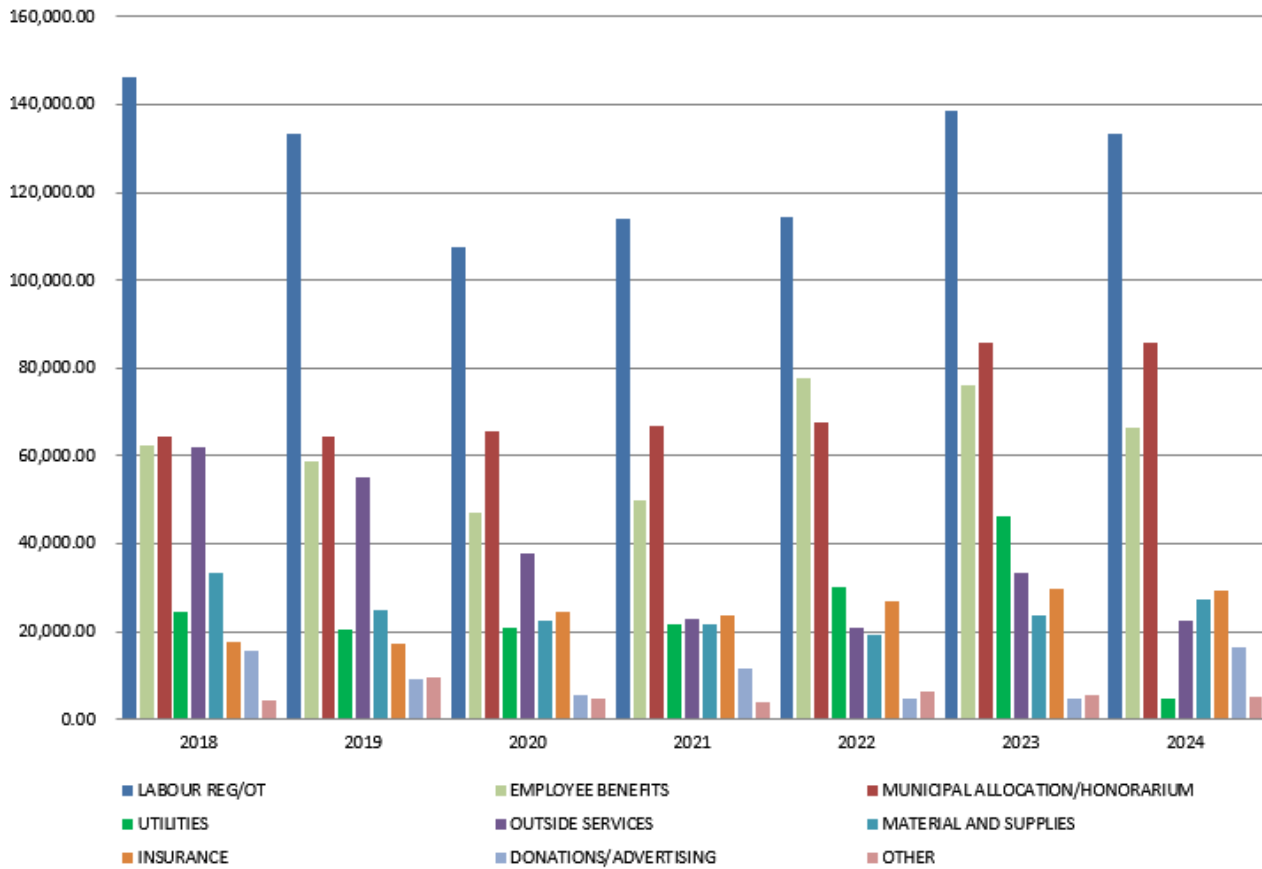
Payables: \$1,651,339

Cash on Hand: \$8,109,519

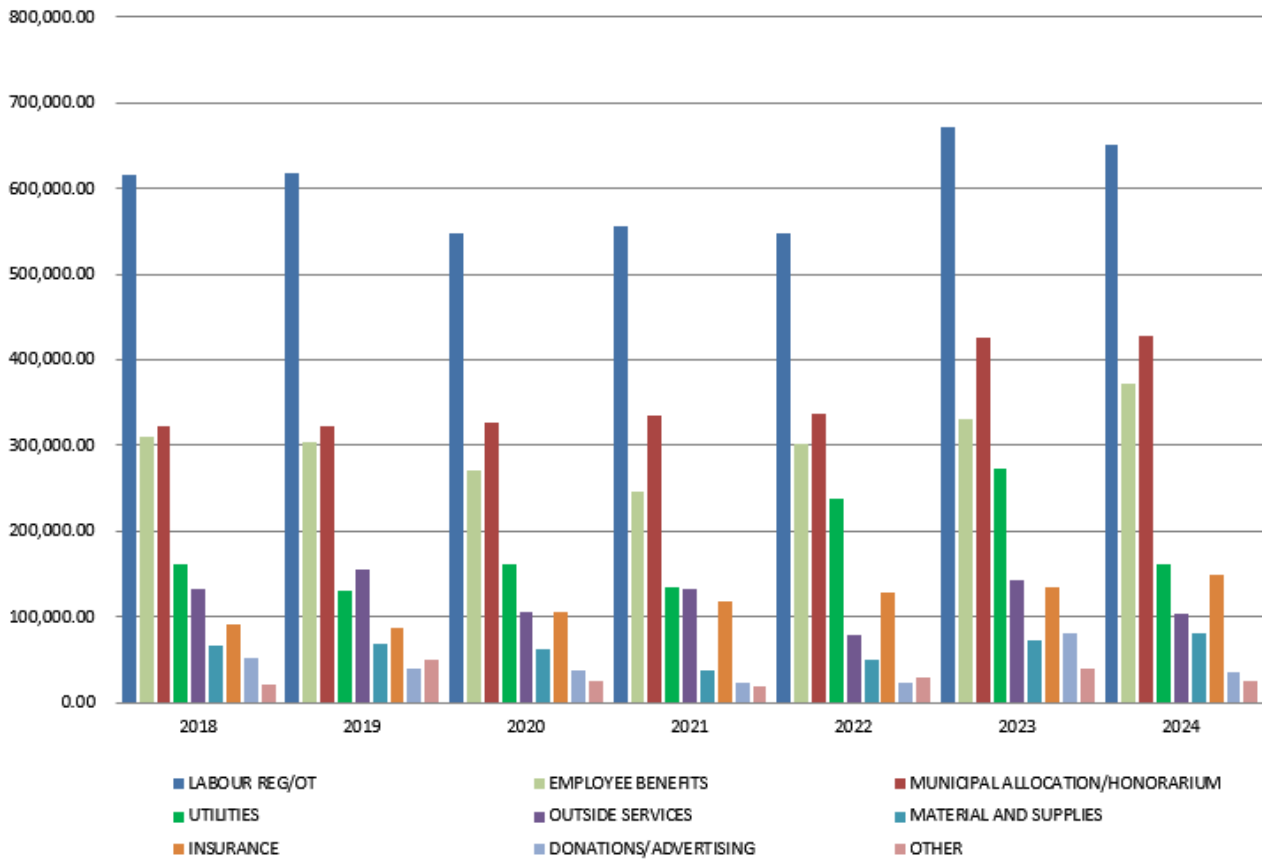




### May Monthly Expenses



### May YTD Expenses



# YEAR TO DATE VESSEL TRAFFIC REPORT

Month Ending: May 31, 2024

## HARBOUR TERMINAL REPORT

WHARF TRAFFIC		INWARD	OUTWARD	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		10,114	<b>10,114</b>	57,349
	DOMESTIC			<b>0</b>	
SALT	FOREIGN	116,755		<b>116,755</b>	62,513
	DOMESTIC	21,807		<b>21,807</b>	121,026
AGGREGATE (STONE)				<b>0</b>	
LIQUID BULK		5,365		<b>5,365</b>	
BREAKBULK/PROJECT CARGO		808		<b>808</b>	2,128
TOTAL		144,735	10,114	<b>154,849</b>	243,016

SHIPS AT BERTH		INWARD	OUTWARD	LAYOVERS	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		1		<b>1</b>	3
	DOMESTIC				<b>0</b>	
SALT	FOREIGN				<b>0</b>	
	DOMESTIC	7			<b>7</b>	10
AGGREGATE (STONE)					<b>0</b>	
LIQUID BULK		1			<b>1</b>	
BREAKBULK/PROJECT CARGO		2			<b>2</b>	1
MISC*					<b>0</b>	1
TOTAL		10	1	<b>0</b>	<b>11</b>	15

\*Misc. vessels include Coast Guard, Cruise, safe harbour, repairs.

There are 5 salt vessels set to arrive in June, 1 Calcium Chloride barge, 1 vessel with steel beams and 1 corn boat to load out

June 14, 2024

Memo to: Mr. Robert Dalley, General Manager  
From: Mr. John McGeough, P.Eng.

Re: Port of Johnstown Health, Safety, & Environmental Activity Report

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The following environmental, health and safety (EH&S) activities were conducted by Prevention and Regulatory Solutions Ltd. during 15.5 hours of support from May 18 – June 14, 2024.

- Finalized content, and delivered ½ day training session to Port safety committee members covering legal functions and responsibilities, consensus decision-making, workplace inspections, and incident investigations.
- Researched regulatory changes for Port emissions and discussed emission management activities of current Port projects. Updated Port procedures for management of air emissions equipment, and operation and maintenance of air emission equipment. Sent updated draft procedures to management for review.
- Researched draft federal regulations covering industrial hygiene exposure and heat stress, and wrote a report to management outlining the proposed content and potential requirements.
- Sent a heat stress prevention awareness poster to management to be shared with personnel.
- Researched regulatory changes for workplace harassment and violence prevention, and updated and reviewed the Port's harassment and violence policy and hazard assessment, both on 3-year mandatory review cycles. Sent draft copies to management, and requested a joint review session with management and the safety committee, in line with regulatory requirements.

## GENERAL MANAGER'S REPORT – June 17, 2024

- Salt Management – Issued purchase order for flow meter and pond profiling. No further communications from MECP.
- Received 3 windmill blades and steel pipe. Both projects went very well.
- Job Posting for GM position on the Port of Johnstown and Township website.
- Port Day Update
- Met with BFL insurance to go over premiums for this year. (Increase of 7.8%)
- Discussions with local new business asking about our ability to import containers. As explained to the committee earlier, we are not able to import containers. This is a federal issue; however, it has a huge effect on the province of Ontario, the Great Lakes, and the St. Lawrence River Ports. We have shared our concerns along with the Port of Picton, and HOPA with the newly formed Ontario Marine Council and they are advocating for the government to make changes. The closest port currently able to import containers is the Port of Montreal. The Port of Halifax is also able to import containers. More recently, CBSA has pulled out of the Port of Valleyfield and will no longer provide the service. The following is part of an e-mail that was shared in a discussion that Picton had with CBSA.

Vessels travelling into, and through Canada from offshore with westbound foreign loaded cargo will have Montreal as their FPOA, unless the vessel stopped somewhere else in Canada first (eg. Halifax). The vessel's captain must be prepared to stop for CBSA inspection, including the discharge of containerized cargo from the vessel for examination and/or radiation screening in Montreal. Picton Terminals is not presently designated as a C/VESS site, although, we are aware from separate discussions that you are eager to complete that process. Prescott maintains a C/VESS bulk cargo and therefore cannot clear containers.

The Port GM will contact the local Prescott Port of Entry staff to gain further insight into this and will update the committee.

## **Port of Johnstown Action Item**

**Committee:** Port Management Committee

**Date:** June 17, 2024

**Division:** Port of Johnstown

**Topic:** Port of Johnstown Investments

**Purpose:** To recommend investments for the Port of Johnstown

**Background:** It is the responsibility of the Port Management Committee to approve and recommend investments for the Port of Johnstown. The General Manager is responsible for reporting and making a recommendation to the PMC on the working parameters of the investment including type of investment, length of investment and money available to invest. These recommendations are for discussion and open to amendments depending on the input of the committee.

Due to the fact that interest rates can change at any time, the banks will not lock in a set rate, therefore, the action item will use the term “best available rate” at the time of the investment.

The main investment objectives for the Port are to;

1. Preserve/Protect the principal of our investments from capital loss.
2. Ensure sufficient liquidity at all times to fund ongoing operations and fund approved capital expenditures.
3. Generate income for the Port.

A meeting was held with the Township CAO, Treasurer, Port GM, and a public member from the management committee to discuss the POJ capital spending requirements and to discuss available options for the Port’s investments.

**Policy Implications:** Investments for the Port of Johnstown are to be approved by the Port of Johnstown Management Committee.

**Financial Considerations:** There is a 12-month GIC with Scotia Bank maturing on July 2, 2024. The total amount is estimated to be \$2,128,000

**Recommendations:** That the Port of Johnstown Management Committee approves the following investment recommendations:

- That the Port General Manager and Township Treasurer find the best possible rate for:
  - a 12-month non-redeemable GIC on or about July 2, 2024
  - a 24-month non-redeemable GIC on or about July 2, 2024
- That the Port General Manager
  - take 50% of the full maturity amount of the Scotia bank 12-month GIC maturing on July 2, 2024, and purchase a new 12-month non-redeemable GIC from the identified banks with the best possible rate.
  - take 50% of the full maturity amount of the Scotia bank 12- month GIC maturing on July 2, 2024, and purchase a new 24-month non-redeemable GIC from the identified banks with the best possible rate.

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Robert Dalley, General Manager

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Jessica Crawford, Treasurer

# General Manager, Port of Johnstown

Port of Johnstown Investment Report - to May 31, 2024					
Investment Company	Initial Investment Date	Maturity Date	Interest Rate as of May 31, 2024	Original Investment	Current Balance as of May 31, 2024
One Investment HISA	July 5, 2022	Open	5.525%	\$2,513,058	\$2,765,977
Scotia Bank Non-Redeemable GIC - 12 month	June 30, 2023	July 2, 2024	6.40%	\$2,000,000	\$2,118,532
RBC Non-Redeemable GIC - 12 month	Dec. 30, 2023	Dec. 30, 2024	6.25%	\$773,705	\$794,107
RBC Non-Redeemable GIC - 24 month	Dec. 30, 2023	Dec. 30, 2025	5.30%	\$773,705	\$791,006
<b>Total Investments</b>				<b>\$6,060,467</b>	<b>\$6,469,622</b>
Note: In addition, the Port's RBC operating account balance earns interest at RBC Prime less 1.75% (currently: 6.95% -1.75% = 5.20%)					

Capital Projects	2024 Budget Amount	Estimate on remaining \$\$ to spend 2024 (for cash flow only)	2024 Actual
Paving Projects			
Area 1 Track and Road Rehabilitation - Rail Crossing Main gate, Rail east of trackshed .			
Area 2 Asphalt Paving - Widen Annex Road, Area between track shed and QC trailer.			
1	\$ 300,000	\$ 410,000	
2 Grain Elevator Concrete Repair - Exterior Basement Walls	\$ 400,000	\$ 400,000	\$ 1,070
3 Spout Repair for Shipping area	\$ 100,000	\$ 100,000	
4 Grain Elevator Bin Walls- Exterior covering	\$ 250,000		
5 New Container Loading Spout	\$ 300,000	\$ 275,000	
6 Covered Storage - Bulk Cargo HarbourFront Dock	\$ 1,250,000	\$ 1,250,000	
7 Marina Waterfront - Shoreline and Walkway (carryover 2023)	\$ 245,297	\$ 120,000	\$ 126,917
8 Generator repair (carryover 2023)	\$ 25,000		\$ 17,270
9 Track Shed - Repairs and modifications (truck Receiving/Shipping), (carryover 2023)	\$ 2,300,000	\$ 2,250,000	\$ 49,374
10 POJ Warehouse - Land Developemnt - Survey and Drainage plan (carryover 2023)	\$ 50,921	\$ 25,000	\$ 14,400
11 New Grain Dryer / Wet Bin, Gov't funding Port portion (carryover 2023)	\$ 4,283,272	\$ 4,283,272	\$ 1,118,452
12 Install auto lubricators on trippers	\$ 10,000	\$ 10,000	
13 Hydraulic Cylinders for Scale test	\$ 10,000		\$ 6,450
14 Steam'N'Weeds - environmental safe weed control	\$ 40,000	\$ 40,000	
15 Dust System	\$ 75,000	\$ 50,000	\$ 5,819
16 Replacement parts for scale gates	\$ 10,000	\$ 7,345	\$ 1,753
17 Annex Spout from diverter valve to annes to house conveyor	\$ 15,000	\$ 15,000	
18 New reducer and motor for 8 receiving conveyor	\$ 6,500		\$ 6,359
19 Belt for marine loft 2	\$ 32,500	\$ 3,924	\$ 28,576
20 Replacement of Aerators	\$ 50,000	\$ 47,807	\$ 2,193
21 New belt for loft 7	\$ 27,500	\$ 4,126	\$ 23,374
22 New buckets for lofts 2 and 7	\$ 40,000		\$ 41,489
23 Reducer and motor for dryer unloading turntable	\$ 6,500	\$ 208	\$ 6,292
24 Repalce probe at existing probe station -QC	\$ 45,000	\$ 48,000	
25 Rail Repair	\$ 75,000	\$ 75,000	
26 Snow pusher for new Telehandler	\$ 5,500	\$ 5,500	
27 Upgrade existing garage	\$ 75,000	\$ 60,000	
28 New coverall storage for equipment	\$ 75,000	\$ 75,000	
<b>Total Capital Budget 2024 including 2023 carryover</b>	<b>\$ 10,102,990</b>	<b>\$ 9,145,182</b>	<b>\$ 1,449,788</b>

**FOR CASH FLOW PURPOSES ONLY (Please refer to Capital Budget Spreadsheet)**

Operating Account as of May 31, 2024	\$ 8,109,519
Receivables/Payables as of May 31, 2024	\$ (1,563,339)
Estimated remaining 2024 Capital spending 2024	\$ (9,145,182)
Government Funding for Capital Project Remaining 2024	\$ 1,100,000
Estimated surplus for 2024	\$ 4,500,000
<b>2024 Estimated Year End Operating Account Total</b>	<b>\$ 3,000,998</b>
No Investments required in 2024 (6 months)	

Current estimated \$\$ Carryover to complete 2024 Capital Projects	\$ (700,000)
Estimated \$\$ Capital required in 2025 (not approved)	\$ (5,300,000)
Total 2025 \$\$ for project capital (based on capital 5 year forecast)	\$ (6,000,000)
Estimated surplus 2025	\$ 4,500,000
<b>2025 Estimated Year End Operating Account Total</b>	<b>\$ 1,500,998</b>
No investments required in 2025 (18 months)	

**2026/27 Potential to repair port dock**

Partial Investments may be required in later part of 2026 (24 months)	\$ 9,000,000
Partial Investments may be required in 2027 (36 months)	

**Investments as of May 31, 2024**

One Investment HISA Account Jan. 1, 2024 5.525% - Liquid	\$ 2,765,977.00
RBC 12 month GIC - 6.25% - Maturing Dec. 30, 2024	\$ 794,107.00
RBC 24 month GIC - 5.30% - Maturing Dec. 30, 2025	\$ 791,006.00
GIC maturing July 2, 2024 (12 months) - estimate	\$ 2,118,532.00
	<b>\$ 6,469,622.00</b>

## Rates for non-redeemable GICs

Scotia Bank

**June 12, 2024**

6 month non-redeemable	5.35%
1 year non-redeemable	5.27%
18 month non-redeemable	5.16%
2 year non-redeemable	4.97%
3 year non-redeemable	4.67%
5 year non-redeemable	4.50%

RBC

June 10, 2024

Term	Rate
30 day	5.08%
60 day	5.10%
90 day	5.00%
120 day	4.99%
150 day	4.98%
180 day	4.97%
270 day	4.82%
1 year	4.65%
2 year	4.42%
3 year	4.33%
4 year	4.32%
5 year	4.39%

**THAT** Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

- Withdrawals \$100,374.20

**TOTAL \$100,374.20**

- Batch 17 Cheques \$319,704.85
- Batch 18 EFT \$1,048,478.56
- Batch 19 EFT \$1,500,000.00

**TOTAL \$2,868,183.41**

**TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS \$2,968,557.61**

# PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown - June 17, 2024

For approval by Committee

	Month	Amount	Withdrawl Date
Payroll Taxes	MAY 15-31	\$21,311.14	05-Jun
Payroll Taxes	JUN 1-14	\$20,610.97	19-Jun
EHT	MAY	\$2,865.41	15-Jun
HST	MAY	return of \$152,261.18	
SunLife	JUNE	\$16,553.36	01-Jun
VISA - General Manager	MAY	\$401.21	11-Jun
VISA - Operations Manager - KS	MAY	\$0.00	
VISA - Operations Manager - MM	MAY	\$70.04	17-Jun
VISA- Office Manager	MAY	\$505.96	17-Jun
Hydro One	APR 1-MAY 1	\$31,443.72	13-Jun
Hydro One	APR 5-MAY 5	\$162.74	18-Jun
Enbridge	APR 19-MAY 15	\$778.96	12-Jun
Bell	MAY	\$1,030.19	09-Jun
Cogeco	MAY	\$169.44	17-Jun
WSIB	MAY	\$4,471.06	26-Jun
Total		\$100,374.20	

**PLEASE SIGN AND RETURN TO RHONDA  
THANKS**

## A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [17] To [17]  
 From Batch Date [06/13/2024] To [06/13/2024]  
 Type [Entered, Imported, Generated, System, External]  
 Status [Open, Ready To Post, Posted]  
 Reprint Previously Printed Batches [Yes]  
 Show Tax Details [Yes]  
 Show Adjustment Details [Yes]  
 Show Optional Fields [Yes]

## CHEQUES

Batch No.:	17	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	319,704.85
Batch Date:	06/13/2024	Type:	System	Source Application:	AP
Last Edited:	06/13/2024	Status:	Open	Bank:	01
				No. of Entries:	19
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000010181	Payment Amt.:	1,038.53
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Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period:	2024 - 06
Vendor:	4IMP01		4IMPRINT	Account Set:	TRADE	Port Day giveaways	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12507532					0.00	0.00	0.00	1,038.53
Total :					0.00	0.00	0.00	1,038.53

Entry No.:	2	System Generated Payment	Document No.:	PY000010182	Payment Amt.:	604.55
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Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period:	2024 - 06
Vendor:	BURC01		BURCHELL FENCING	Account Set:	TRADE	Security gate pad replacement	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
8165					0.00	0.00	0.00	604.55
Total :					0.00	0.00	0.00	604.55

Entry No.:	3	System Generated Payment	Document No.:	PY000010183	Payment Amt.:	250.00
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Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period:	2024 - 06
Vendor:	CARD05		CARDINAL FESTIVAL COMMITTEE	Account Set:	TRADE	Donation to Canada Day and Labour Day festivals	
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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## A/P Batch Listing - Payment (APCBTCLZ)

2024 DONATION

0.00 0.00 0.00 250.00

Total : 0.00 0.00 0.00 250.00

Entry No.: 4 System Generated Payment Document No.: PY000010184 Payment Amt.: 500.00

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: CHAM04 CHAMPIONS FOR KIDS FOUNDATION Account Set: TRADE Hole Sponsorship in Golf tournament  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2024 GOLF SPONSOR					0.00	0.00	0.00	500.00

Total : 0.00 0.00 0.00 500.00

Entry No.: 5 System Generated Payment Document No.: PY000010185 Payment Amt.: 344.92

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: CHES01 THE CHESTERVILLE RECORD Account Set: TRADE Advertising  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
36756					0.00	0.00	0.00	344.92

Total : 0.00 0.00 0.00 344.92

Entry No.: 6 System Generated Payment Document No.: PY000010186 Payment Amt.: 151,021.80

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: CIMO01 CIMOTA INC. Account Set: TRADE Bin Wall Repair - Capital  
 Reference: 013386  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
013386					0.00	0.00	0.00	151,021.80

Total : 0.00 0.00 0.00 151,021.80

Entry No.: 7 System Generated Payment Document No.: PY000010187 Payment Amt.: 709.64

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: EURO01 EUROFINS ENVIRONMENT TESTING CANAD. Account Set: TRADE Water testing  
 Payment Code: CHECK Payment Type: Check Check No.: 0

## A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
3007848					0.00	0.00	0.00	709.64
Total :					0.00	0.00	0.00	709.64

Entry No.: 8	System Generated Payment			Document No.: PY000010188	Payment Amt.: 18,524.32			
Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period: 2024 - 06		
Vendor:	FIRM01	FIRM BUILDING SOLUTIONS		Account Set:	TRADE	Upgrading existing garage - Capital		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
30% DOWNPAYMENT					0.00	0.00	0.00	18,524.32
Total :					0.00	0.00	0.00	18,524.32

Entry No.: 9	System Generated Payment			Document No.: PY000010189	Payment Amt.: 500.00			
Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period: 2024 - 06		
Vendor:	GREN05	GRENVILLE FISH AND GAME CLUB		Account Set:	TRADE	2024 Donation/sponsor		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2024 SPONSOR					0.00	0.00	0.00	500.00
Total :					0.00	0.00	0.00	500.00

Entry No.: 10	System Generated Payment			Document No.: PY000010190	Payment Amt.: 2,243.05			
Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period: 2024 - 06		
Vendor:	HEND01	HENDERSON PRINTING INC		Account Set:	TRADE	New Port promotion materials		
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
78204					0.00	0.00	0.00	310.75
78207					0.00	0.00	0.00	1,932.30
Total :					0.00	0.00	0.00	2,243.05

Entry No.: 11	System Generated Payment			Document No.: PY000010191	Payment Amt.: 77.97			
Transaction Type:	Payment	Payment Date:	06/18/2024	Posting Date:	06/18/2024	Year - Period: 2024 - 06		

## A/P Batch Listing - Payment (APCBTCLZ)

Vendor: JOEC01 JOE COMPUTER  
 Payment Code: CHECK Payment Type: Check

Account Set: TRADE Backup DSL internet  
 Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
203406					0.00	0.00	0.00	77.97
Total :					0.00	0.00	0.00	77.97

Entry No.: 12 System Generated Payment Document No.: PY000010192 Payment Amt.: 500.03

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: KATA01 KATARINA'S COFFEE SHOP Account Set: TRADE Port Day supplies  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
52424					0.00	0.00	0.00	500.03
Total :					0.00	0.00	0.00	500.03

Entry No.: 13 System Generated Payment Document No.: PY000010193 Payment Amt.: 532.14

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: LITT03 LITTLE RAY'S REPTILE ZOO INC. Account Set: TRADE Port Day activities  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
6106					0.00	0.00	0.00	532.14
Total :					0.00	0.00	0.00	532.14

Entry No.: 14 System Generated Payment Document No.: PY000010194 Payment Amt.: 6.81

Transaction Type: Payment Payment Date: 06/18/2024 Posting Date: 06/18/2024 Year - Period: 2024 - 06  
 Vendor: PURO01 PUROLATOR COURIER LTD. Account Set: TRADE Courier Services  
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
530015387					0.00	0.00	0.00	6.81
Total :					0.00	0.00	0.00	6.81

Entry No.: 15 System Generated Payment Document No.: PY000010195 Payment Amt.: 137,356.05



Total :

0.00

0.00

0.00

3,464.43

Entry No.: 19      System Generated Payment      Document No.: PY000010199      Payment Amt.: 722.07

Transaction Type: Payment      Payment Date: 06/18/2024      Posting Date: 06/18/2024      Year - Period: 2024 - 06

Vendor: UPPE02      UPPER CANADA H.V.A.C. SYSTEMS      Account Set: TRADE      

Service to Annex Air Conditioning

Payment Code: CHECK      Payment Type: Check      Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
26442					0.00	0.00	0.00	722.07
Total :					0.00	0.00	0.00	722.07

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 17:	0.00	0.00	0.00	319,704.85	0.00	319,704.85

19 entries printed  
1 batch printed

## A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [18] To [18]  
 From Batch Date [06/13/2024] To [06/13/2024]  
 Type [Entered, Imported, Generated, System, External]  
 Status [Open, Ready To Post, Posted]  
 Reprint Previously Printed Batches [Yes]  
 Show Tax Details [Yes]  
 Show Adjustment Details [Yes]  
 Show Optional Fields [Yes]

EFT

Batch No.:	18	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	1,048,478.56
Batch Date:	06/13/2024	Type:	System	Source Application:	AP
Last Edited:	06/13/2024	Status:	Open	Bank:	01
				No. of Entries:	35
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000010200	Payment Amt.:	1,756.82
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Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period:	2024 - 06
Vendor:	ACKL01		ACKLANDS- GRAINGER INC	Account Set:	TRADE		
Payment Code:	EFT	Payment Type:	Other				Various shop & safety supplies

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9118506782					0.00	0.00	0.00	130.63
9121422555					0.00	0.00	0.00	244.98
912668442					0.00	0.00	0.00	45.45
9132125338					0.00	0.00	0.00	147.47
9134483990					0.00	0.00	0.00	65.69
9136854636					0.00	0.00	0.00	282.50
9144154623					0.00	0.00	0.00	840.10

Total :	0.00	0.00	0.00	1,756.82
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Entry No.:	2	System Generated Payment	Document No.:	PY000010201	Payment Amt.:	149.08
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Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period:	2024 - 06
Vendor:	BEAC01		BEACH EQUIPMENT AND HARDWARE	Account Set:	TRADE		
Payment Code:	EFT	Payment Type:	Other				Shop supplies

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
920904-1					0.00	0.00	0.00	79.04
921008-1					0.00	0.00	0.00	70.04

Total :	0.00	0.00	0.00	149.08
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## A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	3	System Generated Payment		Document No.:	PY000010202		Payment Amt.:	398,659.32
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	BFLO01	BFL CANADA		Account Set:	TRADE	Insurance		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
746526					0.00	0.00	0.00	398,659.32
<b>Total :</b>					0.00	0.00	0.00	398,659.32

Entry No.:	4	System Generated Payment		Document No.:	PY000010203		Payment Amt.:	379.85
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	BIRD01	BIRD RICHARD		Account Set:	TRADE	Lawyer Fees		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
13216					0.00	0.00	0.00	379.85
<b>Total :</b>					0.00	0.00	0.00	379.85

Entry No.:	5	System Generated Payment		Document No.:	PY000010204	Payment Amt.:	8,165.66
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06	
Vendor:	BLUM01	BLUMETRIC ENVIRONMENTAL INC.		Account Set:	TRADE	2023 Final Report, Report re MECP	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
BM33408					0.00	0.00	0.00	8,165.66
<b>Total :</b>					0.00	0.00	0.00	8,165.66

Entry No.:	6	System Generated Payment			Document No.:	PY000010205	Payment Amt.:	158.20
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	BTSI01	BUSINESS TECHNOLOGY SOLUTIONS INC			Account Set:	TRADE	Service on SAGE program	
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
IN012982					0.00	0.00	0.00	158.20

## A/P Batch Listing - Payment (APCBTCLZ)

Total :	0.00	0.00	0.00	158.20
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Entry No.:	7	System Generated Payment	Document No.:	PY000010206	Payment Amt.:	1,141.30
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06
Vendor:	CLAR02	CLARKE CLEANING SERVICE	Account Set:	TRADE	Housekeeping	
Payment Code:	EFT	Payment Type:	Other			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2308-MAY 24					0.00	0.00	0.00	1,141.30
Total :					0.00	0.00	0.00	1,141.30

Entry No.:	8	System Generated Payment	Document No.:	PY000010207	Payment Amt.:	435.05
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06
Vendor:	CORN04	CORNERSTONES MANAGEMENT SOLUTION	Account Set:	TRADE	HR services - Pay Equity	
Payment Code:	EFT	Payment Type:	Other			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12653					0.00	0.00	0.00	435.05
Total :					0.00	0.00	0.00	435.05

Entry No.:	9	System Generated Payment	Document No.:	PY000010208	Payment Amt.:	152.44
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06
Vendor:	CULL01	CULLIGAN OF OTTAWA	Account Set:	TRADE	Bottled water jubs	
Payment Code:	EFT	Payment Type:	Other			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
08032TN					0.00	0.00	0.00	93.72
97994TN					0.00	0.00	0.00	58.72
Total :					0.00	0.00	0.00	152.44

Entry No.:	10	System Generated Payment	Document No.:	PY000010209	Payment Amt.:	3,080.81
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06
Vendor:	DALT01	DALTCO ELEC. & SUP. (1979) LTD	Account Set:	TRADE	Electrical supplies Receiving pit project -Capital	
Payment Code:	EFT	Payment Type:	Other			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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## A/P Batch Listing - Payment (APCBTCLZ)

1490639	0.00	0.00	0.00	590.40
1492750	0.00	0.00	0.00	2,490.41

<b>Total :</b>	0.00	0.00	0.00	3,080.81
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<b>Entry No.:</b> 11	System Generated Payment	<b>Document No.:</b> PY000010210	<b>Payment Amt.:</b> 293.80
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<b>Transaction Type:</b>	Payment	<b>Payment Date:</b> 06/19/2024	<b>Posting Date:</b> 06/19/2024	<b>Year - Period:</b> 2024 - 06
<b>Vendor:</b>	DCOR01	DCORE ELECTRIC	<b>Account Set:</b> TRADE	Service call to Fire Alarm panel
<b>Payment Code:</b>	EFT	<b>Payment Type:</b> Other		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2228					0.00	0.00	0.00	293.80
<b>Total :</b>					0.00	0.00	0.00	293.80

<b>Entry No.:</b> 12	System Generated Payment	<b>Document No.:</b> PY000010211	<b>Payment Amt.:</b> 54,000.00
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<b>Transaction Type:</b>	Payment	<b>Payment Date:</b> 06/19/2024	<b>Posting Date:</b> 06/19/2024	<b>Year - Period:</b> 2024 - 06
<b>Vendor:</b>	EARL01	EARL HORST SYSTEMS LTD.	<b>Account Set:</b> TRADE	Container loading project - Capital
<b>Payment Code:</b>	EFT	<b>Payment Type:</b> Other		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
38544					0.00	0.00	0.00	54,000.00
<b>Total :</b>					0.00	0.00	0.00	54,000.00

<b>Entry No.:</b> 13	System Generated Payment	<b>Document No.:</b> PY000010212	<b>Payment Amt.:</b> 356.97
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<b>Transaction Type:</b>	Payment	<b>Payment Date:</b> 06/19/2024	<b>Posting Date:</b> 06/19/2024	<b>Year - Period:</b> 2024 - 06
<b>Vendor:</b>	FARM01	FARMERS FORUM	<b>Account Set:</b> TRADE	Advertising
<b>Payment Code:</b>	EFT	<b>Payment Type:</b> Other		

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
88732					0.00	0.00	0.00	356.97
<b>Total :</b>					0.00	0.00	0.00	356.97

<b>Entry No.:</b> 14	System Generated Payment	<b>Document No.:</b> PY000010213	<b>Payment Amt.:</b> 3,347.21
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<b>Transaction Type:</b>	Payment	<b>Payment Date:</b> 06/19/2024	<b>Posting Date:</b> 06/19/2024	<b>Year - Period:</b> 2024 - 06
<b>Vendor:</b>	FLEM01	FLEMING COMMUNICATIONS INC.	<b>Account Set:</b> TRADE	New PTZ camera
<b>Payment Code:</b>	EFT	<b>Payment Type:</b> Other		

## A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
DS-IN000061104					0.00	0.00	0.00	3,347.21
Total :					0.00	0.00	0.00	3,347.21

Entry No.:	15	System Generated Payment		Document No.:	PY000010214	Payment Amt.:	205.13
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06	
Vendor:	FUTU02	FUTURE OFFICE PRODUCTS		Account Set:	TRADE	Copier Contract	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
FOP224787					0.00	0.00	0.00	205.13
Total :					0.00	0.00	0.00	205.13

Entry No.:	16	System Generated Payment		Document No.:	PY000010215		Payment Amt.:	1,079.15
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	GTRS01	GTR SCALES LTD.		Account Set:	TRADE		Annual Inspection of Annex scales	
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
240606PJ					0.00	0.00	0.00	1,079.15
Total :					0.00	0.00	0.00	1,079.15

Entry No.:	17	System Generated Payment		Document No.:	PY000010216		Payment Amt.:	4,254.45
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	HOUS02	S. HOUSEMAN & ASSOCIATES		Account Set:	TRADE	Engineering on various Capital Project		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
024-54					0.00	0.00	0.00	1,310.80
024-55					0.00	0.00	0.00	2,943.65
Total :					0.00	0.00	0.00	4,254.45

Entry No.:	18	System Generated Payment	Document No.:	PY000010217	Payment Amt.:	225.00
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06

## A/P Batch Listing - Payment (APCBTCLZ)

Vendor: HOWA01 HOWARD CAMPBELL & SONS LTD.  
Payment Code: EFT Payment Type: Other

Account Set: TRADE

Portable toilet rental

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
MR3045					0.00	0.00	0.00	225.00
Total :					0.00	0.00	0.00	225.00

Entry No.: 19 System Generated Payment Document No.: PY000010218 Payment Amt.: 2,084.85

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06  
Vendor: HUDS01 G.C. HUDSON SUPPLY LIMITED Account Set: TRADE  
Payment Code: EFT Payment Type: Other

Man lift rental

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
389232					0.00	0.00	0.00	2,084.85
Total :					0.00	0.00	0.00	2,084.85

Entry No.: 20 System Generated Payment Document No.: PY000010219 Payment Amt.: 7,288.69

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06  
Vendor: HWSU01 H W SUPPLIES Account Set: TRADE  
Payment Code: EFT Payment Type: Other

Cylinders for Scale tests - Capital

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
220000013415					0.00	0.00	0.00	7,288.69
Total :					0.00	0.00	0.00	7,288.69

Entry No.: 21 System Generated Payment Document No.: PY000010220 Payment Amt.: 10,646.06

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06  
Vendor: JONE01 JONES RAIL INDUSTRIES LTD. Account Set: TRADE  
Payment Code: EFT Payment Type: Other

Receiving area project - Capital  
Repair to rail crossing - billed back to Logistec  
Monthly Maint.

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
4514					0.00	0.00	0.00	7,792.43
4517					0.00	0.00	0.00	2,684.13
4527					0.00	0.00	0.00	169.50
Total :					0.00	0.00	0.00	10,646.06

## A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	22	System Generated Payment			Document No.:	PY000010221			Payment Amt.:	110.56
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06				
Vendor:	LEVA01	LEVAC SUPPLY LIMITED			Account Set:	TRADE	Shop supplies			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
1360486					0.00	0.00	0.00	110.56		
Total :					0.00	0.00	0.00	110.56		
Entry No.:	23	System Generated Payment			Document No.:	PY000010222			Payment Amt.:	107.35
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06				
Vendor:	LVCO01	L.V. CONTROL MANUFACTURING LIMITED			Account Set:	TRADE	Service call on scale program			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
0000049432					0.00	0.00	0.00	107.35		
Total :					0.00	0.00	0.00	107.35		
Entry No.:	24	System Generated Payment			Document No.:	PY000010223			Payment Amt.:	5,650.00
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06				
Vendor:	MNP001	MNP LLP			Account Set:	TRADE	Final payment for 2023 Audit			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
11741485					0.00	0.00	0.00	5,650.00		
Total :					0.00	0.00	0.00	5,650.00		
Entry No.:	25	System Generated Payment			Document No.:	PY000010224			Payment Amt.:	1,175.00
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06				
Vendor:	OGFA01	ONTARIO AGRI BUSINESS ASSOC.			Account Set:	TRADE	Sponsorship for Deerhurst and Smugglers Glen Golf tournaments & golfer to Deerhurst			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
DEERHURST SPON24					0.00	0.00	0.00	550.00		
MIKE MOUTON GOLF 2024					0.00	0.00	0.00	475.00		

## A/P Batch Listing - Payment (APCBTCLZ)

SMUGGLERS GLEN SPON24

0.00 0.00 0.00 150.00

Total : 0.00 0.00 0.00 1,175.00

Entry No.: 26 System Generated Payment Document No.: PY000010225 Payment Amt.: 27,503.26

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06

Vendor: OMERO1 OMERS Account Set: TRADE Employee Pension

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
MAY 2024 PENSION					0.00	0.00	0.00	27,503.26

Total : 0.00 0.00 0.00 27,503.26

Entry No.: 27 System Generated Payment Document No.: PY000010226 Payment Amt.: 1,985.98

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06

Vendor: ONSE01 ONSERVE Account Set: TRADE It network monitoring

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
67081					0.00	0.00	0.00	1,985.98

Total : 0.00 0.00 0.00 1,985.98

Entry No.: 28 System Generated Payment Document No.: PY000010227 Payment Amt.: 1,306.56

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06

Vendor: PREV02 PREVENTION AND REGULATORY SOLUTION Account Set: TRADE Health and Safety

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
809					0.00	0.00	0.00	1,306.56

Total : 0.00 0.00 0.00 1,306.56

Entry No.: 29 System Generated Payment Document No.: PY000010228 Payment Amt.: 1,262.62

Transaction Type: Payment Payment Date: 06/19/2024 Posting Date: 06/19/2024 Year - Period: 2024 - 06

Vendor: PSAC01 PUBLIC SERV. ALLIANCE OF CAN. Account Set: TRADE Union Dues

Payment Code: EFT Payment Type: Other

## A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
MAY 2024 DUES					0.00	0.00	0.00	1,262.62
Total :					0.00	0.00	0.00	1,262.62

Entry No.:	30	System Generated Payment		Document No.:	PY000010229	Payment Amt.:	477,735.75
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06	
Vendor:	ROSE01	ROSE MECH/2311812 ONTARIO INC.		Account Set:	TRADE	Receiving Pit project - Capital	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
24-313					0.00	0.00	0.00	477,735.75
Total :					0.00	0.00	0.00	477,735.75

Entry No.:	31	System Generated Payment		Document No.:	PY000010230		Payment Amt.:	226.59
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	SANI01	SANI-SOL INC.		Account Set:	TRADE	Industrial hand soap		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
541006					0.00	0.00	0.00	226.59
Total :					0.00	0.00	0.00	226.59

Entry No.:	32	System Generated Payment		Document No.:	PY000010231		Payment Amt.:	1,366.63
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	SGSE01	SGS ELEVATORS		Account Set:	TRADE	Monthly Maint.		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
109717					0.00	0.00	0.00	1,366.63
Total :					0.00	0.00	0.00	1,366.63

Entry No.:	33	System Generated Payment			Document No.:	PY000010232	Payment Amt.:	316.17
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	TOML02	Tomlinson Environmental Services Ltd.			Account Set:	TRADE	Waste garbage removal	
Payment Code:	EFT	Payment Type:	Other					

## A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
0000029343					0.00	0.00	0.00	316.17
Total :					0.00	0.00	0.00	316.17

Entry No.:	34	System Generated Payment		Document No.:	PY000010233	Payment Amt.:	5,460.00
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06	
Vendor:	TONY01	TONY COVILLE		Account Set:	TRADE	Dust system project - Capital	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
114					0.00	0.00	0.00	3,640.00
116					0.00	0.00	0.00	1,820.00
Total :					0.00	0.00	0.00	5,460.00

Entry No.:	35	System Generated Payment		Document No.:	PY000010234		Payment Amt.:	26,412.25
Transaction Type:	Payment	Payment Date:	06/19/2024	Posting Date:	06/19/2024	Year - Period: 2024 - 06		
Vendor:	UNIK01	UNIKING CANADA INC.		Account Set:	TRADE	#7 lofter belt project - capitial		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
21594					0.00	0.00	0.00	26,412.25
Total :					0.00	0.00	0.00	26,412.25

## — Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 18:	0.00	0.00	0.00	1,048,478.56	0.00	1,048,478.56

35 entries printed

1 batch printed

From Batch Number

From Batch Date

Type

Status

Reprint Previously Printed Batches

Show Tax Details

Show Adjustment Details

Show Optional Fields

[19] To [19]

[06/13/2024] To [06/13/2024]

[Entered, Imported, Generated, System, External]

[Open, Ready To Post, Posted]

[Yes]

[Yes]

[Yes]

[Yes]

EFT

Batch No.: 19

Description: SYSTEM GENERATED PAYMENT BATCH

Total Amount: 1,500,000.00

Batch Date: 06/13/2024

Type: System

Source Application: AP

No. of Entries: 1

Last Edited: 06/13/2024

Status: Open

Bank: 01

No. of Checks Printed: 0

Entry No.: 1

System Generated Payment

Document No.: PY000010235

Payment Amt.: 1,500,000.00

Transaction Type: Payment

Payment Date: 06/20/2024

Posting Date: 06/20/2024

Year - Period: 2024 - 06

Vendor: EARL01

EARL HORST SYSTEMS LTD.

Account Set: TRADE

Dryer Project - Capital

Payment Code: EFT

Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
38499					0.00	0.00	0.00	1,500,000.00
Total :					0.00	0.00	0.00	1,500,000.00

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 19:	0.00	0.00	0.00	1,500,000.00	0.00	1,500,000.00

1 entry printed  
1 batch printed