



THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL

Meeting of July 15, 2024 – 6:30 pm

Council Chambers, Municipal Office – Spencerville, Ont.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
5. Minutes of the previous POJ Committee Meeting
 - Meeting June 17, 2024
6. Business Arising from Previous PMC Minutes (if any)
7. Discussion item
8. Action/Information Items
 - a) Grain Operations Report
 - b) Maintenance Report
 - c) Capital Projects
 - d) Financial/2nd Qtr. Investment Report
 - e) Vessel Traffic Report
 - f) Health and Safety Report
 - g) GM Report
 - h) Lease Agreement – St. Lawrence Marina
 - i) License Agreement – Joe Computer
 - j) Receiving Area Upgrades – Receiving Hopper and conveyor portion (Project #300-508)
 - k) New Grain Dryer project – Propane connections installation (Project #300-069)
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair's Report
12. Question Period
13. Adjournment

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
TOWNSHIP COUNCIL CHAMBERS - SPENCERVILLE
MONDAY JUNE 17, 2024
6:30 PM**

Present: Deputy Mayor Stephen Dillabough, Chair
Mayor, Tory Deschamps
Councillor Chris Ward
Councillor Waddy Smail
Councillor Joseph Martelle
Frank McAuley, Advisory Member
Clint Cameron, Advisory Member
Regina Hernandez, Advisory Member

Zoom: Randy Stitt, Advisory Member

Staff: Sean Nicholson, CAO
Candise Newcombe, Deputy Clerk
Rebecca Crich, Clerk
Robert Dalley, General Manager
Kevin Saunders, Operations Manager
Rhonda Code, Office Manager
Mike Moulton, Operations Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: C. Ward
Seconded by: T. Deschamps

That Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations and Presentations – None.

5. Minutes of the Previous POJ Committee Meeting

a) Meeting of May 21, 2024

Moved by: J. Martelle
Seconded by: C. Ward

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated May 21, 2024.

Carried

6. Business Arising from Precious PMC Minutes (if any) – None.

7. Discussion Items – None.

8. Action/Information Items

a) Grain Operations Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: overall inventory levels, monthly traffic, grain received/shipped, vessels loaded, and the reasoning for the increase in corn intake.

b) Maintenance Report

Port staff provided an overview of the monthly report and there was a general discussion on the following topics: Canadian Grain Commission rail and marine certifications, the preventive replacement of the urethane liner, reason for ongoing window breaking occurrences, and the annex bin maintenance process.

c) Capital Projects

Committee was provided with a summary of the capital project status to date and discussed the accuracy of the estimated schedule for the new grain dryer installation project, increased costs associated with the propane hook-up, and the project budget to date including contributions from the Federal Grant received for the project.

Members sought clarification on the steam and weed process.

d) Financial Report

Committee was provided with a summary of the monthly revenue and expenses and year-to-date budget to actual numbers. There was discussion regarding the following: decrease to outside service costs, savings in utilities due to decreased use, decreases to advertising expenditures, and a recovery plan for the anticipated revenue losses in 2024.

There was a brief discussion regarding storage revenues experienced with the contract to store windmill parts at the Port and the possibility of additional storage required for the project.

e) Vessel Traffic Report

Committee was provided with summary of the report and discussed the presence of a vessel docked at the Port of Johnstown during the Port Days event.

f) Health and Safety Report

Committee was provided with a summary of the health and safety report and noted the timely nature of the posting of the Heat Stress Awareness posters throughout the Port prior to the current heat wave.

g) General Manager's Report

Committee was provided an overview of the report and discussed the following: donation of leftover food from the Port Days event to the South Grenville Food Bank, restrictions to container importing, and the succession planning process for the Port General Manager position.

There was further discussion on container imports regarding the following: the restrictions to Ports along the St. Lawrence and the great lakes, limitations these restrictions cause to importing in the Country, the estimated investment costs to equip the Port for this type of business and the return on investment.

Members discussed the Port membership with the Marine Council, insurance premium increases and their causes, additional revenue experienced with the storage of windmill parts, and scheduling for upcoming salt vessels.

Moved by: T. Deschamps

Seconded by: W. Smail

That the Port Management Committee received and reviewed items 8. a) Grain Operations Report; b) Maintenance Report; c) Capital Projects; d) Financial Report; e) Vessel Traffic Report, f) Health and Safety Report; and g) General Manager's Report.

Carried

h) Port of Johnstown Investments

Committee was provided with an overview of the report and discussed the following: the estimated remaining capital spending, liquidity of the Scotiabank HISA, and hedging investment vulnerability against fluctuating interest rates by spreading out the maturity dates.

There was discussion regarding an appropriate amount of cash on hand for the Port and impending costly repairs to the underwater support walls on the grain elevator in future years.

Moved by: T. Deschamps

Seconded by: C. Ward

That the Port of Johnstown Management Committee approves the following investment recommendations:

1. That the Port General Manager and Township Treasurer find the best possible rate for:
 - a. a 12-month non-redeemable GIC on or about July 2, 2024
 - b. a 24-month non-redeemable GIC on or about July 2, 2024
2. That the Port General Manager:
 - a. take 50% of the full maturity amount of the Scotia bank 12-month GIC maturing on July 2, 2024, and purchase a new 12-month non-redeemable GIC from the identified banks with the best possible rate.
 - b. take 50% of the full maturity amount of the Scotia bank 12-month GIC maturing on July 2, 2024, and purchase a new 24-month non-redeemable GIC from the identified banks with the best possible rate.

Carried

9. Approval of Disbursements – Port Accounts

Committee reviewed the monthly disbursements.

Moved by: W. Smail

Seconded by: C. Ward

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$100,374.20
Batch 17 CHEQUES	\$319,704.85
Batch 18 EFT PAYMENTS	\$1,048,478.56
Batch 19 EFT PAYMENTS	\$1,500,000.00
Total of Direct Withdrawal & Batch Listings:	\$2,968,557.61

Carried

10. Councillor Inquiries/Notices of Motion

The Mayor noted the closing date of July 11 for the South Nation Conservation Authorities wetlands mapping public consultation period and requested a discussion topic be added to the June Council agenda.

11. Chair's Report

The Chair reported on the following:

- Thanked and commended all involved in organizing and running the upcoming Port Days on June 22 from 11am -3pm.

14. Question Period – None.

15. Adjournment

Moved by: T. Deschamps

Seconded by: W. Smail

That the Committee meeting adjourns at 7:40 p.m.

Carried

These minutes were approved by Port Management Committee this ___ day of _____, 2024.

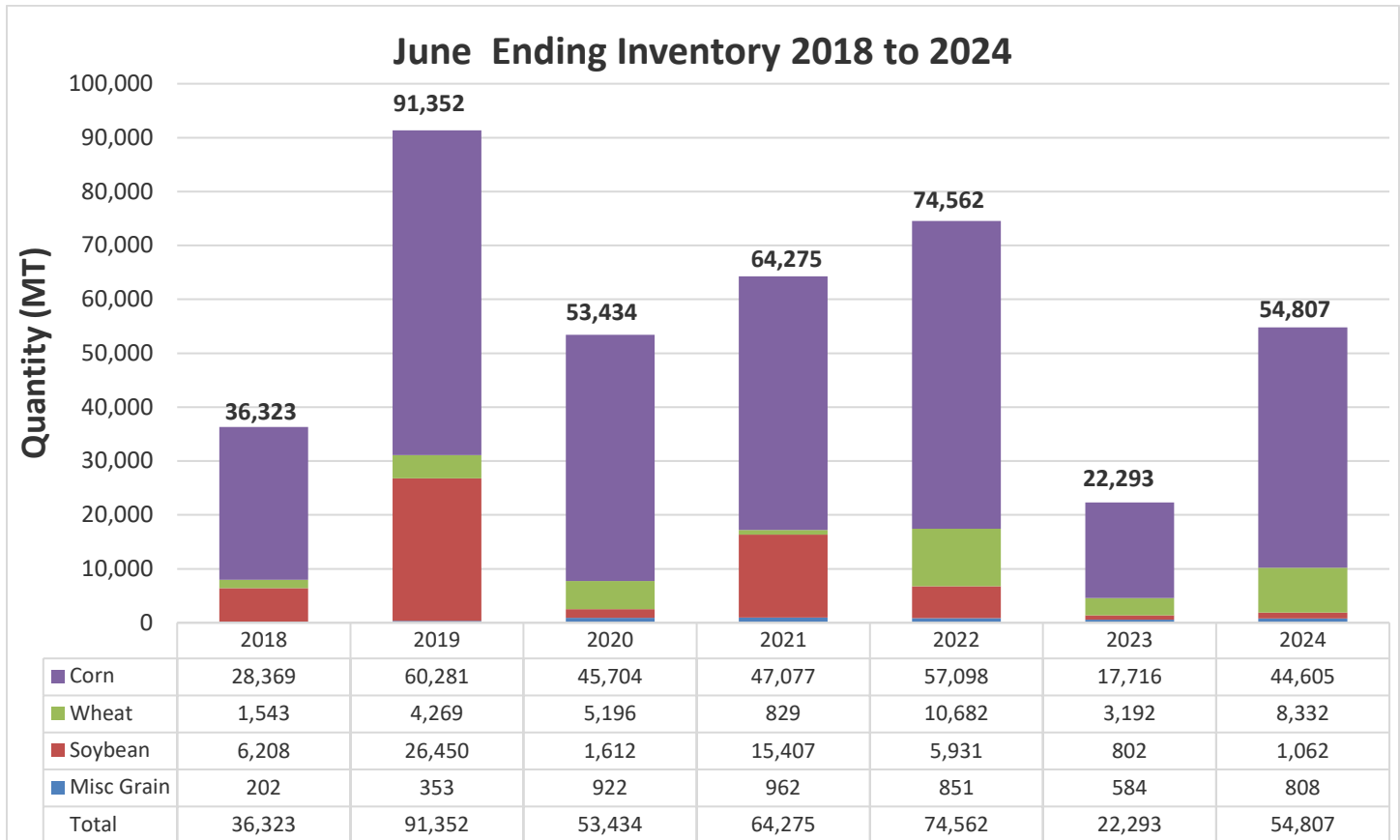
Chair

Deputy Clerk

GRAIN OPERATIONS REPORT

June 2024

Overall grain inventory for the month of June ended at 54,807 MT. Wheat shipments were steady in the month. Corn continues to be delivered to the port with some vessel activity.



Summary of traffic for June:

- Received a total of 8,477 MT of grain via truck.
- Shipped a total of 5,412. MT of grain via truck.
- Shipped a total of 8,661 MT of grain via vessel.
- Shipped a total of 0 MT of grain via rail.

Worked June 23rd and June 30th for local customer.

RECORDABLE INCIDENTS/INJURIES

YEAR	LOST WORK	RESTRICTED WORK	MEDICAL TREATMENT	TOTAL RECORDABLES	FIRST AID	NEAR MISS	LEARNING EVENT
2024	0	0	0	0	0	0	0
2023	0	0	1	1	0	0	2
2022	0	0	0	0	2	0	2
2021	0	0	0	0	0	0	2
2020	1	0	3	4	1	1	3
2019	1	1	0	2	2	1	3
2018	1	0	1	2	1	1	3

LABOUR REPORT

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	MONTH	YEAR	MONTH	YEAR
LABOUR HRS (OPERATIONS)	2,063	13,270	2,899	16,362

QUALITY REPORT

CANADIAN GRAIN COMMISSION RATING		1	2	3	4	5	6	7
	CURRENT YEAR	FEB-AA	MAR-AAA	MAY-AAA				
	PREVIOUS YEAR	FEB-AAA	APR-A	MAY-A	JUL-AA	SEPT-A	NOV-A	DEC-AA

MAINTENANCE REPORT

July 15, 2024

Work in the maintenance area during the month included the following:

- Conducted monthly Premise Inspection as per GMP requirements.
- Replaced several broken windows.
- Prep. for Port Day.
- Remove existing truck probe and install new unit.
- Install urethane liner in #7 turnhead.
- Install urethane liner in chute from 3 conveyor into 1 loft.
- Clear all equipment from tractor garage in preparation for renovations.
- Service trippers.
- Items from work order log.
- Weekly and monthly dust system inspections and maintenance.

Work in the electrical area included the following:

- Worked with millwrights as required.
- Repair ground fault in feeder to MCC 11.
- Prep. for Port Day.
- Equipment checks during vessel loading.
- Remove electrical to existing truck probe and install new.
- Relocate several electrical conduits in preparation for new truck unloading pit conveyor.
- Items from work order log.

Contractors

- Grainger inspection and certification of confined space entry and working from heights PPE.
- Jay's Tire and Repair replaced tires on one of the bobcats.

2024 CAPITAL BUDGET

July 15 Port meeting -Completed/Invoiced to June 30

	Capital Projects	Category	2024 Budget Amount	2024 Actual	Status	Target Completion	Project Lead
	Paving Projects Area 1 Track and Road Rehabilitation - Rail Crossing Main gate, Rail east of trackshed . Area 2						
1	Asphalt Paving - Widen Annex Road, Area between track shed and QC trailer.	Maint.	\$ 300,000		Main rails relaced and paving being scheduled	Q2	Kevin S/MikeM
2	Grain Elevator Concrete Repair - Exterior Basement Walls	Maint.	\$ 400,000	\$ 135,878	Contractors on site - work is ongoing.	Q2/Q3	Robert D
3	Spout Repair for Shipping area	Maint.	\$ 100,000		Getting quotes	Q3	Jeff W/Kevin S
4	Grain Elevator Bin Walls- Exterior covering	Maint.	\$ 250,000		Evaluation on bins from last year	Q3	Mike M
5	New Container Loading Spout	Growth	\$ 300,000	\$ 54,000	Spout is on order	Q4	Kevin S
6	Covered Storage - Bulk Cargo HarbourFront Dock	Growth	\$ 1,250,000		Dependant on business plan, discussions continue	Q3/Q4	Robert D
7	Marina Waterfront - Shoreline and Walkway (carryover 2023)	Maint. C/O	\$ 245,297	\$ 126,917	Waterfront complete. Walkway - design, quotes	Q2	Robert D
8	Generator repair (carryover 2023)	Maint. C/O	\$ 25,000	\$ 17,270	Complete		Jeff W
9	Track Shed - Repairs and modifications (truck Receiving/Shiping), (carryover 2023)	Maint. C/O	\$ 2,300,000	\$ 596,913	Foundation is complete, floor slab scheduled for July 19, building being manufactured		Kevin S
10	POJ Warehouse - Land Developemnt - Survey and Drainage plan (carryover 2023)	Growth C/O	\$ 50,921	\$ 14,400	Topographic survey complete, PO issued for drainage plan.	Q3	Robert D
11	New Grain Dryer / Wet Bin, Gov't funding Port portion (carryover 2023)	Growth C/O	\$ 4,283,272	\$ 1,165,562	All bins erected, working on dryer assembly now	Q3	Kevin S
12	Install auto lubricators on trippers	Maint.	\$ 10,000		Reviewing pricing and lubricator options.	Q3	Jeff W
13	Hydraulic Cylinders for Scale test	Maint.	\$ 10,000	\$ 6,450	Complete	Q3	Jeff W
14	Steam'N'Weeds - environmental safe weed control	Maint.	\$ 40,000		waiting for demonstration schedule	Q2	Mike M
15	Dust System	Maint.	\$ 75,000	\$ 7,639	basement work 90% complete	Q4	Mike M
16	Replacement parts for scale gates	Maint.	\$ 10,000	\$ 1,753	Complete	Q2	Jeff W
17	Annex Spout from diverter valve at annex to house conveyor	Maint.	\$ 15,000		PO issued to Horst	Q3	Jeff W
18	New reducer and motor for 8 receiving conveyor	Maint.	\$ 6,500	\$ 6,359	Complete	Q2	Jeff W
19	Belt for marine lofter 2	Maint.	\$ 32,500	\$ 28,576	Belt here, waiting to install.	Q2	Jeff W
20	Replacement of Aerators	Maint.	\$ 50,000	\$ 2,193	Reviewing how many aerators require replcement.	Q3	Jeff W
21	New belt for lofter 7	Maint.	\$ 27,500	\$ 23,374	Belt here, waiting to install.	Q2	Jeff W
22	New buckets for lofters 2 and 7	Maint.	\$ 40,000	\$ 41,489	Buckets here, waiting to install.	Q2	Jeff W
23	Reducer and motor for dryer unloading turntable	Maint.	\$ 6,500	\$ 6,292	Parts here, waiting to install.	Q2	Jeff W
24	Repalce probe at existing probe station -QC	Maint.	\$ 45,000	\$ 48,035	Complete	Q2	Mike M
25	Rail Repair	Maint.	\$ 75,000		on hold until road is complete	Q2	Mike M
26	Snow pusher for new Telehandler	Maint.	\$ 5,500		Snow pusher is ordered	Q3	Jeff W
27	Upgrade existing garage	Growth	\$ 75,000	\$ 16,393	Work being scheduled	Q3	Mike M
28	New coverall storage for equipment	Growth	\$ 75,000		building being ordered.	Q3	Mike M
Total Capital Budget 2024 including 2023 carryover			\$ 10,102,990	\$ 2,299,494			

ACT Government Funding amount	\$2,000,000.00
Spending to date Gov't portion	\$2,000,000.00
Reimbursed to July 3	\$1,900,000.00
Remaning funding	\$100,000.00 10% holdback till completion

Financial Report Month ending June 30, 2024

Summary:

Month of June results

Revenue for the month was \$399k, an increase of \$118K as compared to 2023 and an increase over budget by \$74k.

Expenses were kept lower than the budget by \$99k, resulting in a surplus of \$23k.

2nd Quarter Financial Update

The Port finished the 2nd quarter in a negative \$3,459. This is a marked improvement over 2nd quarter results for 2023 which was a negative \$259,059. The budget for the 2nd quarter was a negative \$275,000 so the Port is well on its way in recovering from a slow start in the 1st quarter.

Year to date

With a year-to-date budgeted forecast of negative \$260,000, and actuals coming in at negative \$175,046 the Port is ahead of budget and in good shape for the upcoming wheat harvest. With a couple of grain vessels being loaded out in July, we are hopeful that we can achieve our budgeted numbers for July.

Breakdown of Revenues and Expenses:

Total Revenues: Harbour Services: -\$218k Grain Services: -\$171k Rail Services: -\$92k Leases: +\$16k
 Expenses: Labour/Benefits: +\$11k Utilities: -\$122k Operating and Admin: -\$100k (advertising -\$31K-final aquatarium paid in 2023, Office Admin -\$21k, Material & Supplies +\$5k Outside Services -\$72k, Insurance +\$18k and Honorarium +\$2k)

Management Fees to the Township

As of June 30, 2024, the Port has transferred \$500,000 towards their annual payment of \$1,000,000.

Actuals/Budget/Previous Year

Month Ending: June 30, 2024			
	June 2024 Actual	June 2024 Budget	June 2023 Actual
Revenue	\$ 399,254	\$ 325,000	\$ 281,053
Expenses	\$ 375,833	\$ 475,000	\$ 417,785
Surplus/Deficit	\$ 23,421	\$ (150,000)	\$ (136,732)
Year to Date – June 30, 2024			
	YTD 2024 Actual	YTD 2024 Budget	YTD 2023 Actual
Revenue	\$ 2,203,665	\$ 2,405,000	\$ 2,666,240
Expenses	\$ 2,378,711	\$ 2,665,000	\$ 2,589,931
Surplus	\$ (175,046)	\$ (260,000)	\$ 76,309

Accounts Receivables/Payables (Trade/HST)

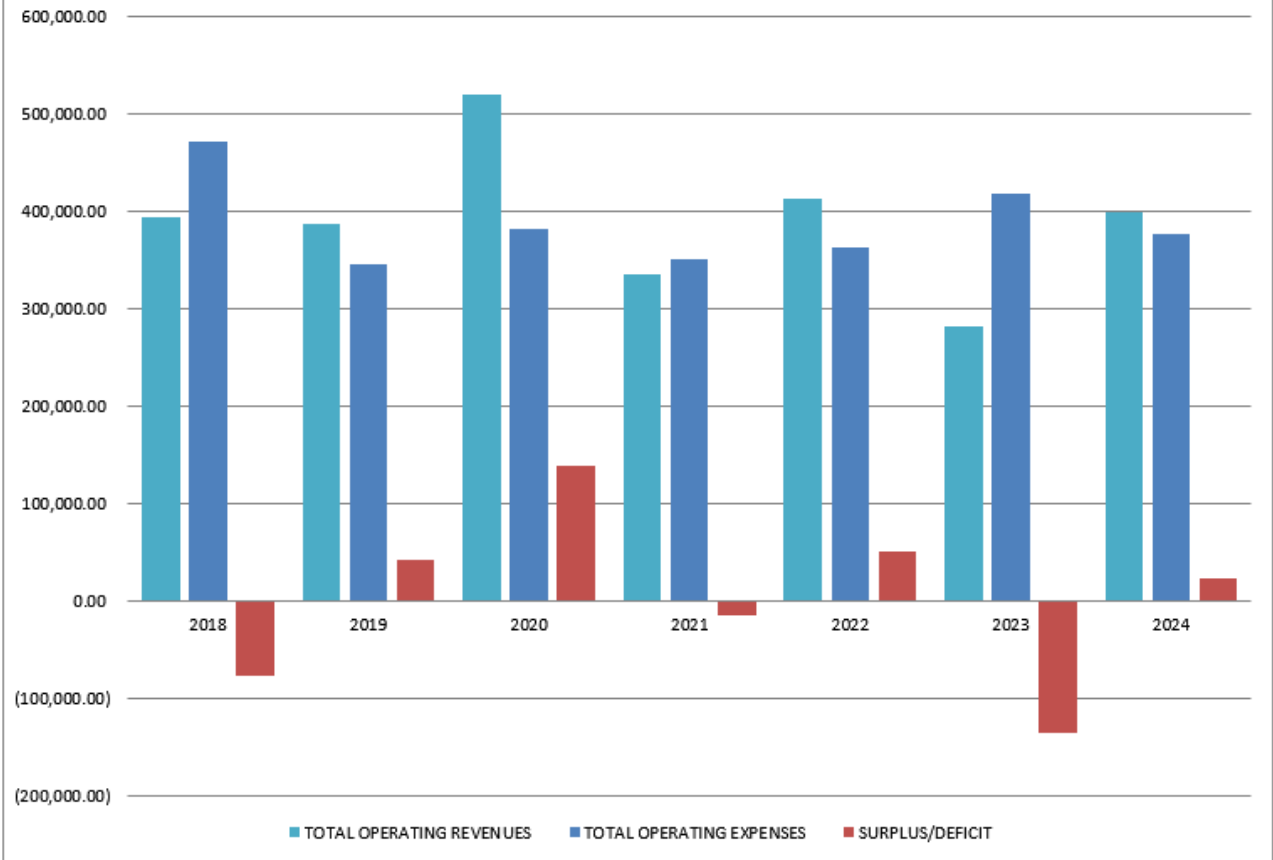
The Port’s receivables are in good shape with outstanding invoices 30 days and under.

Receivables: \$732,260

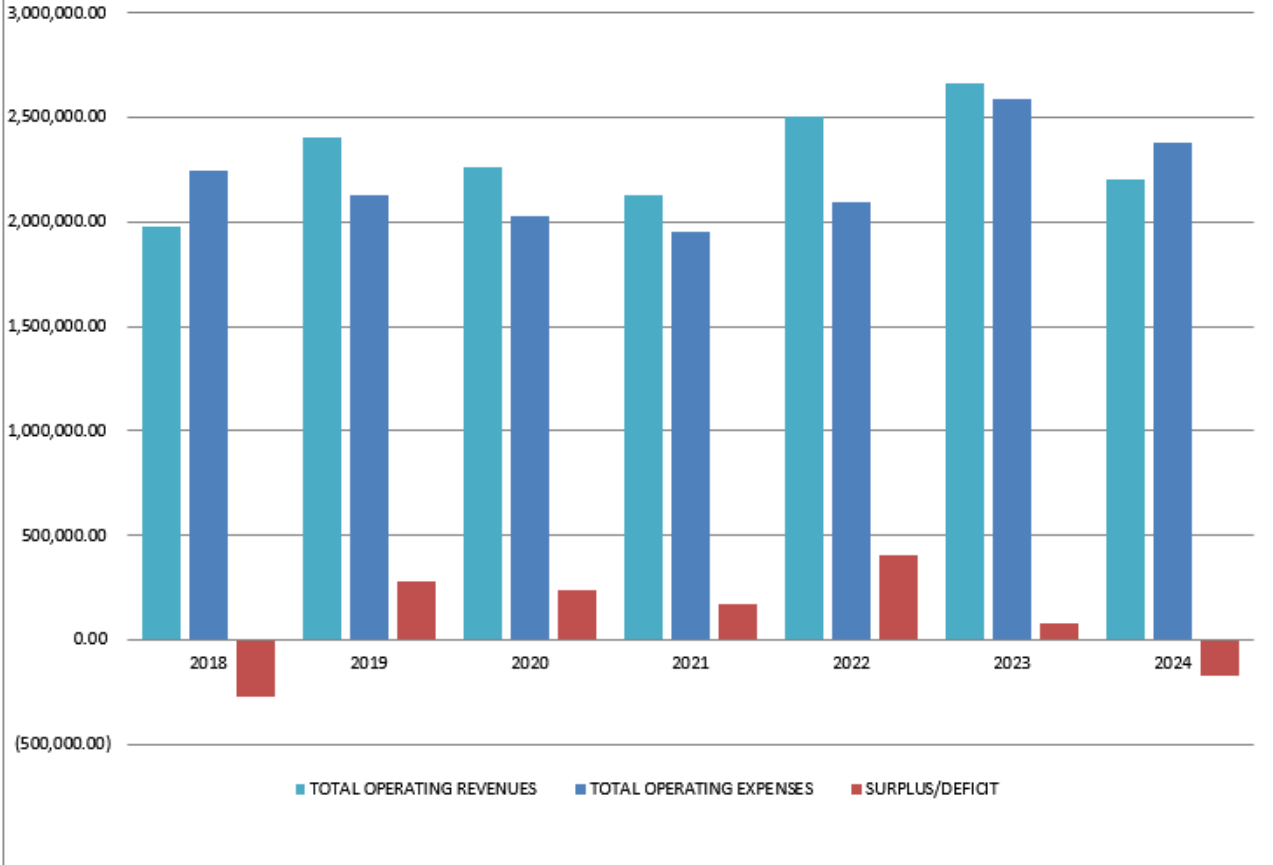
Payables: \$203,119

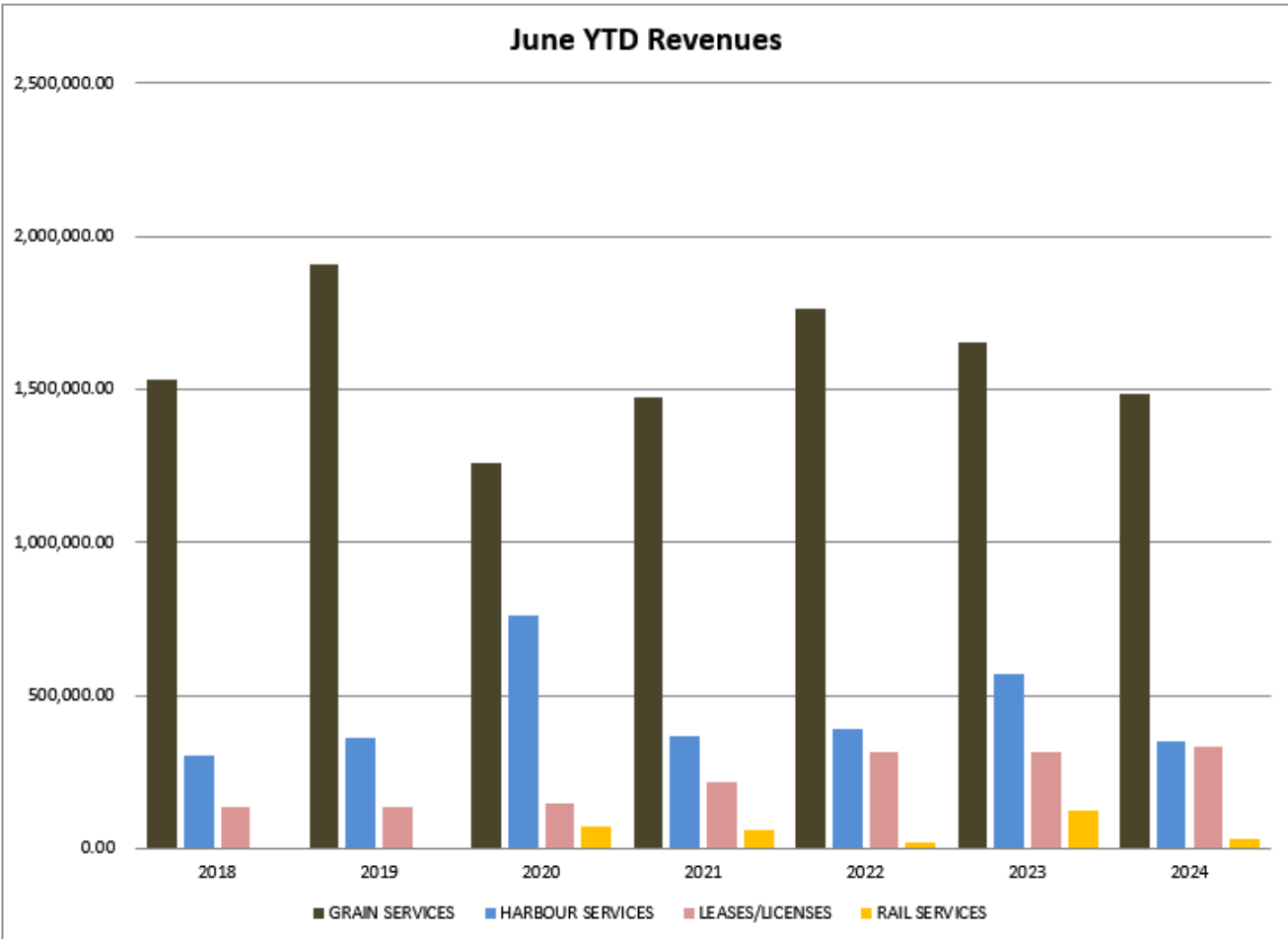
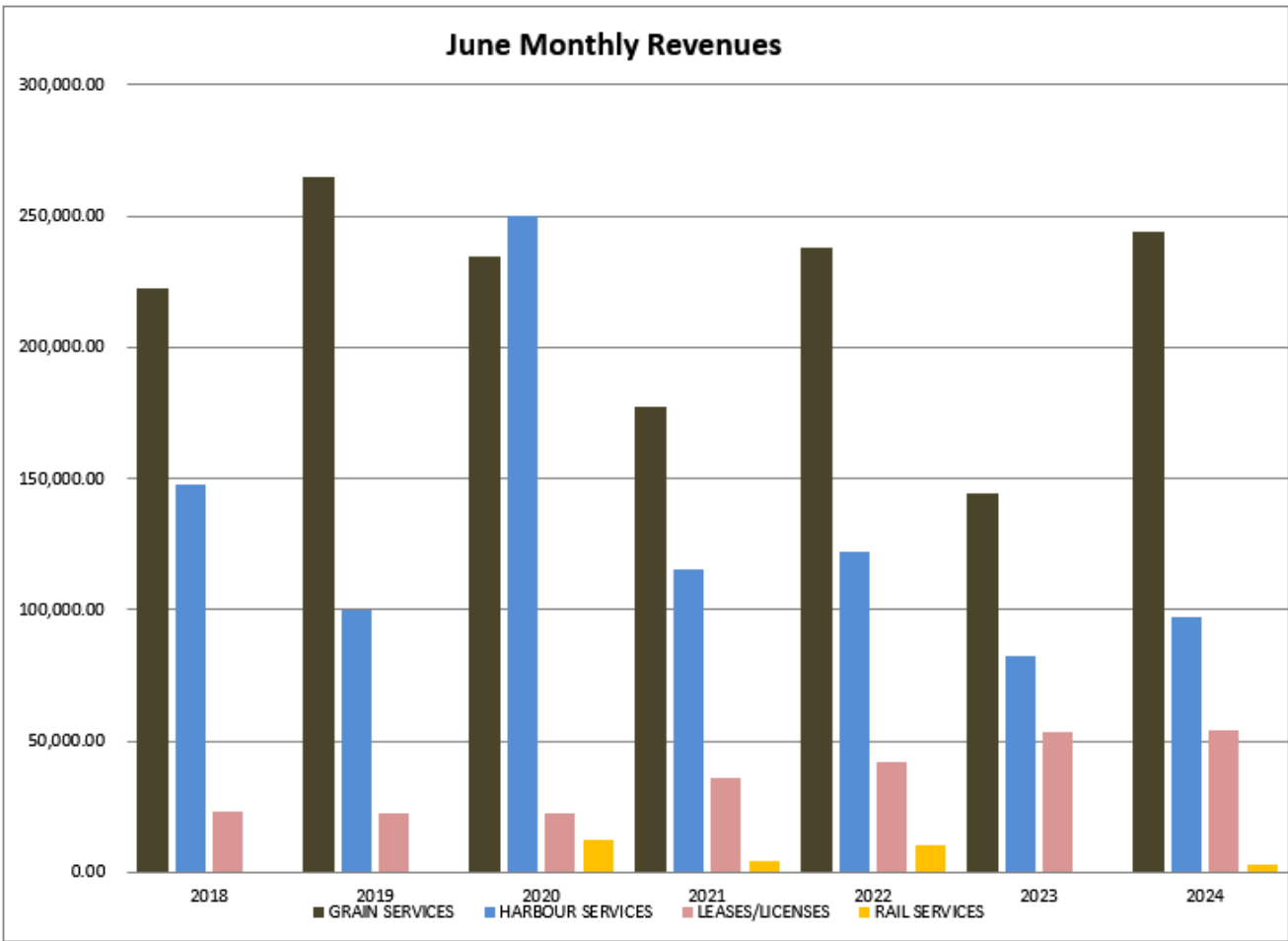
Cash on Hand: \$5,317,886

June Monthly Revenue/Expenses/Surplus

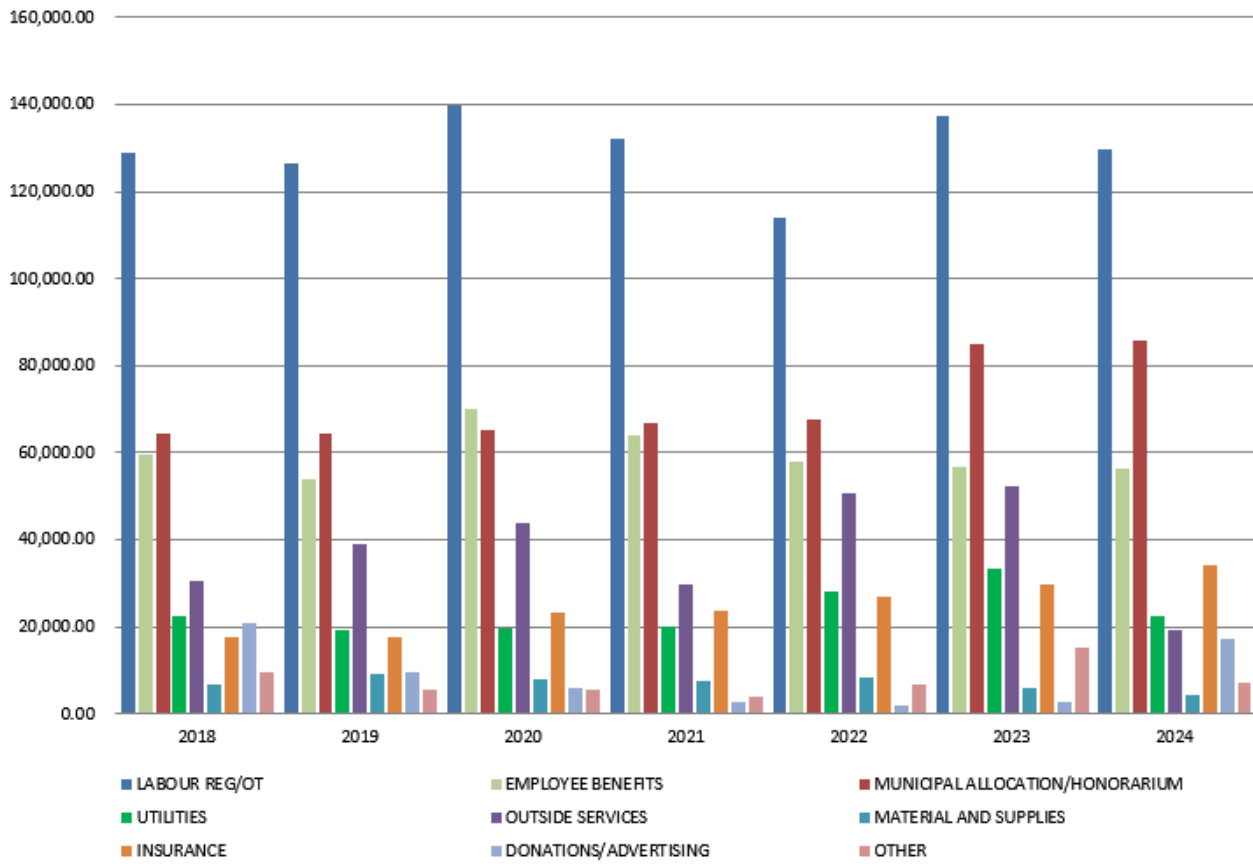


June YTD Revenue/Expense/Surplus

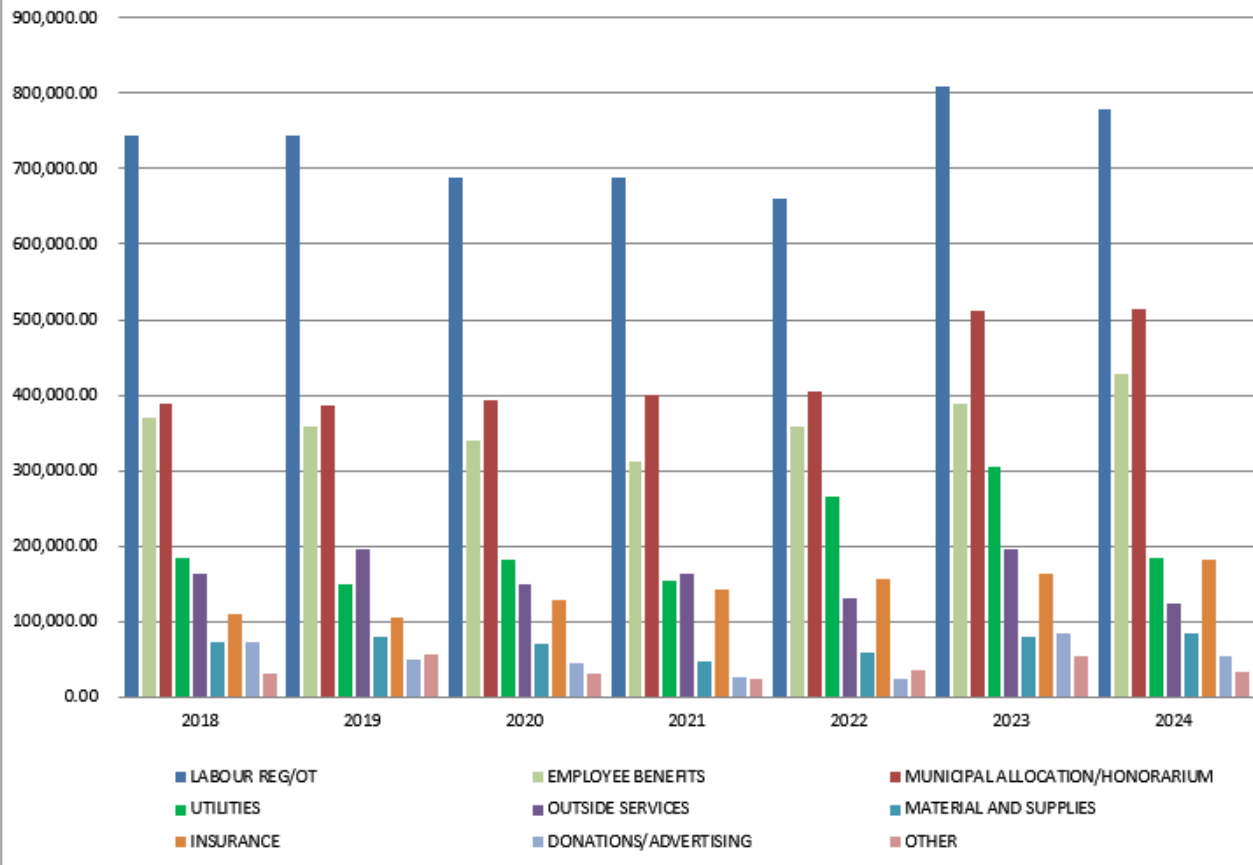




June Monthly Expenses



June YTD Expenses



Port of Johnstown Investment Report - to end of 2nd Quarter

Investment Company	Initial Investment Date	Maturity Date	Interest Rate as of June 30, 2024	Original Investment	Current Balance as of June 30, 2024
One Investment HISA	July 5, 2022	Open	5.275%	\$2,513,058	\$2,777,265
Scotia Bank Non-Redeemable GIC - 12 month	July 2, 2024	July 2, 2025	5.46%	\$1,064,549	\$1,064,549 @ July 2
Scotia Bank Non-Redeemable GIC - 24 month	July 2, 2024	July 2, 2026	5.21%	\$1,064,549	\$1,064,549 @ July 2
RBC Non-Redeemable GIC - 12 month	Dec. 30, 2023	Dec. 30, 2024	6.25%	\$773,705	\$798,082
RBC Non-Redeemable GIC - 24 month	Dec. 30, 2023	Dec. 30, 2025	5.30%	\$773,705	\$794,376
Total Investments				\$6,189,564	\$6,498,820

Note: The Scotiabank 12 month GIC original investment of \$2,000,000.00 at maturity was \$2,129,097.07. Was split 50/50 between a 12 month and a 24 month SB GIC as above and was completed July 2, 2024

Note: In addition, the Port's RBC operating account balance earns interest at RBC Prime less 1.75% (currently: 6.95% -1.75% = 5.20%)

YEAR TO DATE VESSEL TRAFFIC REPORT

Month Ending: June 30, 2024

HARBOUR TERMINAL REPORT

WHARF TRAFFIC		INWARD	OUTWARD	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		18,775	18,775	57,349
	DOMESTIC			0	8,095
SALT	FOREIGN	154,561		154,561	62,513
	DOMESTIC	21,807		21,807	168,051
AGGREGATE (STONE)				0	
LIQUID BULK		12,935		12,935	
BREAKBULK/PROJECT CARGO		4,220		4,220	2,128
TOTAL		193,522	18,775	212,297	298,136

SHIPS AT BERTH		INWARD	OUTWARD	LAYOVERS	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		2		2	3
	DOMESTIC				0	1
SALT	FOREIGN				0	
	DOMESTIC	9			9	13
AGGREGATE (STONE)					0	
LIQUID BULK		2			2	
BREAKBULK/PROJECT CARGO		3			3	1
MISC*					0	1
TOTAL		14	2	0	16	19

*Misc. vessels include Coast Guard, Cruise, safe harbour, repairs.

There are 3 salt vessels set to arrive in July, and 2 corn boats to load out, 1 salt and 1 corn boat have already been completed

July 10, 2024

Memo to: Mr. Robert Dalley, General Manager
From: Mr. John McGeough, P.Eng.

Re: Port of Johnstown Health, Safety, & Environmental Activity Report

The following environmental, health and safety (EH&S) activities were conducted by Prevention and Regulatory Solutions Ltd. during 16.5 hours of support from June 14 – July 10, 2024.

- Reviewed an updated noise emissions report covering the new dryer installation, and clarified requirements for maintaining reports covering all site equipment emissions.
- Circulated draft procedures for review by management, covering operation and maintenance of air emission equipment, and management of air emission equipment.
- Consulted with the safety committee on the draft procedure for working from heights, then finalized the procedure in the Port's document folders and H&S manual index.
- Participated in an on-line meeting with Port Management and Labour Canada inspectors, who had previously performed an on-site workplace inspection.
- Facilitated two joint sessions with management and the safety committee to review and update the Port's workplace harassment and violence prevention program. This included the policy, hazard assessment, training program, and training quiz. Following the sessions, the policy and hazard assessment were updated and finalized in the Port's document folders and H&S manual index.

GENERAL MANAGER'S REPORT – July 15, 2024

- Port Day Update – It was a very successful day with well over 800 people attending the event. Bonnie from the food bank did her usual great job with her incredible team of volunteers. They managed to cook over 600 hamburgers and over 300 hotdogs. As well, a total of \$1,639 dollars was raised for the food bank as a result of this event.
Thank you to all who participated and helped with this event as this could not have been accomplished without the tremendous support of a lot of people. Also, I would like to recognize and give a special thank you to Stephanie McVitty who was the main organizer of the event. It takes a lot of effort to put this together, Thank you Stephanie.
If anyone has any ideas/comments to make the event even better, please send them to myself or Stephanie so we can discuss them before the next Port Day event.
- Continue to work with CAO on GM recruitment.
- Meeting with grain broker to discuss upcoming harvest and grain vessel loading.
- Labour Canada – teams meeting to discuss recent inspection. Topics included conveyor system and potential for providing guarding and emergency stops. Waiting for the inspection report.
- Attended joint sessions with Management and the Safety Committee to review Workplace Harassment and the Violence Prevention Program.
- Canada Accessibility Act – The Port is Federally regulated and needs to prepare a plan etc. in order to be compliant with the act. We originally thought that we came under the umbrella of the municipality, however, this is not the case. We are in communication with the office of the Accessibility Commissioner and receiving their guidance to get this completed.

Port of Johnstown Action Item

Committee: Port Management Committee

Date: July 15, 2024

Division: Port of Johnstown

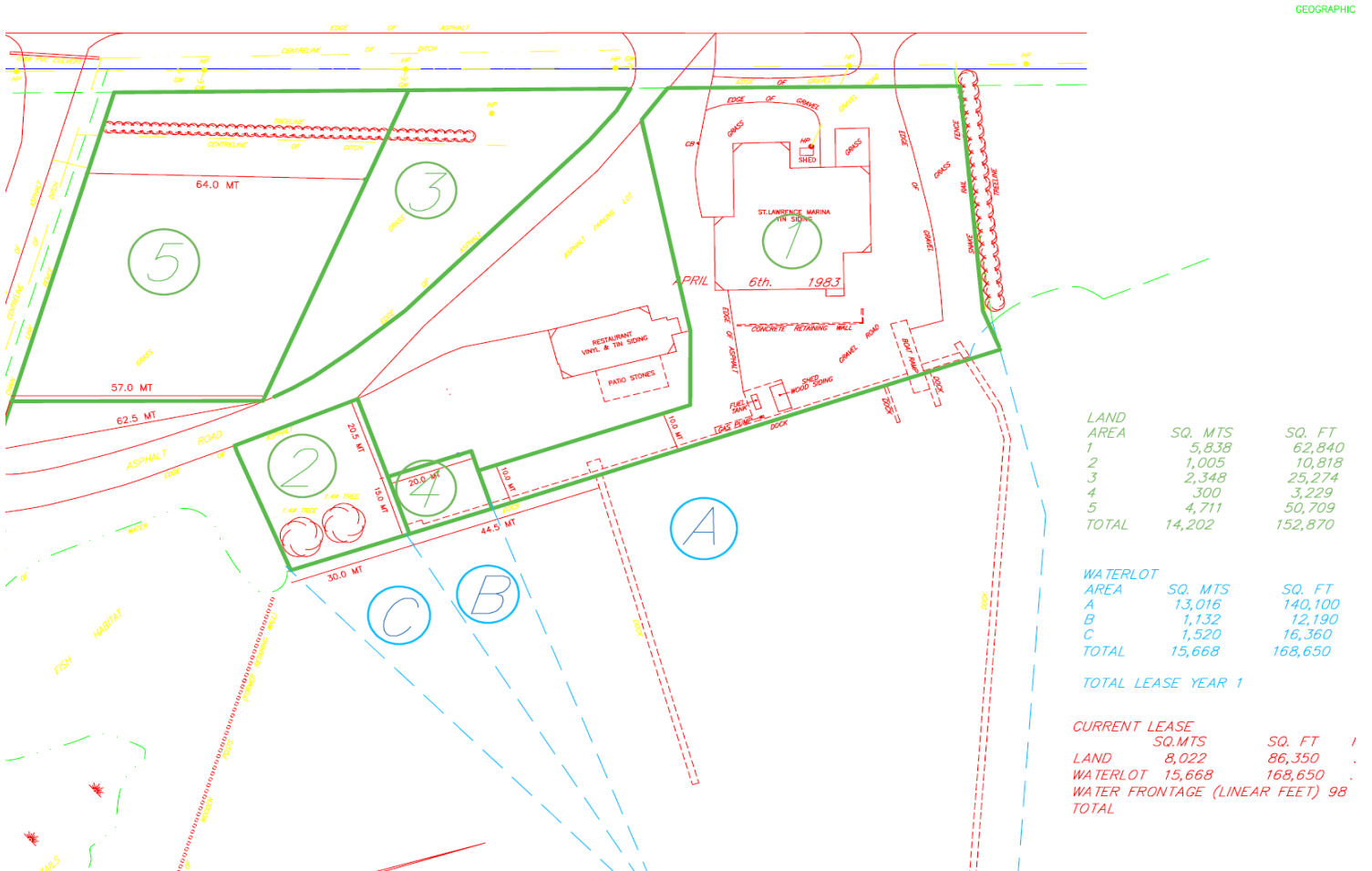
Topic: Lease

Purpose: To authorize and execute a lease agreement with the St. Lawrence Marina.

Background: The St. Lawrence Marina is located on Port of Johnstown lands owned by the Township of Edwardsburgh Cardinal and is leased by the company of the same name.

The current lease between the Port of Johnstown and St. Lawrence Marina has recently expired. It ran from 2004 to 2009 with three renewable options of 5 years for a total of 20 years. All lease payments are up to date and there are no taxes in arrears for this property.

There are 2 sections of land that the business owner has requested to be added to the lease. The port has no issues with adding these sections to the lease, as shown below and identified and circled as 4 and 5. Other changes made to the original lease include the addition of a security deposit to protect the port in case of nonpayment or required repairs/reparations.



Background Cont'd: The lease has been vetted by the Port's lawyer and reviewed by the current owner of the property.

Policy Implications: Leases agreements must be approved by the council.

Financial Considerations: The term of the lease agreement is for five years and includes an additional two 5-year renewable options.

Recommendations:

- That the Port of Johnstown Management Committee recommends that the council of the Township of Edwardsburgh Cardinal approve a new lease agreement with St. Lawrence Marina Ltd. for a five-year term, with two five-year renewable options.
- That the Port General Manager and Township CAO sign the agreement on behalf of the port/township.

Robert Dalley, General Manager
Port of Johnstown

Sean Nicholson, CAO
Township of Edwardsburgh Cardinal

**Port of Johnstown
Action Item**

Committee: Port of Johnstown Management Committee

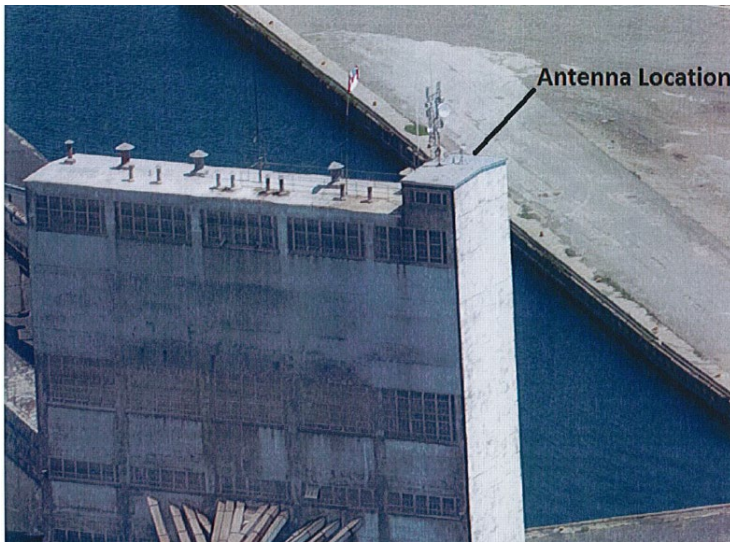
Date: July 15, 2024

Division: Port of Johnstown

Topic: License Agreement

Purpose: To approve a license agreement with Joe Computer to have their antennae equipment at the Port of Johnstown Elevator.

Background: Joe Computer, a local internet provider, uses the Port Grain Elevator roof to put their antennae on. They have used the roof of the elevator for the past 20 years and there has been no issue regarding payment or interference with port operations. The previous agreement has ended, and a new license agreement is required. The new agreement is similar to the past agreement and has been vetted by the Port's lawyer.



Policy Implications: Approval is required by council.

Financial Considerations: The license agreement is for 5 years with an additional 5-year renewable option.

Recommendations:

- 1) That the Port of Johnstown Management Committee recommends that the council of the Township of Edwardsburgh Cardinal approves the license agreement with Joe Computer for a 5-year term with one 5-year renewable option.
- 2) That the Port General Manager and Township CAO enter into the agreement on behalf of the Port/Township.

Robert Dalley, General Manager
Port Of Johnstown

Sean Nicholson, CAO
Township of Edwardsburgh Cardinal

Port of Johnstown Action Item

Committee: Port of Johnstown Management Committee **Date:** July 15, 2024

Division: Port of Johnstown

Topic: Receiving Area Upgrades – Receiving Hopper and conveyor portion (Project #300-508)

Purpose: To recommend a contractor for the purchase and installation of a receiving hopper and conveyor.

Background: The Port is currently installing improvements to the receiving area to address key issues as described in a previous action item in April 2024. One of the improvements is the installation of the new receiving hopper and conveyor in order to increase service level to the Port's customer base.

Please refer to the business case submitted to the Port Management Committee on April 22, 2024.

Scope of work: This portion of the project involves the supply and installation of a new receiving hopper and conveyor to connect to one of the scales in the main elevator. The receiving pit was constructed with the foundation work. The hopper will sit in the pit in order to collect the grain and transfer it to the conveyor. This work will enable the receiving and weighing of grain from the new section of the track shed. The work is being awarded as a single package as there must be co-ordination of the two components at installation. The conveyor must be installed first before the pit is covered with the receiving hopper.

Policy Implications: The total project value was approved in the 2024 capital budget in the amount of \$2,300,000. The allocation for this portion of the project was \$375,000 which was part of the approved budget.

Financial Considerations:

A total of four companies attended the job site and one company submitted a bid from the building drawing. The Port received two complete bids as a result and the summary of those bids are shown below. The bids do not include HST.

- Earl Horst Systems - \$212,011.00
- Advanced Grain Handling Systems – \$239,642.45.00
- Ag Growth International – Incomplete Bid (supply of conveyor only, no install)
- Eastern Ontario Millwrighting – No Bid
- Wajax Industrial – No Bid

Recommendations:

- 1) That the Port Management Committee award the receiving hopper and conveyor portion of Project #300-580 to Earl Horst Systems in the amount of \$212,011.00 (excluding HST) plus a 10% contingency.
- 2) That the Port Management Committee authorizes the Port General Manager to sign the purchase order with Earl Horst Systems on behalf of the Township.

Kevin Saunders
Operations Manager

Robert Dalley
General Manager

**Port of Johnstown
Action Item**

Committee: Port of Johnstown Management Committee **Date:** July 15, 2024

Division: Port of Johnstown

Topic: New Grain Dryer project – Propane connections installation (Project #300-069)

Purpose: To recommend a contractor for the supply and installation of the piping and components to supply propane to the new grain dryer.

Background: The Port is currently installing a new grain dryer, two hopper bins for wet grain storage and an additional bin for dry grain storage that was approved in January of 2024. The grain dryer will be fueled using liquid propane (LPG) due to the prohibitive cost of acquiring additional natural gas. The propane installation requires additional components and piping in order to convert the liquid propane to a gas that can be utilized by the burner in the grain dryer.

Scope of work: This portion of the project involves the supply and installation of the piping and components to connect the propane tanks (5 x 2000 USG) to the base of the grain dryer. The installation includes the vaporizers, piping, liquid pump, filters, pressure relief valves, and an emergency shut-off.

Policy Implications: The total project value was approved in the 2024 capital budget in the amount of \$4,283,272. The allocation for this portion of the project was expected at \$250,000. However, the pricing received was over the expected amount as shown below.

Financial Considerations:

A total of three companies attended the job site. The Port received three bids as a result and the summary of those bids are shown below. The bids do not include HST.

- W.O. Stinson - \$302,000.00
- Rose Mechanical – \$369,000.00
- Earl Horst Systems – 383,500.00

Recommendations:

- 1) The Port Management Committee recommends that Council award the propane connection work as part of the New Grain Dryer at the Annex – Project #300-069 to W.O. Stinson in the amount of \$302,000.00 (excluding HST) plus a 10% contingency.
- 2) That the Port Management Committee recommends that Council authorizes the Port General Manager to sign the purchase order with W.O. Stinson on behalf of the Township.

Kevin Saunders
Operations Manager

Robert Dalley
General Manager

THAT Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

• Withdrawals	\$96,415.60
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TOTAL	\$96,415.60
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• Batch 20 Cheques	\$6,130.00
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• Batch 21 Cheques	\$349,217.36
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• Batch 22 EFT	\$1,965,992.20
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TOTAL	\$2,321,339.56
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TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS	\$2,417,755.16
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PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown - July 15, 2024

For approval by Committee

	Month	Amount	Withdrawl Date
Payroll Taxes	JUN 15-30	\$20,283.54	04-Jul
Payroll Taxes	22027.54	\$22,027.54	17-Jul
EHT	JUNE	\$2,800.69	15-Jul
HST	JUNE	return of \$53,903	
SunLife	JULY	\$16,553.36	02-Jul
VISA - General Manager	JUNE	\$373.62	11-Jul
VISA - Operations Manager - KS	JUNE	\$166.68	17-Jul
VISA - Operations Manager - MM	JUNE	\$892.69	17-Jul
VISA- Office Manager	JUNE	\$1,738.88	17-Jul
Hydro One	MAY 1-JUN 1	\$24,594.22	16-Jul
Hydro One	MAY 5-JUN 4	\$113.68	17-Jul
Enbridge	MAY 16-JUN 19	\$1,386.82	11-Jul
Bell	JUNE	\$835.28	09-Jul
Cogeco	JUNE	\$169.44	17-Jul
WSIB	JUNE	\$4,368.48	26-Jul
PITNEY BOWES LEASING	AUG 1-OCT 31	\$110.68	28-Jul
	Total	\$96,415.60	

**PLEASE SIGN AND RETURN TO RHONDA
THANKS**

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [20] To [20]
 From Batch Date [06/21/2024] To [06/21/2024]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

CHEQUES

Batch No.: 20 Description: SYSTEM GENERATED PAYMENT BATCH Total Amount: 6,130.00
 Batch Date: 06/21/2024 Type: System Source Application: AP No. of Entries: 3
 Last Edited: 06/21/2024 Status: Open Bank: 01 No. of Checks Printed: 0

Entry No.: 1 System Generated Payment Document No.: PY000010236 Payment Amt.: 4,900.00

Transaction Type: Payment Payment Date: 06/21/2024 Posting Date: 06/21/2024 Year - Period: 2024 - 06
 Vendor: SOUT07 FOOD FOR ALL FOODBANK Account Set: TRADE **BBQ FOR PORT DAY**
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
769176793					0.00	0.00	0.00	4,900.00
Total :					0.00	0.00	0.00	4,900.00

Entry No.: 2 System Generated Payment Document No.: PY000010237 Payment Amt.: 250.00

Transaction Type: Payment Payment Date: 06/21/2024 Posting Date: 06/21/2024 Year - Period: 2024 - 06
 Vendor: STJO02 ST. JOHN AMBULANCE Account Set: TRADE **DONATION FOR ONSITE SERVICE PORT DAY**
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
PORT DAY 2024 DONATION					0.00	0.00	0.00	250.00
Total :					0.00	0.00	0.00	250.00

Entry No.: 3 System Generated Payment Document No.: PY000010238 Payment Amt.: 980.00

Transaction Type: Payment Payment Date: 06/21/2024 Posting Date: 06/21/2024 Year - Period: 2024 - 06
 Vendor: TIER01 GEORGE TIERNEY Account Set: TRADE **MUSICIANS PORT DAY**
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

PORT DAY 2024 MUSICIAN

0.00	0.00	0.00	980.00
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Total :	0.00	0.00	0.00	980.00
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— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 20:	0.00	0.00	0.00	6,130.00	0.00	6,130.00

3 entries printed

1 batch printed

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [21] To [21]
 From Batch Date [07/12/2024] To [07/12/2024]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

CHEQUES

Batch No.: 21 Description: SYSTEM GENERATED PAYMENT BATCH Total Amount: 349,217.36
 Batch Date: 07/12/2024 Type: System Source Application: AP No. of Entries: 14
 Last Edited: 07/12/2024 Status: Open Bank: 01 No. of Checks Printed: 0

Entry No.: 1 System Generated Payment Document No.: PY000010239 Payment Amt.: 1,114.35

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: 4IMP01 4IMPRINT Account Set: TRADE PORT DAY PROMO ITEMS
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12587243					0.00	0.00	0.00	1,114.35
Total :					0.00	0.00	0.00	1,114.35

Entry No.: 2 System Generated Payment Document No.: PY000010240 Payment Amt.: 538.45

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: AJPR01 AJ Printing Account Set: TRADE ENVELOPES, PORT PROMO CARDS
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
24115					0.00	0.00	0.00	538.45
Total :					0.00	0.00	0.00	538.45

Entry No.: 3 System Generated Payment Document No.: PY000010241 Payment Amt.: 344.92

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: CHES01 THE CHESTERVILLE RECORD Account Set: TRADE ADVERTISING
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

37306	0.00	0.00	0.00	344.92
Total :	0.00	0.00	0.00	344.92

Entry No.: 4 System Generated Payment **Document No.:** PY000010242 **Payment Amt.:** 200,228.49

Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07

Vendor: CIMO01 CIMOTA INC. **Account Set:** TRADE **BIN WALL REPAIR - CAPITAL**

Reference: 013441

Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
013441					0.00	0.00	0.00	200,228.49
Total :					0.00	0.00	0.00	200,228.49

Entry No.: 5 System Generated Payment **Document No.:** PY000010243 **Payment Amt.:** 12,740.75

Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07

Vendor: GIJC01 GIJ CONTRACTING **Account Set:** TRADE **BUILDING PAYMENT - CAPITAL**

Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
065-24					0.00	0.00	0.00	12,740.75
Total :					0.00	0.00	0.00	12,740.75

Entry No.: 6 System Generated Payment **Document No.:** PY000010244 **Payment Amt.:** 9,637.26

Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07

Vendor: GROU01 GROUND MASTER LTD **Account Set:** TRADE **WEED SPRAYING**

Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
C-12332					0.00	0.00	0.00	9,637.26
Total :					0.00	0.00	0.00	9,637.26

Entry No.: 7 System Generated Payment **Document No.:** PY000010245 **Payment Amt.:** 6,377.44

Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07

Vendor: HEUS01 HEUSER FARM SERVICE LTD. **Account Set:** TRADE **RECEIVING AREA PROJECT - CAPITAL**

Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
102769					0.00	0.00	0.00	6,377.44
Total :					0.00	0.00	0.00	6,377.44

Entry No.: 8 System Generated Payment **Document No.:** PY000010246 **Payment Amt.:** 678.00
Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07
Vendor: HOWA02 R.A. HOWARD BUS SERVICES LTD. **Account Set:** TRADE **BUSSES FOR PORT DAY**
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
33569					0.00	0.00	0.00	678.00
Total :					0.00	0.00	0.00	678.00

Entry No.: 9 System Generated Payment **Document No.:** PY000010247 **Payment Amt.:** 180.64
Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07
Vendor: JAYS01 JAY'S TIRE & REPAIR **Account Set:** TRADE **BOBCAT TIRE REPAIR**
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
36409					0.00	0.00	0.00	180.64
Total :					0.00	0.00	0.00	180.64

Entry No.: 10 System Generated Payment **Document No.:** PY000010248 **Payment Amt.:** 9.48
Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07
Vendor: PURO01 PUROLATOR COURIER LTD. **Account Set:** TRADE **SHIPPING**
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
500030189					0.00	0.00	0.00	9.48
Total :					0.00	0.00	0.00	9.48

Entry No.: 11 System Generated Payment **Document No.:** PY000010249 **Payment Amt.:** 114,717.60
Transaction Type: Payment **Payment Date:** 07/16/2024 **Posting Date:** 07/16/2024 **Year - Period:** 2024 - 07
Vendor: RDST01 R.D. STEELE CONSTRUCTION (1979) LTD. **Account Set:** TRADE **BUILDING RECEIVING AREA -CAPITAL**

A/P Batch Listing - Payment (APCBTCLZ)

Reference: 8714
 Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
8714					0.00	0.00	0.00	114,717.60
Total :					0.00	0.00	0.00	114,717.60

Entry No.: 12 System Generated Payment Document No.: PY000010250 Payment Amt.: 55.37

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: SOUT10 SOUTH GRENVILLE BEACON Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

CANADA DAY ADVERTISING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
663					0.00	0.00	0.00	55.37
Total :					0.00	0.00	0.00	55.37

Entry No.: 13 System Generated Payment Document No.: PY000010251 Payment Amt.: 2,388.11

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: STRA01 STRADER-FERRIS INTERNATIONAL Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

CUSTOMS FEES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
3-0222668					0.00	0.00	0.00	2,388.11
Total :					0.00	0.00	0.00	2,388.11

Entry No.: 14 System Generated Payment Document No.: PY000010252 Payment Amt.: 206.50

Transaction Type: Payment Payment Date: 07/16/2024 Posting Date: 07/16/2024 Year - Period: 2024 - 07
 Vendor: ULIN01 ULINE CANADA CORPORATION Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

HARD HATS

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
14315933					0.00	0.00	0.00	206.50
Total :					0.00	0.00	0.00	206.50

A/P Batch Listing - Payment (APCBTCLZ)

— Batch Summary —

	<u>Invoice</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Payment</u>	<u>Advance Credit</u>	<u>Bank Amount</u>
Total for Batch 21:	0.00	0.00	0.00	349,217.36	0.00	349,217.36

14 entries printed

1 batch printed

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [22] To [22]
 From Batch Date [07/12/2024] To [07/12/2024]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

EFT

Batch No.: 22 Description: SYSTEM GENERATED PAYMENT BATCH Total Amount: 1,965,993.20
 Batch Date: 07/12/2024 Type: System Source Application: AP No. of Entries: 33
 Last Edited: 07/12/2024 Status: Open Bank: 01 No. of Checks Printed: 0

Entry No.: 1 System Generated Payment Document No.: PY000010253 Payment Amt.: 173.03

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: ACKL01 ACKLANDS- GRAINGER INC Account Set: TRADE MAINT. SUPPLIES
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9164380264					0.00	0.00	0.00	111.87
9170495809					0.00	0.00	0.00	61.16
Total :					0.00	0.00	0.00	173.03

Entry No.: 2 System Generated Payment Document No.: PY000010254 Payment Amt.: 180.72

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: BEAC01 BEACH EQUIPMENT AND HARDWARE Account Set: TRADE SHOP SUPPLIES
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
921874-1					0.00	0.00	0.00	110.68
922236-1					0.00	0.00	0.00	70.04
Total :					0.00	0.00	0.00	180.72

Entry No.: 3 System Generated Payment Document No.: PY000010255 Payment Amt.: 84.97

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: CULL01 CULLIGAN OF OTTAWA Account Set: TRADE BOTTLED WATER JUGS
 Payment Code: EFT Payment Type: Other

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
28804TN					0.00	0.00	0.00	84.97
Total :					0.00	0.00	0.00	84.97

Entry No.: 4 System Generated Payment **Document No.:** PY000010256 **Payment Amt.:** 2,530.33

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: DALT01 DALTCO ELEC. & SUP. (1979) LTD **Account Set:** TRADE **ELECTRICAL SUPPLIES**

Payment Code: EFT **Payment Type:** Other **SCALE GATES - CAPITAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1491210					0.00	0.00	0.00	651.98
1498556					0.00	0.00	0.00	61.37
1499350					0.00	0.00	0.00	3,976.05
1499599					0.00	0.00	0.00	449.12
1500107					0.00	0.00	0.00	78.95
1497648					0.00	0.00	0.00	-2,687.14
Total :					0.00	0.00	0.00	2,530.33

Entry No.: 5 System Generated Payment **Document No.:** PY000010257 **Payment Amt.:** 1,982.02

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: DRAP02 DRAPEAU AUTOMATIC SPRINKLER CORP. **Account Set:** TRADE **ANNUAL HYDRANT SERVICE**

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
26934					0.00	0.00	0.00	1,982.02
Total :					0.00	0.00	0.00	1,982.02

Entry No.: 6 System Generated Payment **Document No.:** PY000010258 **Payment Amt.:** 23.74

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: DRIV01 DRIVERCHECK, INC **Account Set:** TRADE **MONTHLY MEMBERSHIP**

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
PORT09-1744293					0.00	0.00	0.00	23.74

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 23.74

Entry No.: 7 System Generated Payment Document No.: PY000010259 Payment Amt.: 1,519,097.00
 Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: EARL01 EARL HORST SYSTEMS LTD. Account Set: TRADE NEW DRYER PROJECT - CAPITAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
38687					0.00	0.00	0.00	19,097.00
38781					0.00	0.00	0.00	1,500,000.00
Total :					0.00	0.00	0.00	1,519,097.00

Entry No.: 8 System Generated Payment Document No.: PY000010260 Payment Amt.: 356.97
 Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: FARM01 FARMERS FORUM Account Set: TRADE ADVERTISING
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
88941					0.00	0.00	0.00	356.97
Total :					0.00	0.00	0.00	356.97

Entry No.: 9 System Generated Payment Document No.: PY000010261 Payment Amt.: 438.26
 Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: FUTU02 FUTURE OFFICE PRODUCTS Account Set: TRADE COPIER CONTRACT
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
FOP225557					0.00	0.00	0.00	438.26
Total :					0.00	0.00	0.00	438.26

Entry No.: 10 System Generated Payment Document No.: PY000010262 Payment Amt.: 925.00
 Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: HOWA01 HOWARD CAMPBELL & SONS LTD. Account Set: TRADE PORTABLE TOILET RENTAL - REGULAR
 Payment Code: EFT Payment Type: Other AND PORT DAY

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

MR4028	0.00	0.00	0.00	225.00
P2707	0.00	0.00	0.00	700.00
Total :	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>925.00</u>

Entry No.: 11 System Generated Payment **Document No.:** PY000010263 **Payment Amt.:** 77.97

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: JOEC01 JOE COMPUTER **Account Set:** TRADE **BACKUP DSL INTERNET**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
204937					0.00	0.00	0.00	77.97
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77.97</u>

Entry No.: 12 System Generated Payment **Document No.:** PY000010264 **Payment Amt.:** 339.00

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: JONE01 JONES RAIL INDUSTRIES LTD. **Account Set:** TRADE **MONTHLY RAIL INSPECTIONS**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
4501					0.00	0.00	0.00	169.50
4548					0.00	0.00	0.00	169.50
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>339.00</u>

Entry No.: 13 System Generated Payment **Document No.:** PY000010265 **Payment Amt.:** 67.57

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: LEVA01 LEVAC SUPPLY LIMITED **Account Set:** TRADE **SAFETY SUPPLIES**

Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
1361973					0.00	0.00	0.00	67.57
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67.57</u>

Entry No.: 14 System Generated Payment **Document No.:** PY000010266 **Payment Amt.:** 484.87

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: MACE01 MacEwen Petroleum Inc. **Account Set:** TRADE **DIESEL FUEL**

A/P Batch Listing - Payment (APCBTCLZ)

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
857151					0.00	0.00	0.00	484.87
Total :					0.00	0.00	0.00	484.87

Entry No.: 15 System Generated Payment Document No.: PY000010267 Payment Amt.: 1,213.16

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: MESS01 MESSER CANADA INC. 15687 Account Set: TRADE
 Payment Code: EFT Payment Type: Other **WELDING SUPPLIES**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2107871419					0.00	0.00	0.00	1,213.16
Total :					0.00	0.00	0.00	1,213.16

Entry No.: 16 System Generated Payment Document No.: PY000010268 Payment Amt.: 960.56

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: MOTI01 MOTION INDUSTRIES, INC. Account Set: TRADE
 Payment Code: EFT Payment Type: Other **MAINT. SUPPLIES**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
ON17-00395228					0.00	0.00	0.00	78.96
ON17-00395229					0.00	0.00	0.00	50.96
ON17-00395422					0.00	0.00	0.00	304.09
ON17-00395617					0.00	0.00	0.00	526.55
Total :					0.00	0.00	0.00	960.56

Entry No.: 17 System Generated Payment Document No.: PY000010269 Payment Amt.: 4,604.64

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: NOBL01 NOBLE CORPORATION Account Set: TRADE
 Payment Code: EFT Payment Type: Other **DUST SYSTEM PROJECT- CAPITAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
13373477-00					0.00	0.00	0.00	4,604.64

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 4,604.64

Entry No.: 18 System Generated Payment Document No.: PY000010270 Payment Amt.: 225.00

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: OGFA01 ONTARIO AGRI BUSINESS ASSOC. Account Set: TRADE SMUGGLERS GLEN GOLF & DINNER
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
JULY 16 GOLF/DINNER					0.00	0.00	0.00	225.00
Total :					0.00	0.00	0.00	225.00

Entry No.: 19 System Generated Payment Document No.: PY000010271 Payment Amt.: 27,475.40

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: OMER01 OMERS Account Set: TRADE EMPLOYEE PENSION
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
JUNE 2024 PENSION					0.00	0.00	0.00	27,475.40
Total :					0.00	0.00	0.00	27,475.40

Entry No.: 20 System Generated Payment Document No.: PY000010272 Payment Amt.: 2,054.91

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: ONSE01 ONSERVE Account Set: TRADE MONTHLY IT NETWORK MONITORING
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
67166					0.00	0.00	0.00	2,054.91
Total :					0.00	0.00	0.00	2,054.91

Entry No.: 21 System Generated Payment Document No.: PY000010273 Payment Amt.: 393.49

Transaction Type: Payment Payment Date: 07/17/2024 Posting Date: 07/17/2024 Year - Period: 2024 - 07
 Vendor: PRES03 PRESCOTT BUILDING CENTRE Account Set: TRADE MAINT & HARBOUR SUPPLIES
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2080067					0.00	0.00	0.00	171.67

A/P Batch Listing - Payment (APCBTCLZ)

2080222	0.00	0.00	0.00	38.40
2080318	0.00	0.00	0.00	183.42
Total :	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>393.49</u>

Entry No.: 22 System Generated Payment **Document No.:** PY000010274 **Payment Amt.:** 2,224.69
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: PREV02 PREVENTION AND REGULATORY SOLUTION **Account Set:** TRADE **HEALTH AND SAFETY**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
811					0.00	0.00	0.00	2,224.69
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,224.69</u>

Entry No.: 23 System Generated Payment **Document No.:** PY000010275 **Payment Amt.:** 1,262.62
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: PSAC01 PUBLIC SERV. ALLIANCE OF CAN. **Account Set:** TRADE **UNION DUES**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
JUNE 2024 UNION DUES					0.00	0.00	0.00	1,262.62
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,262.62</u>

Entry No.: 24 System Generated Payment **Document No.:** PY000010276 **Payment Amt.:** 356,148.32
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: ROSE01 ROSE MECH/2311812 ONTARIO INC. **Account Set:** TRADE **RECEIVING AREA - CAPITAL**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
24-379					0.00	0.00	0.00	356,148.32
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>356,148.32</u>

Entry No.: 25 System Generated Payment **Document No.:** PY000010277 **Payment Amt.:** 226.59
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: SANI01 SANI-SOL INC. **Account Set:** TRADE **GENERAL CLEANING SUPPLIES**
Payment Code: EFT **Payment Type:** Other

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
541006-1					0.00	0.00	0.00	226.59
Total :					0.00	0.00	0.00	226.59

Entry No.: 26 System Generated Payment **Document No.:** PY000010278 **Payment Amt.:** 4,530.63

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: SGSE01 SGS ELEVATORS **Account Set:** TRADE MONTHLY ELEVATING MAINT.
PORT DAY ON SITE SERVICE

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
109823					0.00	0.00	0.00	1,366.63
109848					0.00	0.00	0.00	3,164.00
Total :					0.00	0.00	0.00	4,530.63

Entry No.: 27 System Generated Payment **Document No.:** PY000010279 **Payment Amt.:** 429.01

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: STAP02 STAPLES COMMERCIAL **Account Set:** TRADE OFFICE SUPPLIES

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
C94E82B1					0.00	0.00	0.00	429.01
Total :					0.00	0.00	0.00	429.01

Entry No.: 28 System Generated Payment **Document No.:** PY000010280 **Payment Amt.:** 34,821.74

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07

Vendor: STLA02 ST. LAWRENCE TESTING & INSPECTION CO. **Account Set:** TRADE DRYER PROJECT - CAPITAL

Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
24D192					0.00	0.00	0.00	3,770.63
24D247					0.00	0.00	0.00	30,366.89
24D253					0.00	0.00	0.00	684.22
Total :					0.00	0.00	0.00	34,821.74

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.: 29 System Generated Payment **Document No.:** PY000010281 **Payment Amt.:** 282.50
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: STLS01 ST. LAWRENCE SEAWAY MANAGEMENT COF **Account Set:** TRADE **2024 MEMBERSHIP**
Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1800024517					0.00	0.00	0.00	282.50
Total :					0.00	0.00	0.00	282.50

Entry No.: 30 System Generated Payment **Document No.:** PY000010282 **Payment Amt.:** 462.60
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: TACK01 G. TACKABERRY & SONS CONSTRUCT **Account Set:** TRADE **YARD MAINT.**
Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
G-0090817					0.00	0.00	0.00	462.60
Total :					0.00	0.00	0.00	462.60

Entry No.: 31 System Generated Payment **Document No.:** PY000010283 **Payment Amt.:** 955.50
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: TECH01 TECH. STANDARDS & SAFTETY AUTH **Account Set:** TRADE **ELEVATING DEVICE LICENCES**
Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9850153					0.00	0.00	0.00	262.50
9850425					0.00	0.00	0.00	346.50
9850673					0.00	0.00	0.00	346.50
Total :					0.00	0.00	0.00	955.50

Entry No.: 32 System Generated Payment **Document No.:** PY000010284 **Payment Amt.:** 458.35
Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: TOML02 Tomlinson Environmental Services Ltd. **Account Set:** TRADE **WASTE GARBAGE REMOVAL**
Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
0000029978					0.00	0.00	0.00	458.35

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 458.35

Entry No.: 33 System Generated Payment **Document No.:** PY000010285 **Payment Amt.:** 502.04

Transaction Type: Payment **Payment Date:** 07/17/2024 **Posting Date:** 07/17/2024 **Year - Period:** 2024 - 07
Vendor: UNIV01 UNIVERSAL SUPPLY GROUP INC. **Account Set:** TRADE **SHOP & EQUIPMENT SUPPLIES**
Payment Code: EFT **Payment Type:** Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
964-438871					0.00	0.00	0.00	111.06
964-439139					0.00	0.00	0.00	390.98
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>502.04</u>

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 22:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,965,993.20</u>	<u>0.00</u>	<u>1,965,993.20</u>

33 entries printed
 1 batch printed