



AGENDA
REGULAR MEETING OF MUNICIPAL COUNCIL

Monday, October 28, 2024, 6:30 PM
Corporation of The Township of Edwardsburgh Cardinal
Council Chambers, Spencerville Ontario

1. Call to Order

2. Indigenous Land Acknowledgement Statement

As we gather, we are reminded that the Township of Edwardsburgh Cardinal is situated on traditional territory of Indigenous peoples dating back countless generations, which is rich in history and home to many First Nations, Métis and Inuit people today.

As a Township, we have a responsibility for the stewardship of the lands on which we live, work and play, and today, this meeting place is still home to Indigenous people, and we are grateful to have the opportunity to work on and call this land home.

3. Approval of Agenda

4. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof

5. Delegations & Presentations

6. Consent Agenda

Items listed under Consent Agenda are considered routine or no longer require a further discussion and are enacted in one motion. The exception to this rule is that a Member may request that one or more items be pulled for discussion and voted on separately.

- a. Regular Council - September 30, 2024 [See item 7.a]
- b. Public Library - June 25, 2024 and September 24, 2024 [See item 9.a]
- c. Port Management Committee - September 23, 2024 [See item 9.b]
- d. Committee of the Whole - Community Development - October 7, 2024 [See item 9.c]
- e. Committee of the Whole - Administration and Operations - October 15, 2024 [See item 9.d]
- f. MTO Resolution [See item 10.a]

7. Minutes of the Previous Council Meetings

- a. Regular Council - September 30, 2024 - CONSENT

8. Business Arising from the Previous Council Meeting (if any)

9. Committee Minutes

- a. Public Library - June 25, 2024 & September 24, 2024 - CONSENT
- b. Port Management Committee - September 23, 2024 - CONSENT
- c. Committee of the Whole - Community Development - October 7, 2024 - CONSENT
- d. Committee of the Whole - Administration and Operations - October 15, 2024 - CONSENT

10. Action and Information Items from Committees

- a. MTO Resolution - CONSENT
- b. Annual Awards Ceremony - Additional Awards Categories
- c. Grant Application for Rehabilitation of Cardinal Basketball and Tennis Courts (CSRIF)
- d. Speed Reduction - Jochem Road

- e. Heavy Truck Diversion - Jochem Road
 - f. Curbside Solid Waste Collection Agreement Extension
 - g. RBC Credit Facility Increase
- 11. Correspondence**
- 12. Municipal Disbursements**
- 13. By-laws**
- a. Development Agreement - 27 David Street - Broniszeski
 - b. Amend Procedure Bylaw 2023-25 - Member's Report - 1st and 2nd Reading
 - c. Amend Terms of Reference for Committees and Council 2022-16 - Member's Report
 - d. Service Agreement - Circular Materials - Promotion and Education
 - e. Memorandum of Understanding - UCLG - Sidewalk Unit Storage
 - f. Amending Agreement - RBC - Credit Facility Increase
- 14. CAO's Administrative Update**
- 15. Councillor Inquiries or Notices of Motion**
- 16. Mayor's Report**
- 17. Question Period**
- 18. Closed Session**
- a. Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for the purpose. Specifically: Pre-Servicing Agreement
 - b. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees. Specifically: Committee Review and Appointment.
 - c. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees. Specifically: Administration/CAO
 - d. Section 239(2)(d) Labour relations or employee negotiations. Specifically: Approve Minutes of Closed Session dated September 30, 2024
- 19. Report Out of Closed**
- 20. Confirmation By-law**
- 21. Adjournment**

MINUTES
MUNICIPAL COUNCIL

Monday, September 30, 2024
6:30 PM
Corporation of The Township of Edwardsburgh Cardinal
Council Chambers, Spencerville Ontario

PRESENT: Mayor Tory Deschamps
Deputy Mayor Stephen Dillabough
Councillor Joe Martelle
Councillor Waddy Smail
Councillor Chris Ward

STAFF: Sean Nicholson, CAO
Dave Grant, Director of Operations/Deputy CAO
Rebecca Crich, Clerk
Jessica Crawford, Treasurer
Mike Spencer, Manager of Parks, Recreation & Facilities
Chris LeBlanc, Manager of Public Works
Candise Newcombe, Deputy Clerk

1. Call to Order

Mayor Deschamps called the meeting to order at 6:30 p.m.

2. Indigenous Land Acknowledgement Statement

The Chair read the indigenous land acknowledgement statement.

3. Approval of Agenda

Decision: 2024-239

Moved by: S. Dillabough

Seconded by: C. Ward

THAT Municipal Council approves the agenda as presented.

Carried

4. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof

None.

5. Delegations & Presentations

a. Cynthia Durant - Leash Bylaw for Dogs

Ms. Durant, a resident of Johnstown, noted her concerns with aspects of the Township's current animal control bylaw, specifically, the outdated bylaw referenced on signage posted at the Johnstown Community Center and the lack of leash requirements for dogs throughout the Township.

The bylaw was noted to provide that animals be supervised and under the control of an individual, however, does not specifically require that dogs be leashed at all times. The outdated signage at the Johnstown Community Center was noted to have been brought to the attention of staff to be dealt with.

There was discussion regarding updating signage to reflect current Township bylaws, provided clarity regarding care and control of animals, the bylaw provisions for hunting dogs, and the frequency of complaints for similar issues of off leash dogs.

The Chair thanked Ms. Durant for her delegation and there was discussion regarding the process for proceeding further with delegation requests.

b. Sean Nicholson - Asset Management Plan (AMP) Review

The CAO provided a detailed overview of the Asset Management Plan (AMP) which captures a snapshot of the Township's assets and their condition up to December 2023, highlighting that 2024 capital work is not reflected within the document.

A proposed 2.7% capital levy was noted, highlighting that the current 3% management fees received from the Port of Johnstown would cover the proposed increase. Additionally, proposed increases to the water and waste water fees were made within the AMP, noting that increases to user fees had not been made in several years.

The CAO highlighted the following: key statistics compared to the 2020 AMP, recommendations for tax funded assets, outlined asset categories, the criteria for rating asset quality, service life remaining and the flexibility based on individual assets, and the total replacement cost of \$256,469,000.00 for all core and non-core Township assets.

A phased approach was recommended for reviewing individual Township asset conditions, the level of service required/viable, the useful life remaining and the requirement and cost of replacement of assets during future discussions.

A focus on the roads and water networks was noted as a priority within the AMP, however, as previously indicated, the capital investments made in 2024 were not reflected within the document, and lower values will be reflected following the completion of the 2024 capital work.

A capital investment of \$4.5 million for 2024 was noted, which is under the suggested annual capital investment of \$7.5 million proposed within the AMP. Consistent increases to capital investments year over year were noted in comparison to the suggested investment. The financial strategy recommendation of a 2.6% tax increase annually for 15 years was noted to continue progress on closing the capital infrastructure gap.

6. Consent Agenda

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the following consent agenda items as presented:

- a. Regular Council - August 26, 2024 [See item 7.a]
- b. Special Council - September 9, 2024 [See item 7.b]
- c. Special Council - September 19, 2024 [See item 7.c]
- d. Port Management Committee - July 15, 2024 [See item 9.a]
- e. Public Meeting - Zoning Bylaw Housekeeping Amendment - August 26, 2024 [See item 9.b]
- f. Committee of the Whole - Community Development - September 3, 2024 [See item 9.c]
- g. Committee of the Whole - Administration and Operations - September 9, 2024 [See item 9.d]
- h. James Riley Richter Dewitt (JRDR) Drain - Branch #2 Inspection Report [See item 10.a]
- i. Spencerville Pumping Station #1 Pump Upgrades - Engineering [See item 10.b]

- j. Lane Light Pedestrian Crossings [See item 10.c]

Carried

7. Minutes of the Previous Council Meetings

- a. Regular Council - August 26, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Regular Council meeting dated August 26, 2024.

Carried

- b. Special Council - September 9, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Special Council meeting dated September 9, 2024.

Carried

- c. Special Council - September 19, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Special Council meeting dated September 19, 2024.

Carried

8. Business Arising from the Previous Council Meeting (if any)

None.

9. Committee Minutes

- a. Port Management Committee - July 15, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives the minutes of the Port Management Committee dated July 15, 2024.

Carried

- b. Public Meeting - Zoning Bylaw Housekeeping Amendment - August 26, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives the minutes of the Public Meeting - Zoning Bylaw Housekeeping Amendment dated August 26, 2024.

Carried

- c. Committee of the Whole - Community Development - September 3, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Committee of the Whole - Community Development dated September 3, 2024.

Carried

- d. Committee of the Whole - Administration & Operations - September 9, 2024 - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council receives and approves the minutes of the Committee of the Whole - Administration and Operations dated September 9, 2024.

Carried

10. Action and Information Items from Committees

- a. James Riley Dewitt Richter (JRDR) Drain - Branch #2 Inspection Report - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council approve the maintenance work on Branch #2 of the JRDR municipal drain as recommended by the drainage superintendent, as recommended by the Committee of the Whole - Administration and Operations.

Carried

- b. Spencerville Pumping Station #1 Pump Upgrades - Engineering - CONSENT

Decision: 2024-240

Moved by: J. Martelle

Seconded by: W. Smail

THAT Municipal Council award the Pumping Station #1 Pump Upgrades - Engineering to Novatech and utilize the 2024 operating budget and if necessary, Spencerville Wastewater Reserves (98-3806) to fund expenses in 2024, as recommended by the Committee of the Whole - Administration and Operations.

Carried

- c. Lane Light Pedestrian Crossings - CONSENT

Decision: 2024-240

Moved by: J. Martelle
Seconded by: W. Smail

THAT Municipal Council provide 2025 pre-budget approval and proceed with the coordination and installation of (3) three lane light push button pedestrian crossings at the identified locations, as recommended by the Committee of the Whole - Administration and Operations.

Carried

- d. Application for Community Improvement Program Funding, 623 County Rd 2 (Rustic Spoon)

There was discussion regarding the following: eligibility requirements, support of local business owners, setting precedent, the obstacles of new business start-up, policy review, future CIP funding opportunities, and ensuring a standardized review of CIP applications.

Members noted their support of current and new local business to the Township, reviewed the general invoices submitted and discussed eligible expenses. It was noted that a total of \$6,067.31 in eligible expenses was submitted and the CIP provides for the Township to cover 50% if the application meets the eligibility requirements. Council discussed the possibility of an alternative motion to supersede the current policy.

A recorded vote was requested.

Decision: 2024-241

Moved by: J. Martelle
Seconded by: W. Smail

THAT Municipal Council remain consistent with Sections 6.6.1 - General Eligibility Requirements of the Financial Incentive Programs and 6.7.2 - General Process and Submission Requirements of Bylaw 2012-04 - Community Improvement Plan for the Village of Cardinal, in respect to the application for Community Improvement Program Funding - 623 County Road 2 (Rustic Spoon).

	Yea	Nay
T. Deschamps		X
S. Dillabough		X
J. Martelle	X	
W. Smail	X	
C. Ward	X	
Results	3	2

Carried (3 to 2)

- e. Pre-Budget Approval - Pick-up Truck

Council was provided with a brief summary of the report and discussed the following: current status of the truck, the proposed use for the new vehicle, warranty extension options, and the reason for the need for 4x4 drive shaft.

Decision: 2024-242

Moved by: W. Smail
Seconded by: J. Martelle

THAT Municipal Council approves the pre-budget purchase of the 2024 GMC truck from Riverside Prescott in the amount of \$ 57,868.84 including non-rebated HST and that the funds come from the Recreation reserve.

Carried

f. 2024 Asset Management Plan

Council discussed the following: the state of the Township's assets, the determination of the level of servicing and asset management, budgeting based on rate of degrade of asset, and the coming proposal of a 5-year budget plan using the 2024 Asset Management Plan (AMP) as a guide.

It was noted that the 2024 AMP is only an overview of the Township's asset data to December 2023 and not a true reflection of the Township's assets to date. There was discussion regarding the following: past tax rate increases versus proposed increases, the annual Port Management fee payment, and rate increase proposal for water/wastewater services.

Members noted that fees payable from the Port of Johnstown to the Township have aided in the ongoing investment into Township infrastructure, however, highlighted that persistent revenue growth through continued economic expansion to Township servicing is key to the successful management of Township assets in the long-term.

It was noted that following the investments made into Township bridges and culverts in 2024/2025, funding from the Ontario Community Infrastructure Fund (OCIF) and the Canada Community Building Fund (CCBF) may be re-allocated to assets that require additional attention such as the roads network. Members discussed the importance of the success of grant applications to achieve Township asset goals, suggesting the consideration of including funding for a grant writer position in the 2025 budget to alleviate staff and aid in achieving the infrastructure goals of the Township through the application of all available grant funding.

Decision: 2024-243

Moved by: C. Ward
Seconded by: S. Dillabough

THAT Municipal Council receives and approves the 2024 Asset Management Plan as presented.

Carried

g. Appoint Police Service Board Representative

Decision: 2024-244

Moved by: S. Dillabough
Seconded by: C. Ward

THAT Municipal Council appoint Mayor Tory Deschamps and citizen representative Marina Laker to represent the Township of Edwardsburgh Cardinal for the South Grenville County OPP Detachment Board.

Carried

h. Tree Planting Partnership Funding Opportunity

Decision: 2024-245

Moved by: J. Martelle
Seconded by: W. Smail

THAT Municipal Council support partnering with South Nation Conservation on a funding application under the Federation of Canadian Municipalities Green Municipal Fund – Growing Canada’s Community Canopies and commit \$15,000.00 per year toward the tree planting project, if application is successful.

Carried

Council discussed the length of the agreement, the proposed locations of the tree planting, the benefits to the environment, and future opportunities for private land owners to benefit from a similar program.

Decision: 2024-246

Moved by: J. Martelle

Seconded by: W. Smail

WHEREAS the Township of Edwardsburgh Cardinal is interested in partnering with the South Nation Conservation Authority for funding through the Federation of Canadian Municipalities Green Municipal Fund to support ongoing tree planting projects throughout the Township; and

WHEREAS the South Nation Conservation Authority is undertaking a tree planting project that would support and align with the Township’s Tree Canopy and Natural Vegetation priority actions.

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Township of Edwardsburgh Cardinal acknowledges that the South Nation Conservation Authority is applying for a funding opportunity from the Federation of Canadian Municipalities’ Growing Canada’s Community Canopies initiative for the tree planting project, in partnership with the Township of Edwardsburgh Cardinal.

AND FURTHER THAT Municipal Council also recognizes that the lifetime contribution from the Growing Canada’s Community Canopies initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit.

Carried

i. SNC Memorandum of Understanding - Forestry Services

There was discussion regarding the eligibility of private residents under this replanting program should they have had trees removed during the initial Township removal phase and noted that remaining tree stumps are to be ground down.

Decision: 2024-247

Moved by: W. Smail

Seconded by: J. Martelle

THAT Municipal Council authorize the Mayor and Clerk to execute the MOU with South Nation Conservation for Forestry Services.

Carried

11. Correspondence

Decision: 2024-248

Moved by: W. Smail

Seconded by: J. Martelle

THAT Municipal Council receives the correspondence listings for the following dates as previously circulated:

- September 4, 2024
- September 11, 2024
- September 18, 2024
- September 25, 2024

Carried

12. Municipal Disbursements

Council clarified that the increased disbursement payment was due to the approximately \$1,000,000.00 transfer made to the United Counties of Leeds and Grenville.

Decision: 2024-249

Moved by: C. Ward

Seconded by: S. Dillabough

THAT Municipal Council receives the payment of municipal invoices circulated and dated as follows:

• Report dated August 28 (2024-142)	\$155,382.30
• Report dated August 29 (2024-143)	\$220,317.19
• Report dated September 13 (2024-154)	\$1,614,373.13
• Report dated September 20 (2024-155)	\$194,466.11
• Report dated September 23 (2024-160)	\$373,756.60
TOTAL:	\$2,558,295.33

Carried

13. By-laws

- a. 2022-37 Zoning Bylaw - Housekeeping Amendment

Decision: 2024-250

Moved by: S. Dillabough

Seconded by: C. Ward

THAT the mover be granted leave to introduce a bylaw to amend Zoning Bylaw No. 2022-37, being a General Amendment to the Comprehensive Zoning Bylaw No. 2022-37, and this shall constitute first and second reading thereof.

Carried

Decision: 2024-251

Moved by: S. Dillabough

Seconded by: C. Ward

THAT a bylaw to amend Zoning Bylaw No. 2022-37, being a General Amendment to the Comprehensive Zoning Bylaw No. 2022-37, be now read a third and final time and finally passed, signed, sealed and numbered 2024-50.

Carried

- b. Amend Bylaw 2022-71 Committee of the Whole - Community Development Terms of Reference

Decision: 2024-252

Moved by: C. Ward

Seconded by: S. Dillabough

THAT the mover be granted leave to introduce a bylaw to amend bylaw 2022-71 to establish terms of reference for committees of council, and this shall constitute first and second reading thereof.

Carried

Decision: 2024-253

Moved by: C. Ward

Seconded by: S. Dillabough

THAT a bylaw to amend bylaw 2022-71 to establish terms of reference for committees of Council be now read a third and final time and finally passed, signed, sealed and numbered 2024-51.

Carried

c. Ad-Hoc Communications Committee - Terms of Reference

Decision: 2024-254

Moved by: J. Martelle

Seconded by: W. Smail

THAT the mover be granted leave to introduce a bylaw to establish terms of reference for an ad hoc communications committee, and this shall constitute first and second reading thereof.

Carried

Decision: 2024-255

Moved by: J. Martelle

Seconded by: W. Smail

THAT a bylaw to establish terms of reference for an ad hoc communications committee, be now read a third and final time, and finally passed, signed, sealed and numbers 2024-52.

Carried

d. SNC Memorandum of Understanding - Forestry Services

There was discussion regarding South Nation overseeing the project, the efforts of the Township coordinating the tree removals and submitting expenses to the Ministry of Natural Resources and Forestry.

Decision: 2024-256

Moved by: W. Smail

Seconded by: J. Martelle

THAT the mover be granted leave to introduce a bylaw to authorize the Mayor and Clerk to execute a memorandum of understanding with the South Nation River Conservation Authority for forestry services, and this shall constitute first and second reading thereof.

Carried

Decision: 2024-257

Moved by: W. Smail

Seconded by: J. Martelle

THAT a bylaw to authorize the Mayor and Clerk to execute a memorandum of understanding with the South Nation River Conservation

Authority for forestry services, be now read a third and final time, passed, signed, sealed and numbered 2024-53.

Carried

e. Body Worn Camera

There was discussion regarding the confidentiality and disclosure process of the camera recordings, eligibility of recordings in court proceedings, and confirmation of date and time stamping of recordings.

Decision: 2024-258

Moved by: J. Martelle

Seconded by: W. Smail

THAT the mover be granted leave to introduce a bylaw to adopt a body worn camera policy, and this shall constitute first and second reading thereof.

Carried

There was discussion regarding the implications to the municipal surveillance policy and other Township policies.

Decision: 2024-259

Moved by: J. Martelle

Seconded by: W. Smail

THAT a bylaw to adopt a body worn camera policy, be now read a third and final time, passed, signed, sealed and numbered 2024-54.

Carried

14. CAO's Administrative Update

Council reviewed the CAO's administrative update and discussed the following items:

- Extending the date for the closure of the park facilities due to nice weather.
- Concerns regarding the closure of the Spencerville canteen services, indicating the benefits of providing job opportunities to local youth.
- Inquired about the advertising of the nomination period for the Citizen/Youth Citizen of the Year awards.

Decision: 2024-260

Moved by: C. Ward

Seconded by: S. Dillabough

THAT Municipal Council receives the CAO's Administrative Report as presented.

Carried

15. Councillor Inquiries or Notices of Motion

Deputy Mayor Dillabough noted calls received regarding the removal of the Township flowers with the nice weather continuing.

Councillor Ward noted outdated populace on Township signage, highlighting the importance of reflecting the growth within the Township.

Councillor Smail inquired about the maintenance responsibility for the Brouseville Road sign and requested repairs to the sign.

Mayor Deschamps noted his attendance at a municipal council meeting and highlighted the use of "Members Report" as opposed to a "Mayor's Report" which allows all members of council the opportunity to speak to activities and events attended on behalf of the Township and requested amendments to the procedural bylaw to make the noted changes on future agendas.

16. Mayor's Report

Mayor Deschamps reported on the following:

- Attended the Health Unit board meeting regarding the amalgamation of 3 local health units with the goal of providing better service to the area.
- Congratulations on the success of the Spencerville Fair, highlighting the return of Robertson Amusements. Extended thanks to all Township staff for their contributions to the successful hosting of the event.
- Commended the Township recreation department on their contributions to the Labour Day events, Spencerville Fair, opening of the rinks and continued grass cutting due to the extended good weather.
- Noted that the Odd Spot is up for sale and commended the owners for the positive contributions each made to the community.
- Attended Prescott Wastewater Treatment Plant board meeting with the CAO.
- Noted Hyndman Road bridge has been reduced to a partial road closure.
- Attended a meeting with Mr. Ron Ferguson, the Director of the Upper Canada District School Board, regarding remaining consistent with the school boundary delineation and the continued investment in the Township schools.
- Noted upcoming delegation at the UCLG by Sherry Hudson and George Zimmerman regarding health professional recruitment plans. The READY program will focus on streamlining the immigration process for healthcare professionals from countries with comparable education requirements.
- Commended the Township of Elizabethtown Kitley on their nomination as one of the best managed Townships by Business View Publishing.
- Highlighted the hiring of the new Port General Manager Ms. Leslie Drynan. He noted Leslie's previous position as CAO of Elizabethtown Kitley.
- Highlighted several community proclamations including National Day for Truth and Reconciliation, rail safety week, fire safety week, and cadets week.
- Noted the attendance of the Township Fire Department at the Spencerville Fair.
- Deputy Mayor noted attendance at the local plowing match.
- Deputy Mayor highlighted the success of the Johnstown PorchFest event, with 10 houses and bands participating.

17. Question Period

None.

18. Closed Session

Decision: 2024-262

Moved by: C. Ward

Seconded by: S. Dillabough

THAT Municipal Council proceeds into closed session at 9:03 p.m. in order to address a matter pertaining to:

- a. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Approve Minutes of Closed Session dated August 26, 2024;
- b. Section 239(2)(d) Labour relations or employee negotiations; Specifically: Union Negotiations.

Carried

- a. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Approve Minutes of Closed Session dated August 26, 2024.
- b. Section 239(2)(d) Labour relations or employee negotiations; Specifically: Union Negotiations

Decision: 2024-263

Moved by: C. Ward

Seconded by: S. Dillabough

THAT the closed meeting of Municipal Council does now adjourn and the open meeting does now resume at 9:53 p.m.

Carried

19. Report Out of Closed

The Chair reported that Council met in closed session to:

- Reviewed the closed session minutes dated August 26, 2024.
- Received information regarding union negotiations and provided direction to the CAO.

Decision: 2024-264

Moved by: W. Smail

Seconded by: J. Martelle

THAT Municipal Council receives and approves the minutes of closed session dated August 26, 2024.

Carried

20. Confirmation By-law

Decision: 2024-265

Moved by: W. Smail

Seconded by: J. Martelle

THAT a bylaw to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2024-55.

Carried

21. Adjournment

Decision: 2024-266

Moved by: S. Dillabough

Seconded by: C. Ward

That Municipal Council does now adjourn at 9:55 p.m.

Carried

Mayor

Deputy Clerk

Edwardsburgh Cardinal Public Library Board Meeting Minutes

June 25th, 2024 Cardinal Branch

Present: H. Cameron, J. Cameron. P. Tierney

Via Phone: T. Wilson

Regrets: A. Barratt, K. Martin, J. Martelle

Staff: D. Gladstone, MA. Gaylord

1. Call to order

The meeting was called to order at 5:03 pm

Motion by Judy Cameron that Hugh Cameron, chair the meeting in the event connection is lost with Vice-Chair Tammy Wilson who called in to the meeting, seconded by Tammy Wilson. CARRIED

The Board welcomed Pat Tierney as the newest member of the Board appointed by the Edwardsburgh Cardinal Township Council.

2. Disclosure of interest – None

3. Additions to agenda

4. Approval of minutes from previous meeting

Motion by Tammy Wilson to approve the May 28th, 2024 minutes seconded by Judy Cameron. CARRIED

5. Business arising from minutes

The pollinator garden will be moving forward in September.

6. Correspondence

7. Policy Review NIL – A number of policies will be sent out over the summer to update and replace. A Complete overhaul will be done to align ourselves with the Ontario Library Service and Ontario Public Libraries.

8. Treasurer's report

The treasurer reported the budget to Actual for May 2024.

9. CEO/Supervisor report attached

The Board commented on the current and year to date stats. The Board is pleased with the direction the Library is heading and appears to be on target for another busy year.

10. Report from Municipal Council report - NIL

11. New business/Community Activities

Train date has not been set as of yet but CREWS has committed to a visit with the Train.

There was discussion regarding the Spencerville Fair, the Board supports closing both Branches on Saturday September 14th to allow staff to take part in the Parade in which we will be putting an entry.

The Board is in support of a Team Building Day for Staff. The CEO will look at some options that Staff may be interested in. Looking for something local or in the Branch.

The Board will have their next meeting in September, if an issue or matter comes up during July and August that needs to be addressed the Chair may call a meeting.

12. Date of Next Meeting: Tuesday September 24, 2024 5pm Cardinal Branch

13. Adjournment

Moved by Pat Tierney, seconded by Tammy Wilson that the meeting of the Library Board does now adjourn at pm 5:45pm CARRIED



Chair



Recording Secretary

To: ECPL Board Members
From: Donna Gladstone, Library CEO
Meeting Date: June 25, 2024
Subject: Library CEO Report 2024,

Programs

READ Program with volunteer Lori – Will continue for the summer
Baby & Tot Story Time – Wrapped up for the Summer
School visits to the Library and to the school have wrapped up.

Upcoming Programs

FOL Spencerville Book Sale June 22
Reptile Rainforest Saturday June 22 10am – Sponsored by the FOL Cardinal
Ten Warning Signs of Dementia – Alzheimer Society program – Sponsored by FOL Cardinal June 25
TD Summer Reading 6-week program at both branches July 11, 18, 25 and August 1, 8, 15. All Thursday afternoon

Friends of the Library

Both Friends group will provide treats for the summer reading club.

Both Branches

Staff continue to work on weeding, shelf shifting and keeping the Branches looking fabulous. We are working well with the Patrons and seeking their input into what new authors they would like to bring into the collection. All ages have been fully engaged and are happy to provide us with their recommendations.

Staff will be meeting at the end of June to plan for some fall programs and toss ideas around for the parade floats.

We have student who is looking for volunteer hours. The student will be helping with our TD Summer Reading program with prep work, set-up and clean-up.

May 2024 Stats					May 2023 Stats				
	Cardinal	Spencerville	Total	YTD		Cardinal	Spencerville	Total	YTD
Persons Entering	424	540	964	4355	Persons Entering	337	445	782	4054
WorkflowHolds	20	20	40	165	WorkflowHolds	14	14	28	175
Email Inquires	2	1	3	27	Email Inquires	2	0	2	13
Phone Inquires	7	14	21	111	Phone Inquires	8	12	20	142
In-person Inquires	10	91	101	411	In-person Inquires	10	35	45	192
ILL	9	15	24	81	ILL	9	5	14	74
PC Use	16	30	46	230	PC Use	42	16	58	181
Wireless Use	12	9	21	92	Wireless Use	7	1	8	20
Curbside Pick-up			0	0	Curbside Pick-up	7	0	7	33
Photocopying/Faxes	13	15	28	159	Photocopying/Faxes	19	4	23	114
Programs	21	10	31	144	Programs	7	8	15	101
Program Attendance	137	57	194	552	Program Attendance	49	31	80	500
Home Bound Service		1	1	6	Home Bound Services	0	0	0	
Volunteer Hours	18.5		18.5	145.5	Volunteer Hours			0	5
School vists	1	5	6	23	School Visits			0	79.5
#of students		383	383	1449	#of students		284	284	1193
Circulation	566	596	1162	6183	Circulation	681	547	1228	5847
Overdrive	285	215	500	2598	Overdrive	244	194	438	1998
Overdrive Users	50	41	91	450	Overdrive Users	37	33	70	125
New Users	1	3	4	20	New Users	0	1	1	18
New Library Cards	4	6	10	53	New Library Cards	18	1	19	109
212 website visits					Website Visits	395			

Edwardsburgh Cardinal Public Library Board Meeting Minutes

September 24th, 2024 Cardinal Branch

Present: A. Barratt, H. Cameron, J. Cameron, P. Tierney, T. Wilson, J. Martelle,
T. Wilson

Regrets: K. Martin

Staff: D. Gladstone, MA. Gaylord

1. Call to order

The meeting was called to order at 5:01pm, by Chair. Anne Barratt.

2. Disclosure of interest – None

3. Additions to agenda

Motion by Pat Tierney, to approve the agenda, seconded by Hugh Cameron.
CARRIED

4. Approval of minutes from previous meeting

Motion by Judy Cameron, to approve the June 25th, 2024 minutes seconded by
Hugh Cameron. CARRIED

5. Business arising from minutes

6. Correspondence

7. Policy Review

- BL-01 Board By-laws
- GOV-01 Purpose and Duties of the Board
- GOV-04 Policy Development
- GOV-05 Planning
- GOV-07 Board Advocacy
- GOV-08 Succession Planning for Board and CEO

The Board reviewed each policy and made some wording changes and corrected some spelling errors. The Board would like to approve the above listed policies at the October meeting.

8. Treasurer's report

The treasurer reported the budget to Actual for June and July 2024.

9. CEO/Supervisor report attached

The CEO highlighted the summer programs and the successful TD Summer Reading Program that took place this summer. Over the 6 weeks the program ran, we had a total of 90 visits to the program.

10. Report from Municipal Council report - NIL

The Township is in their succession of the former CEO to Director of Operations and the former Treasurer into the role of CEO. Things are moving well, the succession at the Port of Johnstown will be in process as well in the next few weeks, as the current General Manager will work with the new General Manager to ease into her role at the Port.

Cross walk lights with push buttons will be installed in the next couple of months, two in Cardinal at Highway 2 and Dishaw street and the second at Highway 2 and Shanly Road. One will be installed in Spencerville at Henderson Street and Bennett Street.

Various roads are being paved in the Township.

11. New business/Community Activities

Motion by Tammy Wilson, that the Board approve the following Christmas Hours for the Edwardsburgh Cardinal Public Library, seconded by Judy Cameron. CARRIED

Tuesday Dec 24-Friday Dec 27 – Closed

Saturday Dec 28 Open

Monday Dec 30, Tuesday Dec 31, Wednesday Jan 1 Closed

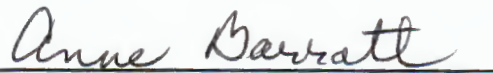
Thursday January 2, 2025 Open

Judy Cameron advised the Board that she would be attending the Board meetings from December to May electronically.

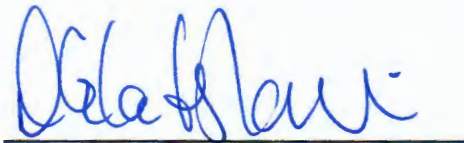
12. Date of Next Meeting: Tuesday October 22nd, 2024 5pm Cardinal Branch

13. Adjournment

Motion by Joe Martelle seconded by Tammy Wilson that the meeting of the Library Board does now adjourn at pm 6:13pm. CARRIED



Chair



Recording Secretary

To: ECPL Board Members
From: Donna Gladstone, Library CEO
Meeting Date: September 24, 2024
Subject: Library CEO Report 2024,

This report summarizes our summer for the months

Programs

READ Program with volunteer Lori ran throughout the summer Monday, Wednesday evening and Saturday morning.

40 Father's Day Craft Kits were distributed in June

Reptile Rainforest Roadshow June 22 – Sponsored by the FOL Cardinal Branch was well attended with 41 participants.

Dementia presentation by the Alzheimer Society June 25 – Sponsored by the FOL Cardinal was attended by 8 individuals

TD Summer Reading Club – ran for 6 weeks on Thursday July 11, 18, 25 and August 1, 8 and 15 – This summer we had an exceptional turnout with 90 in person participants over the 6 weeks.

In addition to our story and craft we did 2 reading incentives – our Page Pals (year 2) which are very popular with the children as well as, a Blast off into Reading Rocket. The kids put their name on stars for every book they read each week for the 6 weeks.

Train Day on August 13 was well attended with 80 visits on the train. Visitors of all ages participated.

Swiftie Saturday August 17 was fun and Swifties' of all ages participated in bracelet making trivia and watched video shared by Darcie who attended the ERAS tour in Wales earlier this year.

We had a very busy and successful summer of programming that was well attended. We are grateful our FOL Cardinal Branch and our FOL Spencerville Branch for their continued support and donations for the TD Summer Program.

Upcoming Programs

September – Apple Craft Kit will be available

READ Program will continue

Book Club (FOL Cardinal) will resume in branch

Baby & Tot Story Time will be held the month of October

Book Sale (FOL Spencerville) will be held Saturday October 5

Library Week Planning is underway

Kid Librarian – Details are being worked on.

Both Branches

Staff meeting in August gave us an opportunity to do fall and winter planning as well as an opportunity to brainstorm ideas for next spring and summer.

We have recently been introduced to a new Payroll Program (ADP) which the township has implemented. It has been relatively easy with a few minor issues – all seems to be working well. Hours are done through an APP and no paper timesheets are used.

School visits and dates were determined and will be communicated to South Ed and Centennial with a proposed October start date.

I submitted our PLOG application for 2024-25 on September 5th – should receive payment late November/December – no confirmed payment date is given.

This summer I have been working on Revisions/Updates to our policies. Three new governance policies have been developed. I will have all revised policies as well as the 3 new policies available in hard copy for the meeting.

August 2024 Stats					August 2023 Stats				
	Cardinal	Spencerville	Total	YTD		Cardinal	Spencerville	Total	YTD
Persons Entering	542	155	697	6526	Persons Entering	424	189	613	5757
WorkflowHolds	16	26	42	276	WorkflowHolds	9	34	43	310
Email Inquires	4	3	7	53	Email Inquires	2	2	4	31
Phone Inquires	20	12	32	220	Phone Inquires	10	16	26	207
In-person Inquires	28	31	59	604	In-person Inquires	22	34	56	316
ILL	29	2	31	162	ILL	14	14	28	142
PC Use	26	17	43	345	PC Use	18	18	36	282
Wireless Use	50	13	63	236	Wireless Use	7	2	9	42
Curbside Pick-up			0	0	Curbside Pick-up	17		17	71
Photocopying/Faxes	24	15	39	267	Photocopying/Faxes	16	7	23	176
Programs	15	5	20	221	Programs	4	3	7	129
Program Attendance	158	17	175	919	Program Attendance	25	10	35	695
Home Bound Service	2	2	4	16	Home Bound Services			0	6
Volunteer Hours	36		36	251.5	Volunteer Hours			0	79.5
School vists			0	25	School Visits				1245
#of students			0	1473	#of students				
Circulation	762	395	1157	8413	Circulation	641	474	1115	8919
Overdrive	263	225	488	3771	Overdrive	246	228	474	3344
Overdrive Users	56	38	94	626	Overdrive Users	41	37	78	357
New Users	2	2	4	30	New Users	1	4	5	30
New Library Cards	21	4	25	75	New Library Cards	12	5	17	144
230 website visits					Website Visits	320			

July 2024 Stats				July 2023 Stats					
	Cardinal	Spencerville	Total	YTD		Cardinal	Spencerville	Total	YTD
Persons Entering	522	149	671	5828	Persons Entering	390	257	647	5144
WorkflowHolds	18	18	36	234	WorkflowHolds	23	41	64	267
Email Inquires	8	5	13	46	Email Inquires	12	1	13	27
Phone Inquires	23	17	40	188	Phone Inquires	16	11	27	181
In-person Inquires	42	31	73	545	In-person Inquires	17	19	36	260
ILL	13	1	14	131	ILL	7	21	28	114
PC Use	14	16	30	302	PC Use	15	9	24	246
Wireless Use	43	8	51	173	Wireless Use	9	1	10	33
Curbside Pick-up			0	0	Curbside Pick-up	17		17	54
Photocopying/Faxes	28	19	47	228	Photocopying/Faxes	19	1	20	153
Programs	23	3	26	201	Programs	5	6	11	122
Program Attendance	78	9	87	744	Program Attendance	32	22	54	660
Home Bound Service	4	1	5	12	Home Bound Services	1	0	1	6
Volunteer Hours	36		36	215.5	Volunteer Hours			0	79.5
School vists			0	25	School Visits			52	1245
#of students			0	1473	#of students				
Circulation	895	332	1227	8413	Circulation	547	524	1071	7804
Overdrive	347	260	607	3771	Overdrive	283	182	465	2070
Overdrive Users	46	38	84	626	Overdrive Users	43	37	80	279
New Users	3	3	6	30	New Users	2	1	3	25
New Library Cards	10	3	13	75	New Library Cards	6	4	10	127
283 website visits					Website Visits	346			

June 2024 Stats				June 2023 Stats					
	Cardinal	Spencerville	Total	YTD		Cardinal	Spencerville	Total	YTD
Persons Entering	503	299	802	5157	Persons Entering	257	186	443	4407
WorkflowHolds	19	14	33	198	WorkflowHolds	9	19	28	203
Email Inquires	1	5	6	33	Email Inquires	1	0	1	14
Phone Inquires	16	21	37	148	Phone Inquires	1	11	12	154
In-person Inquires	17	44	61	472	In-person Inquires	15	17	32	224
ILL	15	21	36	117	ILL	5	7	12	86
PC Use	22	20	42	272	PC Use	25	16	41	222
Wireless Use	19	11	30	122	Wireless Use	1	2	3	23
Curbside Pick-up			0	0	Curbside Pick-up	3	1	4	37
Photocopying/Faxes	11	11	22	181	Photocopying/Faxes	16	3	19	133
Programs	26	5	31	175	Programs	5	5	10	111
Program Attendance	97	8	105	657	Program Attendance	99	16	115	615
Home Bound Service		1	1	7	Home Bound Services	0	0	0	5
Volunteer Hours	34		34	179.5	Volunteer Hours			0	79.5
School vists	1	1	2	25	School Visits			52	1245
#of students		24	24	1473	#of students				
Circulation	594	409	1003	7186	Circulation	530	356	886	6733
Overdrive	386	180	566	3164	Overdrive	233	174	407	2405
Overdrive Users	54	38	92	542	Overdrive Users	40	34	74	199
New Users	2	2	4	24	New Users	1	3	4	22
New Library Cards	5	4	9	62	New Library Cards	4	4	8	117
237 website visits					Website Visits	310			



**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
TOWNSHIP COUNCIL CHAMBERS - SPENCERVILLE
MONDAY SEPTEMBER 23, 2024
6:30 PM**

Present: Deputy Mayor Stephen Dillabough, Chair
Councillor Chris Ward
Councillor Waddy Smail
Councillor Joe Martelle
Frank McAuley, Advisory Member
Clint Cameron, Advisory Member
Regina Hernandez, Advisory Member
Randy Stitt, Advisory Member

Regrets: Mayor Tory Deschamps

Staff: Candise Newcombe, Deputy Clerk
Rebecca Crich, Clerk
Robert Dalley, General Manager
Rhonda Code, Office Manager
Mike Moulton, Operations Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: W. Smail
Seconded by: C. Ward

That Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations and Presentations – None.

5. Minutes of the Previous POJ Committee Meeting

a) Meeting of July 15, 2024

Moved by: J. Martelle
Seconded by: C. Ward

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated July 15, 2024.

6. Business Arising from Precious PMC Minutes (if any) – None.

7. Discussion Items

a) Month ending July 31 meeting package – questions (August meeting was cancelled)

No questions or comments were received from Committee

8. Action/Information Items

a) Grain Operations Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: overall inventory levels, monthly traffic, grain received/shipped, vessels loaded, and noted a recordable incident that included the use of a Humphrey man lift. It was noted that the equipment involved in the incident has been taken out of service pending further investigation into the future use of the system.

There were discussions regarding the fluctuating inventory levels of wheat and corn, and speculations for the fluctuations. It was noted that over the past month the Port has loaded an average of 80-100 loads of corn per day.

b) Maintenance Report

Port staff provided an overview of the monthly report and there was a discussion on the following topics: monthly maintenance/electrical work completed, conveyor belt start alarm requirements/placement as identified by the Labour Canada inspection report, the replacement of #7 lofter belt and buckets and the anticipated life expectancy, and reviewed the back guarding practices at the Port.

c) Capital Projects

Committee was provided with a summary of the capital project status to date and discussed the following: timeline for the completion of the new grain dryer, the demand for the planned bulk cargo covered storage project, completed budgeted capital projects in 2024, new grain dryer ceremonial plans, and anticipated timeline for completion of the track-shed project.

There were discussions regarding re-assessing the scope of the covered storage – bulk cargo project to provide for multi-use storage. It was noted that a variety of building plan options along with possible revenue streams would be presented at a future meeting.

d) Financial Report

Committee was provided with a summary of the monthly revenue and expenses and year-to-date budget to actual numbers. There was discussion regarding the following: good management of expenses to offset decline in revenues, reasons for decline in revenues, rail shipments, variables that affect Port revenues, and Port revenue amounts year over year.

It was noted that while the first quarter of 2024 was slow, much of the lost revenues have already been made up. Staff is also anticipating a positive September at the Port.

e) Vessel Traffic Report

Committee was provided with summary of the report and discussed efficiencies in loading times with the automated system versus past practices, factors contributing to efficient vessel loading, and the general positive response to the increased loading efficiencies of the Port.

f) Health and Safety Report

Committee was provided with a summary of the health and safety report.

g) General Manager's Report

Committee was provided an overview of the report and discussed the following: the review process for Port lease agreements, possible impacts the new bulk agricultural marine terminal at Picton may have to Port operations, the benefits of maintaining a competitive edge over competitors, fire hydrant performance test overview, and the timeline for work suggested by the Labour Canada Assurance of Voluntary Compliance report.

Councillor Smail left the table at 7:21 p.m.; returned at 7:23 p.m.

There was a brief discussion regarding the response from Ingredion representatives regarding the impacts of the Ports new grain dryer, which were noted to be positive.

Moved by: C. Ward

Seconded by: J. Martelle

That the Port Management Committee received and reviewed items 8. a) Grain Operations Report; b) Maintenance Report; c) Capital Projects; d) Financial Report; e) Vessel Traffic Report, f) Health and Safety Report; and g) General Manager's Report.

Carried

9. Approval of Disbursements – Port Accounts

Committee reviewed the monthly disbursements.

Moved by: J. Martelle
Seconded by: W. Smail

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$165,701.35	
Batch 25 CHEQUES	\$267,165.56	
Batch 26 EFT's	\$419,171.30	
Total of Direct Withdrawal & Batch Listings:	\$852,038.21	Carried

10. Councillor Inquiries/Notices of Motion – None

11. Chair's Report

The Chair reported on the following:

- Recognized Leslie Drynan as the incoming Port General Manager noting a start date of October 21, 2024.
- Attended the Port of Montreal open house event.
- Recognized the performance of the Port General Manager's annual review, highlighting positive feedback and commending the GM on his 16 years of contributing to the success of the Port.
- Put forward a notice of motion to review the Port Management Committee terms of reference to provide open session voting rights of Committee advisory members.

12. Question Period

- Appreciation and thanks extended to the Port General Manager and staff on behalf of the Ontario Federation of Agricultural.

13. Adjournment

Moved by: W. Smail
Seconded by: C. Ward

That the Committee meeting adjourns at 7:27 p.m.

Carried

These minutes were approved by Port Management Committee this 21 day of October, 2024.

Chair

Deputy Clerk

MINUTES
COMMITTEE OF THE WHOLE
COMMUNITY DEVELOPMENT

Monday, October 7, 2024, 6:30 PM
Corporation of The Township of Edwardsburgh Cardinal
Council Chambers, Spencerville Ontario

PRESENT: Councillor Chris Ward
Mayor Tory Deschamps
Deputy Mayor Stephen Dillabough
Councillor Joe Martelle
Councillor Waddy Smail

REGRETS: Brody Fahngruber, Advisory Member

STAFF: Sean Nicholson, CAO
Rebecca Crich, Clerk
Mike Spencer, Manager of Parks, Recreation & Facilities
Wendy VanKeulen, Community Development Coordinator
Candise Newcombe, Deputy Clerk
Rachel Porter, Recreation Coordinator
Mary Tessier, Consultant
Tim Fisher, Planner

1. Call to Order – Chair, Chris Ward

Councillor Ward called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: J. Martelle

Seconded by: W. Smail

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof

None.

4. Business Arising from Previous Committee Meeting Minutes (if any)

None.

5. Delegations and Presentations

a. Affordable Housing - Doug Poirier - Total Equity Construction

Mr. Poirier introduced himself and provided a summary of projects completed to date, his plan for affordable housing options, and an outline of the proposed houses and site plans.

Renderings of proposed affordable housing units were presented noting shared servicing and roads to reduce overall costs. Mr. Poirier noted the estimated price point of \$260,000.00 per house without land or servicing. He indicated the preferred use of a lifelong land lease due to the configuration of houses proposed, and likely management/maintenance fees for servicing such as snow removal, grass cutting, etc. to ensure consistency of the shared green space.

There was discussion regarding the requirement of Township zoning bylaw amendment to permit more than one residence per parcel of land, the proposed 1200 sq. ft size of the residences, the location of the developer's previously built developments, connected servicing options, and the request for municipal support in procuring discounted land for development.

There was discussion regarding affordable housing initiatives by larger development companies looking to contract smaller developers to build units from their catalogue of approved affordable housing designs.

b. Subdivision Agreement - David Simpson - Lockmaster's Meadow

Mr. Simpson indicated his concerns regarding the payment of the proposed subdivision securities. A summary of the sub-division agreement with the proposed securities payment options and the approval process was provided.

6. Action/Information/Discussion Items

a. Live: Land Use Planning

1. Development Agreement, 27 David Street (Broniszeski)

Committee reviewed the report and confirmed the intentions of developing a single dwelling on the parcel.

Moved by: S. Dillabough

Seconded by: J. Martelle

That Committee recommend that Council enter into a development agreement with the property owner, as attached, for the severed parcel of application B-38-23.

Carried

2. Subdivision Agreement, Lockmaster's Meadow (Edwardsburgh Developments Inc.)

Committee was provided with a summary of the application for subdivision to date and highlighted Mr. Simpson's request on July 22 to reduce the required securities amount of \$2 million outlined in the subdivision agreement.

There was discussion regarding regulations under the Provincial Policy Statement for sub-division securities, requirement of the noise berm, alternate financing options for securities, stewardship of taxpayer dollars, and options for reducing the proposed cost estimates. Members noted their support of the development of the subdivision, and suggested to defer the item to allow an opportunity for staff to explore alternative options for financial security requirements to present at the Council meeting scheduled for October 28.

Moved by: J. Martelle
Seconded by: W. Smail

That Committee defer the item and direct staff to bring forward alternate options for financial securities to be presented at the Council meeting scheduled for October 28.

Carried

b. Work: Economic Development

None.

c. Play: Recreation

1. Summer Day Camp - Year End Report

Committee was provided with a summary of the report.

2. Aquatics Program - Year End Report

Committee was provided with a summary of the report and discussed the following: the overall success of the summer programs, benefits of extended pool opening, uptake of the "boredom buster" trips, and the proposed 2025 reduction in pool hours in Johnstown on Friday nights based on attendance trends.

Discussion was held on: collaboration with all schools within the Township regarding participation in the June swimming programs and transportation considerations, as well as increased staff and/or training through social services in working with children with sensitivity and behavioural matters in 2025.

Members commended the financial contributions made to the Township in support of it's summer programming and local kids from local sponsors including Giant Tiger Distribution Center, Greenfield Global and Ingredion.

7. Inquiries/Notices of Motion

None.

8. Question Period

None.

9. Closed Session

None.

10. Adjournment

Moved by: S. Dillabough

Seconded by: W. Smail

That Committee does now adjourn at 7:47 p.m.

Carried

Chair

Deputy Clerk

MINUTES
COMMITTEE OF THE WHOLE
ADMINISTRATION & OPERATIONS

Tuesday, October 15, 2024, 6:30 PM
Corporation of The Township of Edwardsburgh Cardinal
Council Chambers, Spencerville Ontario

PRESENT: Mayor Tory Deschamps
Deputy Mayor Stephen Dillabough
Councillor Joe Martelle
Councillor Waddy Smail
Councillor Chris Ward
John Hunter (Advisory Member)
Karen Roussy (Advisory Member)

STAFF: Sean Nicholson, CAO
Dave Grant, Director of Operations/Deputy CAO
Rebecca Crich, Clerk
Jessica Crawford, Treasurer
Mike Spencer, Manager of Parks, Recreation & Facilities
Brian Moore, Fire Chief
Eric Wemerman, Chief Water/Sewer Operator
Chris LeBlanc, Manager of Public Works
Candise Newcombe, Deputy Clerk

1. Call to Order – Chair, Mayor Deschamps

Mayor Deschamps called the meeting to order at 6:32 p.m.

2. Approval of Agenda

Moved by: C. Ward

Seconded by: J. Martelle

That the agenda be approved as presented.

Carried

3. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof

None.

4. Business Arising from Previous Committee of the Whole Meeting Minutes (if any)

None.

5. Delegations and Presentations

a. Kevin Hawley - Greer Galloway - Traffic Study Presentation

Mr. Hawley provided an overview of Greer Galloway's traffic study report. He noted that the 7-day study focused on traffic volume, heavy truck traffic and average operating speeds. He reviewed the current condition of Jochem Road, current road standards, future remedial recommendations, and the Ministry of Transportation (MTO) guidelines for road speeds.

There was discussion regarding the effect of speed reduction in rural areas, traffic calming options and their viability in a rural setting, and the estimated remaining life of 1-5 years for Jochem Road depending on preventative measures taken.

Committee thanked Mr. Hawley for his presentation.

6. Consent Agenda

Moved by: S. Dillabough

Seconded by: W. Smail

That Committee receives and approves the following consent agenda items as presented:

- a. 2024 Combined 2nd and 3rd Quarter Building Report
- b. 2024 Combined 2nd and 3rd Quarter Building Report
- c. 2024 Combined 2nd and 3rd Quarter Operations Report
- d. 2024 Combined 2nd and 3rd Quarter Facility Maintenance Report
- e. 2024 2nd Quarter Fire Report
- f. 2024 3rd Quarter Fire Report
- g. 2024 MTO Interim Report

Carried

7. Discussion Items

a. Roadside Memorials

Committee was provided with a summary of the report and discussed the following: the prevalence of concerns with roadside memorials, the emotional impact of implementing restrictions on grieving families, alternate memorial recognition options, and regulating set-backs, maintenance and timelines for the memorials.

There was a general discussion regarding concerns with a growing number of roadside advertising signs, highlighting the need for additional discussion regarding a sign bylaw.

b. 2024 Business of the Year

Committee was provided with an overview of the report and discussed the following: challenges in obtaining nominations, the importance of recognition of excellence within the Township, encouraging individual nominations from local volunteer organizations, the scope of the awards ceremony, and the timeline for implementing the proposed new award categories.

Members suggested expanding the current program to include (5) five categories: citizen, youth citizen, community organization/volunteer group, large business and small business of the year. It was decided that the new categories would accept nominations in 2024 however, the expanded award celebrations would be postponed to 2025 with the ad hoc communications committee enlisted in organizing this event. Members noted that should no nominations for the new categories be received, Council may select and award the new categories themselves.

There was consensus of Committee to incorporate the additional 3 categories for 2024 and for staff to prepare the necessary resolution for the October 28 meeting of Council for approval.

c. Blue Box Transition - Ineligible Sources

Committee was provided with a detailed overview of the report and discussed the following: annual bag sale revenues, likely increases to curbside waste collection, providing the collection of ineligible items at the cost to the industrial/institutional/commercial properties, conducting in-house curbside collection services, options for shared services, and the implications on the Township's transfer station of ending curbside collection services.

There was discussion regarding the distribution of educational material regarding ineligible sources, the support of a user pay system, and increases in solid waste collection costs.

There was a majority consensus for option #2: continue to provide curbside Blue Box recycling services to ineligible sources but charge them a user fee for the service.

8. Action/Information Items

a. 2024 Combined 2nd and 3rd Quarter Building Report - CONSENT

Moved by: C. Ward

Seconded by: J. Martelle

That Committee receives the 2024 Combined 2nd and 3rd Quarter Building Report as presented.

Carried

- b. 2024 Combined 2nd and 3rd Quarter Bylaw Report - CONSENT

Moved by: C. Ward
Seconded by: J. Martelle

That Committee receives the 2024 Combined 2nd and 3rd Quarter Bylaw Report as presented.

Carried

- c. 2024 Combined 2nd and 3rd Quarter Operations Report - CONSENT

Moved by: C. Ward
Seconded by: J. Martelle

That Committee receives the 2024 Combined 2nd and 3rd Quarter Operations Report as presented.

Carried

- d. 2024 Combined 2nd and 3rd Quarter Facility Maintenance Report - CONSENT

Moved by: C. Ward
Seconded by: J. Martelle

That Committee receives the 2024 Combined 2nd and 3rd Quarter Facility Maintenance Report as presented.

Carried

- e. 2024 2nd Quarter Fire Report - CONSENT

Moved by: C. Ward
Seconded by: J. Martelle

That Committee receives the 2024 2nd Quarter Fire Report as presented.

Carried

- f. 2024 3rd Quarter Fire Report - CONSENT

Moved by: C. Ward
Seconded by: J. Martelle

That Committee receives the 2024 3rd Quarter Fire Report as presented.

Carried

g. 2024 MTO Interim Report - CONSENT

Moved by: C. Ward

Seconded by: J. Martelle

That Committee receives the 2024 MTO Interim Report as presented.

Carried

h. MTO Resolution

Committee was provided with a summary of the report and indicated their support of the resolution.

Moved by: S. Dillabough

Seconded by: J. Martelle

That Committee recommends that Council support the draft resolution requesting the MTO to update its agreement with the Ontario Association of Fire Chiefs to recognize emergency response as a service and establish a minimum fee for every response.

Carried

i. Patterson Road - Unopened Road Allowance Update

Committee was provided with a detailed overview of the report including the draft June report and sought clarity on the approval procedure. There was discussion regarding the need of the property owner to apply for a zoning bylaw amendment to ensure the zoning compliance of the aforementioned small business operations, future service implications should the road be improved and opened in accordance with the unopened road allowance policy, road surface proposed in the area, and the requirement to disclose the operation of a local business within the application for road allowance conveyance.

j. Updates to Procedural Bylaw and Terms of Reference - Mayor's Report

Committee was provided with a summary of the report and highlighted the benefits of a "Member's Report" due to the active nature of all members of Council. There was discussion regarding applying the changes both under the procedure bylaw and under the Committee terms of reference as well as implementing a 10-minute time limit for the report similar to delegation restrictions.

Moved by: S. Dillabough
Seconded by: C. Ward

That Committee recommends that Council adopt the updated procedural bylaw, and provide direction to staff regarding the proposed options for updating the terms of reference.

Carried

k. Committee Appointments and Structure 2023-2024

Committee was provided with a summary of the report and discussed possible future considerations granting advisory members voting rights, responsibilities of non-elected members, and the timeline for review of the Port Management Committee Terms of Reference.

l. Maple View Landings - Donation Options Follow-Up

Committee was provided with a summary of the report and sought clarity on the proposed display of the sponsors' names when donating funds to a room and the availability of rooms to select.

m. 2024 MECP Inspection Results - Cardinal and Industrial Park Water Systems

Committee was provided with a summary of the report and commended the Environmental Services department on the inspection results.

n. Curbside Solid Waste Collection Agreement Extension

Committee was provided with a detailed overview of the report and discussed the increase in collection fees, options for re-tendering, deadline for coverage, and exploring cost savings for an extended contract.

Moved by: J. Martelle
Seconded by: W. Smail

That Committee recommend Council direct staff to prepare a 1-year extension agreement with HGC Management Inc in the amount of \$342,000.00 plus HST and authorize the Mayor and Clerk to execute the required documents.

Carried

o. Circular Materials - Promotion and Education Agreement

Committee was provided with a detailed overview of the report and the discussed impact and experience with ineligible items in the City of Brockville, reducing the number of rejected items through public education

materials, and what is included with Circular Materials educational information agreement.

Moved by: S. Dillabough

Seconded by: J. Martelle

That Committee recommends that Council enter into an agreement with Circular Materials for promotion and education services and authorize the Mayor and Clerk to execute the agreement documents.

Carried

p. Jochem Road - Traffic Study Results

Committee discussed the following: impacts to Township roads following North Grenville speed reductions on Smith Road, reducing speeds on Jochem Road, MTO/Highway Traffic Act speed regulations for rural roads, alternate trucking routes, restricting truck access to certain roads, road remediation recommendations, balancing long-standing business operations with resident safety requests, and the general purpose of rural municipal roads versus rural county roads for transportation, not recreation.

9. Councillor Inquiries/Notices of Motion

Deputy Mayor Dillabough put forward a notice of motion for Council to consider reducing the speed to 60km/hr and redirecting heavy trucks from Jochem Road to be brought to the October 28 Council meeting.

Councillor Ward requested a report regarding a sign bylaw to be brought to a future Committee meeting for discussion.

Councillor Smail indicated concerns of rats in the Village of Cardinal.

10. Mayor's Report

Mayor Deschamps reported the following:

- Recognized Township resident Ann Shorey for being showcased in the Leeds and Grenville's 40 Young Professionals under 40.
- Condolences extended to the family of John Dugan a former Councillor of the Village of Cardinal.

11. Question Period

The following questions/comments were raised:

- Applicability of current road standards to older roads.
- Remedial work was performed on Jochem Road.

- Zoning bylaw amendment process and implications to unopened road allowance requests.
- Estimated remaining life of Jochem Road with the current heavy truck traffic.
- Estimated remedial costs for repairing Jochem Road.
- Leveraging municipal grants like the Federal Green Municipal Fund.
- Speeding on Jochem Road.
- Inclusion of recreational path with remediation of 1 side of Jochem Road.

12. Closed Session

None.

13. Adjournment

Moved by: S. Dillabough

Seconded by: C. Ward

That Committee does now adjourn at 9:30 p.m.

Carried

Chair

Deputy Clerk

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

WHEREAS the United Counties of Leeds and Grenville contains approximately 198 km of Provincial Highway infrastructure, including portions of Highways 401, 416, 15, 16, 2, 137; and

WHEREAS Fire Departments in Leeds and Grenville responded to approximately 220 emergency incidents on the Provincial highway network in 2023; and

WHEREAS eleven of the twelve fire departments within the United Counties of Leeds and Grenville rely on volunteer firefighters for emergency response; and

WHEREAS the Ministry of Transportation has an agreement with the Ontario Association of Fire Chiefs specifying “approved services” that must be performed in order to qualify for reimbursement; and

WHEREAS in many cases the “approved services” are not required and therefore no reimbursement is provided by the Ministry; and

WHEREAS the cost of responding to these emergency incidents fall on the taxpayers within each municipality; and

WHEREAS the Fire Protection Services Reimbursement Program for Unincorporated Ontario includes responding to false alarms as a call type that may be eligible for payment; and

WHEREAS the Ministry of transportation should recognize the value to public safety that each municipal fire department provides when responding to emergency incidents by incorporating emergency response to the Ministry approved list of services; and

WHEREAS the Chief Fire Officers Association of Leeds and Grenville support and encourage the Ministry of Transportation to expand the approved list of services for
 Carried **Defeated** **Unanimous**

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

COPY

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

municipal fire departments responding to emergency incidents on the Provincial highway network within the Province of Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal requests that the Ministry of Transportation update its agreement with the Ontario Association of Fire Chiefs to recognize all emergency responses on the Provincial highway network as a public service, and establish a minimum rate of reimbursement for each response.

AND FURTHER THAT this resolution be forwarded to the Minister of Transportation, Premier of Ontario, Ontario Association of Fire Chiefs, Chief Fire Officers' Association of Leeds and Grenville and Municipal Councils within the United Counties of Leeds and Grenville.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____		
NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

WHEREAS members of the Committee of the Whole – Administration and Operations and Municipal Council of the Township of Edwardsburgh Cardinal reviewed and discussed the concept of implementing additional categories to be annually recognized with the Youth and Citizen of the Year Awards; and

WHEREAS the following additional award categories were proposed: Small Business of the Year, Large Business of the Year, and Community Organization/Volunteer Group of the Year; and

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Township of Edwardsburgh Cardinal implements the following 3 new categories and their individual criteria for nomination:

1. Small Business of the Year:
 - a. Nominee must be an active business located within the Township
 - b. Nominee must employ less than 20 employees
 - c. More than one person/group may nominate the same business
 - d. Nominees may not self-nominate for the award
 - e. Nominations will be reviewed by Council and their decision will be final
2. Large Business of the Year:
 - a. Nominee must be an active business located within the Township
 - b. Nominee must employ 20 or more employees
 - c. More than one person/group may nominate the same business
 - d. Nominees may not self-nominate for the award
 - e. Nominations will be reviewed by Council and their decision will be final
3. Community Organization/Volunteer Group of the Year:
 - a. Nominee must an active organization/group located within the Township
 - b. Nominee has contributed to improving the Township

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

- c. More than one person/group may nominate the same organization/group
- d. Nominees may not self-nominate for the award
- e. Nominations will be reviewed by Council and their decision will be final

AND FURTHER THAT Municipal Council directs staff to explore options to expand the 2025 award celebrations event to incorporate a recognition meal for award recipients, nominees and other associates, family and public.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Council

Date: October 28, 2024

Department: Recreation/Facilities

Topic: Grant Application for the Rehabilitation of Cardinal Tennis & Basketball Courts

Purpose: To provide Council with information about the Community Sport and Recreation Infrastructure Fund (CSRIF) grant program and seek support to submit an application for funding to rehabilitate the tennis and basketball courts in Cardinal.

Background: The Community Sport and Recreation Infrastructure Fund (CSRIF) is a provincial program aimed at supporting the repair and rehabilitation of recreational infrastructure. The program focuses on projects that improve accessibility, safety, and inclusivity of community sport and recreation spaces. Eligible projects for Stream 1 may include renovations, retrofits, or replacements that enhance the quality of facilities used for physical activity.

The Township's proposed project involves rehabilitating the tennis and basketball courts located near the Ingredion Centre in Cardinal. The courts are currently in poor condition, making them unsuitable for use. The planned improvements include resurfacing the courts, installing energy-efficient LED lighting, replacing perimeter fencing, and adding new nets for tennis, pickleball, and basketball. The project will also include bleachers, picnic tables and a shelter for spectators.

An application has been prepared for this project. A Council resolution in support is required as part of the application. If approved, the grant would provide funding for up to 50% of the eligible project costs, with the remaining funds covered through the Township's budget. Construction is anticipated to begin in spring.

Policy Implications: Applying for grant funding that requires the municipality committing 50 % of the funding prior to budget approval requires prebudget approval by Council.

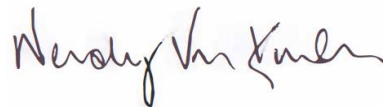
Strategic Plan Implications: The project aligns with the Township's Strategic Plan (2024-2028), particularly the strategic priority of building a livable community. It supports recreational infrastructure improvements, promoting health and well-being through accessible and safe facilities.

Financial Considerations: The estimated total cost of the project is approximately \$301,700. If successful, the CSRIF grant contribution would be up to \$ 150,850. The remaining amount would come from the 2025 Recreation/Facilities Capital budget.

Recommendation: THAT Municipal Council adopt the attached resolution in support of the Township's application to the Community Sport and Recreation Infrastructure Fund for the rehabilitation of the Cardinal tennis and basketball court.



Facilities Manager



Community Development Coordinator

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

WHEREAS the Township of Edwardsburgh Cardinal recognizes the need to rehabilitate the tennis and basketball courts in Cardinal to improve recreational opportunities for residents and the community; and

WHEREAS the proposed project includes resurfacing, new lighting, fencing, spectator seating and installation of equipment to accommodate recreational activities including tennis, pickleball, and basketball; and

WHEREAS the estimated project cost is approximately \$301,700.00, with funding being pursued through the Community Sport and Recreation Infrastructure Fund;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Township of Edwardsburgh Cardinal fully endorses and supports the rehabilitation project for the Cardinal tennis and basketball courts and authorizes staff to proceed with the grant application and all necessary steps to undertake the project.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

WHEREAS the current rate of speed on Jochem Road is set under the Highway Traffic Act to 80km/hr; and

WHEREAS Municipal Council has received delegations and comments from members of the public with concerns for public safety and road conditions due to the speed of traffic traveling on Jochem Road; and

WHEREAS Municipal Council has received a traffic study evaluation regarding a section of Jochem Road indicating that the current average vehicle operating speed ranges from 60 to 70 km/hr.

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Township of Edwardsburgh Cardinal directs staff to prepare a bylaw on the rate of speed reduction from 80km/hr to 60 km/hr on Jochem Road for consideration.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

WHEREAS Jochem Road is currently being utilized by heavy truck traffic to access adjacent businesses on Smith Road resulting in increased heavy vehicle traffic; and

WHEREAS over the past 2 years the heavy truck traffic on Jochem Road has increased partly due to the vehicles avoiding other municipal roads that have speed reductions or heavy vehicle restrictions in place; and

WHEREAS the existing road platform, along with the heavy truck traffic, is likely causing discomfort for other road users; and

WHEREAS Municipal Council has received delegations and comments from members of the public with concerns for public safety and deteriorating road conditions due to the ongoing heavy truck traffic travelling on Jochem Road.

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the Township of Edwardsburgh Cardinal directs staff to prepare a report on possible measures to be considered to regulate and restrict heavy truck traffic on Jochem Road.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council direct staff to prepare a 1-year extension agreement with HGC Management Inc in the amount of \$342,000.00 plus HST and authorize the Mayor and Clerk to execute the required documents, as recommended by the Committee of the Whole – Administration and Operations.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		



**TOWNSHIP OF EDWARDSBURGH CARDINAL
ACTION ITEM**

Committee: Council Meeting

Date: October 28, 2024

Department: Finance

Topic: RBC Credit Facility Increase

Purpose: To increase the current RBC credit facility from \$100,000 to \$500,000 to allow the Township the ability to use the credit facility for equipment and vehicle purchases.

Background: A discussion was held with staff regarding future purchases of equipment or vehicles to be completed through a credit facility rather than reserves to allow the Township the ability to utilize funds for other operating activities.

Consultation was then held between staff and RBC regarding increasing the value of the current credit facility from \$100,000 to \$500,000, this would allow for the purchase of any future needs for equipment or vehicles.

With the credit facility the Township will have more flexibility for repayment options in comparison to a term loan.

Policy Implications: Council shall authorize the execution of an amending agreement with RBC for a credit facility increase to \$500,000.

Strategic Plan Implications: N/A

Financial Considerations: No financial implications until the credit facility is executed.

Recommendation: THAT Municipal Council direct the treasurer to increase the current credit facility from \$100,000 to \$500,000 and authorize the Mayor and CAO to execute the amending agreement.



Treasurer



CAO



Private and Confidential

September 24, 2024

**The Corporation of the Township of
Edwardsburgh/Cardinal**

18 Centre Street
Spencerville, Ontario
K0E 1X0

We refer to the agreement dated May 26, 2021 and any amendments thereto, between The Corporation of the Township of Edwardsburgh/Cardinal, as the Borrower, and Royal Bank of Canada, as the Bank, (the “**Agreement**”).

The Bank reserves all of its rights and remedies at any time and from time to time in connection with any or all breaches, defaults or Events of Default now existing or hereafter arising under any Bank document, and whether known or unknown, and this amending agreement shall not be construed as a waiver of any such breach, default or Events of Default.

All capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.

The Agreement is amended as follows:

1. Facility (3) and Facility (4) are cancelled and all references to Facility (3) and Facility (4) are deleted in their entirety.
2. The sentence immediately following the Credit Facilities heading is amended and restated as follows:

The aggregate of Facility (5) and Facility (6) shall not exceed \$500,000.00 at any time.

3. Under the Credit Facilities section, Facility (5) is amended by deleting “\$100,000.00” and by substituting “\$500,000.00”.
4. Under the Lease Facilities section, Facility (6) is amended by deleting “\$100,000.00” and by substituting “\$500,000.00”.
5. Under the Availability section, Facility (5) paragraph (d) is amended and restated as follows:
 - (d) the aggregate Borrowings outstanding under this facility plus the aggregate amount owing under Leases advanced under Facility (6) must not exceed \$500,000.00.
6. Under the Availability section, Facility (6) paragraph (f) is amended and restated as follows:
 - (f) the aggregate amount owing under Leases advanced under this facility plus the aggregate Borrowings outstanding under Facility (5) must not exceed \$500,000.00 at any time.

CONDITIONS PRECEDENT

The effectiveness of this amending agreement is conditional upon receipt of:

- a) a duly executed copy of this amending agreement;
- b) the Security provided for herein, registered, as required, to the satisfaction of the Bank;
- c) such financial and other information or documents relating to the Borrower or any Guarantor if applicable as the Bank may reasonably require; and

d) such other authorizations, approvals, opinions and documentation as the Bank may reasonably require.

Additionally:

e) all documentation to be received by the Bank shall be in form and substance satisfactory to the Bank.

COUNTERPART EXECUTION

This amending agreement may be executed in any number of counterparts and by different parties in separate counterparts, each of which when so executed shall be deemed to be an original and all of which taken together constitute one and the same instrument.

All other terms and conditions outlined in the Agreement remain unchanged and in full force and effect.

ACCEPTANCE

This amending agreement is open for acceptance until October 24, 2024, after which date it will be null and void, unless extended by the Bank in its sole discretion.

ROYAL BANK OF CANADA



Per: _____
Title: Vice President

RBC Contact: Dena Heming

/mw

We acknowledge and accept the terms and conditions of this Agreement on this _____ day of _____,
_____.

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have authority to bind the Borrower.

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the correspondence listings for the following dates as previously circulated:

- October 2, 2024
- October 9, 2024
- October 16, 2024
- October 23, 2024

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

RESUMÉ

of *correspondence*

October 2nd, 2024

FROM	DATE	SUBJECT
Municipality of East Ferris	Sept 25	RES: Combined ROMA/AMO Annual Conference
Tay Valley TWP	"	RES: Public Sector Salary Disclosure
AMO	"	Policy Update – AMO Response to BILD Report
AMO	Sept 26	Watchfile
Girls Inc. of Upper Canada	"	EC, You're Invited! Champions for Girls Breakfast 2024
UCLG	"	Living Classroom Welcomed to Maple View Lodge
Region of Waterloo	Sept 27	Council Correspondence - September 25 re: Solve the Crisis
Town of Cobourg	"	RES: Regulations: Importation of Sale/Use Lithium-ion Batteries
Kelly Bush	Sept 30	Resident Letter: Leash Bylaw Delegation
Municipality of St. Charles	"	RES: Govnmt Regulations on Nicotine Pouches
Municipality of St. Charles	"	RES: Sustainable Infrastructure Funding-Small Rural TWP's
City of Temiskaming Shores	Oct 1	RES: Comprehensive Provincial Alcohol Strategy
OMAFR	"	Letter from the Honourable Robert J. Flack
UCLG	"	Economic Development eNews October 1, 2024
Municipality of St. Charles	"	RES: Asset Retirement Obligation
ROMA	Oct 2	Conference: Registration and Hotel Information
TWP of Brock	"	RES: Rideshare Services

RESUMÉ

of *correspondence*

October 9th, 2024

FROM	DATE	SUBJECT
UCLG	Oct 2	Media Release: Child Care Partnership in Portland
TWPEC	"	Application for Minor Variance, 27 David Street
AMO	Oct 3	Watchfile
TWN of Cobourg	Oct 4	RES: Involuntary Care: Individuals w Mental health/Addictions
TWN of Bradford West Gwillimbury	Oct 7	RES: Ontario Deposit Return Program Expansion Endorsement
AMO	"	Join us at AMO Healthy Democracy Forum
ALUS Ontario East	Oct 8	ALUS Ontario East 2023 Annual Report
TWP of Springwater	Oct 9	RES: AMO OMA Joint Health Resolution Campaign

RESUMÉ

of *correspondence*

October 16th, 2024

FROM	DATE	SUBJECT
OBCM	Oct 10	Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign
AMO	"	Watchfile
TWP of Puslinch	"	RES: The Canada Community-Building Fund
UCLG	"	Summit 2024: Registration Open and Keynote Speaker
TWP of Nairn and Hyman	Oct 11	RES: Naturally Occurring Radioactive Material (NORM)
UCLG	"	Supportive Cabins Initiative - Information Package
UCLG	"	Economic Development eNews October 15 2024
SGCC	Oct 15	Small Business Week Event
Nancy MacLeod	"	Affordable Housing Workshop Oct 26, 10-12 Elgin
TWP of Augusta	Oct 16	RES: The Canada Community-Building Fund
TWP of Augusta	"	RES: Mental Health and Addiction Services
AMO	"	Policy Update: Legislation Governing Bicycle Lanes

RESUMÉ

of *correspondence*

October 23rd, 2024

FROM	DATE	SUBJECT
AMO	Oct 17	Watchfile
Vicki Cameron	Oct 18	Resident Letter Re: Jochems Road concerns
Municipality of St. Charles	Oct 21	RES: Asset Retirement Obligation
Municipality of St. Charles	"	RES: Green Roads Pilot Project
Municipality of St. Charles	"	RES: Urging the Government to Resume Assessment Cycle
Municipality of St. Charles	"	RES: The Canada Community-Building Fund
AMO	"	Policy Update: Transportation, Energy and Housing Policy
US Army Corps of Engineers	"	Press Release: Virtual public meeting: lower Great Lakes
UCLG	Oct 22	Consultation: 2025-2035 L&G Housing & Homelessness Plan
MMAH	Oct 23	Counties PPS report

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the payment of municipal invoices circulated and dated as follows:

- | | |
|--|----------------|
| • Report dated September 25 (2024-161) | \$1,676,731.45 |
| • Report dated September 26 (2024-162) | \$67,566.95 |
| • Report dated October 15 (2024-173) | \$336,345.04 |
| • Report dated October 18 (2024-175) | \$64,280.29 |
| • Report dated October 23 (2024-176) | \$295,582.66 |
| • Report dated October 23 (2024-177) | \$135,803.28 |

TOTAL: \$2,576,309.67

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

**Township of Edwardsburgh/Cardinal
List of Accounts for Approval**

Date Printed
9/25/2024 8:51 AM

Batch: 2024-00161 to 2024-00161

Page 1

Bank Code - EFT - electronic funds transfer

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	ACF Electric Ltd 752	pw- New street light	1,342.51	1,342.51
PP -	Abell Pest Control Inc. A6163668	rec- pest control	97.08	97.08
PP -	Acklands-Grainger Inc. 9236022332	fd-batteries	90.65	90.65
PP -	Alarm Systems - Brockville 1519672	es- flett St-annual monitoring	501.72	501.72
PP -	Black Dog Tirecraft Morrisburg IM0060526	pw-volvo-tire repairs	234.06	234.06
PP -	Brandt Tractor Ltd CP219659 CP219727	pw- T24-05-polishing kit pw- T5-engine belt	245.91 108.20	354.11
PP -	Burchell's Home Hardware 50944 50953 51102	es-supplies pw-shop supplies pw- rake	172.44 424.24 16.92	613.60
PP -	CIMCO Refrigeration 90937660 90938397	rec-repair cooling tower pump rec- repair dehumidifier belt	2,041.68 1,129.83	3,171.51
PP -	Canadian Union Of Public Sep 2024	Aug 2024 Union dues collected	760.00	760.00
PP -	Capital Controls 88018 87982	spen sanitary-magmeter commissi cardinal water - UV repair	876.03 3,099.03	3,975.06
PP -	Catholic District School Board 3rd Qtr 2024	3rd Quarter 2024	103,866.18	103,866.18
PP -	Conseil Des Ecoles Publique De 3rd Qtr 2024	3rd Qtr 2024	5,802.20	5,802.20
PP -	Coville Electric 6834	adm- move emergency lights	2,278.89	2,278.89
PP -	Drummond's Gas 2530276 2530285 2530292 2530309 2530318 2588453 2588456 2588472 2588498 2588499 2530313 2588588 2530327 2530338 2530343 2530347	fd- fuel pw-T19-01-fuel fd-fuel fd-fuel pw-T23-01 fuel fd- fuel pw-T19-01 fuel Fd-fuel fd- fuel fd- fuel fd- fuel fd- fuel fd- fuel fd- fuel fd- fuel fd- fuel fd- fuel	63.55 95.00 44.00 116.01 85.48 92.00 82.01 90.00 116.04 189.36 135.00 59.90 65.00 65.05 193.00 72.01	1,563.41
PP -	Eastern Engineering Group Inc			

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00161 to 2024-00161

PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
	29527	pw- Eng Services PB # 2 Hot mix	4,755.72	4,755.72
PP -	Evoqua Water Technologies Ltd			
	906648832	wtp-C11 analyzer repair kit	2,097.03	2,097.03
PP -	Fire Marshal's Public Fire			
	IN166443	fd- 2024 fire prev kit	448.61	448.61
PP -	G T Automotive			
	050800	pw- T19-01 - oil change	130.89	
	050841	pw- T22-01-Oil change	113.59	
	050857	raw water supply-replaced battery-	310.96	
	050902	rec-oil change asset 2669	111.38	666.82
PP -	G. Tackaberry & Sons			
	G-0091356	pw- entranceway Culverts	1,232.18	
	W0000651	pw-water tower cleanup	976.39	
	G-0092245	pw-hot mix tender PB # 1	979,318.74	
	A-0905928	pw-cold patch	3,517.13	
	G-0092274	rec-S.Centre walkway/pw-entrance	1,404.21	986,448.65
PP -	GAL Power Systems Ottawa Ltd			
	123024F	es- S Generator - Tank inspection	508.50	
	123026F	es- fuel tank inspection	508.50	
	123028F	es- fuel tank inspection	508.50	
	123034F	es- fuel tank inspection	508.50	2,034.00
PP -	HGC Management Inc			
	54768	w/d contract collection Aug 2024	34,128.35	34,128.35
PP -	HW Supplies Inc			
	220000018815	pw- entranceway culvert	2,001.32	
	220000018817	pw-ratchet - straps	173.48	
	220000018960	pw- backhoe- hydraulic hose	130.80	
	220000018973	pw- backhoe-adapters	41.03	
	220000019153	pw- landscape fabric	348.04	
	220000019166	pw- landscape fabric keefer st	696.08	3,390.75
PP -	Hansler Smith Limited			
	5801342	fd- cleaning supplies	84.42	
	1748872	rec- cleaning supplies	55.49	139.91
PP -	Hendry, Audrey			
	Aug 20, 2024	rec-Refund on course	145.00	145.00
PP -	J. Quattrocchi & Co Ltd			
	00828864	rec- canteen supplies	594.10	
	00829665	rec-canteen purchases	71.05	665.15
PP -	Jewell Engineering			
	00120120	storm-cty rd 2 prof services - july 2	819.25	819.25
PP -	John Henry			
	sep 2024	fd- fire prevention symposium	1,416.11	1,416.11
PP -	Laton, Margaret			
	Aug 20, 2024	Rec- refund on course	290.00	290.00
PP -	Limerick Environmental Svcs			
	2024-1481	bin pickup transfer site	4,631.12	
	2024-1482	bin pickup transfer site	317.30	4,948.42
PP -	Local Authority Services Ltd.			
	MGBP000007214	adm-office supplies	50.83	50.83
PP -	Mac's Convenience Store Inc.			

**Township of Edwardsburgh/Cardinal
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PROPOSED PAYMENTS

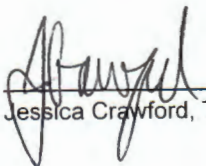
Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		148529	es- fuel truck	82.10	
		148526	es- fuel truck	106.15	
		148530	pw- T22-01 fuel	81.00	
		148531	es- fuel truck	99.45	
		148533	rec- truck fuel	50.00	
		148632	rec- fuel	116.75	
		148633	rec- truck fuel	50.00	
		148637	rec- truck fuel	93.55	
		148639	rec- truck fuel	93.87	
		148646	rec- fuel	85.00	
		148648	rec- fuel	117.50	975.37
PP -	Marley Perrin				
	Sep 2024		Sep 2024 Cleaning	750.00	750.00
PP -	Morrisburg Plumbing & Heating				
	29725		es-lateral cctv inspection	411.88	411.88
PP -	Nine Mile Repair Inc				
	856		pw-brush head repairs	17,108.53	17,108.53
PP -	Ontario Building Officials Association				
	18196		Bldg- R. Huttmann OBOA Code C	169.50	169.50
PP -	Postmedia Network Inc				
	IN82362		adm- agenda advertising	226.00	
	IN89292		adm- agenda advertising	226.00	452.00
PP -	R & D Dairies Ltd				
	999.B242208		Rec Canteen supplies	52.88	52.88
PP -	R&S Rhino Glass Shop				
	20144		pw- L1-windshield	1,511.13	1,511.13
PP -	Rideau St. Lawrence Utilities				
	A00309		W/S Billing Sep 2024	3,972.29	3,972.29
PP -	STELLEM a Division of EMCO Corporati				
	295243002282		es- hydrant markers	1,988.80	1,988.80
PP -	Sands				
	00723792		adm- first aid kit	39.54	39.54
PP -	Sean Nicholson				
	Sep 2024		Adm-mileage & Non Covered Deni	854.20	854.20
PP -	Secureway				
	2315324		rec- labour to fix security cameras	124.30	124.30
PP -	Selleck Truck & Trailer Repair				
	133995		fd- def fluid	34.67	34.67
PP -	Sound Barriers Div of				
	24543		rec- new arena glass	1,941.10	1,941.10
PP -	Spencerville Home Hardware				
	87214		es- filters	91.50	
	87221		rec- lights	53.74	
	87225		adm- kitchen repairs	17.72	
	87256		pw-marking paint	40.66	
	87258		fd-vehicle supplies maintenance	67.73	
	87285		rec- hose nozzle	22.59	
	87288		rec- misc	14.68	308.62
PP -	TRS Heating & Cooling Ltd.				
	42740407		adm - new circulation pump	3,108.63	3,108.63
PP -	Tenaquip Ltd.				

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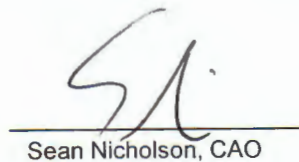
PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		16284788-00	es-supplies/materials	316.82	316.82
PP -	Tessier, Mary	2024-006	Ed dev - Mary Consulting Services	1,576.36	1,576.36
PP -	The Information Professionals	TOMRMS 2024	TOMRMS 2024 Annual Update	452.00	452.00
PP -	Thompson Timber Mart	J36167	pw- sign repairs	80.47	80.47
PP -	Tim Allen's Aerial Services	23257	pw- tree trimming-Reid St	847.50	847.50
PP -	Ultramar	03916792707393	pw-420L color diesel-Cty Rd 22	620.92	
		03916792707394	pw-883L Color diesel-Cty Rd 22	1,305.41	
		03916804707395	pw-1459.9L Clear diesel-Cty Rd 22	2,306.76	
		05466141707396	pw-1306.2L Clear diesel-Dish	2,001.17	6,234.26
PP -	United Counties Of Leeds &	IVC 06744	pw- 2024 weed spraying roadside	1,390.30	1,390.30
PP -	Upper Canada District	3rd Qtr 2024	3rd Qtr 2024	461,944.83	461,944.83
PP -	Walkerton Clean Water Centre	3081518	es-course - Mark Simzer	435.00	
		3081614	raw water supply-course A. Camp	355.95	790.95
PP -	Waste Connections of Canada	7150-0000452108	Bin Collection	1,849.77	1,849.77
PP -	World Water Operator Training Compa	ORD2183	cardinal sanitary-course - J. Crich	349.17	349.17
				Total Proposed Payments:	1,676,731.45
				Total EFT:	1,676,731.45

Certified Correct This Tuesday, September 24, 2024



Jessica Crawford, Treasurer



Sean Nicholson, CAO

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
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Bank Code - PAD - Preauthorized Debit

PROPOSED PAYMENTS

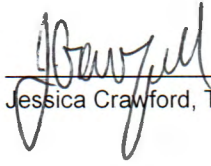
Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Bell Canada				
		658-2141 09-24	spencerville arena	129.53	
		658-3001 09-24	fd/pw- phone split	147.51	
		658-3055 09-24	admin	479.67	
		536626539 09-24	Cardinal Arena internet	56.44	
		546532571 09-24	Rec- Bell Internet J.Town	132.15	945.30
PP -	Eastlink				
		22329908	pw/fd phone	226.66	226.66
PP -	Hydro One Networks Inc.				
		19876 08-24	spencerville arena	341.81	
		02595 08-24	spencerville arena	986.82	
		03768 08-24	ball diamond	72.01	
		77395 08-24	south centre	671.89	
		16052 08-24	johnstown pool	743.48	
		64439 08-24a	wntp-3207 Windmill	2,631.45	
		10647 09-24	pw-Pittston Shop	427.70	
		14330 09-24	St Lights Var Sep 2024	904.23	
		18196 09-24	lagoon-2301 RD 21	49.33	6,828.72
PP -	LBC Capital				
		2725433	copier lease	169.50	169.50
PP -	Life Works Morneau Shepell				
		2203234	adm- EFAP	37.52	37.52
PP -	Ontario Municipal Employees				
		Aug 2024	Aug 2024 Contributions	44,589.30	44,589.30
PP -	Reliance Home Comfort				
		4422619 09-24	rec hot water heater rental	251.31	251.31
PP -	Royal Bank Visa				
		0160 08-24	J.Crawford RBC Visa Aug 2024	14.55	
		2095 08-24	R.Williams RBC visa Aug 2024	579.74	
		2113 08-24	S.Nicholson Jul 2024	2,273.28	2,867.57
PP -	Superior Propane				
		50415549	rec - 4050 Dishaw St	111.58	
		50427692	rec - 4050 Dishaw St	83.47	195.05
PP -	Telus Mobility				
		16215291192	Sep 2024 Corporate Account	1,082.44	1,082.44
PP -	Workplace Safety & Insurance				
		Aug 2024	Aug 2024 Premium	10,373.58	10,373.58
				Total Proposed Payments:	<u>67,566.95</u>
				Total PAD:	<u>67,566.95</u>

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Jessica Crawford, Treasurer



Sean Nicholson, CAO

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
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Bank Code - EFT - electronic funds transfer

PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
PP -	Abell Pest Control Inc.			
	A6098792	Monthly pest control	94.14	94.14
PP -	Acklands-Grainger Inc.			
	9258184259	es- UV channel repair	154.45	154.45
PP -	Alarm Systems - Brockville			
	1522615	rec-yearly contract	759.36	
	1522901	Lib-yearly fee	298.32	1,057.68
PP -	BFP Inc.			
	5959	rec- fire ext inspection	124.12	
	5960	Adm-fire ext testing	78.98	
	5961	Rec-Fire ext inspection	28.25	
	5962	fd- Stn # 1 - annual fire ext insp	162.38	
	5963	rec- fire ext inspection	142.38	
	5964	rec- fire ext inspection	158.20	
	5965	rec- fire ext inspection	69.94	
	5966	pw- cardinal - fire ext inspection	320.47	
	5967	fd- Stn # 2-annual fire ext insp	65.42	
	5968	cardinal sanitary-fire ext service	84.69	
	5969	cardinal water-fire ext inspections	231.19	1,466.02
PP -	Black Dog Tirecraft Morrisburg			
	IM0060747	pw-volvo-tire tube repairs	308.52	308.52
PP -	Brandt Tractor Ltd			
	CS54082	pw-T6 Air leak/faulty maxi	1,157.12	
	CP219982	pw-T5 - mud flaps	74.56	
	CS54113	pw-T7-MTO inspection	5,057.36	6,289.04
PP -	Brenntag Canada Inc.			
	46876789	cardinal water - chemicals	3,250.22	3,250.22
PP -	Burchell's Home Hardware			
	51156	rec- washrooms	15.80	
	51175	rec- misc	41.39	
	51183	rec-walkway	260.23	
	51184	rec-items for closing pool	127.34	
	51384	rec- misc	104.92	549.68
PP -	CIMCO Refrigeration			
	90940326	rec-repairs for cooling tower bearir	1,584.90	1,584.90
PP -	Caduceon Enterprises Inc.			
	I24-010221	wwtp-testing	262.67	
	I24-010223	lagoon-testing	95.67	
	I24-009747	wwtp-testing	1,970.27	
	I24-012646	wwtp-testing	2,462.84	
	I24012647	lagoon-testing	95.67	
	I24-013697	wwtp-testing	262.67	
	I24-015375	lagoon-testing	95.67	
	I2415376	wwtp-testing	262.67	
	I24-15377	wtp-testing	2,235.91	
	I24-016871	wtp-testing	2,049.64	
	I24-016873	ind park testing	179.13	9,972.81
PP -	Canadian Union Of Public			
	Oct 2024	Sep 2024 Union dues collected	760.00	760.00

Township of Edwardsburgh/Cardinal
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PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	CarQuest Canada Ltd 16042-4299	fd- T8-bulb	6.95	6.95
PP -	Chris LeBlanc Oct 2024	pw-training expenses	78.12	78.12
PP -	Clean Water Works Inc. W44448	es- walter stn instal	1,320.57	1,320.57
PP -	Coca-Cola Refreshments Canada 43440752007	rec-canteen supplies	1,851.24	1,851.24
PP -	Corporation of the Town of Prescott CBO-01	bldg-CBO -S. Merriman Services &	34,933.23	34,933.23
PP -	Coville Electric 6791 6836 6872	rec-repair with exhaust fan fd- wall pack stn# 1 fd- stn # 1 - new light fixture	3,460.06 1,231.70 2,134.72	6,826.48
PP -	Davie Deline Sep 2024	Cleaning Services for Sep 2024	1,000.00	1,000.00
PP -	Delta Power Equipment P58518	pw-Tractor-back window	1,191.87	1,191.87
PP -	Drummond's Gas 2588540 2588571 2588600 2588375 2588380	rec-fuel rec-fuel rec-fuel rec-fuel rec-fuel	26.00 15.40 35.46 35.17 121.00	233.03
PP -	Eastern Engineering Group Inc 29646	pw-PB # 3 - Hot mix tender	18,281.17	18,281.17
PP -	Equipment Sales & Service Limi W18546	Pw-H1 Service	7,288.43	7,288.43
PP -	Evoqua Water Technologies Ltd 906664622	es-gel for cl2 analyzers	143.57	143.57
PP -	Extend Communications 2410-17131	Rec-Arena Call in	226.51	226.51
PP -	Future Office Products FOP227954	adm-Sep 2024 Monthly Contract	306.70	306.70
PP -	G. Tackaberry & Sons W-0000742 W0000792	pw-entranceway culverts pw-cedar grove washouts/wtp-walt	3,192.90 527.06	3,719.96
PP -	GFL Environmental Inc G90003255494	es- fall biosolids removal	5,593.50	5,593.50
PP -	Goldsmith Saw 1994702 1994729	rec-blade sharpening rec-blade sharpening	227.13 152.55	379.68
PP -	Gordon Signs 2036 2037	pw- street signs pw-lettering	226.00 610.20	836.20
PP -	Grand & Toy V159951 V159952 V186465 V197884	bldg - ink cartridges bld- ink cartridges Plan-notebook/Adm-kitchen suppli Plan-headset/adm-kitchen supplie	48.21 127.14 73.19 56.91	305.45
PP -	Greer Galloway Consulting Eng			

Township of Edwardsburgh/Cardinal
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PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
	29704	pw-prof services - Jordon Culvert	25,308.87	
	29724	pw-Jochem Rd - Traffic study	2,938.00	28,246.87
PP -	HGC Management Inc 55198	w/d contract collection Seo 2024	34,128.35	34,128.35
PP -	HW Supplies Inc 22000018815CR	pw- Dobbie entrance credit	-2,001.32	
	220000019427	pw- culvert stock	6,086.64	4,085.32
PP -	Hansler Smith Limited 5804457	rec- cleaning supplies	324.13	324.13
	5805339	rec- cleaning supplies	1,016.33	1,016.33
PP -	J. Quattrocchi & Co Ltd 00830443	rec- canteen supplies	846.78	
	00831223	rec-canteen supplies	300.85	1,147.63
PP -	Jason's Glass Repair 2115	pw-T7 Windshield	559.35	559.35
PP -	Jewell Engineering 00120258	storm-Cty Rd 2 prof services Aug 2	520.08	520.08
PP -	Joe Computer 209428	Internet	138.99	138.99
PP -	John Buffet 365	Bylaw- Sep 2024	1,620.00	1,620.00
PP -	John Henry Sep 2024	fd-fire prev - mileage sept	89.60	89.60
PP -	Josh Burchell Oct 2, 2024	rec-J. Burchell Safety boots	305.09	305.09
PP -	Ketchum Manufacturing Inc. 447142	plan- public hearing signage	373.47	373.47
PP -	Lifesaving Society 224062	rec- program supplies	870.50	870.50
PP -	Local Authority Services Ltd. MGBP000007296	adm-kitchen supplies/office supplie	162.08	162.08
PP -	Mac's Convenience Store Inc.			

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PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
	Invoice #			
	146653	pw- T23-01 fuel	98.30	
	148630	pw- T22-01 fuel	98.00	
	148631	wmpps-fuel	98.24	
	148634	wmpps-fuel	65.80	
	148635	pw-T22-01 fuel	104.00	
	148636	pw-T23-01 fuel	93.60	
	148638	pw-T22-01-fuel	48.00	
	148640	wmpps-fuel	84.50	
	148641	wmpps-fuel	104.80	
	148642	pw-T19-01-fuel	108.20	
	148643	pw-T22-01-fuel	112.00	
	148644	pw-T23-01-fuel	93.03	
	148645	wmpps-fuel	101.45	
	148650	rec- fuel	158.61	
	148651	pw-T22-01 fuel	88.00	
	148534	rec- fuel	91.68	
	148537	fd- T9-fuel	105.00	
	148536	rec-fuel	94.41	
	148539	pw-T22-01-fuel	99.00	
	148541	rec- fuel	91.75	1,938.37
PP -	Mark's Commercial			
	90097098	rec- boot for A. Modler	169.49	169.49
PP -	Marley Perrin			
	Oct 2024	Oct 2024 Cleaning	600.00	600.00
PP -	Messer Canada Inc., 15687			
	2108186751	pw- annual cylinder rentals	1,620.31	1,620.31
PP -	Mike Spencer			
	Sep 2024	rec-computers for seniors class	3,588.79	3,588.79
PP -	O'Reilly's Independent Grocer			
	06 3382	fd-supplies training	35.61	35.61
PP -	OnServe			
	67624	adm- Credit Sept 2024	-76.75	
	67645	adm-planner workstation	2,914.60	
	67768	IT contract services Oct 2024 A	1,165.74	
	67692	IT contract services Oct 2024	4,040.12	8,043.71
PP -	Pesce & Associates Inc			
	3573	adm-salary study	9,492.00	9,492.00
PP -	Playground Planners Inc.			
	Sept 26, 2024	rec- replace damaged swing	496.47	496.47
PP -	Postmedia Network Inc			
	IN92650	Adm-committee of the whole adv	226.00	226.00
PP -	Purolator Courier Ltd.			
	525038024	es-lab-ship samples/adm-reg gen	26.49	
	545056953	Adm/es-courier services	57.29	
	550065991	es-sampling shipping/adm-MOF	18.26	102.04
PP -	R & D Dairies Ltd			
	999.B242693	Rec Canteen supplies	47.10	
	999.B242926	rec-canteen supplies	60.89	107.99
PP -	R. Thurston Technologies			
	12427	pw-T24-05-radio install	1,088.59	1,088.59
PP -	Realtax Inc.			

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PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		98818	adm- tax reg # 070170104002100t	898.35	
		99148	adm- tax reg # 070170105007215t	536.75	
		99149	adm- tax reg # 070170102002804t	536.75	
		99195	adm- tax reg # 070170103510204t	508.50	
		99245	adm- tax reg # 070170105009200t	581.95	
		99246	adm- tax reg # 070170104504100t	977.45	
		99247	adm- tax reg # 070170103021000t	638.45	
		99248	adm- tax reg # 070170101526002t	525.45	5,203.65
PP -	Robinson Consultants Inc				
		0072269	storm-Cty Rd 2 contract adm Aug	6,353.05	
		0072267	drainage-Newport drain contract a	1,786.81	8,139.86
PP -	Royal Canadian Legion				
		2024-009	fd-rememberance day wreath	60.00	
		2023-010	Council -Lg Remembrance Day v	60.00	120.00
PP -	Smartcell Communications Inc				
		KINBIIN6221	es-T. Sellec phone	333.48	
		KINBIIN6222	rec-cell upgrade J. Hopkins	333.48	666.96
PP -	South Grenville Beacon				
		922	adm-spencerville fair ad/es-hyd flu	212.44	
		928	fd- fire prev adv	84.75	297.19
PP -	South Nation Conservation				
		IN28189	2024 3rd General Levy	20,479.00	20,479.00
PP -	Spencerville Home Hardware				
		87291	pw-shovels	179.61	
		87317	pw-shop supplies	32.16	
		87325	rec-tape	24.02	
		87346	rec-misc	23.70	
		87357	es- coffee supplies	80.18	
		87358	fd- batteries/screws	28.23	
		87430	rec-water	6.75	
		87431	rec-cleaning supplies	14.33	388.98
PP -	St. Lawrence Testing &				
		24D523	pw-Weir Bridge inspection services	6,363.71	6,363.71
PP -	Steven Roberts				
		Sept 2024	fd- course training expenses	248.37	248.37
PP -	Strongco Limited Partnership				
		92520909	pw-volvo repairs	23,945.96	23,945.96
PP -	Superior Group				
		000536	Grass Cutting May 2024	4,387.22	
		000537	Grass Cutting June 2024	3,983.25	
		000538	Grass Cutting July 2024	4,986.12	
		000539	Grass Cutting Aug 2024	3,864.60	
		000540	Grass Cutting Sep 2024	4,175.35	21,396.54
PP -	Tenaquip Ltd.				
		16319708-00	es - supplies	205.40	205.40
PP -	Tessier, Mary				
		2024-007	Ed dev - Mary Consulting Services	2,466.23	2,466.23
PP -	Top Graphics Design Inc.				
		12599	rec-life guard & camp clothing	2,327.46	
		12645	bylaw-shirts	189.84	
		12847	adm- hats & shirts	4,055.01	6,572.31

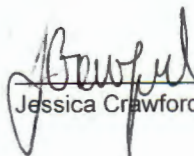
Township of Edwardsburgh/Cardinal List of Accounts for Approval

Batch: 2024-00173 to 2024-00173

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Trojan UV 200/29333	es-UV Bulbs-wwtp	4,830.53	4,830.53
PP -	Tyler Selleck Oct 2024	es - T. Selleck Workbooks	271.19	271.19
PP -	Ultramar 03916804707397 05466141707398	pw-2064.10L Clear diesel-Cty Rd 2 pw-1220 L Marked diesel-Dish	3,214.79 1,780.88	4,995.67
PP -	Universal Supply Group 3735 964-446295 964-446605 964-446606	pw- shp supplies pw-LED strobe lights stock pw-stock-degreaser/truck wash/sh	325.03 382.55 628.62	1,336.20
PP -	Vicki Cucman Sep 2024	pw-T20-08-license plate	59.00	59.00
PP -	Walter Smail Sep 2024	Council-Mileage	113.40	113.40
PP -	West, Stephen Sep 2024	fd- dz medical	160.00	160.00
PP -	Westburne Ontario 4051980	wwtp- light bulbs	242.39	242.39
PP -	Xylem Canada LP 3558413256	Cardinal Sanitary-Henry Strn pump	16,735.22	16,735.22
Total Proposed Payments:			336,345.04	336,345.04
			Total EFT:	336,345.04

Certified Correct This Tuesday, October 15, 2024



Jessica Crawford, Treasurer



Dave Grant, Deputy CAO

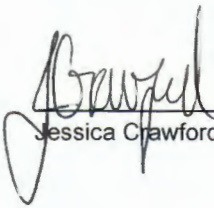
Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00175 to 2024-00175

Bank Code - AP - REVENUE FUND

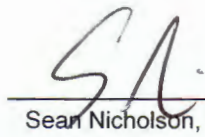
PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Riverside Motors Ltd 10-OCT-2024	Rec 001 Truck	64,280.29	64,280.29
			Total Proposed Payments:	64,280.29
			Total AP:	64,280.29

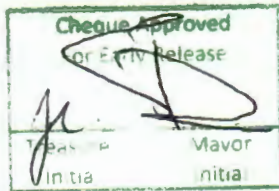
Certified Correct This Friday, October 18, 2024



Jessica Crawford, Treasurer



Sean Nicholson, CAO



Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00176 to 2024-00176

Bank Code - PAD - Preauthorized Debit

PROPOSED PAYMENTS

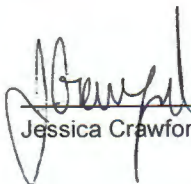
Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
	Invoice #			
PP -	Bell Canada			
	925 5822 09-24	Sout Centre Johnstown	136.13	
	657 4468 09-24	WTP Phone	138.95	
	657 3210 09-24	Cardinal Arena	145.88	
	657 4606 09-24	Pittston Phone	150.92	
	657 4850 09-24	WWTP phone	187.91	
	657 3765 09-24	John St	380.78	
	543665566 09-24	Admin/Fd/PW Rec Internet	372.72	1,513.29
PP -	Hydro One Networks Inc.			
	62670 09-24	wwtp-flett st	40.20	
	71283 09-24	lagoon- 1 Spencer	137.33	
	25495 09-24	spencerville library	166.10	
	03696 09-24	fd stn 1	986.92	
	84483 09-24	pw- Sophia St	7.87	
	24430 09-24	ball diamonds	123.20	
	53082 09-24	lagoon 2803 CR 21	37.92	
	32562 09-24	lagoon 4 Charles	39.19	
	27613 09-24	admin-townhall	666.91	
	41324 09-24	parks-CR44 clock	50.65	
	05572 09-24	Adm-1416 Byers Road	162.61	2,418.90
PP -	LBC Capital			
	2715412-01	copier lease	183.06	183.06
PP -	Life Works Morneau Shepell			
	3607206	adm- EFAP	18.76	18.76
PP -	Pitney Bowes			
	1026085925	Adm-Postage Red Ink	170.62	170.62
PP -	Rideau St Lawrence			
	502-00 09-24	ball diamond Cardinal	35.41	
	450-00 09-24	wtp-water tower	44.96	
	504-00 09-24	parks 1800 Dundas	53.53	
	496-00 09-24	wwtp-417 Hwy2	57.02	
	501-00 09-24	fd stn 2	164.36	
	435-00 09-24	wwtp-172 Henry	239.48	
	290-00 09-24	parks-1700 Dundas	245.40	
	500-01 09-24	cardinal library	356.52	
	370-00 09-24	wwtp-adelaide	599.96	
	250-00 09-24	cardinal pool	730.63	
	231-00 09-24	pw-4035 Dishaw	737.38	
	430-00 09-24	wtp-87 Legion Way	1,853.58	
	270-00 09-24a	pw-cardinal streetlights	1,885.08	
	464-00 09-24	4000 John wwtp	6,208.20	
	505-01 09-24	cardinal arena	10,782.51	
	119-01 09-24	ind park water	7,464.16	31,458.18
PP -	Royal Bank Visa			
	8356 -09-24	D Grant - RBC Visa Sep 2024	987.68	
	8584 -09-24	M. Spencer Sep 2024	1,109.34	2,097.02
PP -	Sun Life Financial			
	Oct 2024	Monthly Premiums	25,744.54	25,744.54
PP -	Superior Propane			

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00176 to 2024-00176


PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		50518234	rec - 4050 Dishaw St	109.69	
		50518235	22 Sloan Street	164.54	
		50558176	rec - 4050 Dishaw St	131.24	
		50591321	Cardinal Arena	19.78	425.25
PP -	Telus Mobility				
		39265058 09-24	adm-Sep 2024 Business Phone Ac	1,975.05	1,975.05
PP -	Township of Edwardsburgh/Cardi				
		PP 19 2024 PT/F	PP 19 2024 PT/FT Payroll	109,774.95	
		PP 20 2024 PT/F	PP 20 2024 PT/FT Payroll	108,821.32	
		PP 18 2024	PP 18 2024 ADP Payroll Fee	818.08	
		PP 10 2024 Couc	PP 10 2024- Council Payroll	7,745.38	227,159.73
PP -	Union Gas Limited				
		69531 2 09-24	4035 Dishaw St	27.42	
		72598 5 09-24	Library -618 Cty Rd 2 Sep 2024	27.42	
		72780 5 09-24	4035 Dishaw St	29.40	
		44825 1 09-24	Rec - 4050 Dishaw -Card Arena	1,002.06	
		72687 6 9-24	70 Adelaide St	38.56	
		44787 6 09-24	87 Legion Way	255.97	
		1619 4 09-24	24 sutton Dr	54.56	
		53951 1 09-24	wwtp-4000 John natural gas	982.87	2,418.26
				Total Proposed Payments:	295,582.66
				Total PAD:	295,582.66

Certified Correct This Wednesday, October 23, 2024



Jessica Crawford, Treasurer



Sean Nicholson, CAO

Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00177 to 2024-00177

Bank Code - AP - REVENUE FUND

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	416 Courier	2124	Adm-Sep Water Sample Courier	207.92	207.92
PP -	Ault & Ault LLP In Trust	20450	adm-legal fees	7,157.36	7,157.36
PP -	Burchell, Kevin	Oct 22, 2024	Refund TR # 025-08800 amend pr	2,428.02	2,428.02
PP -	C & C Spencerville Automotive	41016	Rec-Asset 750-Speed Sensor	421.68	
		40676	rec- Asset 750 truck door handles	303.97	725.65
PP -	Daltco Electric	1508890	rec- misc	48.54	48.54
PP -	Drapeau Automatic Sprinkler Corp.	27489	wtp-annual fire alarm insp	557.09	557.09
PP -	Faber, Shauna	Sep 13, 2024	Council-Walker House 2024	25.00	25.00
PP -	Iron Trade Works Inc	1980	fd- annual pump testing	1,779.75	1,779.75
PP -	Karcher Municipal	14019424	pw-H3-hydraulic leak/50 hr service	3,906.46	
		14019425	pw-H3-Rims & tires	4,456.27	8,362.73
PP -	Kirkby, Lauire	Sep 13, 2024	Council - Walker House 2024	25.00	25.00
PP -	Lilian & Grant Hamilton	Sep 26, 2024	Refund over pd 701-015-20817	43.41	43.41
PP -	MacDonald, Marie Marthe	Oct 7, 2024	Council - Walker House 2024	25.00	25.00
PP -	Minister of Finance	302609241035051	Aug 2024 OPP billing	96,888.00	
		300910241209050	OPP credit -Jul-Sep 2024	-2,016.00	94,872.00
PP -	Ministry of Transportation	Mar-Aug 2024	MTO ARIS	24.75	24.75
PP -	Municipal Equipment	4964	fd-calibration gas	468.95	
		4967	Cardinal Water/Sani/Raw Wat- Ga	1,579.07	2,048.02
PP -	Onofrychuk, Bill	Sep 13 2024	refund- TWPEC resident	25.00	25.00
PP -	Planes Precast Concrete	0000198808	rec-edging for walkway	205.98	
		0000198810	rec-sand for edging of walkway	297.82	
		0000198809	rec-edging for walkway	70.53	574.33
PP -	Provincial Paving	463	pw-2024 Patching	2,135.35	2,135.35
PP -	The Royal Canadian Legion	ONCL05749889-25	Advertising 2025	395.00	395.00
PP -	W.L. Peters	22326	rec-freezer for spencerville canteen	592.12	592.12
PP -	Zamboni Robert Boileau Inc	101659	Zamboni Repairs	13,751.24	13,751.24
				Total Proposed Payments:	135,803.28

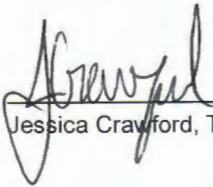
Township of Edwardsburgh/Cardinal
List of Accounts for Approval
Batch: 2024-00177 to 2024-00177

PROPOSED PAYMENTS

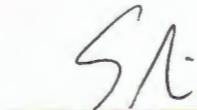
Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Total AP: 135,803.28

Certified Correct This Wednesday, October 23, 2024



Jessica Crawford, Treasurer



Sean Nicholson, CAO

**CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO AUTHORIZE THE EXECUTION OF A DEVELOPMENT
AGREEMENT WITH EDWARD BRONISZESKI AND LILA BRONISZESKI”**

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal is authorized to enter into a development agreement and register it against the title to the land pursuant to section 53 of the Planning Act, R.S.O. 1990; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal recommended in favour of Consent to Sever Application B-38-23 conditional upon entering into a Development Agreement to the satisfaction of the Township of Edwardsburgh Cardinal to implement the recommendations and findings of the hydrogeological study prepared by Kollaard Associates; and

WHEREAS the Consent to Sever Application B-38-23 has received conditional approval from the United Counties of Leeds and Grenville Consent Granting Authority; and

WHEREAS it is deemed expedient to enter into such a development agreement with Edward Broniszeski and Lila Broniszeski for development of lands described as the severed parcel of severance application B-38-23 of the United Counties of Leeds and Grenville, Part 2 of 15R12398; EDWARDSBURGH/CARDINAL.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the development agreement attached hereto as Schedule “A” and shall form part of this bylaw.
2. That this bylaw shall come into force and take effect on the date of final passing.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk

**THE TOWNSHIP OF EDWARDSBUGH CARDINAL
DEVELOPMENT AGREEMENT**

THIS AGREEMENT, made in triplicate, the ____ day of _____ 2024.

BETWEEN:

EDWARD BRONISZESKI AND LILA BRONISZESKI
(the "Owner")

-and-

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBUGH CARDINAL
(the "Township")

FOR LANDS DESCRIBED AS

The severed parcel of severance application B-38-23
of the United Counties of Leeds and Grenville

Part 2 of 15R12398; EDWARDSBURGH/CARDINAL

RECITALS:

1. The Owner is the owner of the lands described in Schedule "A" to this Agreement and proposes to subdivide it for the purpose of selling, conveying, or leasing it in lots.
2. The said lands are the subject matter of consent application B-38-23 which has received conditional approval from the United Counties of Leeds and Grenville Consent Granting Authority, a copy of which is annexed hereto as Schedule "B".
3. The Township, pursuant to Section 53 of the Planning Act, R.S.O. 1990, as amended, has the authority to enter into an agreement imposed as a condition of the approval of consent.
4. This agreement shall be registered at the cost of the Owner against the land to which it applies subject to the Registry Act and the Land Titles Act;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the other good and valuable consideration and the sum of One (\$1.00) Dollar of lawful money of Canada, now paid by each of the other parties hereto (the receipt whereof is hereby acknowledged) the Parties hereby covenant, promise and agree with each other as follows:

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBURGH CARDINAL**

1. This Agreement affects the Lands described in Schedule "A" to this Agreement and shall ensure to the benefit of and be binding upon parties hereto, and their respective successors and assigns, The Owner hereby agrees to the registration of this Agreement against the title to the severed lands and retained lands, at the sole cost of the Owner.
2. The Owner hereby agrees to obtain all required municipal approvals and comply with all applicable Zoning By-Laws of the Township, the Building Code Act, 1992, S.O. 1992, c.23 requirements and approvals required by applicable government authorities which may be required prior to the development of the lands.
3. The Owner hereby acknowledges that the lands described in Schedule "A" to this Agreement are the subject of the Hydrogeological Study, as shown in Schedule "C" to this Agreement, which was completed in order to assess the water quality and quantity for the site to allow a single family dwelling on the proposed severed lot that is to be serviced by a well and the existing municipal sewer.
4. The Owner hereby acknowledges and agrees that the professional recommendations and matters provided by Schedules "C" shall be provided and maintained by the Owner at the Owner's sole risk and expense.
5. In the event the Owner defaults in the performance of an obligation under this agreement or for reasons of public safety as determined by the Chief Building Official under the Building Code Act of Ontario or the Fire Marshall under the Fire Protection & Prevention Act of Ontario, the Township may, at the expense of the Owner, enter upon the lands and do all such matters and things as may be required to comply with any Order of the Chief Building Official or Assistant to the Fire Marshall (local Fire Chief). Such actual costs incurred by the Township plus an overhead charge of 15%, shall be deemed to be recoverable from the Owner by invoice and may be recovered in like manner as municipal taxes pursuant to the Municipal Act.
6. Any notice to be given hereunto shall be in writing to all other parties and either delivered personally or sent by prepaid registered mail, and in the latter case shall be deemed to have been given three (3) business days following the date upon which it was mailed. The address of the parties for the purpose hereof shall be:

to the Owner at:

Edward and Lila Broniszeski
PO Box 5
Spencerville ON K0E 1X0

to the Township at:

Township of Edwardsburgh Cardinal
PO Box 129
Spencerville ON K0E 1X0

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBURGH CARDINAL**

7. The following schedules will form part of this agreement:
SCHEDULE "A" – Description of the Property
SCHEDULE "B" – Decision of the United Counties of Leeds and Grenville
Consent Granting Authority
SCHEDULE "C" –Hydrogeological Study
Prepared by Kollaard Associates, October 28, 2022
SCHEDULE "D" – Site Survey 15R12398

IN WITNESS WHEREOF the parties hereto have executed this agreement.

OWNERS, EDWARD BRONISZESKI AND LILA BRONISZESKI

Owner

Owner

I/We are the registered owners of the property.

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH CARDINAL

Mayor

Clerk

I/We have authority to bind the Corporation.

DATED AT Spencerville, ON this ____ day of _____, 2024

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBUGH CARDINAL**

SCHEDULE "A"

DESCRIPTION OF THE PROPERTY

The severed parcel of severance application B-38-23
of the United Counties of Leeds and Grenville

Shown as Part 2 on Registered Survey 15R12398

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBUGH CARDINAL**

SCHEDULE "B"

**DECISION OF THE UNITED COUNTIES OF LEEDS AND GRENVILLE
CONSENT GRANTING AUTHORITY**

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBUGH CARDINAL**

SCHEDULE "C"

**HYDROGEOLOGICAL STUDY
PREPARED BY KOLLAARD ASSOCIATES
OCTOBER 28, 2022**

**DEVELOPMENT AGREEMENT
BETWEEN EDWARD AND LILA BRONISZESKI
AND THE TOWNSHIP OF EDWARDSBUGH CARDINAL**

**SCHEDULE "D"
SITE SURVEY 15R12398**



**UNITED COUNTIES OF LEEDS AND GRENVILLE
CONSENT GRANTING AUTHORITY**

DECISION

APPLICATION B-38-23

We the undersigned members of the Consent Granting Authority of the United Counties of Leeds and Grenville; do hereby certify that the following is a decision reached by us at a hearing held at the Counties Offices, 25 Central Avenue, Brockville, Ontario on **August 16, 2023**. The said decision was reached on the application of **Edward & Lila Broniszeski** to sever a parcel of land being; Concession 6, Lot 5 of Registered Plan No. 40; **Township of Edwardsburgh Cardinal** having dimensions of approximately 32.52 metres by 29.69 metres with an area of 0.097 hectares.

DECISION: **GRANTED** providing the conditions as stated below are met.

REASONS:

Division of land is compatible with the intent and purpose of the Official Plan and meets the criteria in Section 51 (24) of the Planning Act providing conditions are met.

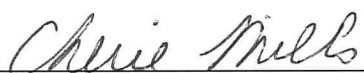
CONDITIONS:

- (1) That all conditions imposed in the granting of this decision be met and one (1) original paper copy and one (1) digital copy of the deposited reference plan of the subject lands, which conforms substantially with the application as submitted, and the instrument relating to the transaction (deed/transfer, Service Ontario parcel register, grant of right-of-way, etc.) be presented to the Secretary-Treasurer of the Consent Granting Authority for the Certificate of Consent no later than **August 17, 2025**.
- (2) That a copy of the deposited survey be submitted to the Township.
- (3) That the applicant obtain relief from the zoning bylaw, as necessary to address the deficient lot size for the severed and retained parcels.
- (4) That a development agreement is registered on title of the severed parcel to implement the recommendations of the hydrogeological study (Kollard Associates, October 28, 2022) to the satisfaction of the Township.
- (5) That written release of conditions 2, 3 and 4 from the Township be submitted to the Consent Granting Authority prior to endorsement of consent on the deed for the severed land.

NOTES:

- (1) The Township had no objection providing conditions 2, 3 and 4 are complied with.
- (2) South Nation Conservation had no objection.
 - SNC's review did not identify any natural hazards on the severed or retained lots.

I hereby certify this to be a true and exact copy



Chair



Secretary-Treasurer

This Decision was mailed on August 17, 2023

The last date for appealing this decision is September 6, 2023



Kollaard Associates

Engineers

210 Prescott Street, Unit 1
P.O. Box 189
Kemptville, Ontario K0G 1J0

Civil • Geotechnical •
Structural • Environmental •
Hydrogeology •

(613) 860-0923

FAX: (613) 258-0475

REPORT ON

**HYDROGEOLOGICAL
STUDY
PROPOSED RESIDENTIAL LOT SEVERANCE
27 DAVID STREET
SPENCERVILLE, ONTARIO**

Submitted to:

Ed Broniszeski
27 David Street
Spencerville, Ontario
K0E 1X0

DATE October 28, 2022

DISTRIBUTION

1 digital copy Ed Broniszeski
1 digital copy Kollaard Associates Inc.

220996



Professional Engineers
Ontario

Authorized by the Association of Professional Engineers
of Ontario to offer professional engineering services.



Kollaard Associates

Engineers

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Kemptville, Ontario K0G 1J0

Civil • Geotechnical •
Structural • Environmental •
Hydrogeology •

(613) 860-0923

FAX: (613) 258-0475

October 28, 2022

220996

Ed Broniszeski
27 David Street
Spencerville, ON
K0E 1X0

RE: HYDROGEOLOGICAL STUDY
PROPOSED RESIDENTIAL LOT SEVERANCE
27 DAVID STREET
SPENCERVILLE, ONTARIO

Kollaard Associates Inc. was retained by Mr. Ed Broniszeski to undertake a hydrogeological and terrain study for a proposed residential lot severance with frontage on Charles Street in Spencerville, Ontario (Key Plan, Figure 1).

It is understood that it is being proposed to sever one residential lot of 0.09 acres, which is currently vacant. The retained parcel consists of about 0.09 hectares and is occupied by a single residence. It is identified as 27 David Street. A Lot Development Plan is provided as Figure 2.

The purpose of the severance is to allow single family dwelling on the proposed severed lot that is to be serviced by a well and the existing municipal sewer. It is understood that all residential dwellings within 500 metres are serviced by sanitary sewer, with the exception of the rural properties that are located on the opposite side of the South Nation River.

This report consists of an evaluation of the water quality and quantity for the existing well on the property.

The assessment was carried out on an existing drilled well to ensure that the water quality and quantity is acceptable using the following guidelines; Ministry of the Environment, Conservation and Parks (MECP) Guideline D-5-5 and the Ontario Drinking Water Standards, Objectives and Guidelines (ODWSOG).

HYDROGEOLOGICAL STUDY

Background

A bedrock geology map for the site area indicates the bedrock at the site consists of dolostone and sandstone of the Beekmantown Group.

The surficial geology map indicates that the proposed severed lot is located within an area of glacial till. Most of the well records for the area wells indicate that there is between 0 and 2 metres of overburden, consisting of glacial till or sand and clay.



Professional Engineers
Ontario

Authorized by the Association of Professional Engineers
of Ontario to offer professional engineering services.



A review of topographical information from the Province of Ontario online mapping indicates that the site topography is sloped towards the south of the proposed severed lot.

No well record was available for the existing drilled well at 27 David Street. The well depth was measured to be about 59.8 metres, and the casing was indicated by the owner to extend to about 30.5 metres deep. The static water level measured at the day of the test was about 7.43 metres.

The well record and Certificate of Well Compliance for the test well and area well records are provided herein as Attachment A.

Area Well Records

It is understood from information provided by the owner that the well that services the existing dwelling was installed when the municipal sanitary system was put into place. The well was constructed with recommendations from a private well and sewage system study completed by MS Thomson and Associates in 1984. A review of three other well records also installed at this time was carried out. The well records are provided (Attachment A). The depths of the wells are indicated to be between 61 and 70 metres, obtaining water from a dolomite aquifer. Test pumping rates were between 19 and 45 litres per minute. Recommended pumping rates were between 15 and 38 litres per minute. Overburden thickness was between 1.8 and 2.1 metres of sand or clay. The wells had 31.1 metres of casing. Specific capacity was between 0.3 and 0.8 litres per minute per metre of drawdown.

A review of eleven area well records constructed not due to the installation of the municipal sanitary system was also carried out. The well records are provided (Attachment A). The depths of the wells are indicated to be between 12 and 55 metres, obtaining water from a limestone aquifer. Test pumping rates for the area wells were 24 to 76 litres per minute. Recommended pumping rates were between 11 and 46 litres per minute. One well record indicated no overburden. In the other ten well records, overburden was identified as between 0.6 to 2.0 metres of till, topsoil, sand or clay. All area wells had between 4.0 to 9.5 metres of casing below the ground surface. Specific capacity for area wells is between 5 and 1050 litres per minute per metre of drawdown.

The test well is considered to be representative of the expected well yields based on other area wells, specifically those installed due to the municipal sanitary system.

Review of MECP Report

A review of the MECP Potable Well Water Quality Survey for the Village of Spencerville, dated November 6, 2020, was carried out as a part of this report. The MECP report details an investigation completed in 2020 regarding water quality and bacteria contamination in Spencerville, and focuses on a subject property at 32 David Street.

This report contains recommendations on well construction in Spencerville, based on a previous report from 1985, due to poor water quality (from shallow contamination sources) particularly with regards to bacteria and sewage impacts from the private sewage systems. The recommended well construction was that wells should be cased to depths exceeding 25 to 32 metres. The 2020 sampling by the MOE indicated that fewer of the deeper cased wells (2 of 9 wells) had adverse bacteria results compared to some 6 of 9 wells with short casing lengths where some 67% had adverse bacteria results. The MOE indicated the following based on their 2020 well water sampling results:



Well owners with wells not conforming to the recommendations provided by Thompson (1985) and with chronic adverse water quality issues could also consider obtaining the services of a licensed well contractor to replace their existing well with one that is cased into the deeper less vulnerable aquifer. It should be noted that this recommendation is not a guarantee that potable water will be obtained; however, it would be expected to reduce the vulnerability (magnitude and frequency of adverse water quality) of the water supply and those recommendations provide above should still be followed. It should also be noted that the deeper bedrock units may produce water with elevated concentrations of iron and/or sulphur and additional treatment may be required to address them.

The well that was sampled does comply with the recommendations of the Thompson report. As such, it is highly recommended that the future well servicing the severed lot should also be constructed similarly.

Water Quantity

A pumping test was carried out on October 14, 2022, on the existing drilled well at the retained lot on the subject property (27 David Street).

The testing consisted of a 6 hour duration pumping test. During the pumping test, water level measurements were made on a regular basis to monitor the drawdown of the water level in the well in response to pumping and water levels were monitored at one minute intervals using a pressure transducer. Hourly field water quality readings were recorded for the water temperature, pH, total dissolved solids (conductivity) and turbidity. After the pump was shut off, the recovery of the water level in the well was measured until about 95% recovery of static water level had been achieved or for 24 hours.

The well was pumped for about 360 minutes at a pumping rate of about 30 litres per minute. Over the course of the pumping test, the water level in the well dropped 0.31 metres in response to that rate. At the end of pumping, 100 percent recovery of the total drawdown in the static water level created during pumping was measured after about 13 minutes.

The pumping test drawdown and recovery data and plots for TW1 are provided as Attachment B. The drawdown and recovery data provided were measured with reference to the top of the well casing at the test well location.

The pumping test data for the test well was analyzed using the method of Cooper and Jacob (1946). Although the assumptions on which these equations are based are not strictly met, this method provides a reasonable estimate of the aquifer transmissivity.

Transmissivity was calculated using the following relationship:

$$T = \frac{2.3Q}{4\pi ds}$$

where Q is the pump rate, m³/day
 ds is the change in drawdown over one time log cycle, m
 T is the transmissivity, m²/day

Based on the pumping test drawdown data, the transmissivity of the aquifer is estimated to be about 395 m²/day. Based on the recovery data from the pumping test, the transmissivity is



estimated to be about 132 m²/day. The aquifer parameters, such as transmissivity, can be determined more accurately by using a higher flow rate and a longer duration to establish hydraulic boundaries for the aquifer. The pumping rate and duration that were used were sufficient to confirm that the well yield is sufficient for the proposed use.

Based on the data obtained during the six hour pumping test, it can be concluded that the well is capable of sustaining a short term yield of at least 30 litres per minute. During the course of the pumping period, less than 1 percent of the available drawdown in the test well was utilized, based on an estimated pump depth of 56 metres and the static water level recorded the day of the pumping test (7.43 metres). The specific capacity of the well based on the pumping rate used is 81 litres per minute per metre of drawdown.

The typical residential peak demand rate is 22.5 litres per minute for a five bedroom dwelling. It is considered that the pumping rate used was sufficient to meet peak residential demands.

Based on the above noted assessment of the test well and what is known about the aquifer from adjacent wells, it is considered that future wells constructed in the same aquifer (to similar depths) on the proposed severed lots will provide sufficient water for domestic use for a residential dwelling.

Water Quality

During the pumping test, hourly field readings of pH, temperature, turbidity and total dissolved solids (conductivity) were recorded.

The results of the chemical, physical and bacteriological analyses of the water samples obtained from the test well are provided in Attachment C. A summary of the water quality measured in the field are provided as Table I, Water Quality Measurements for Test Well.

Groundwater samples were prepared and preserved in the field using appropriate techniques. Chlorine residuals were measured prior to obtaining water samples for lab submission and free chlorine was measured to be zero. The water samples were submitted to Eurofins Environmental Laboratory in Ottawa, Ontario, for the chemical, physical and bacteriological analyses listed in the MECP guideline entitled Procedure D-5-5, Technical Guideline for Private Wells: Water Supply Assessment, August 1996.

The water quality as determined from the results of the analyses is acceptable. The water meets all the Ontario Drinking Water Standards, Objectives and Guidelines (ODWSOG) health and aesthetic parameters tested for at the test well except for hardness, hydrogen sulphide, turbidity, iron and TDS. Sodium is above the medical advisory level of 20 milligrams per litre for those who require a sodium reduced diet. The sodium level is about 57 milligrams per litre. When sodium levels exceed 20 mg/l, the local Medical Officer of Health should be informed so that the information can be relayed to local physicians.

Hardness

The water is considered to be moderately hard by water treatment standards. Water with hardness above 80 to 100 milligrams per litre as CaCO₃ is often softened for domestic use. The hardness at the well is 417 to 420 milligrams per litre, which is considered poor but tolerable. Treatment using ion exchange water softeners is effective to reduce hardness.

Water softening by conventional sodium ion exchange may introduce relatively high concentrations of sodium into the drinking water, which may contribute a significant percentage to the daily sodium



intake for a consumer on a sodium restricted diet. Where ion exchange water softeners are used, a separate unsoftened water supply could be used for drinking and culinary purposes.

Iron

Iron was measured at a level of 2.20 to 2.28 mg/l, compared to the aesthetic objective of 0.3 mg/l. Excessive iron levels may cause brown or black discolouration of laundry and fixtures, affect the taste and colour of water, and iron precipitation in pipes and hot water tank can also promote the growth of iron bacteria. For iron levels of up to 5.0 mg/L, a manganese greensand iron filters (or other proprietary iron filter) is effective in removing iron from the water supply.

Turbidity

Turbidity at the well was initially recorded at less than 5 NTU (during the first two hours of the pumping test), which is acceptable for groundwater at the point of consumption. However, turbidity became elevated and even increased between about three six hours (8.0 and 20.6 NTU). The elevated turbidity measured in the field during the test was likely due to the iron deposits in the well casing and the agitation of the well surfaces created during the pumping test. Given the depth of well casing, there is significant well surface and the iron in the water and in the casing could contribute to the turbidity.

The lab based turbidity measurements for the three and six hour samples were 14.6 and 24.8 NTU, respectively. This is consistent with the field readings and also higher due to the presence of iron which can cause turbidity to exceed due to precipitation that occurs as the water sample changes temperatures and is exposed to air during storage and transportation prior to the laboratory sampling.

Water treated through an iron filter is expected to meet the required turbidity levels of less than 5 NTU in the treated water. It is considered that the untreated water has a turbidity level of less than 5 NTU (based on the first two hours of water tested using field equipment) and that treatment to reduce iron will also cause the turbidity to be less than 5 NTU in the treated water.

Sulphide

Sulphide was measured at levels of 0.09 and 0.12 mg/L as hydrogen sulphide, compared to the aesthetic objective of 0.05 mg/L. Excessive sulphide levels may produce black deposits on pipes and fixtures and black stains on laundered items. The sulphide can be removed using the same manganese filter that is needed for iron reduction. Proprietary filters for iron and sulphide removal as well as manganese greensand filters are effective at reducing sulphide levels of up to 1.0 and 2.5 mg/L.

Total Dissolved Solids

Total dissolved solids (TDS) were elevated above the aesthetic objective of 500 mg/l, about 607 to 610 mg/l. The Ryznar Stability Index (RSI) and Langelier Saturation Index (LSI) were calculated for both water samples. The RSI values for the water samples were 6.81 and 6.67 for the three and six hour samples, respectively. The LSI values for the water samples were 0.32 and 0.44 for the three and six hour samples, respectively. RSI values less than 6 indicate that the scale potential increases and values greater than 7 indicate that a calcium carbonate formation does not lead to a protective corrosion inhibiting film. In this case, the water is mildly scale forming and not corrosive. Positive values for LSI indicate that scale can form and calcium carbonate precipitation may occur, while values close to zero indicate borderline scale potential. In this case, the LSI values are positive, indicating borderline scale potential. Combined with the RSI values, it is likely that the water is slightly scale forming and is not corrosive. According to the Support Document for the Ontario Drinking Water Standards, Objectives and Guidelines (ODWSOG), the palatability of drinking water with a TDS level less than 500 mg/l is generally considered to be good. The effect of



elevated TDS levels on drinking water depends on the individual components, which are principally chlorides, sulphates, calcium, magnesium and bicarbonates. Depending on which parameters are elevated, TDS exceedances can include hardness, taste, mineral deposition or corrosion. In this case, the water samples had high hardness. Sodium and chloride are both well within the aesthetic objectives and are unlikely to significantly affect the taste of the water. Hardness generally increases the mineral deposition. However, in this case, the water is not indicated to be scale forming. Based on the above noted information, it is considered that treatment to reduce hardness will reduce the potential for scale forming as it affects TDS.

Total Coliforms

The water samples obtained after 3 and 6 hours of pumping on October 14, 2022 both had total coliforms of 4 counts/ 100 mL with E. Coli and faecal coliforms absent.

MECP Procedure D-5-5 states the following with regards to total coliforms:

While the stated ODWS for Total Coliforms is 0 counts per 100 ml of sample, it is recognized that the objective had been set as an indicator of inadequate disinfection within the distribution systems associated with water works. For private water wells not subject to approval under the OWRA, the MOEE and Health Units have historically used the limit of <5 counts per 100 ml in the absence of a chlorine residual as indicating acceptable water quality.

As the total coliforms were within the wells allowed for existing wells and E. Coli was absent, the presence of total coliforms is considered acceptable. The owner was informed and recommendations were provided to test at least quarterly for bacteria through the public health unit.

RECOMMENDATIONS

The following is recommended for the construction of the future well to service the proposed severed lot with frontage on Charles Street:

- The well construction should conform with the recommended construction in the Thomson report from 2005 that was supported through the MOE report from 2020, as follows:
 - well should be cased to a depth of at least 25 to 32 metres; AND
 - the annulus of the well shall be sealed using suitable grouting and sealant for its entire length to the ground surface.

The following should be considered for expected water quality and well construction for the future well on the severed lot.

- The water is considered to be hard by water treatment standards. Water with hardness above 80 to 100 milligrams per litre as CaCO₃ is often softened for domestic use. The hardness at the well is ~420 milligrams per litre. Treatment using ion exchange water softeners is effective to reduce hardness. Water softening by conventional sodium ion exchange may introduce relatively high concentrations of sodium into the drinking water, which may contribute a significant percentage to the daily sodium intake for a consumer on a sodium restricted diet. Where ion exchange water softeners are used, a separate unsoftened water supply could be used for drinking and culinary purposes. Sodium level in the untreated water is 57 mg/L, which is above the 20 mg/l medical advisory limit and well within the aesthetic objective of 200 mg/L. When sodium levels exceed 20 mg/l, the local Medical Officer of Health should be informed so that the information can be relayed to local physicians.



- Total dissolved solids (TDS) may be present above the aesthetic objective of 500 mg/l in the future well. It is likely that the water is slightly scale forming. According to the Support Document for the Ontario Drinking Water Standards, Objectives and Guidelines (ODWSOG), the palatability of drinking water with a TDS level less than 500 mg/l is generally considered to be good. There is no treatment recommendation for TDS. Treatment to reduce hardness will reduce scale potential associated with elevated TDS.
- Iron was measured at between 2.2 and 2.28 mg/L, compared to the aesthetic objective of 0.3 mg/L. Sulphide was measured at a level of 0.09 to 0.12 mg/L, compared to the aesthetic objective of 0.05 mg/L. Excess iron and sulphide levels may produce coloured deposits on pipes and fixtures and stains on laundered items. It also produces an unpleasant taste and odour. Both iron and sulphide may be reduced using manganese greensand filters or other proprietary filter at iron levels up to 5.0 mg/L and sulphide levels of up to 1.0 to 2.5 mg/L.

We trust this letter provides sufficient information for your purposes. If you have any questions concerning this letter, please do not hesitate to contact our office.

Regards,

Kollaard Associates Inc.



Colleen Vermeersch, P. Eng.

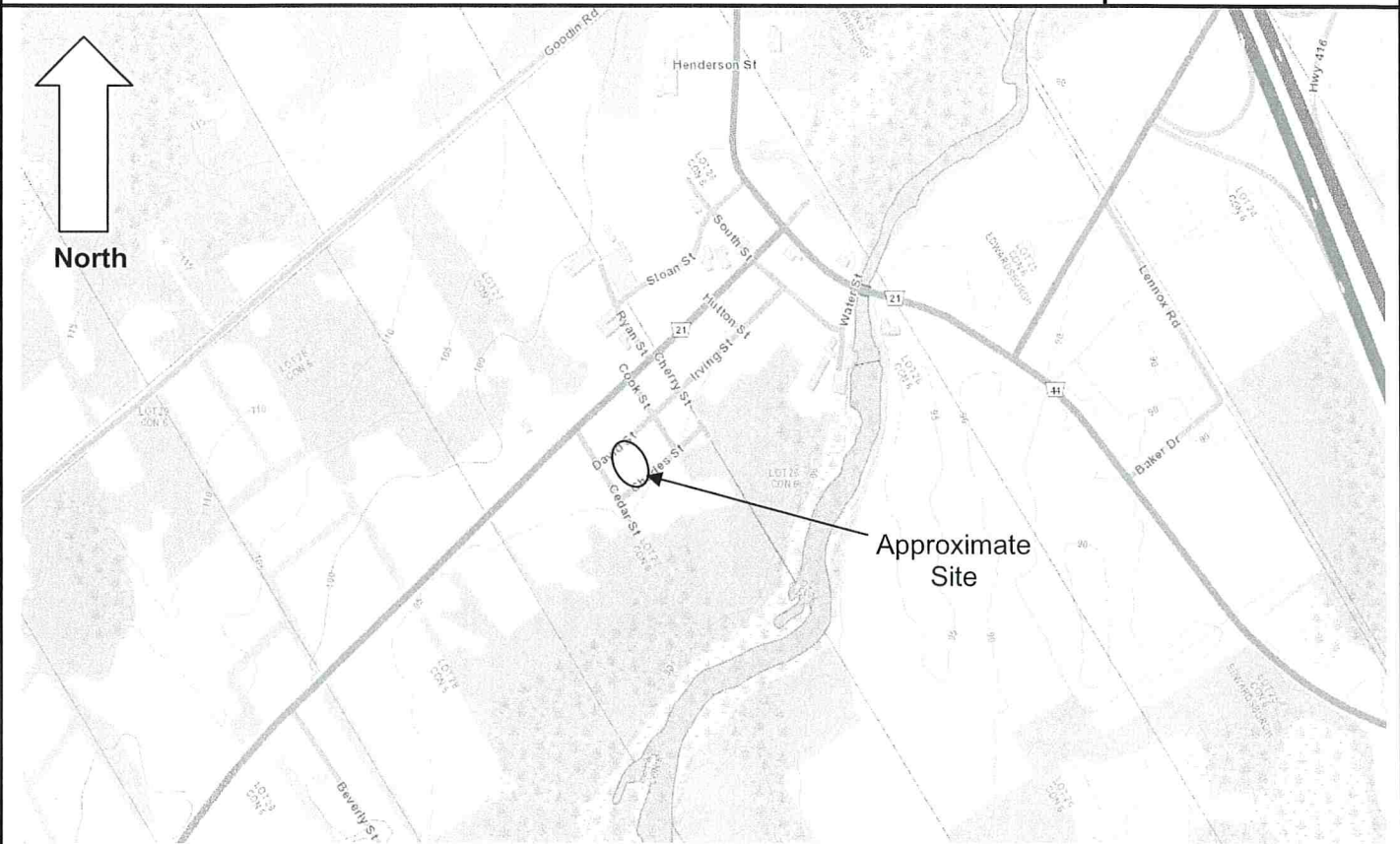
Attachments:	Table I	Summary of Hourly Field Water Quality
	Figure 1	Key Plan
	Figure 2	Site Plan Sketch
	Attachment A	Well Records
	Attachment B	TW1-Pumping Test Data
	Attachment C	TW1-Laboratory Water Testing Results

TABLE I
FIELD WATER QUALITY MEASUREMENTS
FOR TEST WELL 1

Time Since Pumping Test Started (min)	Temperature (°C)	pH	Turbidity (NTU)	Total Dissolved Solids (ppm)	Conductivity (µS)	Free Chlorine (ppm)
60	10.4	6.84	4.81	515	1034	0.00
120	10.8	7.18	4.61	498	996	-
180	11.3	7.35	8.05	488	966	-
240	11.8	7.43	15.0	476	950	-
300	11.4	7.60	13.2	481	960	-
360	12.1	7.58	20.6	490	978	-

KEY PLAN

FIGURE 1





NOT TO SCALE



Kollaard Associates
Engineers

Project No. 220996

Date October 2022

DRAWING NUMBER: FIGURE 2			
LEGEND:			
	Approximate well location		
NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH THE ACCOMPANYING REPORT.			
REFERENCE: PLAN SUPPLIED BY CITY OF OTTAWA EMAPS			
REV.	NAME	DATE	DESCRIPTION
 Kollaard Associates Engineers			
PO BOX 103 210 PRESOTT ST (613) 860-0923 KOLLAARD ASSOCIATES INC. OTTAWA ONTARIO K0G 1J0 FAX (613) 258-0475 http://www.kollaard.ca			
CLIENT:		ED BRONISZESKI	
TITLE:		SITE PLAN SKETCH	
LOCATION:		27 DAVID STREET SPENCERVILLE, ONTARIO	
DESIGNED BY:	DATE:	OCTOBER 2022	
DRAWN BY:	SCALE:	AS SHOWN	
KOLLAARD FILE NUMBER:		220996	



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ATTACHMENT A
MECP AREA WELL RECORDS



WATER RESOURCES
DIVISION
24 No 01096
JAN 19 1965
ONTARIO WATER
RESOURCES COMMISSION

UTM 18 Z 11 E

C06 R4 1 N
The Ontario Water Resources Commission Act

Elev. 495 77 0 3 1 5 **WATER WELL RECORD**

Basin 25 1 Greenville Township, Village, Town or City Edwardsburgh

Con. 6 Lot Part 27 Date completed 1 OCT 64
(day month year)

Address Spencerville, Ontario.

Casing and Screen Record

Inside diameter of casing 6 3/16"
Total length of casing 13 feet
Type of screen None
Length of screen -
Depth to top of screen -
Diameter of finished hole 6"

Pumping Test

Static level 20 feet
Test-pumping rate 3 1/2 G.P.M.
Pumping level 35 feet
Duration of test pumping 1 hour
Water clear or cloudy at end of test clear
Recommended pumping rate 3 G.P.M.
with pump setting of 35 feet below ground surface

Well Log

Water Record

Overburden and Bedrock Record	From ft.	To ft.	Depth(s) at which water(s) found	Kind of water (fresh, salty, sulphur)
<u>Grey limestone</u>	<u>0</u>	<u>40</u>	<u>38</u>	<u>fresh</u>

For what purpose(s) is the water to be used? House

Is well on upland, in valley, or on hillside? Hillside

Drilling or Boring Firm J.B. Dufresne & Co. Ltd.,
1014 Maitland Ave.,
Address OTTAWA 5, Ont.

Licence Number 1307

Name of Driller or Borer R. Leniel
Address Ironside, Quebec.

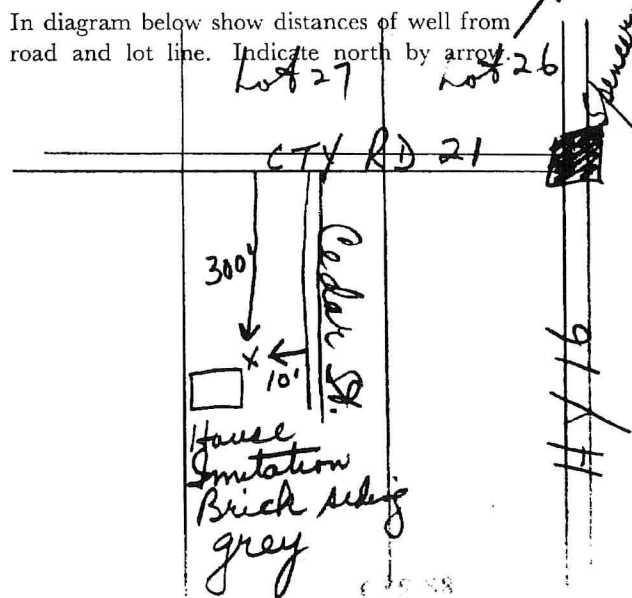
Date 5 October, 1964

(Signature of Licensed Drilling or Boring Contractor)
R. Leniel
J.B. Dufresne

Form 7 10M-62-1152

OWRC COPY

Location of Well





Ministry
of the
Environment
Ontario

2406531

The Ontario Water Resources Act
WATER WELL RECORD

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11 2404967/88. MUNICIPAL 240002 CON. 06

COUNTY OR DISTRICT: Greenville TOWNSHIP, BOROUGH CITY, TOWN, VILLAGE: Edwardsburg CON. BLOCK TRACT SURVEY: CONC. # 6 LOT # 4
 DATE COMPLETED: DAY 11 MO 9 YR 91
 FILE # 2-18
 SPLIT Spillerville Dist

LOG OF OVERBURDEN AND BEDROCK MATERIALS (SEE INSTRUCTIONS)					
GENERAL COLOUR	MOST COMMON MATERIAL	OTHER MATERIALS	GENERAL DESCRIPTION	DEPTH - FEET	
				FROM	TO
Brown	Clay	Sand Gravel	Soft	0	6
Black	Dolomite	Fractured	Hard	6	151
Grey	Sandstone	Dolomite	Hard	151	202

31 _____
 32 _____

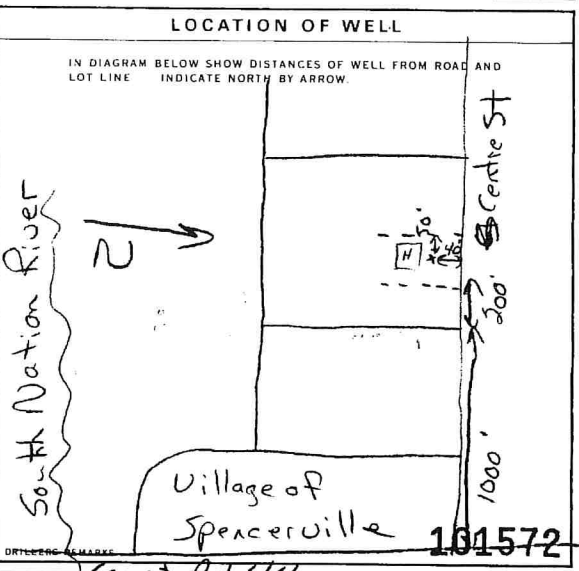
41 WATER RECORD			
WATER FOUND AT - FEET	KIND OF WATER		
48	<input type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	
89	<input type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	
153	<input checked="" type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	
190	<input type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	

51 CASING & OPEN HOLE RECORD				
INSIDE DIAM. INCHES	MATERIAL	WALL THICKNESS INCHES	DEPTH - FEET	
			FROM	TO
8 1/2	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC		0	102
6 1/4	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC	188	0	102
6 1/8	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC		102	202

SCREEN	SIZE - S. OF OPENING - SIEVE NO.	DIAMETER	LENGTH

61 PLUGGING & SEALING RECORD			
DEPTH SET AT - FEET		MATERIAL AND TYPE (CEMENT GROUT, LEAD PACKER, ETC.)	
102	0	14-17	Cement Grout

71 PUMPING TEST		PUMPING RATE		DURATION OF PUMPING	
<u>30</u>	<u>190</u>	<u>8</u>	<u>1</u>	<u>30</u>	<u>30</u>



54 FINAL STATUS OF WELL	
<input checked="" type="checkbox"/> WATER SUPPLY	<input type="checkbox"/> ABANDONED - INSUFFICIENT SUPPLY
<input type="checkbox"/> OBSERVATION WELL	<input type="checkbox"/> ABANDONED - POOR QUALITY
<input type="checkbox"/> TEST HOLE	<input type="checkbox"/> UNFINISHED
<input type="checkbox"/> RECHARGE WELL	<input type="checkbox"/> DEWATERING

55-56 WATER USE	
<input checked="" type="checkbox"/> DOMESTIC	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> STOCK	<input type="checkbox"/> MUNICIPAL
<input type="checkbox"/> IRRIGATION	<input type="checkbox"/> PUBLIC SUPPLY
<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> COOLING OR AIR CONDITIONING
<input type="checkbox"/> OTHER	<input type="checkbox"/> NOT USED

57 METHOD OF CONSTRUCTION	
<input type="checkbox"/> CABLE TOOL	<input type="checkbox"/> BORING
<input type="checkbox"/> ROTARY (CONVENTIONAL)	<input type="checkbox"/> DIAMOND
<input type="checkbox"/> ROTARY (REVERSE)	<input type="checkbox"/> JETTING
<input type="checkbox"/> ROTARY (AIR)	<input type="checkbox"/> DRIVING
<input checked="" type="checkbox"/> AIR PERCUSSION	<input type="checkbox"/> DIGGING <input type="checkbox"/> OTHER

CONTRACTOR	
NAME OF WELL CONTRACTOR <u>Splash Well Drilling</u>	WELL CONTRACTOR'S LICENCE NUMBER <u>4877</u>
ADDRESS <u>Box 1083 Prescott</u>	
NAME OF WELL TECHNICIAN <u>Todd Ferguson</u>	WELL TECHNICIAN'S LICENCE NUMBER <u>150478</u>
SIGNATURE OF TECHNICIAN/CONTRACTOR <u>Todd Ferguson</u>	SUBMISSION DATE <u>05/26/91</u>

OFFICE USE ONLY	
DATE RECEIVED <u>4877</u>	DATE RECEIVED <u>OCT 11 1991</u>
DATE OF INSPECTION	INSPECTOR
REMARKS <u>CSS.ES</u>	



Ministry
of the
Environment
Ontario

2406532

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WATER WELL RECORD

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11 ~~2405219~~ AP. 24,002 CON. #106

COUNTY OR DISTRICT: Freeville
 TOWNSHIP, BOROUGH, CITY, TOWN, VILLAGE: Edwardsburg
 CON. BLOCK TRACT SURVEY ETC.: CONC. #6 Part Lot #4
 DATE COMPLETED: DAY 22 MO 4 YR 92

LOG OF OVERBURDEN AND BEDROCK MATERIALS (SEE INSTRUCTIONS)					
GENERAL COLOUR	MOST COMMON MATERIAL	OTHER MATERIALS	GENERAL DESCRIPTION	DEPTH - FEET	
				FROM	TO
Brown	Clay	Wood Fragments	Packed	0	5
Brown	Shale	Fractured	Hard	5	6.5
Black	Dolomite		Hard	6.5	231

31
32

41 WATER RECORD

WATER FOUND AT - FEET	KIND OF WATER		
57	<input type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	
163	<input checked="" type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	2 gal per min
221	<input checked="" type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	8 gal per min
30-33	<input type="checkbox"/> FRESH <input type="checkbox"/> SALTY	<input type="checkbox"/> SULPHUR <input type="checkbox"/> MINERALS <input type="checkbox"/> GAS	

51 CASING & OPEN HOLE RECORD

INSIDE DIAM INCHES	MATERIAL	WALL THICKNESS INCHES	DEPTH - FEET	
			FROM	TO
8 1/2	STEEL GALVANIZED CONCRETE OPEN HOLE PLASTIC		0	102
6 1/4	STEEL GALVANIZED CONCRETE OPEN HOLE PLASTIC	.188	0	102
6 1/8	STEEL GALVANIZED CONCRETE OPEN HOLE PLASTIC		102	231

SCREEN

SIZE OF OPENING (SLOT NO.):
 MATERIAL AND TYPE:
 DEPTH TO TOP OF SCREEN:

61 PLUGGING & SEALING RECORD

DEPTH SET AT - FEET	MATERIAL AND TYPE	CEMENT GROUT LEAD PACKER ETC.
102	Cement Grout	

71 PUMPING TEST

PUMPING TEST METHOD: AUC BAILER

PUMPING RATE: 15 GPM

DURATION OF PUMPING: 1 HOUR

STATIC LEVEL	WATER LEVEL END OF PUMPING	WATER LEVELS DURING PUMPING				RECOVERY
15	200	15 MINUTES: 25	30 MINUTES: 15	45 MINUTES: 15	60 MINUTES: 15	

IF FLOWING: GIVE RATE: 200 GPM

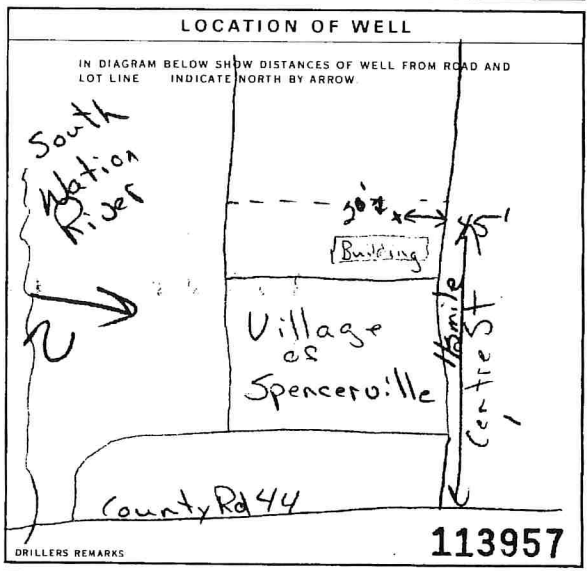
PUMP INTAKE SET AT: 220 FEET

WATER AT END OF TEST: CLEAR

RECOMMENDED PUMP TYPE: DEEP

RECOMMENDED PUMP SETTING: 220 FEET

RECOMMENDED PUMPING RATE: 10 GPM



84 FINAL STATUS OF WELL

WATER SUPPLY
 OBSERVATION WELL
 TEST HOLE
 RECHARGE WELL

ABANDONED INSUFFICIENT SUPPLY
 ABANDONED POOR QUALITY
 UNFINISHED
 DEWATERING

85-86 WATER USE

DOMESTIC
 STOCK
 IRRIGATION
 INDUSTRIAL
 OTHER

COMMERCIAL
 MUNICIPAL
 PUBLIC SUPPLY
 COOLING OR AIR CONDITIONING
 NOT USED

87 METHOD OF CONSTRUCTION

CABLE TOOL
 ROTARY (CONVENTIONAL)
 ROTARY (REVERSE)
 ROTARY (AIR)
 AIR PERCUSSION

BORING
 DIAMOND
 JETTING
 DRIVING
 DIGGING
 OTHER

CONTRACTOR

NAME OF WELL CONTRACTOR: Splash Well Drilling
 ADDRESS: Box 1683 Prescott
 NAME OF WELL TECHNICIAN: Todd Ferguson
 SIGNATURE OF TECHNICIAN/CONTRACTOR: Todd Ferguson
 WELL CONTRACTOR'S LICENCE NUMBER: 4877
 WELL TECHNICIAN'S LICENCE NUMBER: 20478
 SUBMISSION DATE: DAY 21 MO 4 YR 92

OFFICE USE ONLY

DATA SOURCE: 4877

CONTRACTOR: 4877

DATE RECEIVED: APR 29 1992

DATE OF INSPECTION: _____

INSPECTOR: _____

REMARKS: CSS.ES



2406534

WATER WELL RECORD

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11

~~2405181A8~~ 24002

MUNICIP

24002

CON

106

COUNTY OR DISTRICT

Greenville

TOWNSHIP BOROUGH CITY, TOWN, VILLAGE

Edwardsburg

CON. BLOCK, TRACT, LOT, ETC.

lot 6

LOT

lot 5

DATE COMPLETED

28 11 91

Centre St

Drill

File # 219

LOG OF OVERBURDEN AND BEDROCK MATERIALS (SEE INSTRUCTIONS)

GENERAL COLOUR	MOST COMMON MATERIAL	OTHER MATERIALS	GENERAL DESCRIPTION	DEPTH - FEET	
				FROM	TO
Black	Top Soil		Soft	0	1
Brown	Clay	Stones	Packed	1	7
Grey	Dolomite	Limestone	Hard	7	202

31

32

41 WATER RECORD

WATER FOUND AT - FEET	KIND OF WATER		
52	<input type="checkbox"/> FRESH	<input type="checkbox"/> SULPHUR	<input type="checkbox"/> MINERALS
79	<input type="checkbox"/> SALTY	<input type="checkbox"/> GAS	<input type="checkbox"/> GAS
154	<input checked="" type="checkbox"/> FRESH	<input type="checkbox"/> SULPHUR	<input type="checkbox"/> MINERALS
207	<input type="checkbox"/> SALTY	<input type="checkbox"/> GAS	<input type="checkbox"/> GAS

51 CASING & OPEN HOLE RECORD

INSIDE DIAM. INCHES	MATERIAL	WALL THICKNESS INCHES	DEPTH - FEET	
			FROM	TO
8 1/2	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input checked="" type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC		0	102
6 1/4	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input checked="" type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC	.188	0	105
6 1/8	<input type="checkbox"/> STEEL <input type="checkbox"/> GALVANIZED <input type="checkbox"/> CONCRETE <input checked="" type="checkbox"/> OPEN HOLE <input type="checkbox"/> PLASTIC		105	252

SCREEN

SLOT NO.	DIAMETER	LENGTH

61 PLUGGING & SEALING RECORD

DEPTH SET AT - FEET	MATERIAL AND TYPE	CEMENT GROUP / LEAD PACKER ETC.
102	0	Cement Grout

71 PUMPING TEST

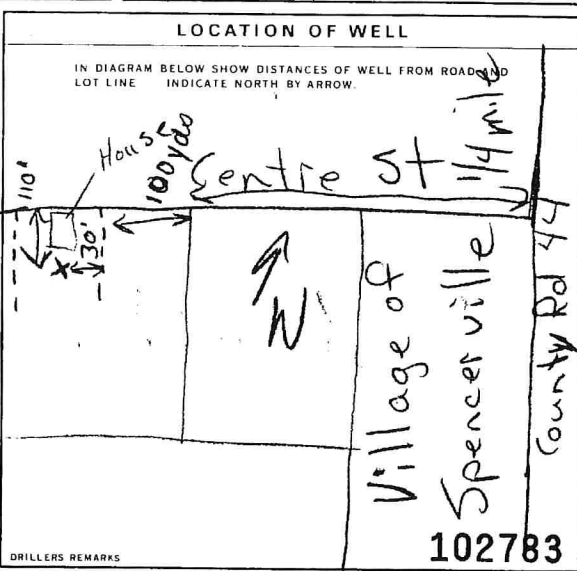
PUMPING TEST METHOD	PUMPING RATE	DURATION OF PUMPING
1 <input checked="" type="checkbox"/> PUMP 2 <input type="checkbox"/> BAILER	5 GPM	1 15-18 HOURS 30 MINS

STATIC LEVEL	WATER LEVEL END OF PUMPING	WATER LEVELS DURING	RECOVERY
30 FEET	210 FEET	15 MINUTES: 130 FEET 30 MINUTES: 60 FEET 45 MINUTES: 40 FEET 60 MINUTES: 30 FEET	

RECOMMENDED PUMP TYPE: SHALLOW DEEP

RECOMMENDED PUMP SETTING: 310 FEET

RECOMMENDED PUMPING RATE: 4 GPM



54 FINAL STATUS OF WELL

1 WATER SUPPLY
2 OBSERVATION WELL
3 TEST HOLE
4 RE-CHARGE WELL

5 ABANDONED, INSUFFICIENT SUPPLY
6 ABANDONED, POOR QUALITY
7 UNFINISHED
8 DEWATERING

55-56 WATER USE

1 DOMESTIC
2 STOCK
3 IRRIGATION
4 INDUSTRIAL
5 COMMERCIAL
6 MUNICIPAL
7 PUBLIC SUPPLY
8 COOLING OR AIR CONDITIONING
9 OTHER

57 METHOD OF CONSTRUCTION

1 CABLE TOOL
2 ROTARY (CONVENTIONAL)
3 ROTARY (REVERSE)
4 ROTARY (AIR)
5 AIR PERCUSSION
6 BORING
7 DIAMOND
8 JETTING
9 DRIVING
10 DIGGING
11 OTHER

CONTRACTOR

NAME OF WELL CONTRACTOR: Splash Well Drilling

WELL CONTRACTOR'S LICENCE NUMBER: 4877

ADDRESS: Box 1083 Prescott

NAME OF WELL TECHNICIAN: Todd Ferguson

WELL TECHNICIAN'S LICENCE NUMBER: 10478

SIGNATURE OF TECHNICIAN/CONTRACTOR: [Signature]

SUBMISSION DATE: 31 01 92

OFFICE USE ONLY

58 CONTRACTOR: 4877

DATE RECEIVED: FEB 03 1992

DATE OF INSPECTION: []

INSPECTOR: []

REMARKS: []

CSS.ES

Instructions for Completing Form

- For use in the Province of Ontario only. This document is a permanent legal document. Please retain for future reference.
- All Sections must be completed in full to avoid delays in processing. Further instructions and explanations are available on the back of this form.
- Questions regarding completing this application can be directed to the Water Well Management Coordinator at 416-235-6203.
- **All metre measurements shall be reported to 1/10th of a metre.**
- Please print clearly in blue or black ink only.

Well Owner's Information and Location of Well Information

Ministry Use Only									
MUN								CON	LOT



RR#/Street Number/Name: Leader Street Spencerville Edwardsburg City/Town/Village: Edwardsburg Site/Compartment/Block/Tract etc.: 51 6

GPS Reading: NAD 83 Zone 18 Easting 456494 Northing 4965237 Unit/Make/Model: E-Tek Mode of Operation: Undifferentiated Averaged Differentiated, specify

Log of Overburden and Bedrock Materials (see instructions)

General Colour	Most common material	Other Materials	General Description	Depth From	Metres To
	Brown Top Soil	Hard Pan		0	1.8
	Gray Limestone			1.8	6.6
	Gray Limestone			6.6	44.8

Hole Diameter

Depth	Metres	Diameter
From	To	Centimetres
0	6.6	25.00

Construction Record

Inside diam centimetres	Material	Wall thickness centimetres	Depth Metres	
			From	To
15.24	<input checked="" type="checkbox"/> Steel <input type="checkbox"/> Fibreglass <input type="checkbox"/> Plastic <input type="checkbox"/> Concrete <input type="checkbox"/> Galvanized	0.48	0	6.6

Screen

Outside diam	Slot No.

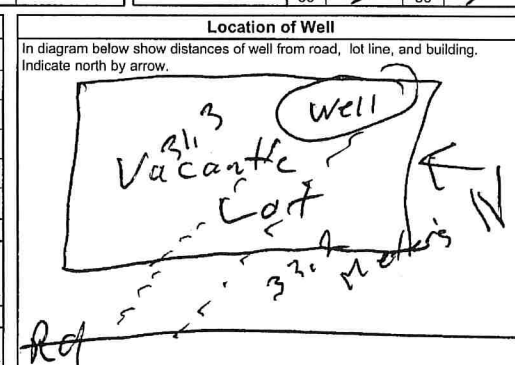
No Casing or Screen Open hole

Test of Well Yield

Pumping test method	Draw Down		Recovery	
	Time min	Water Level Metres	Time min	Water Level Metres
Pump intake set at - (metres)	20	3.2	3.9	
Pumping rate - (litres/min)	1	1	3.9	
Duration of pumping	2	3.4	2	-
Final water level end of pumping	3	3.8	3	-
Recommended pump type	4	3.9	4	-
Recommended pump depth	5	-	5	-
Recommended pump rate	10	-	10	-
(litres/min)	15	-	15	-
If flowing give rate -	20	-	20	-
(litres/min)	25	-	25	-
If pumping discontinued, give reason.	30	-	30	-
	40	-	40	-
	50	-	50	-
	60	-	60	-

Plugging and Sealing Record

Depth set at - Metres	Material and type (bentonite slurry, neat cement slurry) etc.	Volume Placed (cubic metres)
From	To	



Method of Construction

Cable Tool Rotary (air) Diamond Digging Rotary (conventional) Air percussion Jetting Other Rotary (reverse) Boring Driving

Water Use

Domestic Industrial Public Supply Other Stock Commercial Not used Irrigation Municipal Cooling & air conditioning

Final Status of Well

Water Supply Recharge well Unfinished Abandoned, (Other) Observation well Abandoned, insufficient supply Dewatering Test Hole Abandoned, poor quality Replacement well

Audit No. **z 38136** Date Well Completed 2006 08 03

Was the well owner's information package delivered? Yes No Date Delivered 2006 08 03

Well Contractor/Technician Information

Name of Well Contractor: Dave's Well Drilling Well Contractor's Licence No.: 6565

Business Address (street name, number, city etc.): RR 3 North Augusta

Name of Well Technician (last name, first name): Dave Fisher Well Technician's Licence No.: TD-147

Signature of Technician/Contractor: [Signature] Date Submitted: 2006 08 03

Ministry Use Only

Data Source: Contractor **6565**

Date Received: 01 1 2006 Date of Inspection: 2006 08 03

Remarks: _____ Well Record Number: _____

Instructions for Completing Form

- For use in the Province of Ontario only. This document is a permanent legal document. Please retain for future reference.
- All Sections must be completed in full to avoid delays in processing. Further instructions and explanations are available on the back of this form.
- Questions regarding completing this application can be directed to the Water Well Help Desk (Toll Free) at 1-888-396-9355.
- All metre measurements shall be reported to 1/10th of a metre.
- Please print clearly in blue or black ink only.

Well Owner's Information and Location of Well Information

Ministry Use Only										
MUN								CON		LOT

05 CHARLES ST. SPENCERVILLE *Edwardsburg*

RR#/Street Number/Name: **05 Charles St Spencerville** City/Town/Village: **Spencerville** Site/Compartment/Block/Tract etc.

GPS Reading: **181318** NAD Zone: **18** Easting: **0456614** Northing: **4960354** Unit Make/Model: **E-TRX** Mode of Operation: Undifferentiated Averaged Differentiated, specify _____

Log of Overburden and Bedrock Materials (see instructions)

General Colour	Most common material	Other Materials	General Description	Depth Metres	
				From	To
	Brown Top Soil			0	1.2
	gray Limestone	Black Dolomite		1.2	6.6
	gray Limestone	Black Dolomite		6.6	54.5

Hole Diameter

Depth	Metres	Diameter
From	To	Centimetres
0	6.6	25.40

Water Record

Water found at _____ Metres / Kind of Water:

Fresh Sulphur Gas Salty Minerals Other:

After test of well yield, water was Clear and sediment free Other, specify _____

Chlorinated Yes No

Construction Record

Inside diam centimetres	Material	Wall thickness centimetres	Depth Metres	
			From	To
15.24	<input checked="" type="checkbox"/> Steel <input type="checkbox"/> Fibreglass <input type="checkbox"/> Plastic <input type="checkbox"/> Concrete <input type="checkbox"/> Galvanized	0.48	0	6.6

Screen

Outside diam _____ Slot No. _____

Steel Fibreglass Plastic Concrete Galvanized

No Casing or Screen

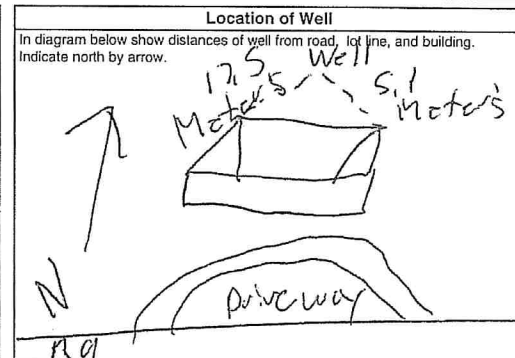
Open hole

Test of Well Yield

Pumping test method	Draw Down		Recovery	
	Time min	Water Level Metres	Time min	Water Level Metres
Pumped				
Pump intake set at - (metres)	4.6	4.6	4.9	
Pumping rate - (litres/min)	1	4.6	1	4.6
Duration of pumping	2	4.8	2	4.6
Final water level end of pumping	3	4.9	3	4.5
Recommended pump type	4	-	4	4.5
Recommended pump depth	5	-	5	-
Recommended pump rate	10	-	10	-
if flowing give rate - (litres/min)	15	-	15	-
if pumping discontinued, give reason.	20	-	20	-
	25	-	25	-
	30	-	30	-
	40	-	40	-
	50	-	50	-
	60	-	60	-

Plugging and Sealing Record Annular space Abandonment

Depth set at - Metres	Material and type (bentonite slurry, neat cement slurry) etc.	Volume Placed (cubic metres)
From	To	
0	6.6	Quick Grout 2 BAGS



Method of Construction

Cable Tool Rotary (air) Diamond Digging

Rotary (conventional) Air percussion Jetting Other

Rotary (reverse) Boring Driving

Water Use

Domestic Industrial Public Supply Other

Stock Commercial Not used

Irrigation Municipal Cooling & air conditioning

Final Status of Well

Water Supply Recharge well Unfinished Abandoned, (Other)

Observation well Abandoned, insufficient supply Dewatering

Test Hole Abandoned, poor quality Replacement well

Audit No. **Z 55705** Date Well Completed **2007 07 06**

Was the well owner's information package delivered? Yes No Date Delivered **2007 07 06**

Well Contractor/Technician Information

Name of Well Contractor: **Daves Well Drilling** Well Contractor's Licence No.: **6565**

Business Address (street name, number, city etc.): **RR 3 North Augusta**

Name of Well Technician (last name, first name): **Dave Fish** Well Technician's Licence No.: **10-144**

Signature of Technician/Contractor: *[Signature]* Date Submitted: **2007 07 06**

Ministry Use Only

Data Source _____ Contractor _____

Date Received **2007 07 06** Date of Inspection **2007 07 06**

Remarks _____ Well Record Number _____



Measurements recorded in: Metric Imperial

Page _____ of _____

Well Owner's Information

First Name: 1804107 Ontario Inc. Last Name / Organization: of Lockwood Brothers Construction
Mailing Address (Street Number/Name): 2010 Totem Ranch Rd West Oxford Mills ON K0G 1T0 Telephone No. (inc. area code): 613 258 4225

Well Location

Address of Well Location (Street Number/Name): 12 Cedar St
County/District/Municipality: Grenville
Township: Edwardsburg
City/Town/Village: Spencerville
Municipal Plan and Sublot Number: Part 3 on Plan 15R 10841
Province: Ontario Postal Code: K0E 1X0

Overburden and Bedrock Materials/Abandonment Sealing Record (see instructions on the back of this form)

General Colour	Most Common Material	Other Materials	General Description	Depth (m/ft) From	To
Brown	Clay		Soft	0	0.91
Grey	Limestone		Hard	0.91	24.69

Annular Space		
Depth Set at (m/ft) From	To	Type of Sealant Used (Material and Type)
6.25	0	Cement Pressure Grouted

Method of Construction		Well Use	
<input type="checkbox"/> Cable Tool	<input type="checkbox"/> Diamond	<input type="checkbox"/> Public	<input type="checkbox"/> Commercial
<input checked="" type="checkbox"/> Rotary (Conventional)	<input type="checkbox"/> Jetting	<input checked="" type="checkbox"/> Domestic	<input type="checkbox"/> Municipal
<input type="checkbox"/> Rotary (Reverse)	<input type="checkbox"/> Drilling	<input type="checkbox"/> Livestock	<input type="checkbox"/> Test Hole
<input type="checkbox"/> Boring	<input type="checkbox"/> Digging	<input type="checkbox"/> Irrigation	<input type="checkbox"/> Cooling & Air Conditioning
<input checked="" type="checkbox"/> Air percussion		<input type="checkbox"/> Industrial	<input type="checkbox"/> Monitoring
<input type="checkbox"/> Other, specify		<input type="checkbox"/> Other, specify	

Construction Record - Casing			Status of Well	
Inside Diameter (cm/in)	Open Hole OR Material (Galvanized, Fibreglass, Concrete, Plastic, Steel)	Well Thickness (cm/in)	Depth (m/ft) From	To
25.40	Open Hole		0	6.25
15.88	Steel	0.48	0	6.25
15.55	Open Hole		6.25	24.69

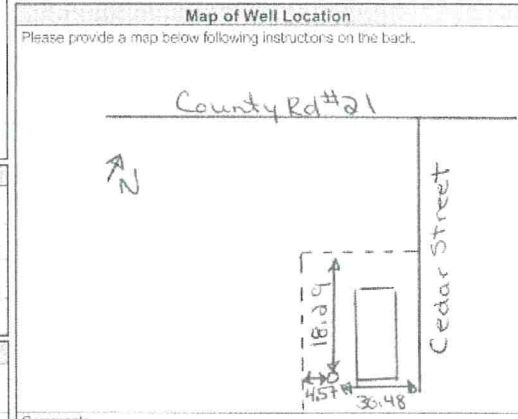
Construction Record - Screen			
Outside Diameter (cm/in)	Material (Plastic, Galvanized, Steel)	Slot No.	Depth (m/ft) From
			To

Water Details			Hole Diameter		
Water found at Depth (m/ft)	Kind of Water	Fresh / Untested	Depth (m/ft) From	To	Diameter (cm/in)
14.63	Gas	Untested	0	6.25	25.40
21.03	Gas	Untested	6.25	24.69	15.55

Well Contractor and Well Technician Information
Business Name of Well Contractor: Splash Well Drilling
Business Address (Street Number/Name): PO Box 1083
Province: ON Postal Code: K0E 1T0
Well Contractor's Licence No.: 4877
Municipality: PUESCOTT

Bus Telephone No. (inc. area code): 613 925 4885
Name of Well Technician (Last Name, First Name): Ferguson, Todd
Well Technician's Licence No.: T 478
Signature of Technician and/or Contractor: Todd Ferguson
Date Submitted: 20100121

Results of Well Yield Testing					
After test of well yield, water was		Draw Down		Recovery	
<input checked="" type="checkbox"/> Clear and sand free		Time (min)	Water Level (m/ft)	Time (min)	Water Level (m/ft)
<input type="checkbox"/> Other, specify		Static Level	5.04		5.15
If pumping discontinued, give reason:		1	5.07	1	5.13
Pump intake set at (m/ft): 21.34		2	5.09	2	5.12
Pumping rate (l/min / GPM): 68.25		3	5.10	3	5.11
Duration of pumping: 1 hrs + 0 min		4	5.10	4	5.10
Final water level end of pumping (m/ft): 5.15		5	5.11	5	5.09
If flowing give rate (l/min / GPM):		10	5.12	10	5.08
Recommended pump depth (m/ft): 21.34		15	5.12	15	5.04
Recommended pump rate (l/min / GPM): 45.5		20	5.13	20	
Well production (l/min / GPM):		25	5.14	25	
Disinfected? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		30	5.14	30	
		40	5.14	40	
		50	5.15	50	
		60	5.15	60	



Well owner's information package delivered		Ministry Use Only	
<input checked="" type="checkbox"/> Yes	Date Package Delivered: 20100126	Audit No:	Z 104993
<input type="checkbox"/> No	Date Work Completed: 20100121	Remarks:	NAE 24 2010

Measurements recorded in: Metric Imperial

Page _____ of _____

Well Owner's Information

First Name: 1504107 Ontario Inc. Last Name / Organization: Cedar Lockwood Brothers Construction E-mail Address: _____
 Mailing Address (Street Number/Name): 2010 Totem Ranch Rd West Municipality: Oxford Hills Province: ON Postal Code: K0G 1T0 Telephone No. (inc. area code): 6132584225

Well Location

Address of Well Location (Street Number/Name): 14 Cedar Street Township: Argentea Lot: 6
 County/District/Municipality: Grenville City/Town/Village: Spencerville Province: Ontario Postal Code: K0E 1X0
 UTM Coordinates: Zone: Easting: 18456460 Northing: 4965301 Municipal Plan and Sublot Number: Part of Plan 15R-10841

Overburden and Bedrock Materials/Abandonment Sealing Record (see instructions on the back of this form)

General Colour	Most Common Material	Other Materials	General Description	Depth (m/ft)
				From To
Brown	Clay		Soft	0 1.07
Grey	Limestone		Hard	1.07 24.69

Annular Space

Depth Set at (m/ft)	Type of Sealant Used (Material and Type)	Volume Placed (m ³ /ft ³)
Front To		
6.25	Cement Pressure Grouted	0.16

Results of Well Yield Testing

Time (min)	Draw Down		Recovery	
	Water Level (m/ft)	Time (min)	Water Level (m/ft)	Time (min)
Static Level	5.27		5.335	
1	5.29	1	5.31	
2	5.29	2	5.30	
3	5.295	3	5.295	
4	5.30	4	5.29	
5	5.30	5	5.29	
10	5.31	10	5.285	
15	5.32	15	5.28	
20	5.32	20	5.275	
25	5.32	25	5.27	
30	5.325	30		
40	5.33	40		
50	5.33	50		
60	5.335	60		

After test of well yield, water was:
 Clear and sand free
 Other, specify _____

If pumping discontinued, give reason: _____

Pump intake set at (m/ft): 21.34

Pumping rate (l/min / GPM): 6825

Duration of pumping: 1 hrs + 0 min

Final water level end of pumping (m/ft): 5.335

If flowing give rate (l/min / GPM): _____

Recommended pump depth (m/ft): 21.34

Recommended pump rate (l/min / GPM): 45.5

Well production (l/min / GPM): _____

Disinfected? Yes No

Method of Construction

<input type="checkbox"/> Cable Tool	<input type="checkbox"/> Diamond	<input type="checkbox"/> Public	<input type="checkbox"/> Commercial	<input type="checkbox"/> Not used
<input checked="" type="checkbox"/> Rotary (Conventional)	<input type="checkbox"/> Jetting	<input checked="" type="checkbox"/> Domestic	<input type="checkbox"/> Municipal	<input type="checkbox"/> Dewatering
<input type="checkbox"/> Rotary (Reverse)	<input type="checkbox"/> Boring	<input type="checkbox"/> Livestock	<input type="checkbox"/> Test Hole	<input type="checkbox"/> Monitoring
<input type="checkbox"/> Boring	<input type="checkbox"/> Digging	<input type="checkbox"/> Irrigation	<input type="checkbox"/> Cooling & Air Conditioning	
<input checked="" type="checkbox"/> Air percussion		<input type="checkbox"/> Industrial		
<input type="checkbox"/> Other, specify _____		<input type="checkbox"/> Other, specify _____		

Construction Record - Casing

Inside Diameter (cm/in)	Open Hole OR Material (Galvanized, Fiberglass Concrete, Plastic, Steel)	Wall Thickness (cm/in)	Depth (m/ft)		Status of Well
			From	To	
25.40	Open Hole		0	6.25	<input checked="" type="checkbox"/> Water Supply
15.88	Steel	0.48	0	6.25	<input type="checkbox"/> Replacement Well
15.55	Open Hole		6.25	24.69	<input type="checkbox"/> Test Hole

Construction Record - Screen

Outside Diameter (cm/in)	Material (Plastic, Galvanized Steel)	Slot No.	Depth (m/ft)		Status of Well
			From	To	
					<input type="checkbox"/> Recharge Well
					<input type="checkbox"/> Dewatering Well
					<input type="checkbox"/> Observation and/or Monitoring Hole
					<input type="checkbox"/> Alteration (Construction)
					<input type="checkbox"/> Abandoned
					<input type="checkbox"/> Insufficient Supply
					<input type="checkbox"/> Abandoned, Poor Water Quality
					<input type="checkbox"/> Abandoned, other specify _____
					<input type="checkbox"/> Other, specify _____

Water Details

Water found at Depth (m/ft)	Kind of Water	Fresh	Untested
13.72	Gas		<input checked="" type="checkbox"/>
19.20	Gas		<input checked="" type="checkbox"/>

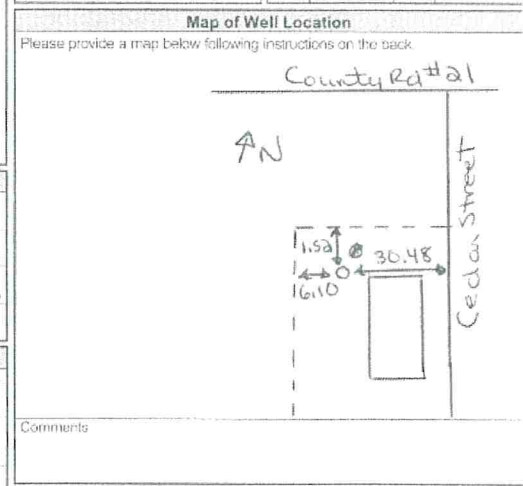
Hole Diameter

Depth (m/ft)	Diameter (cm/in)	
	From	To
0	6.25	25.40
6.25	24.69	15.55

Well Contractor and Well Technician Information

Business Name of Well Contractor: Splash Well Drilling Well Contractor's Licence No.: 4877
 Business Address (Street Number/Name): PO BOX 1083 Municipality: Prescott
 Province: ON Postal Code: K0E1T0 Business E-mail Address: _____

Bus. Telephone No. (inc. area code): 613254885 Name of Well Technician (Last Name, First Name): Ferguson, Todd
 Well Technician's Licence No.: T478 Signature of Technician and/or Contractor Date Submitted: 20100121



Well owner's information package delivered: Yes No

Date Package Delivered: 20100127

Date Work Completed: 20100121

Ministry Use Only

Audit No.: Z104994

Revised: MAR 22 2010

Address of Well Location (Street Number/Name) 1 Cedar Street Township Edwardsburgh Lot 5+6 Concession _____
 County/District/Municipality Grenville City/Town/Village Spencerville Province Ontario Postal Code K0E1X0
 UTM Coordinates Zone 18 Easting 4565711 Northing 4365189 Municipal Plan and Sublot Number Plan 40
 NAD 83

Overburden and Bedrock Materials/Abandonment Sealing Record (see instructions on the back of this form)

General Colour	Most Common Material	Other Materials	General Description	Depth (m/ft)
				From To
Red	Sand Fill		Soft	0 5'
Brown	Sandy Clay		Packed	5' 6'6"
Grey	Limestone		Broken Soft	6'6" 25'
Grey	Limestone		Hard	25' 101'

Annular Space

Depth Set at (m/ft)	Type of Sealant Used (Material and Type)	Volume Placed (m ³ /ft ³)
From To		
31' 0	Cement Pressure Grouted	20.31

Results of Well Yield Testing

Time (min)	Draw Down		Recovery	
	Water Level (m/ft)	Time (min)	Water Level (m/ft)	Time (min)
	7.8		23.4	
1	15	1	14	
2	18	2	10.7	
3	19.7	3	9.4	
4	20.7	4	8.8	
5	21.4	5	8.5	
10	22.6	10	8.1	
15	22.9	15	8	
20	23.1	20	7.9	
25	23.2	25	7.9	
30	23.3	30	7.8	
40	23.4	40		
50	23.4	50		
60	23.4	60		

After test of well yield, water was:
 Clear and sand free
 Other, specify _____
 If pumping discontinued, give reason: _____
 Pump intake set at (m/ft) 90'
 Pumping rate (l/min / GPM) 20
 Duration of pumping 1 hrs + 0 min
 Final water level end of pumping (m/ft) 23.4
 If flowing give rate (l/min / GPM) _____
 Recommended pump depth (m/ft) 80'
 Recommended pump rate (l/min / GPM) 10
 Well production (l/min / GPM) _____
 Disinfected? Yes No 160

Method of Construction

Cable Tool Diamond Public Commercial Not used
 Rotary (Conventional) Jetting Domestic Municipal Dewatering
 Rotary (Reverse) Driving Livestock Test Hole Monitoring
 Boring Digging Irrigation Cooling & Air Conditioning
 Air percussion Industrial Other, specify _____
 Other, specify _____

Construction Record - Casing

Inside Diameter (cm/in)	Open Hole OR Material (Galvanized, Fibreglass, Concrete, Plastic, Steel)	Wall Thickness (cm/in)	Depth (m/ft)		Status of Well
			From	To	
10"	Open Hole		0	31'	<input checked="" type="checkbox"/> Water Supply <input type="checkbox"/> Replacement Well <input type="checkbox"/> Test Hole <input type="checkbox"/> Recharge Well <input type="checkbox"/> Dewatering Well <input type="checkbox"/> Observation and/or Monitoring Hole <input type="checkbox"/> Alteration (Construction) <input type="checkbox"/> Abandoned, Insufficient Supply <input type="checkbox"/> Abandoned, Poor Water Quality <input type="checkbox"/> Abandoned, other, specify _____ <input type="checkbox"/> Other, specify _____
6 1/4"	Steel	0.188	0	31'	
6 1/8"	Open Hole		31'	101'	

Construction Record - Screen

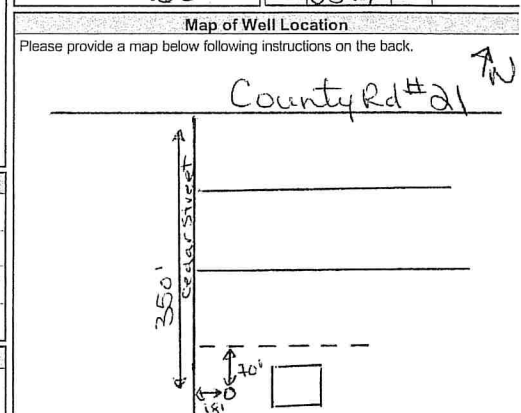
Outside Diameter (cm/in)	Material (Plastic, Galvanized, Steel)	Slot No.	Depth (m/ft)	
			From	To

Water Details

Water found at Depth (m/ft)	Kind of Water: <input type="checkbox"/> Fresh <input checked="" type="checkbox"/> Untested	Hole Diameter	
		Depth (m/ft)	Diameter (cm/in)
	<input type="checkbox"/> Gas <input type="checkbox"/> Other, specify _____	From	To
15' (m/ft)			
91' (m/ft)		0	31' 10"
		31'	101' 6 1/8"

Well Contractor and Well Technician Information

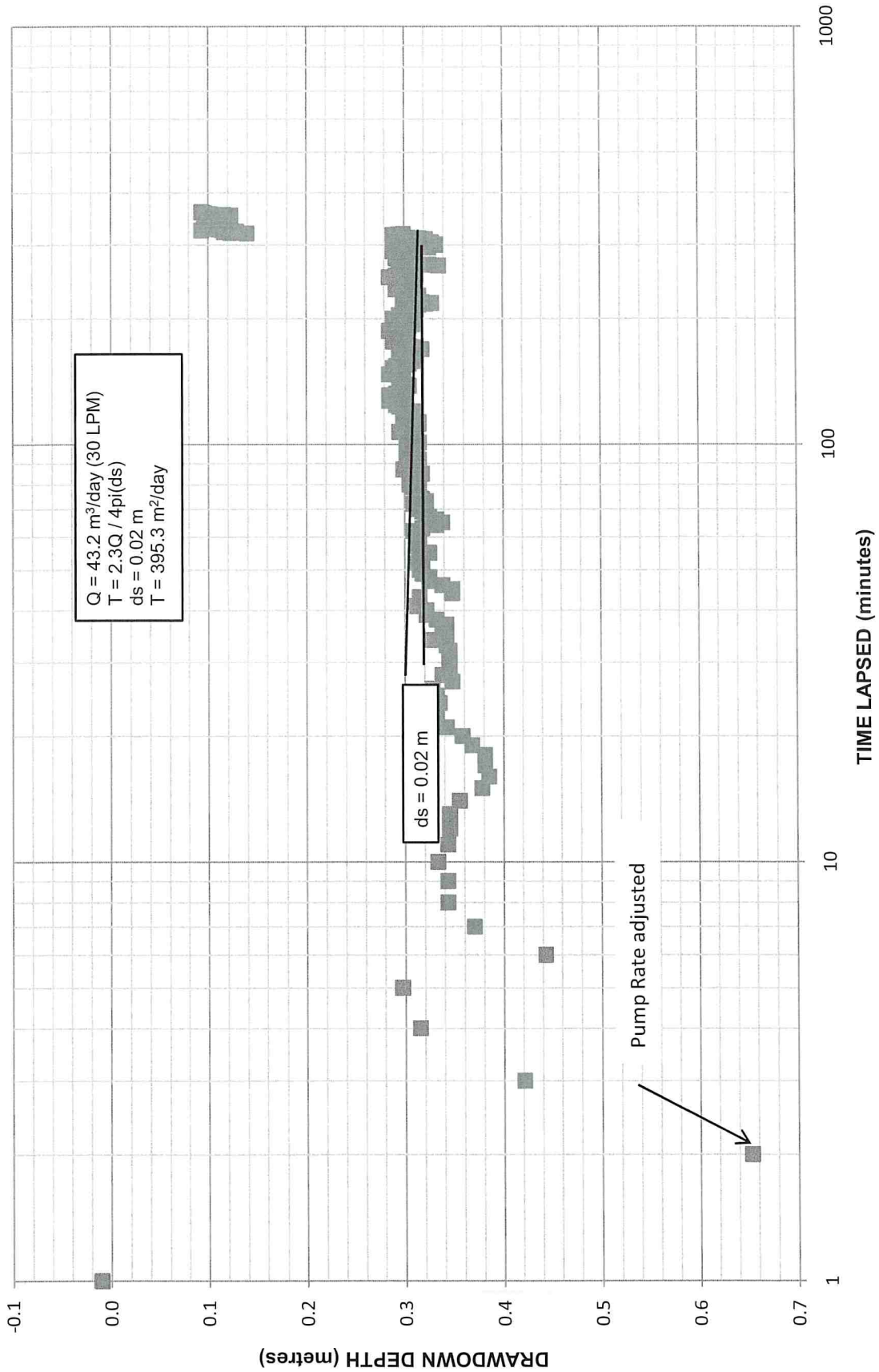
Business Name of Well Contractor 1435486 Ontario Ltd Well Contractor's Licence No. 4877
aka splash well drilling
 Business Address (Street Number/Name) PO BOX 1083 Municipality Prescott
 Province ON Postal Code K0E1T0 Business E-mail Address _____
 Business Telephone No. (inc. area code) 613 925 4825 Name of Well Technician (Last Name, First Name) Ferguson, Todd
 Well Technician's Licence No. T 4 7 8 Signature of Technician and/or Contractor [Signature] Date Submitted 2013 04 22



Comments: 160 chlorine after Drilling
0 chlorine after field Test

Well owner's information package delivered	Date Package Delivered	Ministry Use Only
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>2013 04 18</u>	Audit No. <u>Z 167094</u>
	Date Work Completed <u>2013 04 11</u>	Received <u>20 2013</u>

TW1-WELL DRAWDOWN VS. TIME-KOLLAARD FILE 220996



DRAWDOWN DATA TW1

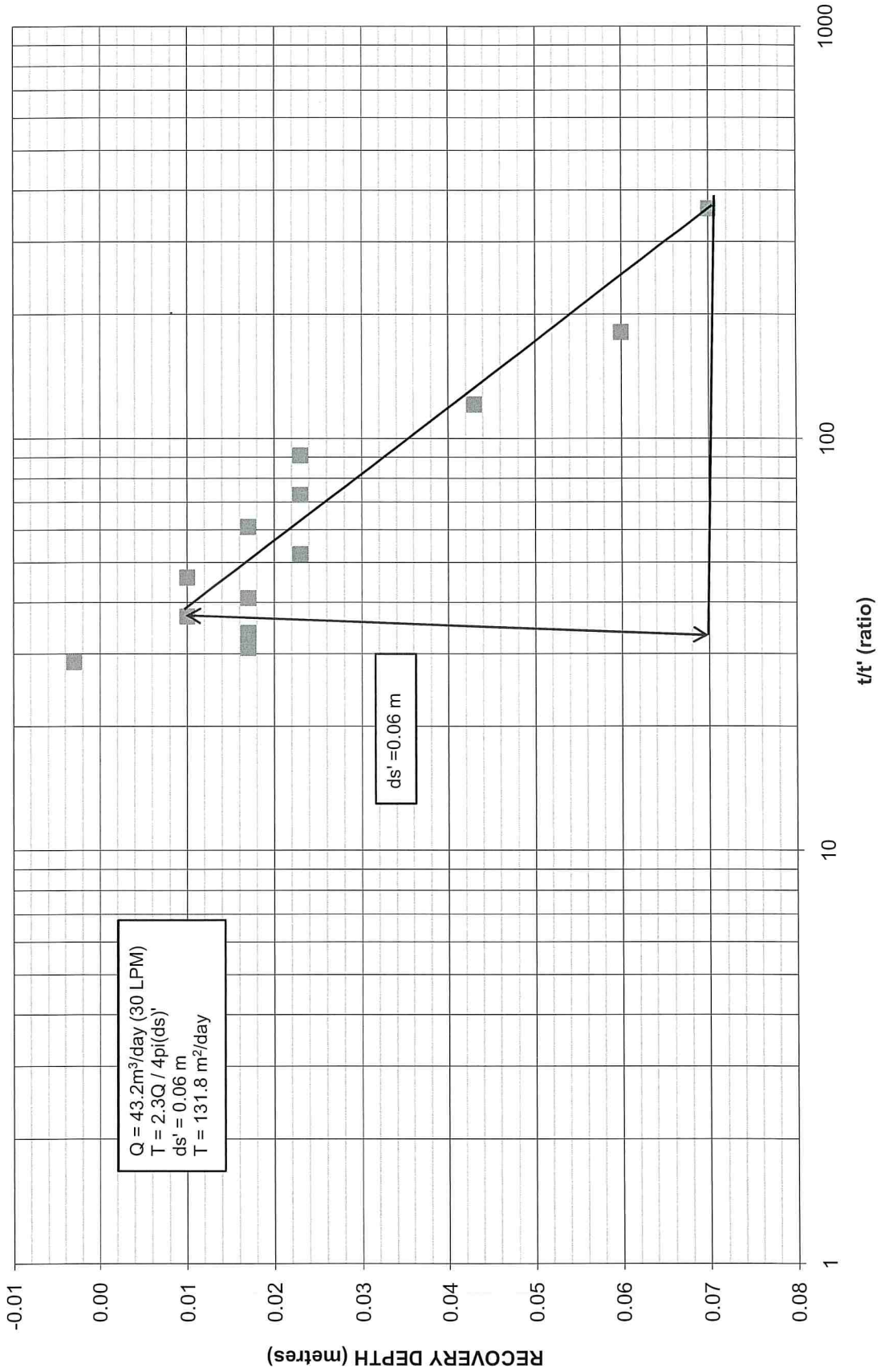
Time Lapsed (minutes)	Abs Pres (kPa)	Temp (°C)	Water Level (m)	Drawdown (m)
0	397.747	9.275	-7.412	0.00
1	397.844	9.275	-7.402	-0.01
2	391.342	9.275	-8.065	0.65
3	393.618	9.275	-7.833	0.42
4	394.658	9.275	-7.727	0.32
5	394.835	9.176	-7.709	0.30
6	393.405	9.176	-7.855	0.44
7	394.12	9.176	-7.782	0.37
8	394.38	9.176	-7.755	0.34
9	394.38	9.176	-7.755	0.34
10	394.478	9.176	-7.745	0.33
11	394.38	9.176	-7.755	0.34
12	394.363	9.077	-7.757	0.35
13	394.363	9.077	-7.757	0.35
14	394.265	9.077	-7.767	0.36
15	394.038	9.077	-7.79	0.38
16	393.973	9.077	-7.797	0.39
17	394.005	9.077	-7.793	0.38
18	394.005	9.077	-7.793	0.38
19	394.135	9.077	-7.78	0.37
20	394.233	9.077	-7.77	0.36
21	394.395	9.077	-7.754	0.34
22	394.493	9.077	-7.744	0.33
23	394.525	9.077	-7.74	0.33
24	394.46	9.077	-7.747	0.34
25	394.493	9.077	-7.744	0.33
26	394.525	9.077	-7.74	0.33
27	394.33	9.077	-7.76	0.35
28	394.428	9.077	-7.75	0.34
29	394.363	9.077	-7.757	0.35
30	394.363	9.077	-7.757	0.35
31	394.363	9.077	-7.757	0.35
32	394.363	9.077	-7.757	0.35
33	394.395	9.077	-7.754	0.34
34	394.525	9.077	-7.74	0.33
35	394.428	9.077	-7.75	0.34
36	394.395	9.077	-7.754	0.34
37	394.395	9.077	-7.754	0.34
38	394.493	9.077	-7.744	0.33
39	394.59	9.077	-7.734	0.32
40	394.59	9.077	-7.734	0.32
41	394.688	9.077	-7.724	0.31
42	394.655	9.077	-7.727	0.32
43	394.655	9.077	-7.727	0.32
44	394.33	9.077	-7.76	0.35
45	394.33	9.077	-7.76	0.35
46	394.428	9.077	-7.75	0.34
47	394.558	9.077	-7.737	0.33
48	394.558	9.077	-7.737	0.33
49	394.623	9.077	-7.73	0.32
50	394.655	9.077	-7.727	0.32
51	394.623	9.077	-7.73	0.32
52	394.688	9.077	-7.724	0.31
53	394.655	9.077	-7.727	0.32
54	394.655	9.077	-7.727	0.32
55	394.558	9.077	-7.737	0.33
56	394.655	9.077	-7.727	0.32
57	394.688	9.077	-7.724	0.31
58	394.655	9.077	-7.727	0.32
59	394.655	9.077	-7.727	0.32
60	394.655	9.077	-7.727	0.32
61	394.688	9.077	-7.724	0.31
62	394.72	9.077	-7.721	0.31
63	394.623	9.077	-7.73	0.32
64	394.493	9.077	-7.744	0.33
65	394.428	9.077	-7.75	0.34
66	394.493	9.077	-7.744	0.33
67	394.558	9.077	-7.737	0.33
68	394.59	9.077	-7.734	0.32
69	394.623	9.077	-7.73	0.32
70	394.655	9.077	-7.727	0.32
71	394.655	9.077	-7.727	0.32
72	394.72	9.077	-7.721	0.31
73	394.59	9.077	-7.734	0.32
74	394.623	9.077	-7.73	0.32
75	394.655	9.077	-7.727	0.32
76	394.688	9.077	-7.724	0.31
77	394.688	9.077	-7.724	0.31
78	394.688	9.077	-7.724	0.31
79	394.72	9.077	-7.721	0.31
80	394.753	9.077	-7.717	0.31
81	394.688	9.077	-7.724	0.31
82	394.655	9.077	-7.727	0.32
83	394.655	9.077	-7.727	0.32
84	394.655	9.077	-7.727	0.32
85	394.623	9.077	-7.73	0.32
86	394.753	9.077	-7.717	0.31
87	394.818	9.077	-7.711	0.30
88	394.72	9.077	-7.721	0.31

89	394.72	9.077	-7.721	0.31
90	394.753	9.077	-7.717	0.31
91	394.72	9.077	-7.721	0.31
92	394.655	9.077	-7.727	0.32
93	394.72	9.077	-7.721	0.31
94	394.785	9.077	-7.714	0.30
95	394.72	9.077	-7.721	0.31
96	394.72	9.077	-7.721	0.31
97	394.753	9.077	-7.717	0.31
98	394.785	9.077	-7.714	0.30
99	394.785	9.077	-7.714	0.30
100	394.785	9.077	-7.714	0.30
101	394.655	9.077	-7.727	0.32
102	394.688	9.077	-7.724	0.31
103	394.72	9.077	-7.721	0.31
104	394.753	9.077	-7.717	0.31
105	394.753	9.077	-7.717	0.31
106	394.785	9.077	-7.714	0.30
107	394.85	9.077	-7.707	0.30
108	394.785	9.077	-7.714	0.30
109	394.818	9.077	-7.711	0.30
110	394.785	9.077	-7.714	0.30
111	394.72	9.077	-7.721	0.31
112	394.655	9.077	-7.727	0.32
113	394.655	9.077	-7.727	0.32
114	394.72	9.077	-7.721	0.31
115	394.72	9.077	-7.721	0.31
116	394.818	9.077	-7.711	0.30
117	394.785	9.077	-7.714	0.30
118	394.818	9.077	-7.711	0.30
119	394.785	9.077	-7.714	0.30
120	394.72	9.077	-7.721	0.31
121	394.818	9.077	-7.711	0.30
122	394.818	9.077	-7.711	0.30
123	394.85	9.077	-7.707	0.30
124	394.883	9.077	-7.704	0.29
125	394.85	9.077	-7.707	0.30
126	394.883	9.077	-7.704	0.29
127	394.948	9.077	-7.697	0.29
128	394.85	9.077	-7.707	0.30
129	394.785	9.077	-7.714	0.30
130	394.85	9.077	-7.707	0.30
131	394.948	9.077	-7.697	0.29
132	394.883	9.077	-7.704	0.29
133	394.85	9.077	-7.707	0.30
134	394.818	9.077	-7.711	0.30
135	394.85	9.077	-7.707	0.30
136	394.818	9.077	-7.711	0.30
137	394.85	9.077	-7.707	0.30
138	394.753	9.077	-7.717	0.31
139	394.785	9.077	-7.714	0.30
140	394.85	9.077	-7.707	0.30
141	394.818	9.077	-7.711	0.30
142	394.818	9.077	-7.711	0.30
143	394.818	9.077	-7.711	0.30
144	394.85	9.077	-7.707	0.30
145	394.85	9.077	-7.707	0.30
146	394.85	9.077	-7.707	0.30
147	394.948	9.077	-7.697	0.29
148	394.818	9.077	-7.711	0.30
149	394.818	9.077	-7.711	0.30
150	394.915	9.077	-7.701	0.29
151	394.85	9.077	-7.707	0.30
152	394.915	9.077	-7.701	0.29
153	394.883	9.077	-7.704	0.29
154	394.883	9.077	-7.704	0.29
155	394.785	9.077	-7.714	0.30
156	394.753	9.077	-7.717	0.31
157	394.753	9.077	-7.717	0.31
158	394.72	9.077	-7.721	0.31
159	394.72	9.077	-7.721	0.31
160	394.753	9.077	-7.717	0.31
161	394.818	9.077	-7.711	0.30
162	394.818	9.077	-7.711	0.30
163	394.688	9.077	-7.724	0.31
164	394.753	9.077	-7.717	0.31
165	394.785	9.077	-7.714	0.30
166	394.85	9.077	-7.707	0.30
167	394.753	9.077	-7.717	0.31
168	394.753	9.077	-7.717	0.31
169	394.623	9.077	-7.73	0.32
170	394.688	9.077	-7.724	0.31
171	394.72	9.077	-7.721	0.31
172	394.753	9.077	-7.717	0.31
173	394.85	9.077	-7.707	0.30
174	394.818	9.077	-7.711	0.30
175	394.85	9.077	-7.707	0.30
176	394.915	9.077	-7.701	0.29
177	394.915	9.077	-7.701	0.29
178	394.785	9.077	-7.714	0.30
179	394.818	9.077	-7.711	0.30
180	394.85	9.077	-7.707	0.30
181	394.883	9.077	-7.704	0.29
182	394.883	9.077	-7.704	0.29
183	394.883	9.077	-7.704	0.29

184	394.85	9.077	-7.707	0.30
185	394.85	9.077	-7.707	0.30
186	394.85	9.077	-7.707	0.30
187	394.948	9.077	-7.697	0.29
188	394.883	9.077	-7.704	0.29
189	394.915	9.077	-7.701	0.29
190	394.785	9.077	-7.714	0.30
191	394.85	9.077	-7.707	0.30
192	394.753	9.077	-7.717	0.31
193	394.818	9.077	-7.711	0.30
194	394.72	9.077	-7.721	0.31
195	394.883	9.077	-7.704	0.29
196	394.818	9.077	-7.711	0.30
197	394.883	9.077	-7.704	0.29
198	394.915	9.077	-7.701	0.29
199	394.883	9.077	-7.704	0.29
200	394.915	9.077	-7.701	0.29
201	394.818	9.077	-7.711	0.30
202	394.818	9.077	-7.711	0.30
203	394.85	9.077	-7.707	0.30
204	394.85	9.077	-7.707	0.30
205	394.785	9.077	-7.714	0.30
206	394.753	9.077	-7.717	0.31
207	394.753	9.077	-7.717	0.31
208	394.753	9.077	-7.717	0.31
209	394.785	9.077	-7.714	0.30
210	394.688	9.077	-7.724	0.31
211	394.753	9.077	-7.717	0.31
212	394.753	9.077	-7.717	0.31
213	394.818	9.077	-7.711	0.30
214	394.785	9.077	-7.714	0.30
215	394.785	9.077	-7.714	0.30
216	394.655	9.077	-7.727	0.32
217	394.59	9.077	-7.734	0.32
218	394.525	9.077	-7.74	0.33
219	394.623	9.077	-7.73	0.32
220	394.655	9.077	-7.727	0.32
221	394.72	9.077	-7.721	0.31
222	394.72	9.077	-7.721	0.31
223	394.753	9.077	-7.717	0.31
224	394.785	9.077	-7.714	0.30
225	394.753	9.077	-7.717	0.31
226	394.818	9.077	-7.711	0.30
227	394.655	9.077	-7.727	0.32
228	394.785	9.077	-7.714	0.30
229	394.753	9.077	-7.717	0.31
230	394.753	9.077	-7.717	0.31
231	394.785	9.077	-7.714	0.30
232	394.818	9.077	-7.711	0.30
233	394.818	9.077	-7.711	0.30
234	394.818	9.077	-7.711	0.30
235	394.883	9.077	-7.704	0.29
236	394.72	9.077	-7.721	0.31
237	394.72	9.077	-7.721	0.31
238	394.785	9.077	-7.714	0.30
239	394.85	9.077	-7.707	0.30
240	394.785	9.077	-7.714	0.30
241	394.818	9.077	-7.711	0.30
242	394.85	9.077	-7.707	0.30
243	394.85	9.077	-7.707	0.30
244	394.883	9.077	-7.704	0.29
245	394.785	9.077	-7.714	0.30
246	394.753	9.077	-7.717	0.31
247	394.85	9.077	-7.707	0.30
248	394.85	9.077	-7.707	0.30
249	394.85	9.077	-7.707	0.30
250	394.818	9.077	-7.711	0.30
251	394.948	9.077	-7.697	0.29
252	394.818	9.077	-7.711	0.30
253	394.883	9.077	-7.704	0.29
254	394.85	9.077	-7.707	0.30
255	394.688	9.077	-7.724	0.31
256	394.72	9.077	-7.721	0.31
257	394.753	9.077	-7.717	0.31
258	394.818	9.077	-7.711	0.30
259	394.785	9.077	-7.714	0.30
260	394.85	9.077	-7.707	0.30
261	394.85	9.077	-7.707	0.30
262	394.85	9.077	-7.707	0.30
263	394.85	9.077	-7.707	0.30
264	394.72	9.077	-7.721	0.31
265	394.72	9.077	-7.721	0.31
266	394.818	9.077	-7.711	0.30
267	394.72	9.077	-7.721	0.31
268	394.46	9.077	-7.747	0.34
269	394.558	9.077	-7.737	0.33
270	394.72	9.077	-7.721	0.31
271	394.818	9.077	-7.711	0.30
272	394.818	9.077	-7.711	0.30
273	394.72	9.077	-7.721	0.31
274	394.72	9.077	-7.721	0.31
275	394.818	9.077	-7.711	0.30
276	394.818	9.077	-7.711	0.30
277	394.85	9.077	-7.707	0.30
278	394.785	9.077	-7.714	0.30

279	394.883	9.077	-7.704	0.29
280	394.818	9.077	-7.711	0.30
281	394.85	9.077	-7.707	0.30
282	394.85	9.077	-7.707	0.30
283	394.785	9.077	-7.714	0.30
284	394.818	9.077	-7.711	0.30
285	394.818	9.077	-7.711	0.30
286	394.883	9.077	-7.704	0.29
287	394.85	9.077	-7.707	0.30
288	394.883	9.077	-7.704	0.29
289	394.85	9.077	-7.707	0.30
290	394.915	9.077	-7.701	0.29
291	394.883	9.077	-7.704	0.29
292	394.72	9.077	-7.721	0.31
293	394.818	9.077	-7.711	0.30
294	394.85	9.077	-7.707	0.30
295	394.72	9.077	-7.721	0.31
296	394.558	9.077	-7.737	0.33
297	394.558	9.077	-7.737	0.33
298	394.818	9.077	-7.711	0.30
299	394.818	9.077	-7.711	0.30
300	394.493	9.077	-7.744	0.33
301	394.493	9.077	-7.744	0.33
302	394.655	9.077	-7.727	0.32
303	394.688	9.077	-7.724	0.31
304	394.655	9.077	-7.727	0.32
305	394.525	9.077	-7.74	0.33
306	394.623	9.077	-7.73	0.32
307	394.72	9.077	-7.721	0.31
308	394.85	9.077	-7.707	0.30
309	394.59	9.077	-7.734	0.32
310	394.59	9.077	-7.734	0.32
311	394.655	9.077	-7.727	0.32
312	394.753	9.077	-7.717	0.31
313	394.818	9.077	-7.711	0.30
314	394.883	9.077	-7.704	0.29
315	394.85	9.077	-7.707	0.30
316	394.883	9.077	-7.704	0.29
317	394.915	9.077	-7.701	0.29
318	394.85	9.077	-7.707	0.30
319	394.818	9.077	-7.711	0.30
320	396.378	9.077	-7.551	0.14
321	396.541	9.077	-7.535	0.12
322	396.606	9.077	-7.528	0.12
323	396.476	9.077	-7.541	0.13
324	396.541	9.077	-7.535	0.12
325	396.833	9.077	-7.505	0.09
326	396.638	9.077	-7.525	0.11
327	396.671	9.077	-7.522	0.11
328	396.703	9.077	-7.518	0.11
329	396.573	9.077	-7.532	0.12
330	396.703	9.077	-7.518	0.11
331	396.736	9.077	-7.515	0.10
332	396.736	9.077	-7.515	0.10
333	396.736	9.077	-7.515	0.10
334	396.768	9.077	-7.512	0.10
335	396.671	9.077	-7.522	0.11
336	396.736	9.077	-7.515	0.10
337	396.768	9.077	-7.512	0.10
338	396.768	9.077	-7.512	0.10
339	396.768	9.077	-7.512	0.10
340	396.801	9.077	-7.508	0.10
341	396.606	9.077	-7.528	0.12
342	396.541	9.077	-7.535	0.12
343	396.703	9.077	-7.518	0.11
344	396.606	9.077	-7.528	0.12
345	396.671	9.077	-7.522	0.11
346	396.736	9.077	-7.515	0.10
347	396.736	9.077	-7.515	0.10
348	396.768	9.077	-7.512	0.10
349	396.736	9.077	-7.515	0.10
350	396.768	9.077	-7.512	0.10
351	396.736	9.077	-7.515	0.10
352	396.606	9.077	-7.528	0.12
353	396.541	9.077	-7.535	0.12
354	396.606	9.077	-7.528	0.12
355	396.736	9.077	-7.515	0.10
356	396.768	9.077	-7.512	0.10
357	396.801	9.077	-7.508	0.10
358	396.801	9.077	-7.508	0.10
359	396.833	9.077	-7.505	0.09
360	396.833	9.077	-7.505	0.09

TW1 - WELL RECOVERY VS. TIME - KOLLAARD FILE 220996



RECOVERY DATA TW-1

t'	t / t'	Abs Pres (kPa)	Temp (°C)	Water Level (m)	Drawdown (m)	Recovery (%)
1	361	397.061	9.077	-7.482	0.07	25%
2	181.0	397.158	9.077	-7.472	0.06	35%
3	121.0	397.321	9.077	-7.455	0.04	54%
4	91.0	397.516	9.077	-7.435	0.02	75%
5	73.0	397.516	9.077	-7.435	0.02	75%
6	61.0	397.581	9.077	-7.429	0.02	82%
7	52.4	397.516	9.077	-7.435	0.02	75%
8	46.0	397.646	9.077	-7.422	0.01	89%
9	41.0	397.581	9.077	-7.429	0.02	82%
10	37.0	397.646	9.077	-7.422	0.01	89%
11	33.7	397.581	9.077	-7.429	0.02	82%
12	31.0	397.581	9.077	-7.429	0.02	82%
13	28.7	397.776	9.077	-7.409	0.00	103%



ATTACHMENT C
WATER QUALITY RESULTS



Environment Testing

Certificate of Analysis

Client: Kollaard Associates Inc.
210 Prescott St., Box 189
Kemptville, ON
K0G 1J0
Attention: Ms. Colleen Vermeersch
PO#:
Invoice to: Kollaard Associates Inc.

Report Number: 1988079
Date Submitted: 2022-10-14
Date Reported: 2022-10-21
Project: 220996
COC #: 901489

Page 1 of 7

Dear Colleen Vermeersch:

Please find attached the analytical results for your samples. If you have any questions regarding this report, please do not hesitate to call (613-727-5692).

Report Comments:

Emma-Dawn Ferguson
2022.10.21 15:58:23
-04'00'

APPROVAL: _____
Emma-Dawn Ferguson, Chemist

All analysis is completed at Eurofins Environment Testing Canada Inc. (Ottawa, Ontario) unless otherwise indicated.
Eurofins Environment Testing Canada Inc. (Ottawa, Ontario) is accredited by CALLA, Canadian Association for Laboratory Accreditation to ISO/IEC 17025 for tests which appear on the scope of accreditation. The scope is available at: <https://directory.cala.ca/>.
Eurofins Environment Testing Canada Inc. (Ottawa, Ontario) is licensed by the Ontario Ministry of the Environment, Conservation, and Parks (MECP) for specific tests in drinking water (license #2318). A copy of the license is available upon request.
Eurofins Environment Testing Canada Inc. (Ottawa, Ontario) is accredited by the Ontario Ministry of Agriculture, Food, and Rural Affairs for specific tests in agricultural soils.
Please note: Field data, where presented on the report, has been provided by the client and is presented for informational purposes only. Guideline values listed on this report are provided for ease of use (informational purposes) only. Eurofins recommends consulting the official provincial or federal guideline as required. Unless otherwise stated, measurement uncertainty is not taken into account when determining guideline or regulatory exceedances.



Certificate of Analysis

Environment Testing

Client: Kollaard Associates Inc.
 210 Prescott St., Box 189
 Kemptonville, ON
 K0G 1J0
 Attention: Ms. Colleen Vermeersch
 PO#:
 Invoice to: Kollaard Associates Inc.

Report Number: 1988079
 Date Submitted: 2022-10-14
 Date Reported: 2022-10-21
 Project: 220996
 COC #: 901489

Group	Analyte	MRL	Units	Guideline	Lab I.D.	Sample Matrix	Sample Type	Sampling Date	Sample I.D.
Nutrients	N-NH3	0.020	mg/L		1656460	Water		2022-10-14	1656461
	Total Kjeldahl Nitrogen	0.100	mg/L					TW1-3 hrs	Water
Subcontract	Tannin & Lignin	0.1	mg/L						

* = Guideline Exceedence

Guideline = ODWSOG

Results relate only to the parameters tested on the samples submitted. Methods references and/or additional QA/QC information available on request.

MRL = Method Reporting Limit, AO = Aesthetic Objective, OG = Operational Guideline, MAC = Maximum Acceptable Concentration, IMAC = Interim Maximum Acceptable Concentration, STD = Standard, PWQO = Provincial Water Quality Guideline, IPWQO = Interim Provincial Water Quality Objective, TDR = Typical Desired Range



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Project: 220996
COC #: 901489

QC Summary

Table with columns: Analyte, Analysis/Extraction Date, Blank, QC % Rec, QC Limits. Rows include Escherichia Coli, Heterotrophic Plate Count, Total Coliforms, Turbidity, Iron, Manganese, N-NO2, N-NO3.

* = Guideline Exceedence

MRL = Method Reporting Limit, AO = Aesthetic Objective, OG = Operational Guideline, MAC = Maximum Acceptable Concentration, IMAC = Interim Maximum Acceptable Concentration, STD = Standard, PWQO = Provincial Water Quality Guideline, IPWQO = Interim Provincial Water Quality Objective, TDR = Typical Desired Range

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COC #: 901489

QC Summary

Table with columns: Analyte, Blank, QC % Rec, QC Limits. Rows include SO4, Colour (True), Calcium, Potassium, Magnesium, Sodium, Chloride, Alkalinity (CaCO3), Conductivity, F, pH.

* = Guideline Exceedence

MRL = Method Reporting Limit, AO = Aesthetic Objective, OG = Operational Guideline, MAC = Maximum Acceptable Concentration, IMAC = Interim Maximum Acceptable Concentration, STD = Standard, PWQO = Provincial Water Quality Guideline, IPWQO = Interim Provincial Water Quality Objective, TDR = Typical Desired Range

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Kemptville, ON
K0G 1J0
Attention: Ms. Colleen Vermeersch
PO#:
Invoice to: Kollaard Associates Inc.

Report Number: 1988079
Date Submitted: 2022-10-14
Date Reported: 2022-10-21
Project: 220996
COC #: 901489

QC Summary

Table with 5 columns: Analyte, Analysis/Extraction Date, Blank, QC % Rec, QC Limits. Rows include N-NH3, DOC, Total Kjeldahl Nitrogen, Hardness as CaCO3, TDS (COND - CALC), and Tannin & Lignin.

* = Guideline Exceedence

MRL = Method Reporting Limit, AO = Aesthetic Objective, OG = Operational Guideline, MAC = Maximum Acceptable Concentration, IMAC = Interim Maximum Acceptable Concentration, STD = Standard, PWQO = Provincial Water Quality Guideline, IPWQO = Interim Provincial Water Quality Objective, TDR = Typical Desired Range

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Environment Testing

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210 Prescott St., Box 189
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K0G 1J0

Report Number: 1988079
Date Submitted: 2022-10-14
Date Reported: 2022-10-21
Project: 220996
COC #: 901489

Attention: Ms. Colleen Vermeersch
PO#: Kollaard Associates Inc.
Invoice to:

QC Summary

Analyte	Blank	QC % Rec	QC Limits
Phenols	<0.001 mg/L	104	50-120

* = Guideline Exceedence

MRL = Method Reporting Limit, AO = Aesthetic Objective, OG = Operational Guideline, MAC = Maximum Acceptable Concentration, IMAC = Interim Maximum Acceptable Concentration, STD = Standard, PWQO = Provincial Water Quality Guideline, IPWQO = Interim Provincial Water Quality Objective, TDR = Typical Desired Range

Guideline = ODWSOG

Results relate only to the parameters tested on the samples submitted.
Methods references and/or additional QA/QC information available on request.

Ryznar Stability Index

$$RSI = 2(pH_s) - pH$$

RSI << 6 → the scale tendency increases as the index decreases

RSI >> 7 → the calcium carbonate formation probably does not lead to a protective corrosion inhibitor film

RSI >> 8 → mild steel corrosion becomes an increasing problem

Langelier Saturation Index

$$LSI = pH - pH_s$$

If LSI is negative → no potential to scale, the water will dissolve $CaCO_3$

If LSI is positive → scale can form and $CaCO_3$ precipitation may occur

If LSI is close to zero → borderline scale potential, water quality or temperature change or evaporation could change the index

where pH measured from sample

pH_s = pH at saturation in calcite or calcium carbonate

$$pH_s = (9.3 + A + B) - (C + D)$$

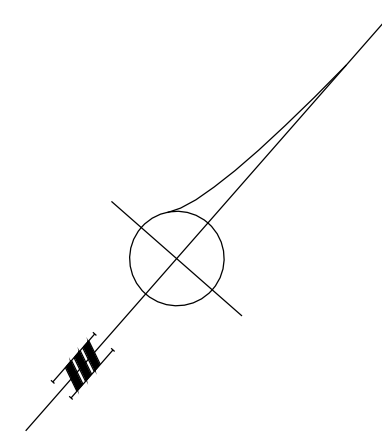
$$A = \frac{\log_{10}[TDS] - 1}{10}$$

$$B = -13.12 \times \log_{10}(\text{°C} + 273) + 34.55$$

$$C = \log_{10}[Ca^{2+} \text{ as } CaCO_3] - 0.4$$

$$D = \log_{10}[\text{alkalinity as } CaCO_3]$$

	TW1-3hr	TW1-6hr
pH	7.45	7.55
hardness [mg/l as $CaCO_3$]	417	420
Alkalinity [mg/l as $CaCO_3$]	304	307
total dissolved solids [mg/l]	607	610
temperature (°C)	11.3	12.1
→→ RSI	6.81	6.67
→→ LSI	0.32	0.44



SCHEDULE				
PART	LOT	PLAN	PIN	AREA
1	ALL OF 5 SOUTH SIDE DAVID ST. PART OF BRUCE STREET	40	ALL OF 68141-0313(LT)	0.099 ha
2	PART OF 5, NORTH SIDE CHARLES STREET PART OF BRUCE STREET			0.094 ha

PLAN 15R-12398
 Received and deposited
February 8th, 2024
Mary Beth Ouellette
 Representative for the
 Land Registrar for the
 Land Titles Division of
 Grenville (No.15)

PLAN OF SURVEY OF
 LOT 5
 SOUTH SIDE OF DAVID STREET,
 PART OF LOT 5
 NORTH SIDE OF CHARLES STREET
 PART OF BRUCE STREET
 REGISTERED PLAN 40
 FORMERLY THE VILLAGE OF SPENCERVILLE
 TOWNSHIP OF EDWARDSBURGH/CARDINAL
 COUNTY OF GRENVILLE
 SCALE: 1:200



THE INTENDED PLOT SIZE OF THIS PLAN IS 914MM
 IN WIDTH BY 457MM IN HEIGHT WHEN PLOTTED AT
 A SCALE OF 1:200

BEARING NOTES
 BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE
 POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM
 ZONE 18, NAD83(CRS)(2010).
 FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE
 APPLIED:

- P2 - 00°24'00" CLOCKWISE
- P3 - 00°22'50" CLOCKWISE
- P5 - 00°21'45" CLOCKWISE
- P6, P7 - 00°24'30" CLOCKWISE

DISTANCE NOTES - METRIC
 DISTANCES AND COORDINATES ARE IN METRES AND CAN BE
 CONVERTED TO FEET BY DIVIDING BY 0.3048.
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY
 MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9996128.

SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE
 WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND
 TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON JANUARY 17, 2024.

FEBRUARY 6, 2024
 DATE
 RON M. JASON, O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN
 SUBMISSION FORM NUMBER V-68543

INTEGRATION DATA		
POINT ID	NORTHING	EASTING
A	4965357.02	456464.34
B	4965281.55	456579.36

CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

- LEGEND**
- DENOTES PLANTED MONUMENT
 - DENOTES FOUND MONUMENT
 - SSIB DENOTES STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - CM DENOTES CONCRETE MONUMENT
 - CC DENOTES CUT CROSS
 - CP DENOTES CONCRETE PIN
 - PB DENOTES PLASTIC BAR
 - IP DENOTES IRON PIPE
 - Ø DENOTES ROUND
 - WIT DENOTES WITNESS
 - ACC DENOTES ACCEPTED
 - MEAS DENOTES MEASURED
 - INST DENOTES INSTRUMENT
 - x-x DENOTES FENCE
 - P1 DENOTES REGISTERED PLAN 40
 - P2 DENOTES PLAN 15R-9233
 - P3 DENOTES PLAN 15R-9446
 - P4 DENOTES PLAN 15R-12226
 - P5 DENOTES PLAN 15R-6224
 - P6 DENOTES PLAN OF SURVEY BY (1425)
DATED OCTOBER 14, 1992
 - P7 DENOTES PLAN OF SURVEY BY (1641)
DATED JUNE 3, 1993
 - FN1 DENOTES FIELD NOTES BY RON M. JASON O.L.S.
DATED JANUARY 9, 1996
 - FN2 DENOTES FIELD NOTES BY RON M. JASON O.L.S.
DATED APRIL 16, 2019



IBWSURVEYORS.COM | 1.800.667.0696

ALL BEARINGS AND DISTANCES AGREE WITH CITED PLANS
 UNLESS OTHERWISE NOTED.

PARTY CHIEF: RD | DRAWN BY: BM | CHECKED BY: RJ | PLOT DATE: *
 FILE NAME: A-045746-V2 | Copies available at LandSurveyRecords.com

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO AMEND BYLAW 2023-25 BEING A BYLAW TO GOVERN THE
PROCEEDINGS OF COUNCIL AND COMMITTEES OF COUNCIL”**

WHEREAS pursuant to Subsection 238(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, requires every municipality to pass a procedure by-law for governing the calling, place, and proceedings of meetings; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal passed Bylaw 2023-25, being a bylaw to govern the proceedings of Council and Committees of Council on March 27, 2023; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal deems it advisable to amend Bylaw 2023-25 to replace the council agenda item Mayor’s Report with Member’s Report.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That Section 19 subsection 16, under “Council Agenda” of Bylaw 2023-25 is hereby amended by deleting the following:

16. “Mayor’s Report”
2. That Section 19 subsection 16, under “Council Agenda” of Bylaw 2023-25 is hereby amended by adding the following:

16. “Member’s Report”
3. That all other provisions of Bylaw 2023-25 shall remain in force and effect.
4. That this bylaw shall come into force and effect upon final passage.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed, and sealed in open Council this ____ day of _____, 2024.

Mayor

Clerk

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO AMEND BYLAW 2022-71 TO ESTABLISH TERMS OF
REFERENCE FOR COMMITTEES OF COUNCIL”**

WHEREAS Bylaw 2023-25 to govern the proceedings of Council and Committees of Council authorizes Council to establish Committees of Council; and

WHEREAS Bylaw 2022-71, being a bylaw to establish the terms of reference for Committees of Council was passed by Municipal Council at its regular meeting of December 12, 2022; and

AND WHEREAS the Council of the Township of Edwardsburgh Cardinal deems it desirable to amend Bylaw 2022-71 to incorporate a Member’s Report item for future Committee agendas;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That Schedule “A” is hereby repealed in its entirety and replaced with the amended Schedule “A” attached hereto.
2. That the amended Schedule “A” is hereby adopted and shall form part of this bylaw.
3. That all other provisions of Bylaw 2022-71 and its Schedules shall remain in force and effect.
4. That this bylaw shall come into force and take effect on the date of passing.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk

Committees of Council Structure, Representation and Practices

Structure and Appointments

Council shall at the start of their term, establish or confirm the Committees of Council and their terms of reference as well as the nature and number of members. The Clerk shall advertise locally seeking written expressions of interest to fill vacancies. A copy of all submissions received shall be provided to Council for review during a Closed Session meeting. Council shall confirm with the Clerk a recommendation regarding the membership of Committees for Council's consideration.

Where citizen representation is proposed for a Committee, and where possible, equal representation from each ward will be appointed. All Council committee appointments shall be confirmed by by-law or resolution.

The Mayor shall designate the Chair of those Committees for which the Chair is to be a member of Council. All Committee members shall be advised of their appointment. The Mayor may be required to arbitrate those situations where there may be an actual or perceived conflict between committees as well as the interpretation of a committee's role.

All Committees and their Chairs shall act in accordance with all applicable Township policies and by-laws. Committees of Council shall make recommendations for Council's subsequent review and decision, unless otherwise governed by legislation. Appointments shall be at the pleasure of Council; however, the term of a Committee shall generally coincide with that of Council unless indicated otherwise.

Ad Hoc Committees may be established from time-to-time to address specific matters. The Mayor and/or Council shall appoint members and set the terms of reference for such Committees by resolution.

Municipal Representation on Boards and Agencies

The procedures for determining Committee of Council members shall generally be the same procedures for appointing those members who will represent the Township on external Boards and Agencies. Examples of external Boards and Agencies include South Nation Conservation, the Library Board and Rideau St. Lawrence Utilities. The term of the representative shall coincide with that of Council unless indicated otherwise. The representative shall keep Council apprised of the actions of the subject board or agency and shall report to the aforementioned at determined intervals or as requested. The Council may review and make recommendations annually regarding the effectiveness of the Township representative.

Committee Agendas, Minutes and Practices

To address matters regarding the timing and content of Committee agendas and minutes it is prudent to detail some additional structure regarding Committees of Council that are formed to include three or more members of Council.

Generally, proceedings of Council as described in the Procedural By-law shall be followed by most Committees of Council.

- i) Generally, the order and format of the Committee agenda shall be:
 - Open Meeting
 - Approval of Agenda
 - Disclosure of Pecuniary Interest
 - Business Arising from Previous Minutes
 - Delegations or Presentations
 - Consent Agenda
 - Discussion Items

- Action/Information Items
 - Inquiries/Notices of Motion
 - Member's Report
 - Question Period
 - Adjournment
- ii) Staff will provide to the Committee appropriate reports (written or verbal) including options and recommendations. The Committee will make a recommendation to Council or may direct staff to seek further information on a matter.
- iii) The Clerk or Deputy Clerk are, and senior staff may be, required to attend meetings of Committees where more than three members of Council are present.
- iv) Minutes of Committees shall record:
- The place, date and time of the meeting;
 - The names of the presiding officer and those members in attendance;
 - A synopsis of discussion, without mention of names associated with the opinions offered;
 - Motions and recommendations duly moved, seconded and voted upon;
 - All other proceedings without note or comment.

A resolution of a committee is a recommendation to Council who may or may not choose to approve such recommendation.

- v) Committee members should get a copy of the agenda package or have an opportunity to pick up a copy of the package at least 3 days in advance of the meeting. Committee Chairs will be responsible for overseeing agenda preparation in consultation with staff prior to the package being prepared and delivered.
- vi) Delegations must provide a written summary of their issue for inclusion in the agenda package. Staff shall attempt to have information available for the Committee relevant to the delegation's issue at the meeting. It is the responsibility of the Chair to ensure the delegation is presented in a clear, focused and civil manner as well as keeping within the appropriate timelines when making a presentation to the Committee.
- vii) The Mayor shall be ex-officio to all Council Committees. Ex-officio is defined as having the right to attend, participate and vote at the meeting, but not forming part of the quorum.
- viii) Policies of Council with respect to Accountability and Transparency shall be adhered to by all Committees. This includes procedures and restrictions with respect to portions of meetings being closed to the public. Council members who are not appointed to Committees shall be permitted to attend closed session meetings of the Committee.

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024

**“A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN
AGREEMENT WITH CIRCULAR MATERIALS FOR THE PROVISION OF ELIGIBLE
COMMUNITY PROMOTION AND EDUCATION SERVICES”**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS Municipal Council deems it desirable to enter into an agreement with Circular Materials for the provision of eligible community promotion and education services;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and Clerk is hereby authorized to execute the agreement with Circular Materials, attached hereto as Schedule “A” and forming part of this bylaw.
2. That this by-law shall come into force and take effect on the date of passing.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk

AGREEMENT
for
ELIGIBLE COMMUNITY PROMOTION AND EDUCATION
(NO COLLECTION SERVICES)

This agreement (this “**Agreement**”) is entered into as of _____, (“**Effective Date**”)

Between

The Corporation of the Township of Edwardsburgh/Cardinal, a corporation incorporated under the laws of Ontario, having a place of business at 18 Centre Street, PO Box 129, Spencerville, ON K0E 1X0 (“**Contractor**”)

And

Circular Materials, a federal not-for-profit corporation, having a place of business at 1 St. Clair Avenue West, Suite 700, Toronto ON, M4V 1K6, operating as Circular Materials Ontario (“**CMO**”)

RECITALS

WHEREAS, CMO is the administrator of the common collection system for Blue Box Material; and

WHEREAS, CMO issued an offer to the Contractor in connection with the promotion and education of Blue Box Material and related services; and

WHEREAS, Contractor and CMO (each a “**Party**”, and collectively the “**Parties**”) jointly desire to enter into this Agreement respecting the promotion and education of Blue Box Material and related services for the Eligible Community listed in Exhibit 3; and

WHEREAS the Contractor agrees to provide the Work in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the promises, mutual covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties acknowledge and agree to all covenants, terms and conditions as stipulated in this Agreement, as follows:

[Remainder of Page Intentionally Left Blank]

EXHIBIT 1: SCOPE OF WORK AND OTHER PROVISIONS

ARTICLE 1 DEFINITIONS

1.1 Definitions

“APPLICABLE LAW” means any federal, provincial, municipal, local, domestic or foreign law, rule, statute, subordinate legislation, regulation, by-law, order, ordinance, protocol, code, guideline, treaty, policy, notice, direction or judicial, arbitral, administrative, ministerial or departmental judgment, award, decree, treaty, directive, or other requirement or guideline published or in force at any time which applies to or is otherwise intended to govern or regulate any Person (including any Party), property, transaction, activity, event or other matter, which in any way applies to the Work under this MSA or any Party, including any rule, order, judgment, guideline, directive or other requirement or guideline issued by any governmental or regulatory authority. Applicable Law shall include privacy laws, the (Ontario) *Freedom of Information and Protection of Privacy Act*, the (Ontario) *Municipal Freedom of Information and Protection of Privacy Act*, the (Canada) *Competition Act*, the (Ontario) *Environmental Protection Act*, the *Ontario Water Resources Act*, the (Ontario) *Dangerous Goods Transportation Act*, the (Ontario) *Occupational Health and Safety Act*, the (Ontario) *Resource Recovery and Circular Economy Act, 2016* and the Regulation.

“BLUE BOX MATERIAL” has the meaning set out in the Regulation.

“BUSINESS DAY” means any day from Monday to Friday inclusive, excluding statutory holidays in the province of Ontario.

“COLLECTION SERVICES” means the work required for the collection, or receipt in the case of a depot, of Blue Box Material from an Eligible Source located within an Eligible Community and delivery of the collected Blue Box Material to a RF.

“ELIGIBLE COMMUNITY” has the meaning set out in the Regulation.

“ELIGIBLE SOURCES” means, collectively, (i) eligible sources as defined in the Regulation and (ii) sources agreed by the Parties to be eligible sources for the purposes of the Agreement.

“FACILITY” has the meaning set out in the Regulation.

“HOUSEHOLD” means (i) a Residence, (ii) a dwelling unit contained within the type of Facility described by section (a) of the definition of “facility” in the Regulation and (iii) households agreed by the Parties to be households for the purposes of the Agreement (including the households referred to in Exhibit 2).

“LEGISLATIVE CHANGE” means changes in Applicable Law, including repeal, replacement or amendment of an Applicable Law, including the Regulation, that give rise to the Work (or any part thereof) no longer being required or necessary, as determined by CMO in its sole and absolute discretion.

“NON-BLUE BOX MATERIAL” means material that is not Blue Box Material

“PROMOTION AND EDUCATION MATERIAL” means promotion and education materials developed by CMO or the Contractor in respect of the Blue Box Material.

“RECEIVING FACILITY” or “RF” means any facility designated by CMO as the point where the entity delivering Collection Services is to unload Blue Box Material, including any alternate facilities identified by CMO for use when an RF is unable to accept Blue Box Material.

“REGULATION” means Ontario Regulation 391/21 under the (Ontario) Resource Recovery and Circular Economy Act, 2016.

“RESIDENCE” has the meaning set out in the Regulation.

“SERVICE COMMENCEMENT DATE” means the applicable date on which the Work commences in an Eligible Community.

“VALUE ADDED TAXES” means such sum as shall be levied upon any portion or all of the Contract Price (“**Taxable Portion**”) by the federal or any provincial government and is computed as a percentage of the Taxable Portion and includes the Goods and Services Tax, the Harmonized Sales Tax, and any similar tax, the collection and payment of which have been imposed on the Contractor by Canadian or provincial tax legislation.

“WORK” means the performance of services including the supply of all materials, equipment, labour, facilities, supervision, services, permits, licenses, or approvals required to complete the Contractor’s obligations under this Agreement.

**ARTICLE 2
TERM**

2.1 Term

This Agreement will commence on the Service Commencement Date and its initial term will continue until December 31, 2025 unless terminated as set out in Article 4. CMO and the Contractor, by mutually written agreement, may extend this Agreement for up to three (3) further periods of one (1) year each. The initial term and any such additional term or terms are herein referred to as the “Term”.

**ARTICLE 3
PROMOTION AND EDUCATION SERVICES**

3.1 Promotion and Education Services

- (a) The Contractor shall have responsibility for executing one or both of the following promotion and education activities as indicated by an x in the associated check box in Exhibit 4, for Households identified in Exhibit 2 (“**Promotion and Education Activities**”):
- Waste guides and calendars
 - Waste website widgets and related mobile apps
- (b) Where the Contractor is providing waste guides and calendars, the Contractor will have responsibility for:
- (A) the development, design, printing, and distribution of the waste guides and calendars to Households.
 - (B) providing persons associated with Households information about Collection Services, including:
 - the days and times that Collection Services are provided;
 - a list of Blue Box Material that may be deposited into blue box receptacles;
 - a list of materials that may not be deposited into blue box receptacles;
 - a description of how blue box receptacles can be replaced, or how additional blue box receptacles can be requested; and
 - the telephone number and email address of the Contractor delivering Collection Services at which persons may receive responses to questions or concerns relating to Collection Services.
- (c) Where the Contractor is managing waste website widgets and related mobile apps, the Contractor will have responsibility for:
- (A) Maintaining all subscription requirements;
 - (B) Managing any Non-Blue Box Material-related content and information, as applicable; and
 - (C) If agreed to by both parties in writing, providing CMO with a login account to allow CMO staff to manage content related to Blue Box Material.

- (d) Contractor is to provide Promotion and Education Activities are at a standard similar to or exceeding the standard of Promotion and Education Activities prior to the Service Commencement Date.
- (e) CMO shall not be obligated to join or instigate litigation to protect the right of the Contractor. The Contractor may independently enforce its rights under this Agreement against third party violators, including but not limited to seeking injunctive relief.

ARTICLE 4 TERMINATION

- 4.1** Without prejudice to any other right or remedy CMO may have under this Agreement, CMO may terminate this Agreement, as follows:
- (a) If there is a Legislative Change, immediately, upon written notice being provided to the Contractor; or
 - (b) If Contractor fails to deliver the Promotion and Education Activities set out in Section 3.1 or the standard of such Promotion and Education Activities falls below the standard prior to the Service Commencement date and does not rectify the failure within 30 calendar days of receipt of notice thereof from CMO.
- 4.2** Either Party may, at any time and without cause, terminate this Agreement for convenience upon giving the other Party 180 days' written notice (or such shorter amount of notice if agreed in writing by the other Party).

ARTICLE 5 STANDARD CONDITIONS

5.1 Governing Laws

This Agreement will be interpreted and governed by the laws of the Province of Ontario.

5.2 Compliance with Laws and Permits

- (a) The Contractor shall comply in all material respects with Applicable Laws and shall perform and complete the Work, and cause the Work to be performed and completed, in accordance with and in compliance with all Applicable Laws, including all Applicable Laws related to the environment and health and safety. If there is a conflict between the standards required by Applicable Laws, then Contractor shall perform and complete the Work in compliance with the higher or more rigorous standard.
- (b) The Contractor shall obtain, and shall ensure Subcontractors obtain, all permits, permissions, licences, and approvals required to perform the Work.

5.3 Assignment

This Agreement enures to the benefit of and is binding upon the Contractor and CMO and their successors and permitted assigns. The Contractor shall not assign, transfer (including a change in control of Contractor), convey or otherwise dispose of this Agreement, including any rights or obligations under this Agreement, or its power to execute such Agreement, without the prior written consent of CMO.

5.4 Contractor to Make Examinations

The Contractor has made its own examination, investigation, and research regarding proper methods of providing the Work and all conditions affecting the Work under this Agreement, and the labour, equipment and materials needed thereon, and the quantity of the work to be performed. The Contractor agrees that it has satisfied itself based on its own investigation and research regarding all such conditions, that its conclusion to enter into this Agreement was based upon such investigation and research, and that it shall make no claim against CMO because of any of the estimates, statements or interpretations made by any officer or agent of CMO that may be erroneous.

5.5 Changes to Agreement

- (a) Changes to this Agreement may only be made in writing signed by duly authorized representatives of both Parties.
- (b) Except as otherwise expressly stated in this Agreement, no amendment, supplement, modification or waiver or termination of this Agreement and, unless otherwise specified, no consent or approval by any Party, is binding unless executed in writing and signed by an authorized representative of each Party. Notwithstanding the foregoing, CMO may propose any revisions to this Agreement necessary to comply with amendments to the Regulation or other notices, interpretations, rulings, directives or other communications issued pursuant to the Regulation (collectively, “Communications”), and CMO will provide the Contractor with written notice of such proposed revisions as soon as reasonably practicable. CMO shall make commercially reasonable efforts to consider and respond to reasonable written feedback related to such revisions received from the Contractor within thirty (30) calendar days of receiving such feedback.

5.6 Conflicts and Omissions

- (a) Neither Party to this Agreement shall take advantage of any apparent error or omission in this Agreement. Any Work not herein specified which is necessary for the proper performance and completion of any Work contemplated, which may be implied as included in this Agreement, shall be done by the Contractor as if such Work had been specified and shall not be construed as a variation of the Work.
- (b) If the Contractor discovers any provision in this Agreement which is contrary to, or inconsistent with any Applicable Law, the Contractor shall forthwith report the inconsistency or conflict to CMO in writing and shall not perform the Work impacted by such inconsistency or conflict until it receives instructions from CMO.

5.7 Duty to Notify

If the Contractor becomes aware of any problem and/or condition which may adversely affect the performance of the Work, or the ability of the Contractor to conform with any requirements for the term of this Agreement, then the Contractor shall promptly, and in no event more than two (2) Business Days after becoming aware of same, notify CMO, in writing, of such occurrence and of the nature of the relevant problem or condition in sufficient detail to permit CMO to understand the nature and scope thereof. In any event, the Contractor will provide such written progress reports to CMO as reasonably requested by CMO but not less frequently than monthly unless otherwise agreed to in writing by CMO.

5.8 Severability

- (a) If, for any reason, any part, term, or provision of this Agreement is held by a court of the Province of Ontario to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular provision held to be invalid.
- (b) If it should appear that any provision hereof conflicts with any statutory provision of the Province of Ontario or Government of Canada, said provision, which may conflict therewith, shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

5.9 Further Assurances

Each Party shall, at its expense, do, execute and deliver, or cause to be done, executed and delivered, such further acts and documents as the other Party may reasonably request from time to time for the purpose of giving effect to this Agreement or carrying out the intention or facilitating the performance of the terms of this Agreement.

5.10 Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original and which, taken together, shall constitute one and the same instrument. Each counterpart of this Agreement may be executed by electronic signature. CMO and the Contractor shall execute and deliver such further and other documents and do and perform such further and other acts or things as may be necessary or desirable to give full effect to this Agreement.

5.11 Notice

Unless expressly stated otherwise, any notice, request, consent, claim, demand, waiver or other communication required or permitted to be given in connection with this Agreement must be given in writing and will be given by hand or sent by courier or emailed, in each case addressed as follows, and will be deemed to have been received on the day of receipt if by hand or courier, or if given by email three (3) Business Days after confirmation of email transmission.

To CMO:

Circular Materials Ontario
1 St. Clair Avenue West, Suite 700
Toronto, ON M4V 1K6
Attention: Jennifer James, Director, Marketing & Communications – Eastern Canada

Email: operations@circularmaterials.ca

To Contractor:

The Corporation of the Township of Edwardsburgh/Cardinal
18 Centre Street
PO Box 129
Spencerville, ON K0E 1X0

Attention: David Grant and Vicki Cucman

Email: dsgrant@twpec.ca

vcucman@twpec.ca

IN WITNESS WHEREOF, the terms and conditions of this Agreement are acknowledged and agreed to by the Parties as of the date first listed above.

The Corporation of the Township of Edwardsburgh/Cardinal

By: _____

Name: Tory Deschamps

Title: Mayor

By: _____

Name: Rebecca Crich

Title: Clerk

We have authority to bind the Contractor.

Circular Materials Ontario

By: _____

Name: Allen Langdon

Title: CEO

I have authority to bind CMO

EXHIBIT 2: HOUSEHOLDS RECEIVING COLLECTION SERVICES

Eligible Community	Number of Households Receiving Collection Services
The Corporation of the Township of Edwardsburgh/Cardinal	3,307

***NOTE: The number of Households for multi-family buildings is determined by the number of dwelling units located within the applicable multi-family building.**

****NOTE: CMO holds no responsibility or liability for actual information that is different from the information presented in this Exhibit.**

EXHIBIT 3: SERVICE COMMENCEMENT DATE

The table included below lists the Service Commencement Date when services, forming the Work described by this Agreement, are to commence in each Eligible Community.

Eligible Community	Service Commencement Date
The Corporation of the Township of Edwardsburgh/Cardinal	February 2, 2025

EXHIBIT 4: COMPENSATION

1.1 In consideration for Contractor’s performance of the Promotion and Education Activities, CMO will pay Contractor the Unit Price for the applicable Promotion and Education Activities selected (as indicated by an x in the associated check box) in the table below:

	Promotion and Education Activities	Unit Price per Year \$ per Household Receiving Collection Services
<input checked="" type="checkbox"/>	Waste guides and calendars	\$0.44
<input type="checkbox"/>	Waste website widgets and mobile apps	

1.2 For clarity, the number of Households listed in Exhibit 2 shall be used in the calculation of the Unit Price even if the number of Households listed in Exhibit 2 is not the actual number of Households at the start of the applicable calendar year.

1.3 All amounts are in Canadian funds.

1.4 Documentation and Payment

- (a) The payment provided by CMO as identified in this Exhibit must only be used with respect to Blue Box Material and may not be used for any Promotion and Education Activities for non-Blue Box Material (i.e garbage, organics, etc.).
- (b) CMO may issue a purchase order in respect of the Agreement. Any such purchase order shall be solely for the convenience of CMO and, notwithstanding any of the provisions set out in such purchase order, shall not create any binding obligations of either CMO or the Contractor or in any way be deemed to supersede or amend this Agreement or be considered to form part of this Agreement.
- (c) CMO shall pay the amount due under Section 1.1 on January 31 of each year during the Term of this Agreement. Where the Contractor’s Service Commencement Date falls on a date other than January 1st, the first payment will be made thirty (30) days following the Service Commencement Date and the Unit Price for the first payment will be calculated as follows: Unit Price in the table in Section 1.1 divided by twelve (12) and multiplied by the number of full months between the Service Commencement Date and December 31.
- (d) Where the Contractor disputes the amount of a payment, the Contractor shall issue a written notice to CMO describing the reasons for the disputed amount.
- (e) The Contractor shall inform CMO of any payment errors that result in payment errors by CMO in a timely manner by issuing a written notice informing CMO of the credit necessary to correct such error in the next payment or, if the overpayment is in respect of the last payment, by issuing a refund to CMO within thirty (30) calendar days.

1.5 Taxes

- (a) Except for the applicable Value Added Taxes payable by CMO, all taxes, including any sales, use, excise and similar value added taxes, however denominated or measured, imposed upon the price or compensation under this Agreement, or upon the Work provided hereunder or

thereunder, or based on or measured by gross receipts or net income, or measured by wages, salaries or other remuneration of the Contractor's employees, will be solely the responsibility of the Contractor. The Contractor will deposit, or cause to be deposited, in a timely manner with the appropriate taxing authorities all amounts required to be withheld.

- (b) The Contractor is a registrant within the meaning of Part IX of the Excise Tax Act and shall provide CMO with its harmonized sales tax ("HST") number.

1.6 Monies Due to CMO

In the event there are any monies payable to CMO by the Contractor under the terms of this Agreement, CMO shall invoice the Contractor for such amounts and the Contractor shall pay such amounts to CMO in accordance with such invoice.

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO AUTHORIZE THE MAYOR AND CAO TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH THE UNITED COUNTIES OF
LEEDS AND GRENVILLE FOR SIDEWALK PLOW STORAGE”**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal deems it advisable to enter into a Memorandum of Understanding with the United Counties of Leeds and Grenville for the provision of a storage location for the Township’s sidewalk clearing plow at the UCLG patrol yard located at 2320 County Rd 21, Spencerville;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and CAO are hereby authorized to execute the Memorandum of Understand for Storage Services with the United Counties of Leeds and Grenville, attached hereto as Schedule “A” and shall form a part of this bylaw.
2. That this bylaw shall come into force and take effect upon passing.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk

MEMORANDUM OF UNDERSTANDING

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

(“the Township”)

-and-

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

(“UCLG”)

WHEREAS:

- a. The Township wishes to store a sidewalk clearing plow (“the Unit”) at the UCLG patrol yard located at 2320 County Rd. 21, Spencerville, ON K0E 1X0 (“the Yard”) during the months of October to April.

In consideration of the mutual covenants, conditions and agreements contained in this Memorandum of Understanding (“MOU”) it is agreed by the parties hereto as follows:

1. TERM

- 1.1 The Term of this MOU shall be for a period of five (5) years commencing on October 1, 2024 and ending October 1, 2029 (“the Term”).
- 1.2 This MOU may be renewed for an additional period of five (5) years in the event that the Township gives written notice of its intention to extend the MOU not less than sixty (60) days prior to the expiration of the Term and provided that this MOU has not been terminated in accordance with clause 5.

2. STORAGE

- 2.1 The Township shall be permitted to store the Unit at the Yard during Term from October 1st to April 30th, each year.
- 2.2 UCLG shall provide access to a 110v power supply for the purposes of powering the block heater located in the Unit.
- 2.3 UCLG shall provide salt and sand for the Unit.

3. RENT

- 3.1 The Township shall pay to UCLG **\$400.00** per year of the Term (“the Basic Rent”) commencing in 2024.
- 3.2 The costs of the salt and sand provided by UCLG in accordance with clause 2.3 are not included in the Basic Rent. The Township shall pay the Counties annual applicable cost per tonne of salt or sand supplied. UCLG shall provide a record of all salt and sand provided by it to the Township for use in the Unit along with an invoice to the Township in January (covering the period of October, November, and December) and in April (covering the period of January, February, March and April).

4. INDEMNIFICATION

- 4.1 The Township shall indemnify and save harmless UCLG, its elected officials, officers, agents, employees, contractors and volunteers from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or damage to or destruction of tangible property including loss of revenue arising out of the negligence, errors, omissions, whether willful or otherwise of the Township, in its operation, storage or use of the Unit during the Term.
- 4.2 UCLG shall indemnify and save harmless the Township, its elected officials, officers, agents, employees, contractors and volunteers from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or damage to or destruction of tangible property including loss of revenue arising out of the negligence, errors, omissions, whether willful or otherwise of UCLG, in its operation and/or occupation of the Yard during the Term.
- 4.3 Nothing in this section prevents the parties from seeking compensation from each other in the event that one party damages the property of the other during the Term.¹

5. TERMINATION

- 5.1 Either party may terminate this MOU upon giving six (6) months written notice to the other party for any reason whatsoever in their sole and unfettered discretion.

¹ For example, if the Township damages UCLG buildings or equipment while storing the Unit at the Yard, UCLG will not be prevented from seeking compensation from the Township (this is included solely and exclusively for the purposes of illustrating the intent of this clause).

6. NOTICE

- 6.1 Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given by being delivered to an officer of such party during normal working hours, emailed or mailed to the following addresses of the parties respectively:

To the Township:

18 Centre Street
P.O. Box 129
Spencerville, ON K0E 1X0

To UCLG:

25 Central Ave. W.
Suite 100
Brockville, ON K6V 4N6

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party, or if mailed, postage prepaid, shall be deemed to have been given or made on the eighth business day following the day on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Section.

7. GENERAL

- 7.1 The signatories to this agreement have authority to bind their respective organizations and have mutually drafted this agreement.
- 7.2 The effective date of this agreement is the date on which the latter party signs it.
- 7.3 The interpretation of this agreement shall be governed by the laws of Ontario or Canada applicable thereto.

7.4 There are no representations, collateral agreements, warranties or conditions affecting this agreement. There are no implied agreements arising from the terms herein, and this agreement constitutes the entire agreement between the parties.

7.5 Any amendments to this agreement must be in writing, signed by both parties, dated and witnessed.

-----SIGNATURE PAGE FOLLOWS-----

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

Per: _____
Name: Sean Nicholson
Title: Chief Administrative Officer

Per: _____
Name: Tory Deschamps
Title: Mayor

(We Have Authority to Bind the Corporation)

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

Per: _____
Name:
Title: Chief Administrative Officer

Per: _____
Name: Nancy Peckford
Title: Warden

(We Have Authority to Bind the Corporation)

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO AUTHORIZE THE MAYOR AND CAO TO EXECUTE AMENDING
AGREEMENT WITH THE ROYAL BANK OF CANADA TO INCREASE THE
CREDIT FACILITY”**

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force; and

WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act; and

WHEREAS Municipal Council passed bylaw 2021-36 to execute an agreement for credit and lease facilities with the Royal Bank of Canada; and

WHEREAS Municipal Council deems it desirable to enter into an amending agreement to increase the credit facility limits from \$100,000 to \$500,000.

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the Mayor and CAO is hereby authorized to execute the Amending Agreement with the Royal Bank of Canada, attached hereto as Schedule “A” and forming part of this bylaw.

3. That this by-law shall come into force and take effect upon passing.

Read a first and second time in open Council this 28 day of October, 2024.

Read a third and final time, passed, signed, and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk



Private and Confidential

September 24, 2024

**The Corporation of the Township of
Edwardsburgh/Cardinal**

18 Centre Street
Spencerville, Ontario
K0E 1X0

We refer to the agreement dated May 26, 2021 and any amendments thereto, between The Corporation of the Township of Edwardsburgh/Cardinal, as the Borrower, and Royal Bank of Canada, as the Bank, (the “**Agreement**”).

The Bank reserves all of its rights and remedies at any time and from time to time in connection with any or all breaches, defaults or Events of Default now existing or hereafter arising under any Bank document, and whether known or unknown, and this amending agreement shall not be construed as a waiver of any such breach, default or Events of Default.

All capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.

The Agreement is amended as follows:

1. Facility (3) and Facility (4) are cancelled and all references to Facility (3) and Facility (4) are deleted in their entirety.
2. The sentence immediately following the Credit Facilities heading is amended and restated as follows:

The aggregate of Facility (5) and Facility (6) shall not exceed \$500,000.00 at any time.

3. Under the Credit Facilities section, Facility (5) is amended by deleting “\$100,000.00” and by substituting “\$500,000.00”.
4. Under the Lease Facilities section, Facility (6) is amended by deleting “\$100,000.00” and by substituting “\$500,000.00”.
5. Under the Availability section, Facility (5) paragraph (d) is amended and restated as follows:
 - (d) the aggregate Borrowings outstanding under this facility plus the aggregate amount owing under Leases advanced under Facility (6) must not exceed \$500,000.00.
6. Under the Availability section, Facility (6) paragraph (f) is amended and restated as follows:
 - (f) the aggregate amount owing under Leases advanced under this facility plus the aggregate Borrowings outstanding under Facility (5) must not exceed \$500,000.00 at any time.

CONDITIONS PRECEDENT

The effectiveness of this amending agreement is conditional upon receipt of:

- a) a duly executed copy of this amending agreement;
- b) the Security provided for herein, registered, as required, to the satisfaction of the Bank;
- c) such financial and other information or documents relating to the Borrower or any Guarantor if applicable as the Bank may reasonably require; and

d) such other authorizations, approvals, opinions and documentation as the Bank may reasonably require.

Additionally:

e) all documentation to be received by the Bank shall be in form and substance satisfactory to the Bank.

COUNTERPART EXECUTION

This amending agreement may be executed in any number of counterparts and by different parties in separate counterparts, each of which when so executed shall be deemed to be an original and all of which taken together constitute one and the same instrument.

All other terms and conditions outlined in the Agreement remain unchanged and in full force and effect.

ACCEPTANCE

This amending agreement is open for acceptance until October 24, 2024, after which date it will be null and void, unless extended by the Bank in its sole discretion.

ROYAL BANK OF CANADA



Per: _____
Title: Vice President

RBC Contact: Dena Heming

/mw

We acknowledge and accept the terms and conditions of this Agreement on this _____ day of _____,
_____.

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have authority to bind the Borrower.

CAO's ADMINISTRATIVE UPDATE TO COUNCIL

ADMINISTRATION / ECONOMIC DEVELOPMENT

Senior Management Team	2024 capital projects are coming to a close and preliminary work has begun on the 2025 budget.
Community Development	The November 4 th CDC meeting will have a special delegation from South Grenville students who are participating in a newsletter with our Community Development team. The start time for this meeting will be 6:00 PM
Economic Development	Received the CF Grenville grant for \$3,000 to support community outreach for the new CIP. RFP for the CIP has been issued and is set to close November 25 th .
Bylaw	The BLEO continues to address concerns raised in the community and educate the public on bylaws and compliance measures. BLEO is working with a contractor to complete clean yards violation efforts that did not comply with orders to comply.
Upcoming meeting schedule Time – 6:30 pm unless otherwise noted	Monday, Nov 4 – Committee of the Whole – Community Development Monday, Nov 11 – Committee of the Whole – Administration & Operations Monday, Nov 18 – Port Management Committee Monday, Nov 25 – Regular Council

TREASURY

Interim Audit	MNP completed the interim audit on October 21st and were able to complete the majority of their audit testing during the one day in the office. We will be scheduling the final audit for 2024 for the new year.
FMW	Training for department managers was held, and they were shown how to input their operating budgets, execute budget reports, enter in capital projects and produce capital budget reports. Training will continue with the finance department for the first full budgeting cycle.
Realtax Final Notices	Final notices have been sent to two separate properties, owners have until December 2024 to pay the cancellation price, or an extension agreement is entered into.

FACILITIES/RECREATION

Parks	Washrooms are now closed for the season; outhouses will remain open for a couple more weeks. Swings sets will come down this week.
Docks	We will remove all the docks except for the boat launch which will remain in place for a couple more weeks.
Seniors Tech Class	Classes started last week and will run Wednesdays in Johnstown from 6 pm – 8 pm and Thursdays in Cardinal from 10am – 12 noon
Trunk or Treat	Staff participated in both events on October 28 th in Johnstown and Cardinal.
Canteen	Spencerville canteen is now open and operating on a normal schedule.
Flags / Cenotaph	Provincial flags are removed for the winter, all Canadian flags will be changed out November first and the Remembrance Day banners will go up November 1 st . Both cenotaphs will be cleaned and ready for service on the 11 th

OPERATIONS – PUBLIC WORKS

Weir Bridge	Work is continuing to progress, and the contractor expects it to be completed on or before November 8.
Roads Program	Reid St – Water Services installation, excavation for road base, manhole adjustments, and granular reinstatement with fine grading is completed. Asphalt resurfacing is scheduled. Fifth St – Added to the Tender. Pulverization, granular material added and fine graded. Asphalt scheduled for Oct 25/24 (weather permitting) Sutton Dr - Pulverization, granular material added and fine graded. Asphalt scheduled for Oct 25/24 (weather permitting)
Road Patrol App	Staff continue to work with Citywide to link road segments nearing completion. Trial runs have been conducted and clearing system errors. Training to begin for staff. System operational for upcoming winter season.
Ongoing Activities	Perform routine road patrols. Ongoing work includes vehicle maintenance, winter operations set up of one-way plows and wings and calibrations on units, shop maintenance, pothole patch repairs on various roadways, roadside mowing, maintenance grading, entrance and cross culvert installations. Roadside brushing at various locations. Excavate and Install Hydro Conduit in Spencerville.
Contractors	Provincial Paving – Asphalt reinstatement at various locations. Completed Dican Inc. - GPS/AVL Installations for Public Works vehicles. Completed

Training/ Meetings	Weekly PSD Citywide Route Patrol update meetings. AMCTO Offensive Customers & Comments Webinar. Bi-Weekly Dican Inc. Update and training sessions. Edwardsburgh Cardinal FMW/Citywide Budgeting End User Training.
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OPERATIONS – ENVIRONMENTAL SERVICES

Cardinal Wastewater Treatment Plant	GFL completed semi-annual biosolids removal (300 m ³). IECBL upgraded interior ceiling mounted light fixtures to LED. Semi-annual cleaning of Air Handling filters completed.
Cardinal Water Plant	Trojan UV completed semi-annual UV maintenance. Annual fire alarm system inspection completed. Cleaned and inspected basket screens. Bell repaired the phone line. Source Water Protection seminar with South Nation Conservation Authority completed.
Cardinal Distribution System	Hydrant flushing completed in Cardinal Winterized fire hydrants and installed markers. Replaced faulty UPS battery backup unit at the water tower.
Industrial Park Water System	Hydrant flushing completed. One service connection (water/sewer) and fire hydrant installed for Alantra. Winterized fire hydrants.
Windmill Pumping Station	Zebra Mussel chlorination completed for season.
Spencerville Wastewater System	Replaced stop float at Spencerville Station # 1. Replaced starter relay in north pump at Spencerville Station #1. Routine rounds completed.
Cardinal Sewer and Storm Collection System	Routine rounds completed.

OPERATIONS – MUNICIPAL DRAINS

Newport/CR2	The East Branch of the Newport Municipal Drain culvert installation on CR 2 was completed on October 18 by Clarence McDonald Construction.
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FIRE DEPARTMENT

HR	Due to insufficient applications the firefighter for a day event was cancelled.
	Annual recruitment information sessions take place on Oct 24 and 30 with testing and interviews to follow. Tentative start date of new personnel is January 6, 2025
	Received a resignation from a firefighter that cannot commit to regular attendance and certification training at this time.
Training	Annual NFPA 1001 level I and II program checklists have been submitted to Academics and Standards Evaluation for approval to allow us to run classes in-house in 2025.
	Scheduling to deliver another NFPA 1001 FFI program over the winter for 2024 and 2025 recruits.
	EC has the firegrounds at the Lyndhurst Training Centre rented on Saturday October 26 with 18 firefighters participating. Training evolutions will include; live fire attack, car fires, SCBA confidence drills and class A fire development.
	Developing an application to host one of the Fire College mobile live fire training units at station 1 for several days in 2025. Augusta and Prescott have expressed interest in participating.
	The Chief attended a Hydro One emergency management workshop in Napanee.
	Chief completed Emergency Management Ontario EM 125 Introduction to Emergency Exercises.
Fleet	Ambient air temperature sensor replaced on Tanker 1.
	Winter pump panels are installed to prepare apparatus for below freezing temperatures.
Fire Prevention	Conducted a poster contest at both schools. A junior and senior class at each school will receive a pizza lunch with fire department members. Four pizza lunches total.
	Teams were out in the community during fire prevention week to promote fire safety and answer residents' questions.
	Attended MTJB and provided fire truck tours and fire safety handouts for the children

Facilities	Asphalt repairs were completed at the apparatus bay ramps at station 1.
	Eight interior light fixtures were replaced with LED units at station 1.
Other	Paramedic bootcamp completed
	Chief attended NG Chief Okum's retirement ceremony held prior to NG council meeting on October 1.

EMERGENCY MANAGEMENT

Emergency Response Plan (ERP)	The municipal emergency control group met on October 21 to complete an annual review and receive training on certain key areas of the Emergency Response Plan.
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Councilors are reminded to please forward or cc sent/received email correspondence that is a municipal record to councilmail@twpec.ca

TOWNSHIP OF EDWARDSBURGH CARDINAL

October 28, 2024

Resolution Number: 2024- _____

Moved By: _____

Seconded By: _____

COPY

THAT Municipal Council receives the Mayor's Report as presented.

Carried Defeated Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH CARDINAL**

BY-LAW NO. 2024-

**“A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY
RESOLUTION”**

WHEREAS Section 5(3) of the Municipal Act 2001, SO 2001, Chapter 25, as amended, provides that the powers of a municipality shall be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the municipality does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh Cardinal enacts as follows:

1. That the actions of the Township of Edwardsburgh Cardinal, at its meeting held on October 28, 2024 in respect of recommendations contained in the reports of committees considered at the meeting and in respect of each motion, resolution and other action taken by the Township of Edwardsburgh Cardinal at its meeting are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and the appropriate officials of the Township of Edwardsburgh Cardinal are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of Edwardsburgh/Cardinal referred to in the preceding section.
3. That except as otherwise provided, the Mayor and Clerk are authorized and directed to execute all documents necessary on behalf of the Township of Edwardsburgh Cardinal.

Read, passed, signed and sealed in open Council this 28 day of October, 2024.

Mayor

Clerk