

**MINUTES**  
**SPECIAL MUNICIPAL COUNCIL**

**Monday, November 4, 2024**  
**5:00 PM**  
**Corporation of The Township of Edwardsburgh Cardinal**  
**Council Chambers, Spencerville Ontario**

PRESENT: Mayor Tory Deschamps  
Deputy Mayor Stephen Dillabough  
Councillor Joe Martelle  
Councillor Waddy Smail  
Councillor Chris Ward

STAFF: Sean Nicholson, CAO  
Rebecca Crich, Clerk  
Jessica Crawford, Treasurer  
Candise Newcombe, Deputy Clerk

**1. Call to Order**

Mayor Deschamps called the meeting to order at 5:00 p.m.

**2. Approval of Agenda**

**Decision:** 2024-296

**Moved by:** S. Dillabough

**Seconded by:** C. Ward

THAT Municipal Council approves the agenda as presented.

Carried

**3. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof**

None.

**4. By-laws**

a. Appoint Ad Hoc Communications Committee

Members noted the demand for additional methods to communicate Township events more effectively to the residents and their excitement to hear creative ways to pursue this goal.

**Decision:** 2024-297

**Moved by:** J. Martelle

**Seconded by:** W. Smail

THAT the mover be granted leave to introduce a bylaw to appoint members to the ad hoc communications committee, and this shall constitute first and second reading thereof.

Carried

There was a brief discussion on the voting versus non-voting membership.

**Decision:** 2024-298

**Moved by:** J. Martelle

**Seconded by:** W. Smail

THAT a bylaw to appoint members to the ad hoc communications committee, be now read a third and final time, passed, signed, sealed and numbered 2024-62.

Carried

**5. Question Period**

None.

**6. Closed Session**

The Deputy Clerk was excused for the remainder of the meeting.

**Decision:** 2024-299

**Moved by:** C. Ward

**Seconded by:** S. Dillabough

THAT Municipal Council proceeds into closed session at 5:05 p.m. in order to address a matter pertaining to:

- a. Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Compensation Review

Carried

- a. Section 239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Compensation Review

**Decision:** 2024-300

**Moved by:** C. Ward

**Seconded by:** S. Dillabough

THAT the closed meeting of Municipal Council does now adjourn and the open meeting does now resume at 5:52 p.m.

Carried

**7. Report Out of Closed Session**

The Chair reported that Council met in closed session to:

- Receive information regarding the compensation review and direction was provided to staff.

**8. Confirmation By-law**

**Decision:** 2024-301

**Moved by:** W. Smail

**Seconded by:** S. Dillabough

THAT a by-law to adopt, confirm and ratify matters dealt with by resolution be now passed, signed, sealed and numbered 2024-63.

Carried

**9. Adjournment**

**Decision:** 2024-302

**Moved by:** W. Smail

**Seconded by:** S. Dillabough

That Municipal Council does now adjourn at 5:54 p.m.

Carried

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Mayor

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Deputy Clerk