

**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**COMMUNITY DEVELOPMENT**

**Monday, November 4, 2024, 6:30 PM**  
**Corporation of The Township of Edwardsburgh Cardinal**  
**Council Chambers, Spencerville Ontario**

PRESENT: Councillor Chris Ward  
Mayor Tory Deschamps  
Deputy Mayor Stephen Dillabough  
Councillor Joe Martelle  
Councillor Waddy Smail

STAFF: Sean Nicholson, CAO  
Dave Grant, Director of Operations/Deputy CAO  
Rebecca Crich, Clerk  
Wendy VanKeulen, Community Development Coordinator  
Mike Spencer, Manager of Parks, Recreation & Facilities  
Tim Fisher, Planner  
Candise Newcombe, Deputy Clerk  
Rachel Tremblay, Recreation Coordinator  
Mary Tessier, Consultant

**1. Call to Order – Chair, Chris Ward**

Councillor Ward called the meeting to order at 6:34 p.m.

**2. Approval of Agenda**

**Moved by:** T. Deschamps

**Seconded by:** J. Martelle

That the agenda be approved as presented.

Carried

**3. Disclosure of Pecuniary Interest or Conflict of Interest & the General Nature Thereof**

None.

**4. Business Arising from Previous Committee Meeting Minutes (if any)**

None.

## 5. Delegations and Presentations

### a. South Grenville Students - Real World Learning Program

Mr. East provided a summary of the Township newsletter's design process by the South Grenville students, highlighting the use of Canva to implement Township brand colours, logo, and information. Students were in attendance to present the first edition of the newsletter and requested Committee feedback on the design.

There was discussion regarding a distribution plan for the newsletter, the circulation frequency, and future collaboration opportunities with the ad hoc communications committee.

It was noted that staff circulated the newsletter's first edition to local businesses throughout the Township with supportive feedback received.

Committee thanked the students for their presentation and continued collaboration with the Township.

## 6. Action/Information/Discussion Items

### a. Live: Land Use Planning

#### 1. Zoning Considerations - Domestic Fowl Coops

Committee was provided with a summary of the report and discussed the following: consistencies with the current zoning bylaw, identification of the well-head protection zone, increased scope of permittance of coops to include Township hamlets, the 1-acre lot minimum requirement, pre-inspection oversight, and prohibiting the possession of roosters.

**Moved by:** S. Dillabough

**Seconded by:** T. Deschamps

That Committee direct staff to schedule a public meeting to consider the proposed zoning bylaw amendment, and further recommend that Council direct staff to draft a policy requiring permits for domestic fowl coops that will ensure compliance with setback requirements.

Carried

### b. Work: Economic Development

None.

### c. Play: Recreation

#### 1. 2024 Recreation Update and Upcoming Events

Committee was provided with a summary of the report and discussed the skate with Santa schedule at both arenas and the availability, scheduling and attendance of the seniors' fitness class. It was noted that due to the lack of availability of instructors through the Senior Support Services program, the Township will be unable to extend classes to the Spencerville area. There was discussion regarding the possibility of hiring an in-house instructor to accommodate the expansion of the program, course demand, and resident attendance versus non-resident attendance.

Members inquired about the senior technology classes, including the course content, and confirmed that walk-in attendance is allowed.

d. **Restrictions to RV Camping - Cardinal Waterfront**

A member of Council noted ongoing complaints of RV's parked at the Cardinal waterfront and the level of enforcement available to the Township to oversee the area. He recommended less restrictive enforcement measures for the area to lessen the strain on enforcement and encourage tourist spending throughout the Township via wayfinding signage.

There was discussion regarding the following: short-term use of the area, mitigation efforts of the Bylaw Enforcement Officer to date, alternate parking accommodations nearby, fire parking restrictions in the area, and the potential need for increased enforcement oversight.

**7. Inquiries/Notices of Motion**

None.

**8. Member's Report**

Member's reported on the following:

- A UCLG Planning Committee meeting is scheduled for November 6 to discuss the Land Evaluation and Area Review (LEAR) and the potential exclusion of specific lands from the plans to minimize the impact on Township lands.
- Expressed appreciation to all parties involved with hosting the successful Trunk or Treat events in Johnstown and Cardinal.
- Highlighted the upcoming annual Chinese Dinner event hosted by the Spencerville Agricultural Society on November 9 at the Drummond Building.

**9. Question Period**

None.

**10. Closed Session**

None.

**11. Adjournment**

**Moved by:** S. Dillabough

**Seconded by:** T. Deschamps

That Committee does now adjourn at 7:27 p.m.

Carried

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Chair

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Deputy Clerk