



THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL
Meeting of February 18, 2025 – 6:30 pm
Council Chambers, Municipal Office – Spencerville, Ont.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
 - Spencerville Photographer Stewart Curry
5. Minutes of the previous POJ Committee Meeting
 - Meeting January 23, 2025
6. Business Arising from Previous PMC Minutes (if any)
7. Discussion item
8. Action/Information Items
 - a) Grain Operations Report (Mike)
 - b) Health and Safety Report (Mike)
 - c) Maintenance Report (Jeff)
 - d) Financial Report (Rhonda)
 - e) GM Report (Leslie)
 - f) Draft Surplus Sharing Policy (Leslie)
 - g) 2025 Budgets
 - Revenue and Expense Budget
 - Capital Budget
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair's Report
12. Question Period
13. Closed Session
 - Section 239 (2)(a)(c) The security of the property of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: Business Development Opportunity
14. Report out of Closed Session
15. Adjournment

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
TOWNSHIP COUNCIL CHAMBERS - SPENCERVILLE
THURSDAY JANUARY 23, 2025
5:00 PM**

Present: Deputy Mayor Stephen Dillabough, Chair
Mayor Tory Deschamps
Councillor Chris Ward
Councillor Joe Martelle
Councillor Waddy Smail
Regina Hernandez, Advisory Member
Randy Stitt, Advisory Member
Clint Cameron, Advisory Member

Zoom: Frank McAuley, Advisory Member

Staff: Sean Nicholson, CAO
Candise Newcombe, Deputy Clerk
Natalie Charette, Interim Clerk
Leslie Drynan, General Manager
Rhonda Code, Office Manager
Mike Moulton, Operations Manager
Jeff Wright, Maintenance Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 5:00 p.m.

2. Approval of Agenda

Moved by: C. Ward
Seconded by: W. Smail

That Committee approves the agenda as amended to move item 8.h up to #4. Delegations and Presentations with remaining items to follow sequentially.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations and Presentations

Year End Presentation – Pre-Audited Financial Statements

Committee was provided with a summary of the report and discussed increased maintenance requirements versus number of maintenance staff, revenues obtained from the sale of access inventory, propane costs versus

realized dryer revenues, and a breakdown of estimated rate of return on investment anticipated for the grain dryer.

Moved by: T. Deschamps

Seconded by: C. Ward

That the Port Management Committee receives the 2024 Annual Report, and that this includes receiving the Financial Statement as per By-Law 2023-14, Schedule "A" and that these Financial Statements be submitted and interpreted to Council.

Carried

5. Minutes of the Previous POJ Committee Meeting

a) Meeting of November 18, 2024

Moved by: T. Deschamps

Seconded by: J. Martelle

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated November 18, 2024.

Carried

6. Business Arising from Previous PMC Minutes (if any) – None

7. Discussion Items – None

8. Action/Information Items

a) Grain Operations Report

Port staff provided an overview of the monthly operations report and highlighted the following areas: overall inventory levels, monthly traffic, grain received/shipped, vessels loaded in December and inquired about the timeline for completion of the cargo dispenser for rail services.

b) Maintenance Report

Port staff provided an overview of the monthly report and highlighted the following items completed: monthly maintenance/electrical work, items from the work order log, the scope and cause of the discharge valve #1 ship loader project, and the process of freeing the conveyors in frigid weather.

c) Capital Projects

Committee was provided with a summary of the capital project status to date and discussed the following: the proposed paving projects to be carried over

to 2025, confirmed remaining capital to be completed in 2025, and confirmed receipt of all grant funding for the new grain dryer.

d) Financial Report

Committee was provided with a summary of the monthly revenue and expenses and year-to-date budget to actual numbers and decreased salt traffic due to unused inventory levels.

e) Vessel Traffic Report

Committee was provided with summary of the report.

f) General Manager's Report

Committee was provided an overview of the report and discussed the advantages of engaging employees about essential internal improvements, providing incentives for improvements that drive production enhancements, retaining casual workers to ensure vacation coverage for full-time employees, estimated timeline for the completion and the scope of the consultation process of the Port of Johnstown Strategic Plan, and reviewed the contingency plans to offset the decline in salt revenue resulting from excess inventory.

g) Port of Johnstown Investments – 4th Qtr.

Committee was provided with an overview of the report and discussed the following: impending investment maturity dates, current cash on hand amounts, the current balance and interest rates on the operating account, and setting the annual budget prior to determining investment options.

Moved by: J. Martelle

Seconded by: W. Smail

That the Port Management Committee received and reviewed items 8. a) Grain Operations Report; b) Maintenance Report; c) Capital Projects Report; d) Financial Report; e) Vessel Traffic Report, f) General Manager's Report; and g) Port of Johnstown Investments – 4th Qtr, as presented.

Carried

h) Masterfeeds Commercial Lease Renewal

Committee discussed concerns with paving work required on the property and the strong working relationship fostered between the Port of Johnstown and Masterfeeds to date.

Moved by: C. Ward

Seconded by: J. Martelle

That the Port Management Committee recommend that Council approves the lease renewal identified as P-35, between the Township of Edwardsburgh Cardinal, Port of Johnstown and Masterfeeds Inc.

Carried

i) Pay Equity Plan

Committee was provided with an overview of the report and noted the February 10th deadline for staff comments.

Moved by: T. Deschamps

Seconded by: W. Smail

That the Port Management Committee recommend that the Council endorses the Port of Johnstown Pay Equity Plan.

Carried

9. Approval of Disbursements – Port Accounts

Committee reviewed the monthly disbursements.

Moved by: C. Ward

Seconded by: T. Deschamps

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals Total:	\$251,430.02
Batch 33 EFT's	\$21,701.89
Batch 34 EFT's	\$2,619.62
Batch 35 EFT's	\$24,003.82
Batch 1 Cheques	\$292,037.96
Batch 2 EFT's	\$517,341.90
Total of Direct Withdrawal & Batch Listings:	\$1,109,134.81

Carried

10. Councillor Inquiries/Notices of Motion – None.

11. Chair's Report

The Chair reported on the following:

- Attended ROMA, highlighting 2 delegation presentations pertinent to Port operations including the Ministry of Environment, Conservation and Parks regarding salt management, and the Ministry of Energy and Electrification regarding natural gas expansion to the Port.

12. Question Period – None.

13. Closed Session

Moved by: C. Ward
Seconded by: W. Smail

That Committee proceeds into closed session at 6:08 p.m. in order to address a matter pertaining to:

- Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Approve Closed Session Minutes dated May 21, 2024.
- Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Compensation Review.

Moved by: C. Ward
Seconded by: W. Smail

That the closed meeting of Committee does now adjourn and the open meeting does now resume at 6:34 p.m.

Carried

5. Report Out of Closed Session

The Chair reported that Committee met in closed session to discuss the Port of Johnstown compensation review and provided direction to staff.

Moved by: W. Smail
Seconded by: C. Ward

That Committee receives and approves the minutes of Closed Session dated May 21, 2024.

Carried

13. Adjournment

Moved by: T. Deschamps
Seconded by: W. Smail

That the Committee meeting adjourns at 6:35 p.m.

Carried

These minutes were approved by Port Management Committee this ___ day
of _____, 2025.

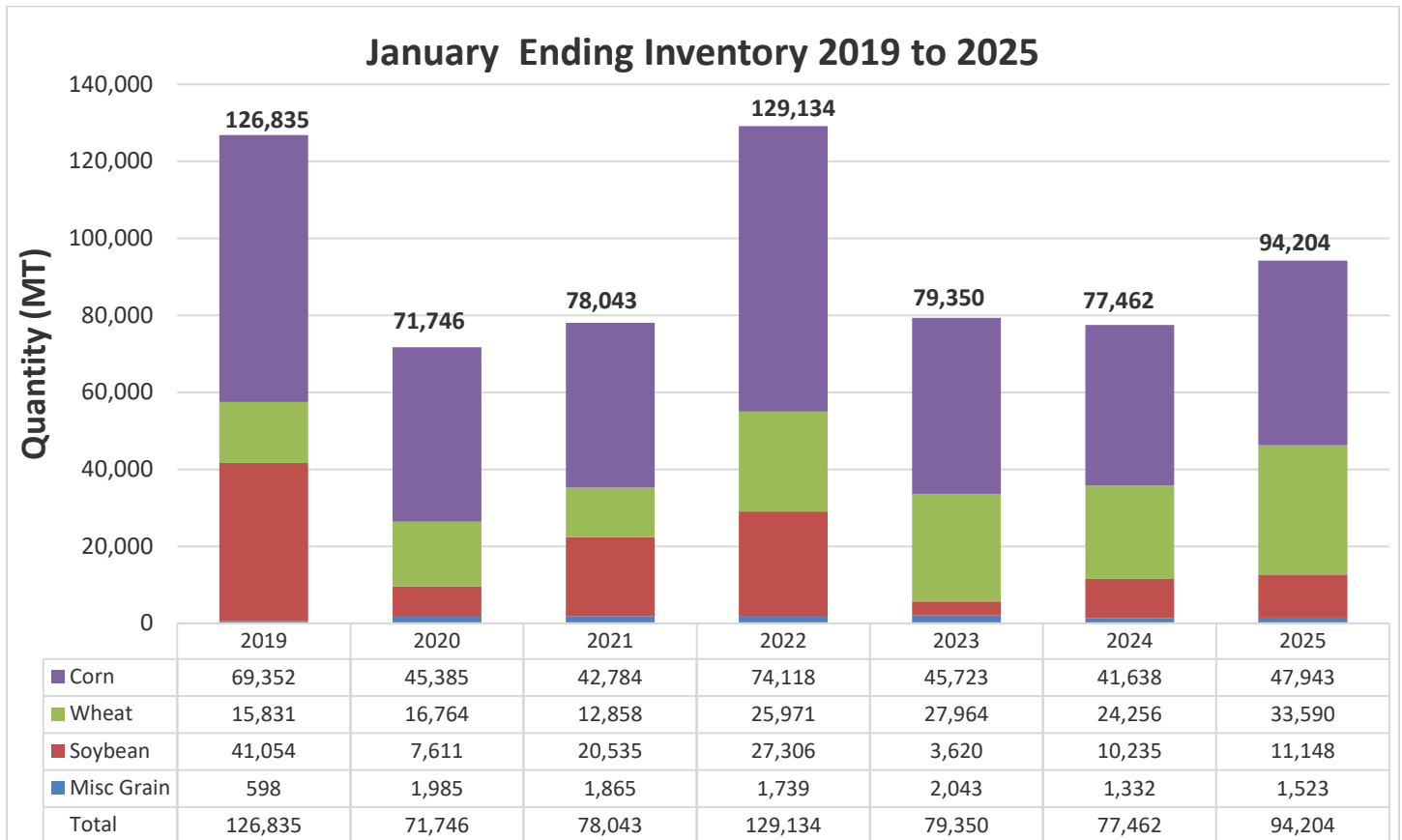
Chair

Deputy Clerk

GRAIN OPERATIONS REPORT

January 2025

Overall grain inventory for the month of January ended at 94,204 MT. We started the month finishing two corn vessels before the seaway closed for the season. Inbound truck traffic was strong for January with brokers positioning contracted grain for spring shipment.



Summary of traffic for January:

- Received a total of 26,692 MT of grain via truck. (2.5 times higher than 24)
- Shipped a total of 10,669 MT of grain via truck.
- Shipped a total of 14,819 MT of grain via vessel.
- Shipped a total of 0 MT of grain via rail.

Vessels at berth to load in January:

- MV Slavyanka- corn
- Federal Bering- corn

RECORDABLE INCIDENTS/INJURIES

	Lost Work	Restricted Work	Medical Treatment	Total Recordables	First Aid	Near Miss	Learning Event
2025	0	0	0	0	0	0	1
2024	1	0	0	1	0	0	0
2023	0	0	1	1	0	0	2
2022	0	0	0	0	2	0	2
2021	0	0	0	0	0	0	2
2020	1		3	4	1	1	3
2019	1	1		2	2	2	3

LABOUR REPORT

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	MONTH	YEAR	MONTH	YEAR
LABOUR HRS (OPERATIONS)	3,673	3,673	2,569	2,569

QUALITY REPORT

CANADIAN GRAIN COMMISSION RATING		1	2	3	4	5	6	7
	CURRENT YEAR							
PREVIOUS YEAR		FEB-AA	MAR-AAA	MAY-AAA	JUL-AAA	AUG-A	OCT-A	DEC-AAA

February 12, 2025

Memo to: Ms. Leslie Drynan, General Manager
From: Mr. John McGeough, P.Eng.

Re: Port of Johnstown Environmental, Health & Safety Activity Report

The following environmental, health and safety (EH&S) activities were conducted by Prevention and Regulatory Solutions Ltd. during 6.5 days of support from January 3 – February 12, 2025.

- Review the Port's training and documentation status, prepare a list of recommended activities for 2025, and submit to General Manager for review.
- Updated the Port training matrix with training sessions and records that were completed in 2024. Discussed changes with Port administration to maintain due diligence relating to records management.
- Prepared and issued the annual report of EH&S activity and metrics for 2024.
- Prepared the 2025 Port health and safety policy for review by the General Manager.
- Conducted an annual review of 2024 safety information for the Port's hazard prevention program (HPP). Information sources included safety committee inspections and minutes, accident/incident records, government safety inspections, and management initiatives. Updated the HPP hazard assessment matrix and reviewed with management. Made further updates, and booked a consultation meeting with the safety committee.
- Updated presentation materials for a training program covering 2 Port procedures for air emissions equipment. Conducted 2 training sessions and quizzes for available personnel.
- Discussed the need for additional operational and maintenance checklists for some existing Port equipment and the new dryer installation. Awaiting additional information before proceeding further.
- Conducted 2 training sessions and quizzes for available personnel covering the updated workplace harassment and violence (WH&V) policy and program.
- Assisted with the development of a WH&V action plan that is required to be developed jointly by management and the safety committee.
- Prepared a training requirements document on confined space entry emergency procedures, and arranged a meeting with Port management and a training firm with a local presence. Reviewed an initial estimate that was different in scope from what was requested, and continued discussions for a suitable training program.
- Discussed potential EH&S impacts of new projects with management, and strategies to incorporate EH&S assessments earlier in project cycles.
- Started a new procedure on conveyor safety, including hazards and precautions for different types of conveyors and newer and older equipment, emergency response actions, and lockout requirements. Sent a draft version for review by management.

MAINTENANCE REPORT

Feb. 18, 2025

Work in the maintenance department during the month included the following:

- Completed installation of automatic lubricators on trippers and conveyors.
- Continued with fabrication of machine guards for conveyor head and tail pulley areas.
- Conveyor belt inspection to see what is required for 2026 capital budget.
- Clean and inspect rack and pinion gears of all turnhead assemblies.
- Inspect scale curtains of all rail and marine scales to determine what can be done to reduce the amount of dust that escapes the scales while in use.
- Inspected and made minor repairs to 11 bin aerators.
- Replace several broken windows throughout the elevator.
- Weekly and monthly dust system inspections and maintenance.
- Plow snow and salt as required.
- Begin organizing and eliminating unnecessary parts being kept in the cement garage.

Work in the electrical department included the following:

- Troubleshoot annex truck scale with GTR Scales. Replaced 1 load cell.
- Conducted monthly premise inspection as per GMP requirements.
- Electrical Safety Authority conducted the first of 2 yearly inspections. All was found to be in order.
- Troubleshoot and repair heating system in binfloor office.
- Continue with bin temperature system upgrades.
- Install an additional electric heater in the cabinet that houses the trackshed printer. In extremely cold weather the printer does not function well.

Financial Report Month ending January 31, 2025

Summary:

Month of January results

Revenue for the month was \$598k, an increase of \$234k compared to 2024, the Port saw a significant increase in both Harbour & Grain services due to the arrival of a salt vessel in January along with the late arrivals of 2 corn vessels in December to load that carried through to January. Higher grain storage along with high grain receiving for the month also contributed to a great start to 2025.

Expenses were \$542k, higher than 2024 by \$123k, mainly due to new positions and increases in labour compared to 2024, but overall, the Port had a successful month resulting in a surplus of \$55k for the month which is an increase of \$110k over 2024.

Accounts Receivables/Payables (Trade/HST)

The Port's receivables are in good shape with outstanding invoices 30 days and under.

Receivables: \$674,326

Payables: \$144,229

Cash on Hand: \$7,924,404

Breakdown of Revenues and Expenses year over year

REVENUES	YTD 2025 Revenue Breakdown	YTD 2024 Revenue Breakdown	Difference	Comments
Harbour Services	\$58,896	\$5,079	\$53,817	Salt vessel and carryover of a grain vessels loading into 25
Grain Services	\$480,421	\$299,686	\$180,735	Higher storage and receiving, along with the grains vessel in 25
Rail Services	\$0	\$5,220	(\$5,220)	No rail storage with CREWS in 25
Leases/Licenses	\$58,445	\$54,131	\$4,314	Yearly increases
EXPENSES	YTD 2025 Expenses Breakdown	YTD 2024 Expenses Breakdown		Comments
Labour/Benefits	\$299,332	\$226,545	\$72,787	New positions, increases, retaining casuals
Utilities	\$70,462	\$44,872	\$25,590	busier start to the year increases utility usage
Operating & Admin	\$172,559	\$147,608	\$24,952	Insurance increase Continuation of HR for pay equity completion in 25 GM Memberships obtained for 25 only

GENERAL MANAGER'S REPORT – February 18, 2025

LABOUR RELATIONS & WORKPLACE CULTURE

Employee Engagement

- Re-instated the celebration of employee birthdays
- 'All You Need Is Love" Valentine's Day Employee Appreciation Lunch
- Arrival of Baby Boy Crowder – congratulations to Dillon Crowder and is family of the safe arrival of Kasen, born on February 5th!
- Continually monitoring and improving corporate-wide communication to ensure employees are informed and knowledgeable about operations.

Grievance Follow-up

- Working with our local union executive and PSAC Grievance and Adjudication Officers on an outstanding grievance from 2019 – 2022, in an effort to avoid a costly arbitration hearing scheduled for March 2025.

PRIORITIES / LEGISLATIVE COMPLIANCE

2024 Final Audit

Commendation to Rhonda for successfully having completed the 2024 final audit with MNP. The level of preparation and organization led to a seamless few days reviewing documentation. Thank you, Rhonda!

Strategic Plan

Save the Date for the PMC/Leadership Team Strat Plan Workshop
Tuesday, March 18th from 5:30 pm – 9:00 pm
Port of Johnstown, Building B Boardroom

Transport Canada Marine Security Pilot Project

Transport Canada Marine Security has teamed up with the Innovation Center to find and test new technologies that can be used not only for inspections but also for things like training. The project aims to use drone-based data collection to capture an environment relevant to marine inspectors.

The innovation is aiming to use the data collected to recreate the environment in a virtual reality setting. From this data collection, they will be able to create training scenarios that would have an inspector be able to navigate the environment using a VR headset.

This could be used to reduce the in-person time requirement for training while still providing an immersive experience.

The Port agreed to participate in this pilot project and representatives were on site to conduct the drone work on Monday, February 10. Any images captured will NOT be shared outside of this project.

FOLLOW-UP INFORMATION FROM JANUARY PMC MEETING

Corn Drying Revenue

Staff were able to export data from the Agrisoft system to determine that revenue generated for the drying of wet corn (approximately 19,000 MT) over the span of 5 weeks (Nov-Dec 2024) at roughly 40-50 trucks a day equated to \$137K.

Wharfage Guarantee

As per the question regarding the potential threat of no salt arriving this year, we have shortfalls in place for the two major salt companies as per below; their period runs from Jan 1 – Dec 31.

Compass Minerals – minimum guarantee – 125,000 MT x \$1.30 (or current tariff rate) = \$162,500

Windsor Salt – minimum guarantee – 125,000 MT x \$1.30 (or current tariff rate) = \$162,500

Logistec also has a shortfall of wharfage agreement which runs from Sept 1 – Aug 31, this tonnage encompasses any cargo they bring in across the docks. 500,000 MT is their minimum, should they not reach it they are billed at \$0.60 per MT they are short.

Worst case scenario, the Port would still receive \$325,000 in wharfage for salt agreements not including if Logistec doesn't make their agreed minimums.

As for Cargill, their lease runs from year to year and expires on April 30 each year. We have commenced discussions and will be reporting back accordingly.

Paving at Masterfeeds

Further conversation was had with staff from Masterfeeds, who confirmed that they are actively working on efforts to coordinate the paving of the area of concern this coming season.



PORT OF JOHNSTOWN ACTION ITEM

Committee: Port Management (PMC)

Date: February 18, 2025

Department: Port of Johnstown

Topic: Draft Surplus Sharing Policy

Purpose: To provide a draft policy regarding the sharing of surplus funds between the Port of Johnstown and the Township of Edwardsburgh Cardinal.

Background: As one of the only municipally owned Ports in the Province of Ontario, a few key benefits include a shared governance model and ability for the Port to not only reinvest in its aging infrastructure to ensure continued successful operations but also give back to the community via the Township through its industry revenue generated profits.

Since its acquisition by the Township, the Port has contributed a payment in lieu of taxes on an annual basis. Over the last number of years, as the Port continues to grow and achieve successes, discussion has ensued regarding the sharing of surplus, to support investments in community wide infrastructure.

Attempting to determine the logistics of sharing funds between the two entities (Port and Township) on an annual basis is not conducive to sound business or financial planning practices. For consistency and efficiency purposes, a draft policy has been developed for consideration by the PMC, attached hereto and forming part of this report. This is an opportunity for preliminary discussion and review of available options.

The purpose and objective of this policy is to outline the parameters surrounding the annual contributions to the Township by the Port, which include, Payment in Lieu of Taxes, Shared Services and Surplus Sharing.

It is important to note that this concept, by no means is intended to reduce or discontinue investment in the Port of Johnstown, in fact that remains in front of mind, with the policy including language that permits the GM to reduce the amount paid to the Township, if necessary, based on Port needs.

Policy Implications: No policy currently exists.

Financial Considerations: From a budgeting perspective, there are no changes to the annual contribution to operating in the amount of \$1M (payment in lieu of taxes and shared services).

Recommendation: That the Port Management Committee recommend that the Council endorses the Surplus Sharing Policy.

Leslie Dnyan

General Manager

**Township of Edwardsburgh Cardinal and Port of Johnstown
Surplus Sharing Policy**

1. PREAMBLE & POLICY INTENT

The Port of Johnstown (hereinafter referred to as the 'Port'), owned by the Township of Edwardsburgh Cardinal (hereinafter referred to as the 'Township') operates as a distinct division of the Township providing local, national and international clients with an efficient, reliable and affordable intermodal infrastructure in support of foreign and domestic trade.

As one of the only municipally owned Ports in the Province of Ontario, a few key benefits include a shared governance model and ability for the Port to not only reinvest in its aging infrastructure to ensure continued successful operations but also give back to the community via the Township through its industry revenue generated profits.

The purpose and objective of this policy is to outline the parameters surrounding the annual contributions to the Township by the Port, which include:

- i. Payment in Lieu of Taxes
- ii. Shared Services
- iii. Dividend Sharing

2. PROCEDURE

- i. Payment in Lieu of Taxes

A payment in lieu of taxes is a payment made to compensate for some, or all the property tax revenue lost due to tax exempt ownership or use of real property.

For the purposes of this policy, the lands and associated buildings known as the Port, located at 3035 County Road 2 in Johnstown is owned by the Township.

In lieu of property taxation, on an annual basis, the Port shall compensate the Township in the amount of \$750,000. This payment shall be divided and transferred on a quarterly basis, to be utilized towards Township operations.

ii. Shared Services

Shared services are a business model that consolidates support functions into a centralized unit to provide services to multiple business units. The goal is to properly allocate the cost of services to the department/division that utilize a service or system.

For the purposes of this policy, shared services include Township support to the Port through the provision of Administration (CAO, Clerk, Finance and HR) and Communications.

On an annual basis, the Port shall compensate the Township in the amount of \$250,000. This payment shall be divided and transferred on a quarterly basis, to be utilized towards Township operations.

iii. Dividend Sharing

Dividend sharing is the distribution of profits among members of a mutual organization.

For the purposes of this policy, given that the Port has historically operated in a surplus position each year, dividend sharing will involve the Port transferring one equal half of its annual revenue divided (profits) to the Township.

In November of each calendar year, the Township CAO and Port General Manager will undertake a review of the Port's financial situation and determine an approximate surplus estimate. The first \$1,000,000 of surplus will remain at the Port of Johnstown. Once the year-end audit has finalized the prior year surplus, the Port shall transfer one equal half of its previous year surplus less \$1,000,000 to the Township to be utilized solely towards capital projects and/or be transferred to reserves. Should the Port require capital for critical projects based on the 5-year capital plan, the Port General Manager can reduce the amount of the dividend paid to the Township.



**PORT OF JOHNSTOWN
ACTION ITEM**

Committee: Port Management

Date: February 18, 2025

Department: Port of Johnstown

Topic: 2025 Operating and Capital Budgets

Purpose: To recommend the approval of the 2025 Operations Revenue and Expense Budget and 2025 Capital budget as presented.

Background: The Port of Johnstown operates as a separate division of the Township and has separate financial accounts and therefore has their own operating and capital budget. The attached presentation and background documentation is a compilation of ideas and input from the entire Port of Johnstown team, respectfully submitted for your consideration.

Policy Implications: The Operating and Capital Budgets must be presented to the Port Management Committee (PMC) and recommended for approval to Council. All projects over \$75K approved within the budgets, must adhere to the Procurement Policy and return to the PMC for final approval.

Financial Contributions:

Summary of Revenue/Expense Budget

Revenues: \$11,474,069

Expenses: \$7,446,264

Net Surplus: \$4,027,805

**earnings before interest, taxes, depreciation, amortization*

Total Capital Budget: \$4,293,000

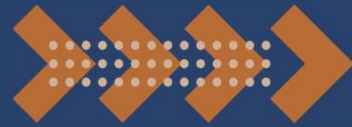
Recommendation: That the Port Management Committee recommends that Council approve the 2025 Operating and Capital budgets as presented.

Leslie Dnyan

General Manager



PORT OF JOHNSTOWN



BUDGET 2025

OUR PEOPLE.
OUR FUTURE.
OUR UNLIMITED POTENTIAL.



February 18, 2025



Introduction

Our People. Our Future.
Our Unlimited Potential.

On behalf of the entire Port of Johnstown employee compliment we are proud to present this draft operating and capital budget to the Port Management Committee.

Development of this budget includes ideas and input from each and every member of our team.

Collectively we are committed to driving economic growth and aggressively pursuing new approaches in collaboration with partners to ensure the competitiveness and sustainability of the Port of Johnstown.



**Customer
Service
Excellence**



**Culture
Strategy
Partnerships**



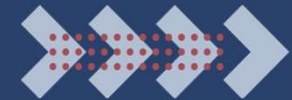
**Optimization
Development
Growth**



Who Are Our People?



Budget Summary



Proposed Operating Revenues

\$11,474,069

\$11,018,095 IN 2024

Proposed Operating Expenses

\$7,446,264

\$6,288,388 IN 2024

Proposed Capital Investments

\$4,293,000

**OUR PEOPLE.
OUR FUTURE.
OUR UNLIMITED POTENTIAL.**



Factors Affecting Operating Expenses

Investing in Our People

Wages & Benefits

- Opportunities for Casual Staff to obtain FT employment (cross-training/succession)
 - Fumigator(s), Utility Man 1, Millwright Apprentice, Electrician
 - Retain the quality skilled staff we have!
- Inclusion of Assistant General Foreman, Senior Advisor & Special Projects positions
- Grievance Settlement (2019 - 2022)
- Pay Equity Plan retroactive compensation
- Updated wage rates as per CA & Non-Union Compensation Strategy

Office Equipment, Technology & Employee Recognition

- Adherence to technology replacement schedule + laptop for Ops
- Additional Adobe licenses
- Replacement office furniture
- Substantial focus on workplace culture & employee morale support



*More People = Increased Cleanliness
= Less Chemical Use through Fumigation*

Advertising & Promotions

- Improvements to entrance & internal signage
- Agricultural Promotion (specific focus to youth & 4H)
- Hosting local Earth Day BBQ Lunch
- Customer Appreciation Day in lieu of Port Day 2025



Factors Affecting Operating Expenses

Materials & Supplies (+94K over 2024 actuals)

- Painting (Dock, rails, bollards)
- Adding rip rap to berm on west Riverfront dock and SE corner of Hbrfront dock to support erosion
- Replace marine perimeter lights
- Install Job Boxes + tools throughout facility
- Modernized tools for maintenance shop
- Grain Handling Equipment Supplies
- Continuation of urethane liner installation

“Caring about this facility, maintaining these buildings, the land and the grain elevator is a way of preserving industrial history.”

~Hon. Minister Rob Flack



BUDGET

Factors Affecting Operating Expenses

Outside Services (+296K over 2024 actuals)

- Overdue mandatory staff training
 - First Aid/CPR, WHMIS
 - Confined Space Rescue, Rigging & Lifting
 - Fumigation, Mobile Elevated Work Platform
 - Code of Conduct, Violence & Harassment
- Pest Control Support for Annex
- Increase office housekeeping schedule
- Strategic Plan Consultant
- Creation of outdoor lunch area for employees
- Website Updates to improve Accessibility
- Dock Analysis - see next slide
- Bin sweep compressor maintenance
- Inspection & service of ship loaders



STRATEGIC PLAN

Exploring Condition of Pier 3 Docks Port Dock A, B and Elevator Dock

\$100K

The Pier 3 area has been utilized over time for storage of bulk salt and various cargo. The South Loading Slip, and its dock walls, are integral for the loading of vessels with bulk grains from the Elevator and the unloading of calcium chloride and various cargos. It has been known for some time that Port Dock's A and B are in poor condition and caution with strict limits to their operations have been in place. While the Elevator dock is generally considered to be good condition local areas of deterioration have been noted.

In April 2018 and September 2023 ODS Marine conducted underwater investigations of Port Docks A and B and the Elevator Dock. Comments provided on next slide, as per S. Houseman, P. Eng.

Port Docks A and B are in poor condition. Since 1978 no significant repairs to these two docks has occurred and the extent of these repairs is unknown. The areas within 60 feet of the dock edge have been designated as 'no load' or no use zones and by and large operated this way. It is not possible to determine a useable life for these two docks without doing considerable and costly investigative work. It is not possible to predict if or when a failure of the dock walls might occur. A failure would likely result in the closure loading Slip A.



The Elevator Dock is considered to be in fair to good condition with known local repairs required. Further investigative work to be included as part of comprehensive engineering report.

Background Information - Exploring Condition of Pier 3 Docks

Summary of ODS Marine Underwater Investigations

Port Dock A and B

- Approximately 5% of the exterior main bearing piles were missing or failed completely most notably at the east end of the dock.
- Approximately 25% of the remaining piles would be considered in poor condition.
- The remainder of the pile pairs, about 70%, could be considered in fair to good condition.
- 100% of the bearing of all piles at the walers and wood filling blocks under the concrete cope wall would be considered to have failed due to the decay of these wood members and in poor condition.
- 90% of the bolted connections both to the main tie rod and pile to pile are in poor condition and no longer functioning.
- The main tie rod connections and its steel walers under the concrete cope wall could not be inspected as they are encased in concrete.
- 100% of the sheet piles have gaps between them of between 1" to 3" with the typical gap being 2". Some amount of material loss has occurred however this does not seem significant.
- At the very east end of Port Dock A material loss through the Junction of Port Dock A and new Phase 3 River Dock has been occurring for several years. This material loss can be seen on the river bottom and is the result of a poor closure of this new wall and the older Port Dock A walls.
- There has been ongoing material loss at the north end of Port Dock B and its intersection with the Elevator Dock. There has been random sinkholes developing in the paved area back of Port Dock A's cope wall. It is believed in all these cases deterioration of the relieving platform deck is the cause of these sink holes and material loss.
- The relieving platform was not inspected.
- The bulge or bow as reported in the 1998 report does not seem to have increased in size.

Elevator Dock

- On the south face the gap between the bottom of the concrete wall and the river bottom has increased with time in all locations.
- At the very east end of the elevator dock, adjacent the stationary marine tower, the gap between the bottom of the concrete wall and river bottom is consistently 6' deep or deeper and the original sheet piles are fully exposed. The river current at this end of the dock is strong.
- There are a number of places along the Elevator Docks south face where large cracking occurs and also significant portions of the wall have deteriorated with the concrete falling out leaving openings. The depths of these cracks can vary from 3" to greater than 12". In the case of the openings they also vary in size and in most cases extend back to the original wood sheet piles. These openings in the concrete wall are found at the following locations from the docks west end measured in meters; 121 to 125, 135 to 136, 160 to 161, 211 to 219, 238 to 245 and 248 to 255.
- The Elevator Dock north face is by and large in good condition with typical gaps between the bottom of the concrete wall and river bottom. The wall cracking is normal and mainly at the wall bottom. No significant openings were found in the wall face as found in the south wall face noted above.

REVENUES (EBITDA)

HARBOUR SERVICES	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 Comments
BERTHAGE	140,000	141,877	155,000	3-year average
MOORING	30,000	43,645	35,000	3-year average
GRAIN WHARFAGE	163,957	238,510	215,000	Higher average to align with 2024 actuals
DRY BULK CARGO WHARFAGE	640,000	565,741	670,000	4-year average
BREAK BULK CARGO WHARFAGE	20,000	17,507	5,000	Nothing in the que yet for 2025
LIQUID BULK CARGO WHARFAGE	28,000	25,142	25,000	Align with 2024 actuals
MISC. WHARFAGE/CRUISE BOATS	1,300	-	-	No vessels expected as of Feb 2025
DRY BULK CARGO STORAGE	7,500	12,579	10,000	Business development opportunities
BREAK BULK CARGO STORAGE	25,000	44,574	65,000	Half 3-year average to align with lower 2024 actuals
MARINE SECURITY	62,000	75,045	78,000	3-year average
TOTAL	1,117,757	1,164,619	1,258,000	
GRAIN SERVICES				
GRAIN STORAGE	1,872,800	2,170,951	2,200,000	Align with 2024 actuals
AERATION	182,240	142,419	127,400	3-year average
LAB TESTING	3,500	9,190	4,000	Same as 2024 - 2024 actuals due to increased testing for Greenfield
RECEIVING - VESSELS	-	-	-	Not expected
RECEIVING - RAILS	-	-	-	Not expected
RECEIVING - TRUCK	2,600,000	2,789,307	2,900,000	3-year average + continued increase
DELIVERING - VESSELS	1,175,000	1,333,943	1,300,000	Align with 2024 actuals
DELIVERING - RAIL	25,000	4,046	4,000	Align with 2024 actuals
DELIVERING - TRUCKS	485,000	320,529	428,000	3-year average
DELIVERING - MILL	-	-	-	
(TOTAL IN/OUT)	4,285,000	4,447,825	4,632,000	
CLEANING	8,500	17,867	11,000	3-year average
GRAIN DRYING	535,700	350,250	237,900	3-year average
SOYBEAN DRYING	1,650,000	1,654,800	1,500,000	Price was down in 2024 - working on new drying tables
GRADING	250	60	100	
PROTEIN ANALYSIS	4,696	4,702	3,900	3-year average
SALE OF GRAIN	162,000	-	130,000	3-year average + continued increase
QUALITY CONTROL/FUMIGATION	330,255	409,251	390,000	3-year average + continued increase
TOTAL GRAIN SERVICES	9,215,640	9,207,313	9,421,026	
RAIL STORAGE	10,000	26,856	17,300	3-year average
RAIL CARGO HANDLING	25,000	5,787	90,000	Potential rail partnership development
TOTAL	35,000	32,643	107,300	
LEASES AND LICENSES				
BUSINESS PROPERTY LEASES	63,350	68,197	69,220	1.5% increase
POJ WAREHOUSE PROPERTY LEASES	135,164	145,473	147,655	1.5% increase
CARGO STORAGE LEASES	336,126	341,784	346,310	1.5% increase
LICENSE AGREEMENTS	55,663	57,236	58,095	1.5% increase
COTTAGE LEASES	46,781	47,368	48,078	1.5% increase
SALE ELECTRICITY	10,114	11,315	11,484	1.5% increase
TOTAL	647,198	671,373	681,443	
TOTAL MISCELLANEOUS SERVICES	2,500	5,364	6,300	
TOTAL REVENUES	11,018,095	11,081,312	11,474,069	

EXPENSES (EBITDA)

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 Comments
LABOUR REG	1,873,206	1,750,683	2,369,062	Wage actuals + additional positions (contract + FT)
LABOUR OT	243,517	231,383	312,716	Overtime is dependant on harvest requirements
BENEFITS	1,063,391	1,085,955	1,476,543	
LABOUR TOTAL	3,180,113	3,068,021	4,158,321	
ELECTRICITY	447,478	387,982	405,000	5% increase based on 2024 actuals
GAS	180,514	58,428	62,000	5% increase based on 2024 actuals
PROPANE		75,942	75,000	Based on 2024 actuals
EQUIPMENT FUEL	5,000	4,343	5,000	Same as 2024
UTILITIES	732,992	526,695	547,000	
OUTSIDE SERVICES	427,570	348,437	644,540	
MATERIALS AND SUPPLIES	183,600	173,367	267,650	
ADVERTISING	24,850	19,409	22,975	Agriculture Advertising
DONATIONS/SPONSORSHIP	40,205	14,541	44,266	Focus on 4H and Youth in Ag
MEMBERSHIPS	8,050	7,126	13,345	Additional staff members covered
PORT PROMOTIONS	31,850	36,582	37,000	Earth Day BBQ Host, Customer Appreciation Day(s)
TOTAL ADV / DON / SPON / MEMBER	104,755	77,658	117,586	
RENTALS	14,000	9,529	10,000	Genie Boom and Portable Washroom
BUSINESS TRAVEL	10,000	8,263	11,500	Business & Professional Development - Corporate-wide
OFFICE ADMINISTRATION	78,000	83,111	107,167	Office Admin, Technology & Employee Recognition
INSURANCE	368,358	390,961	430,000	Expect 10% increase + cyber coverage
MUNICIPAL HONORARIUM	27,000	21,000	22,500	Honourarium = \$250 per meeting x 10 meetings per year x 9 members
FIXED MANAGEMENT FEES(PIL)	1,000,000	1,000,000	1,000,000	
	-	-	-	
MUNICIPAL ADMIN FEES	1,000,000	1,000,000	1,000,000	
GRAIN HANDLING LOSSES	162,000	-	130,000	Replacement of grain through trade - shrinkage
TOTAL OPERATING /ADMIN EXPENSE	2,375,283	2,112,326	2,740,943	
TOTAL EXPENSES	6,288,388	5,707,042	7,446,264	

LABOUR & BENEFITS SUMMARY

EXPENSES	2024 Budget	2024 Actual	2025 Budget	2025 Comments
LABOUR		0		
REGULAR LABOUR	1,873,206	1,750,683	2,369,062	Wage actuals + additional positions (contract + FT)
OVERTIME	243,517	231,383	312,716	Overtime is dependant on harvest requirements
OVERTIME % OF REGULAR LAB	13.00%	13.2%	13.20%	
TOTAL LABOUR	2,116,722	1,982,066	2,681,778	
BENEFITS				
W.S.I.B.	59,899	65,752	75,578	Rate decreased from 3.09 to 2.68%
UIC	33,460	34,185	44,068	Based on FT positions
CPP	99,709	103,487	139,632	Based on FT positions
OMERS	190,900	188,545	243,440	Based on FT positions
HEALTH CARE PLAN	87,400	86,677	125,784	Based on FT positions
A.D.&D. INSURANCE	1,200	1,080	1,679	Based on labour pool
EMPLOYER HEALTH TAX	47,172	46,350	60,723	Based on labour pool
DENTAL INSURANCE	39,000	38,690	52,764	Based on FT positions
LIFE INSURANCE	8,300	7,540	11,858	Based on FT positions
ANNUAL STAT. & PAID LEAVE	291,239	306,687	391,999	Based on FT positions
SICK LEAVE	38,089	49,459	76,021	
PERSONAL LEAVE	18,385	31,180	73,601	2024 allocation + 2019-2022 grievance settlement
MEAL ALLOWANCE	10,000	12,480	15,000	Based on harvest + overtime requirements
TERMINATION BENEFITS	48,885	40,045	48,000	Align with actuals
SHORT TERM (LOSS OF INCOME)	15,300	14,035	24,398	
CLOTHING & BOOT ALLOWANCE	9,546	11,001	14,500	Increased based on FT compliment
LONG TERM DISABILITY	47,600	43,508	69,110	Increased based on FT compliment
EAP HEALTH & WELLNESS PROGRAM	1,319	1,396	1,688	
VISION CARE	3,749	3,858	6,700	Increased based on FT compliment
TOTAL BENEFITS	1,063,391	1,085,955	1,476,543	
LABOUR AND BENEFITS TOTAL	3,180,113	3,068,021	4,158,321	

OUTSIDE SERVICES, UTILITIES & INSURANCE SUMMARY

OUTSIDE SERVICES	2024 Budget	2024 Actual	2025 Budget	
1. ENVIRONMENTAL	47,500	40,285	43,000	Environmental Monitoring
2. TRAINING	15,100	1,713	39,800	Several mandatory training sessions required in 2025
3. QUALITY CONTROL (Fumigation)	6,500	180	9,000	QC Equipment Calibration + Pest Control
4. HEALTH AND SAFETY	73,000	77,918	91,600	H&S Consultant, Training, Inspections & Certifications
5. SECURITY	14,150	23,439	15,640	Facility security (cameras, programming support)
6. GENERAL	43,800	38,691	57,520	Licensing, exterior cleaning, scale support, outdoor lunch area
7. HOUSEKEEPING	15,000	12,120	20,000	Cleaning offices and employees washroom
8. ADMINISTRATION	107,520	85,847	140,890	Consultants, Lawyers, Auditors, Marketing, Strategic Plan
9. PORT ENGINEERING/CONSULTING	10,000	0	100,000	Engineering assessments of Port dock
10. PROPERTY - ENGINEERING	10,000	11,100	17,000	Surveying/Berth Soundings
11. RAIL MAINTENANCE	11,500	15,175	11,890	Monthly track inspections + brushing
12. YARDS OUTSIDE SERVICE	17,000	9,449	12,200	Weed control, wildlife removal
13. MAINTENANCE	25,000	2,170	56,000	Millwright contractor, compressor maintenance, new steel doors
14. ELECTRICAL	14,000	11,377	14,500	In-house preventative electrical maintenance
15. EQUIPMENT REPAIR	11,000	16,955	12,500	Additional PM - machining parts, Bob Cats repairs
16. HEATING AND AC	1,500	2,017	3,000	Boiler inspection and service, AC service
17. POJ WAREHOUSE	5,000	0	0	Currently leased
TOTAL OUTSIDE SERVICE	427,570	348,437	644,540	
UTILITIES				
ELECTRICITY	447,478	387,982	405,000	5% increase based on 2024 actuals
NATURAL GAS	180,514	58,428	62,000	5% increase based on 2024 actuals
PROPANE	100,000	75,942	75,000	Based on 2024 actuals
EQUIPMENT FUEL	5,000	4,343	5,000	Same as 2024
TOTAL UTILITIES	732,992	526,695	547,000	
INSURANCE	368,358	390,961	430,000	Expect 10% increase + cyber coverage

MATERIALS & SUPPLIES SUMMARY

MATERIAL AND SUPPLIES	2024 Budget	2024 Actual	2025 Budget	2025 Comments
1. QUALITY CONTROL - LAB SUPPLIES	4,000	5,029	5,000	Quality control lab supplies
2. DOCK MAINTENANCE	1,000	308	30,500	Aggregate for closure berms on dock, painting, lights
3. HOUSEKEEPING SUPPLIES	3,500	3,927	4,000	Housekeeping supplies
4. QUALITY CONTROL (Fumigation)	2,000	2,586	3,500	Phosphine, Malathion, Fogging agents, DE, new fogger
5. HEALTH AND SAFETY SUPPLIES	12,000	14,478	15,000	H&S Supplies, safety incentives, employee shirts
6. GENERAL SUPPLIES	44,500	38,219	29,000	Radios, dust filters, job boxes
7. SHOP MATERIAL & SUPPLIES	5,500	5,506	9,000	Building and hardware supplies
8. ELECTRICAL MATERIAL & SUPPLIES	22,000	17,253	22,000	Electrical related supplies for in-house work
9. MAINTENANCE MATERIAL & SUPPLIES	71,750	76,769	132,500	Steel, welding supplies, overdue tool upgrades
10. EQUIP. MATERIAL & SUPPLIES	9,500	6,094	9,500	Bobcat, trackmobile, tractors, truck supplies
11. HEATING AND AC	2,000	1,080	5,500	Boiler parts / AC
12. WATER (BOTTLED)	1,850	2,119	2,150	Potable water
13. POJ WAREHOUSE	4,000	0	0	No anticipated costs
TOTAL MATERIAL AND SUPPLIES	183,600	173,367	267,650	Supplies for Operations



Capital Investments

Major Capital

\$3,760,000

Minor Capital

\$533,000

Total 2025 CapEx
\$4,293,000



Proposed Major Capital > \$75K

Covered Storage - Bulk Cargo Harbourfront Dock

- As a business development opportunity, construction of a covered storage building has been discussed as a key priority over the past few years, with an overarching theme of “**if you build it, they will come**”.
- The Harbourfront dock is an ideal area to erect a building as it has access to marine, rail and truck modes of transportation.

Customer Focused & Business Development Investment

\$1.3M



Proposed Major Capital > \$75K

Customer Focused Investment

Receiving Area Project - Phase 2 (2024 C/O)

\$620K

(Repairs, Modifications to Track Shed & Addition of Container Loading Spout)

- Remove steel plates from #6 receiving lane
- Remove top layer of concrete floor (1.5" thick)
- Replace top layer of concrete with reinforced concrete
- Install new, larger receiving hopper for #6 pit
- Replace current drag conveyer for #6 receiving hopper with new enclosed belt conveyor with magnet Conveyor to be moved to the left by 3 feet in order to center the conveyor to the new hopper
- Build new transition from conveyor discharge to #6 lofter
- Repair concrete wall at east end of track shed - northeast column is spalled
- Re-work the roof over the receiving pits to eliminate leaks
- New electrical feeders and printer setup



Proposed Major Capital > \$75K

Grain Elevator Concrete Wall Repair Work

\$450K

Bin Wall Repairs & Basement Exterior Wall Repair (BEWR)

- In 2013, the Port of Johnstown began a multi-year project to repair the concrete walls of the aging grain elevator structure which was built in 1930. The concrete silos were leaking, and the result was spoilage of grain and in some cases, some of the storage bins became unusable.
- The project began with the structure's outer bin wall repairs and included the removal of the old concrete around the cold joints, as well as the removal of rust from the exposed rebar. A specialized procedure called Shotcrete was used to replace the removed concrete. Shotcrete is a type of concrete that is sprayed onto a surface, as opposed to being poured.



Proposed Major Capital > \$75K

Grain Elevator Concrete Wall Repair Work cont'd Bin Wall Repairs & Basement Exterior Wall Repair (BEWR)

- The next phase of the project, which began in 2023, was to repair the basement exterior walls as it was also quickly deteriorating due to the age of the concrete. The work consists of repairing the bin slab edge and its sloped surface to the bin wall and extensive repairs to the concrete around the windows. The deterioration was starting to compromise the windows themselves.
- Repair remaining 37 BEWR units on the South
- Repair 30 BEWR units on the North

This would leave a remaining 72 BEWR units at an approximate cost of \$400,000 (plus potential price increase) remaining for 2026 to complete this phase of the concrete repairs.



Proposed Major Capital > \$75K

Elevator Replacements

\$300K

- Within the grain terminal there are two passenger elevators, neither of which meet TSSA codes for current passenger elevator standards, despite being regularly maintained.
- SGS Elevators are in the process of making an application to TSSA to re-classify the two passenger elevators to freight status due to more efficient maintenance standards and current use.
- The re-classification will permit for the same function of the elevator (passenger) however upgrades will be required to the top hoisting equipment and potentially the doors.
- Re-classification upgrades are pending TSSA approval.



Proposed Major Capital > \$75K

Paving Projects (2024 C/O) \$200K

Four areas identified that require resurfacing at the Port.

- East of the Track shed + Rail track #2 – 1180 m²
- West side of the Track shed – 500 m²
- South of the Annex Bins – 1200 m²



Normal wear and tear due to heavy truck traffic over the years.



South of the current annex bins is a repair of the existing asphalt and a widening of the road.

The edges of this area are deteriorating by trucks moving as far to the left as possible before starting their right hand turn into the annex. Widening this area will provide a larger turning radius for the trucks entering the annex which in turn will reduce the wear and tear on the current asphalt.



Normal wear and tear but, also includes a widening of the road for the trucks exiting the loading area on the north side of the building.

This area becomes very congested at harvest when the trucks have to merge with trucks exiting #6 receiving pit.

The widening of the road will create a safer area during this time.



Proposed Major Capital > \$75K

Preliminary Work on NEW Grading & Quality Control Lab including Washroom Facility (replacement of existing Grading Trailer)

\$200K

The existing grading trailer is outdated, in substandard condition for employees and as a first point of entry for grain services, is not conducive for customer service excellence.

There is no running water access and washroom facilities are provided by way of portable washrooms for both staff and customers.

In visiting various local industry sites and other grain elevators, it has become evident that there is ample opportunity to develop a cost effective replacement solution that would also improve the efficiency of operations for the Port and its customers.

Prior to the 2025 harvest season, we wish to conduct more preliminary engineered design work, up to and including approval and installation of a septic system, well and develop a concrete plan for installation of a modular, or construction of a new grading and quality control lab. The existing probe and proposed upgrade to the probing system will be transferable to a new building.

Proposed Major Capital > \$75K

POJ Warehouse - Culvert Replacement \$165K

- Phase I of this land development project was completed in 2023 and included clearing 22.26 acres of land.
- In 2024, approximately \$50k was carried over in order to complete a topographic survey and a drainage plan. Both were required before any further development could take place.
- The Topographic survey was completed in the fall of 2024 and was supplied to EVB engineering in order to complete the Drainage study.
- EVB is now nearing completion of this study and has forwarded the drawings so that we can include their findings when recommending next steps for his project. While it makes sense to delay investment with the land development project until after the 2025 Port Strategic Plan has been completed, it is recommended that the port deals with the drainage of the lands in 2025.
- The work recommended for 2025 is to replace the current culvert which has deteriorated and has heaved upward where it current sits. It should be noted that alternative areas to run the culvert were considered during this study, however, due to the elevations of the lands and the county ditch, the current location makes the best sense. In 2024, a meeting was held with the County's engineer to clarify the responsibility of this pipe as it is draining a county ditch. According to the engineer, it is the responsibility of the owner of the lands to repair any current drainage pipes, however, if the culvert running under the highway is found to be in need of repair, it would be the responsibility of the County to repair.





Proposed Major Capital > \$75K

Paving of Public Walkway \$135K

Accessibility Improvements

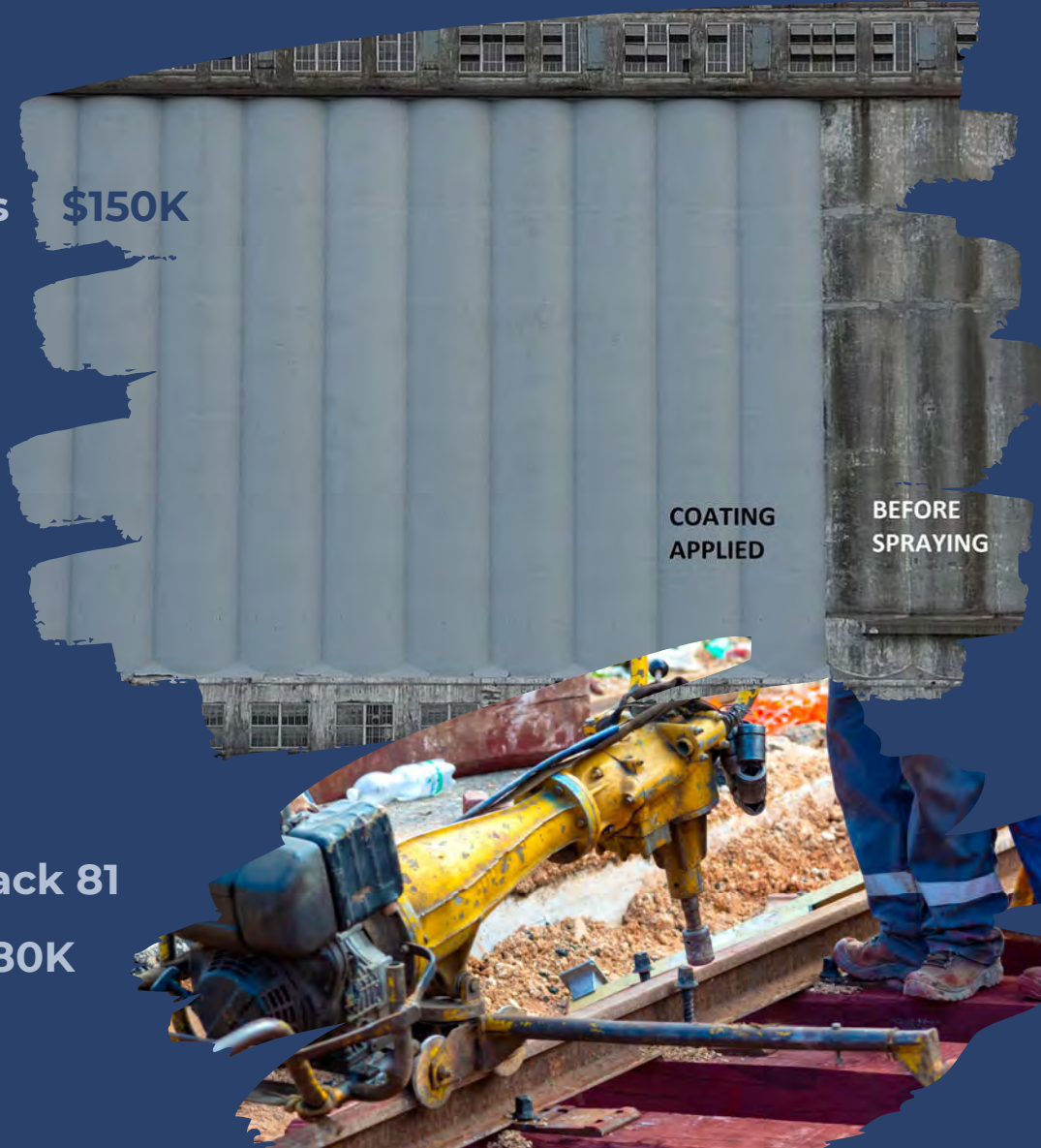
Public walkway

- In 2016, the Port created a walking path to provide the public with access to the riverfront. Over the years, this has been widely used by the public who enjoy various recreational activities including bird watching, fishing, and watching ships and pleasure craft making their way along the majestic St. Lawrence river.
- There have been some concerns that the stone public walkway is falling out of repair and that it is not very accessible by the public, particularly those who have accessibility issues. Currently, we have grasses and weeds that require maintenance and are starting to erode the path.

Proposed Major Capital > \$75K

Exterior Covering for Grain Elevator Walls \$150K

- An exterior covering needs to be applied to the bin walls in order to protect the major repairs that have been completed. The purpose of the coating is to keep moisture from penetrating the concrete to extend the effectiveness of the repairs and extend the longevity of the repairs. The best coating for this application appears to be a rubberized elastomeric coating that will stretch with movement and remain water resistant.
- The work completed in 2024 will be re-assessed (application technique and crack filling).



Annual Rail Repair & Re-Installation of Track 81

\$80K

- Replacement of approximately 50 rotten rail ties and re-installation of Track 81 that was removed for Track Shed modifications.

Proposed Major Capital > \$75K

Watermain Replacement \$90K

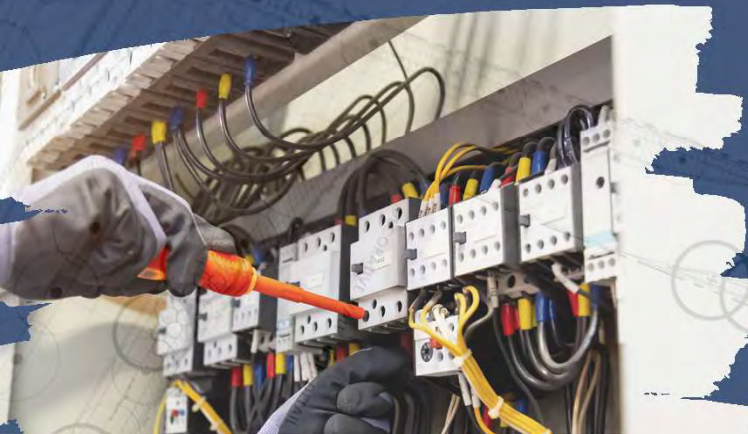
- The watermain to the POJ and Masterfeeds has not been replaced since its original installation. Many repairs have taken place over the years however the scale at which these leaks / breaks are now occurring are costly and detrimental to business continuity.
- The water line is 300 feet in length.



Electrical Feeders to Basement Motor Control Center (MCC)

\$70
K

- Original installation date unknown, however installed without insulated bushings.
- Over time, the weight of the wire, has compromised the insulation of the wire.
- It has been repaired extensively however wires do not last forever.
- 630 feet in length; this MCC controls all belts in basement.



Employee Health & Safety and Preventative Maintenance Investments

Proposed Minor Capital < \$75K

Dust System Upgrades

\$75K

- Improvements to duct work for air quality & suction capabilities.

Work Platforms for Access to Dryer & Bins @ Annex

\$72K

- Not included as part of new dryer project. Employees cannot safely access for maintenance.

New Belt for Conveyor #5

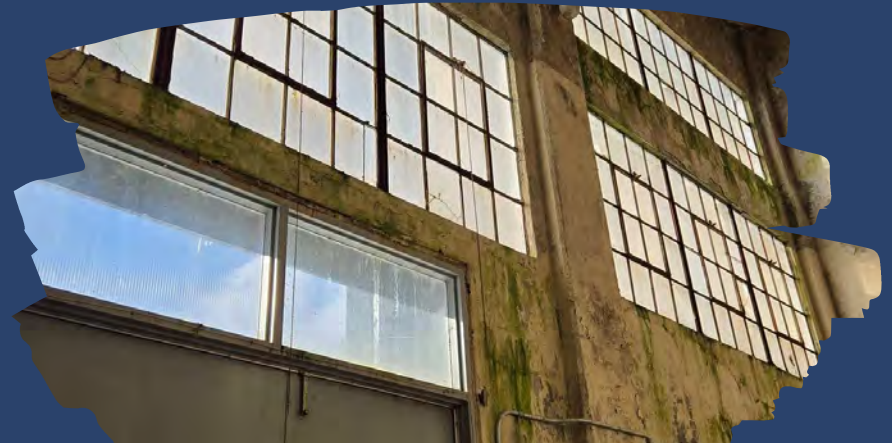
\$65K

- Replacement of belt as it is nearing end of life.

Former Sub-Station Enhancements (Maintenance Building)

\$52K

- Unhealthy environment due to mold, heat and lack of air circulation.
- Mold remediation, spray foam insulation, install fan and replace broken windows.



Proposed Minor Capital < \$75K

New Belt for Conveyor #5

\$65K

- Replacement of belt as it is nearing end of life.

Efficiency Upgrade to Probe Station

\$43K

- Excess sample return system that allows staff to probe from the grading shed, with excess grain then transported back to the sample probe and emptied into the truck.

Replacement 3/4 Ton Maintenance Truck (Used)

\$35K

- Existing truck purchased used (2007).
- Used for site access efficiency and snow plowing/sanding.
- Repair estimates exceed value; not road worthy and unsafe.
- Plow & sander box transferable to next truck.



Annex Valve

\$30K

- Valve at top of annex has been in place since 2009.
- It is unlined therefore cannot withstand constant pressure of running soybeans.

Spouting Upgrades

\$30K

- Replace worn sections on rail turn head floor and at the annex with urethane lined spouting

Proposed Minor Capital < \$75K

The Mohawk Council of Akwesasne and Watersheds Canada have partnered on Natural Edge delivery in Akwesasne along the St. Lawrence River since 2021. This partnership combines a turn-key program and Traditional Ecological Knowledge to easily and effectively help waterfront communities create natural shorelands.

Shoreline Vegetation Plantings Project

\$40K

- In 2023, the port met with the Environmental Services Manager from the department of Infrastructure, Housing, and Environment, Mohawk Council of Akwesasne to develop a plan to stability the shoreline using their Natural Edge Program. This was part of a continued effort to build our relationship with our Indigenous partners and gain valuable insight into their expertise. Several meetings took place and this further developed into the Port hiring Watersheds Canada, a partner of Akwesasne, to develop a plan for planting various plants and along the port's shoreline.
- A full plan was developed by the fall of 2023, however, due to the amount of capital projects that were already on the table for 2024, the recommendation to adopt this plan was delayed. The estimate in 2023 was just under \$60,000. Due to rising costs, this estimate is more likely to be closer to \$70,000. It is recommended that we update the plan and portion this out over the next couple of years. We are therefore recommending that we update the plan and make ready for fall plantings and budget \$20K for 2025.



'**Ribbon of Life**', shorelines are essential to the health and sustainability of Canada's freshwater. They provide numerous benefits, including:

- Mitigate erosion.
- Naturally protect the water quality of lakes, rivers, and streams by intercepting harmful pollutants.
- Provide food and shelter for wildlife, including many at-risk species.
- Contribute to the beauty and economic value of waterfront properties.
- Protect freshwater ecosystems from the impacts of climate change.

Proposed Minor Capital < \$75K

HVAC Upgrades

\$25K

- Repair heat source in lower shack for employees to have warmth during vessel loading.
- Install heat source in renovated garage for winter equipment repair work & AC in shop.

LV Controls Software & Programming Updates/Support

\$20K

- On site meetings with LV Controls to improve and update capability of programs to align with long-term success of Port operations (extend program lifespan).

Bollard Repairs

\$15K

- Modify 13 bollards for ease of mooring & accommodate two ropes.

Replacement of Water Treatment Units

\$13K

- Existing units are outdated and supplier is unable to source parts.
- 2 units for entire facility.



Gate #1 Entrance Upgrades

\$10K

- Repairs to deteriorating asphalt, potholes and culvert replacement as per UCLG.

New Moisture Meter

\$8K

- Testing equipment (secondary/back-up unit due to growth and throughput)



	Proposed Capital Projects	Category	2025 Budget	Target Completion	Project Lead
MAJOR >\$75K					
	Covered Storage - Bulk Cargo HarbourFront Dock	Growth - Expansion	1,300,000.00	Q3	Mike M
	Receiving Area Project (Repairs, Modifications to Track Shed + Addition of Container Loading Spout)	Growth C/O	620,000.00	Q1	Kevin S
	Concrete Wall Repairs	Maintenance	450,000.00	Q3	Robert D
	Elevator(s) Replacement	Maintenance	300,000.00	Q4	Jeff W
	Paving Projects (Area 1 Track and Road Rehabilitation - Rail east of trackshed. Area 2 Asphalt Paving - Widen Annex Road, Area between track shed and QC trailer.)	Maintenance C/O	200,000.00	Q2	Mike M
	Grading & Quality Control Lab including water and facilities (replacemnt of QC trailer)	Growth - Expansion	200,000.00	Q3	Mike M
	POJ Warehouse - Land Developemnt - Drainage Plan	Growth C/O	165,000.00	Q2	Robert D
	Public Walkway Paving	Accessibility	135,000.00	Q3	Robert D
	Grain Elevator Bin Walls - Exterior covering	Maintenance	150,000.00	Q2 - Q3	Mike M
	Watermain Replacement	Maintenance	90,000.00	Q3	Jeff W
	Annual Rail Repair & Re-installation of Track 81	Maintenance	80,000.00	Q3	Mike M
	Electrical Feeder to Basement MCC	Maintenance	70,000.00	Q3	Jeff W

	Proposed Capital Projects	Category	2025 Budget	Target Completion	Project Lead
MINOR <\$75K					
	Dust System Upgrades	Maintenance	75,000.00	Q4	Jeff W
	Work platforms for dryer and bins at Annex	Growth - Expansion	72,000.00	Q3	Jeff W
	Former Sub-Station Enhancements (Maintenance Building)	Maintenance	52,000.00	Q3	Jeff W
	New belt for conveyor 5	Maintenance	65,000.00	Q3	Jeff W
	Enhancement to Probe Station	Growth - Automation	43,000.00	Q2	Mike M
	Marina Waterfront - Shoreline and Walkway	Maintenance C/O	40,000.00	Q3	Robert D
	Replacement Truck for Maintenance	Maintenance	35,000.00	Q2	Jeff W
	Annex Valve	Maintenance	30,000.00	Q3	Jeff W
	Spouting Upgrades (lined)	Maintenance	30,000.00	Q3	Jeff W
	Heating Upgrades	Maintenance	25,000.00	Q3	Jeff W
	Software & Programming Support (LV)	Growth - Automation	20,000.00	Q3	Shawn F & Justin G
	Bollard Updates	Maintenance	15,000.00	Q3	Jeff W
	Replacement of Water Treatment Units x2	Maintenance	13,000.00	Q3	Jeff W
	Gate 1 Entrance Upgrades	Maintenance	10,000.00	Q3	Jeff W
	Moisture Meter	Growth - Automation	8,000.00	Q2	Justin G

2025 Budget Employee Commitment



A significant cultural shift is underway at POJ. We are transforming the way we work, including how we unite and collaborate.

At every level, we are empowering individuals to harness their skills and knowledge in anticipation of delivering on our new mission and shared goals, following completion of our Strategic Plan in Q3.

We are stronger by working together, for the betterment of ALL our people, our community and POJ sustainability.

**OUR PEOPLE.
OUR FUTURE.
OUR UNLIMITED POTENTIAL.**

2025 Budget Focus

Fair & Future Focused Investments

Workplace Culture

Optimization & Business Development

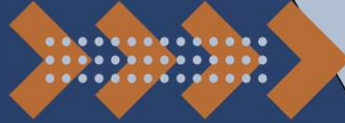
Customer Service Excellence

Infrastructure & Preventative Maintenance





PORT OF JOHNSTOWN



Thank You

Collectively we are dreaming BIG
and look forward to a record
successful year!

"Let's continue to innovate and work together
to achieve common goals"



OUTSIDE SERVICES	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2025 Comments
ENVIRONMENTAL	\$ 42,500	\$ 11,749	\$ 47,500	40,285.44	43,000.00	Environmental Monitoring
Clean retention Pond	\$ 5,000		\$ 15,000	24,126.27	15,000.00	
BluMetric/Eurofins Environmental	\$ 15,000	\$ 11,749	\$ 15,000	15,043.50	17,500.00	
Fish Habitat Monitoring	\$ 15,000		\$ 10,000		0.00	
Hazardous waste removal	\$ 4,000		\$ 4,000	913.73	2,500.00	
Septic/Holding Tanks					5,000.00	Full assessment and potential pumping required
Misc	\$ 3,500		\$ 3,500	201.94	3,000.00	
TRAINING	\$ 16,000	\$ 4,450	\$ 15,100	1,713.01	39,800.00	Several mandatory training sessions required in 2025
First Aid & CPR	\$ 3,000	\$ 1,100	\$ 1,100		2,500.00	First Aid and CPR \$1050/day, 2 days per session (estimate of 22 people total)
SCBA/Fumigation	\$ 2,000				5,000.00	
Skid Steer / Trackmobile / Telehandler	\$ 2,500	\$ 950	\$ 3,500	950.00	2,500.00	
MEWP (mobile elevated work platform)	\$ 3,000	\$ 2,400			1,100.00	\$950/day for 5 staff
Confined Space Rescue			\$ 4,500		20,000.00	Overdue confined space training for Ops staff
Rigging & Lifting	\$ 4,500		\$ 5,000		1,100.00	\$950/day for 5 staff
WHMIS					1,500.00	\$650/half day (up to 30 - 2 sessions required)
Fire Extinguisher					2,500.00	\$950/day can accommodate up to 30 people per session (more than 1 day based on needs)
Pesticide License training course					1,100.00	Mandatory
Misc	\$ 1,000		\$ 1,000	763.01	2,500.00	Management Training Course (Succession Planning)
QUALITY CONTROL (Fumigation)	\$ 16,500	\$ 14,510	\$ 6,500	180.00	9,000.00	QC Equipment Calibration + Pest Control
Enviroguard - Pest Control					3,000.00	Pest control for Annex
Amspec (NEW)	\$ 4,500				0.00	
Equipment Calibration	\$ 11,000	\$ 14,510	\$ 5,000		6,000.00	
Misc	\$ 1,000		\$ 1,500	180.00	0.00	
HEALTH AND SAFETY	\$ 78,376	\$ 72,942	\$ 73,000	77,918.31	91,600.00	H&S Consultant, Training, Inspections & Certifications
Prevention and Regulatory Solutions	\$ 30,000	\$ 30,675	\$ 27,500	31,259.98	33,000.00	Inflationary increase
ABC	\$ 1,500	\$ 1,036	\$ 1,500	496.00	1,500.00	
Acklands Grainger/DCIS	\$ 7,000	\$ 8,161	\$ 8,200	7,333.96	13,000.00	This includes all working from heights and horizontal lifeline equipment
Electrical Safety Authority	\$ 2,076	\$ 2,039	\$ 2,050	2,038.71	2,500.00	
SGS	\$ 20,000	\$ 19,356	\$ 21,000	21,280.48	28,000.00	Monthly rate is \$1245.69, plus repairs
Levac & uni-tech inspection	\$ 3,000	\$ 1,761	\$ 2,000	1,365.00	2,000.00	Hoisting equipment inspec. and cert.
TSSA Inspection	\$ 3,500	\$ 910	\$ 1,000	955.50	1,500.00	
Annual Fire Alarm and hydrant testing	\$ 4,700	\$ 4,571	\$ 4,700	8,829.40	5,500.00	Annual inspection of fire alarm system and 2 fire hydrants
AJ's Water Treatment	\$ 4,600	\$ 4,434	\$ 4,600	4,359.28	4,600.00	
Misc	\$ 2,000		\$ 450		0.00	
SECURITY	\$ 29,700	\$ 7,507	\$ 14,150	23,438.60	15,640.00	Facility security (cameras, programming support)
Marine Security - Port/Allied	\$ 25,000	\$ 2,160	\$ 1,500		0.00	Now under labour expenses
Falcon Security	\$ 1,500	\$ 1,285	1,300.00	1,104.00	1,140.00	
ADT/Fci	\$ 1,200	\$ 3,002	\$ 3,000	13,913.65	6,000.00	
Misc	\$ 2,000	\$ 1,060	\$ 8,350	8,420.95	8,500.00	Support for purchase and installation of additional cameras
GENERAL	\$ 34,531	\$ 34,966	\$ 43,800	38,691.43	57,520.00	Licensing, exterior cleaning, scale support, outdoor lunch area
Receiver General - Grain Act	\$ 3,750	\$ 3,881	\$ 4,000	4,334.23	4,700.00	
Trucking	\$ 2,500	\$ 4,055	\$ 4,000	10,522.00	6,000.00	
Radio Lic	\$ 781	\$ 781	\$ 800	815.52	820.00	
Waste Management/Limerick/Tomlinson	\$ 20,000	\$ 16,143	\$ 17,500	7,959.66	8,000.00	
Team Industrial	\$ 2,500		\$ 2,500		8,000.00	Pressure Wash Boardwalk + Treat (stain)

NRG - Hydro Notifications						
GTR Scales	\$ 2,500	\$ 7,641	\$ 12,500	14,780.50	15,000.00	Scale calibration & support
Misc	\$ 2,500	\$ 2,466	\$ 2,500	279.52	15,000.00	Outdoor area for employees (BBQ, picnic tables, etc)
HOUSEKEEPING - OFFICE	\$ 15,750	\$ 13,170	\$ 15,000	12,120.00	20,000.00	Cleaning offices and employees washroom
Office Housekeeping	\$ 15,750	\$ 13,170	\$ 15,000	12,120.00	20,000.00	Adding additional areas to contract
Misc						
ADMINISTRATION	\$ 113,180	\$ 99,300	\$ 107,520	85,846.94	140,890.12	Consultants, Lawyers, Auditors, Marketing, Strategic Plan
Acc pac	\$ 2,940	\$ 2,979	\$ 3,150	3,486.14	3,429.12	Finance software license
Agrosoft	\$ 16,000	\$ 14,912	\$ 17,000	16,859.88	18,671.00	Annual fee
EFT Processing Program	\$ 2,660	\$ 3,045	\$ 660	540.00	540.00	Annual Fee
Lawyer Fees	\$ 30,000	\$ 26,548	\$ 25,000	14,755.12	25,000.00	Leases/MECP/CA Bargaining
Auditor fees	\$ 19,000	\$ 30,000	\$ 30,000	27,500.00	27,500.00	Auditor Fees - IFRS
Marketing Consultant/web site	\$ 10,000		\$ 10,000		10,000.00	Development of website RFP (as per Fed Accessibility)
GMP Consultants	\$ 18,000	\$ 6,120		5,179.07	8,000.00	GMP FULL AUDIT
LV Controls - Support	\$ 3,180	\$ 3,180	\$ 3,360	3,360.00	2,750.00	LV Controls
Misc	\$ 3,400	\$ 4,414	\$ 2,000	1,279.13	45,000.00	Shredding, Drivecheck, Employee Wellness, Strategic Plan
PORT ENG./PORT CONSULTANTS	\$ 10,000	\$ -	\$ 10,000	0.00	100,000.00	Engineering assessments of Port dock
Engineering	\$ 10,000		\$ 10,000		0.00	
Port Eng. / Development					100,000.00	In depth analysis of Port dock.
Misc					0.00	
PROPERTY ENGINEERING	\$ 23,500	\$ 43,151	\$ 10,000	11,100.00	17,000.00	Surveying/Berth Soundings
Property - expansion / remove buildings	\$ 10,000	\$ 6,400			5,000.00	Property clean up for potential lease/development
Surveying	\$ 10,000	\$ 30,000	\$ 10,000	11,100.00	10,000.00	
Misc	\$ 3,500	\$ 6,751			2,000.00	
RAIL MAINTENANCE	\$ 6,800	\$ 33,313	\$ 11,500	15,175.34	11,890.00	Monthly track inspections + brushing
Mandatory Rail Inspections	\$ 1,800	\$ 1,500	\$ 1,500	1,800.00	1,890.00	Increased \$7.50/month
Repair Track	\$ 5,000	\$ 4,195	\$ 5,000	2,375.34	5,000.00	
Misc.		\$ 27,617	\$ 5,000	11,000.00	5,000.00	Bush/tree trimming along track
YARDS MAINTENANCE	\$ 10,000	\$ 9,363	\$ 17,000	9,449.18	12,200.00	Weed control, wildlife removal
Tree removal/Cottage lands			\$ 5,000			
Weed Control	\$ 9,000	\$ 8,122	\$ 8,500	8,528.55	8,700.00	
Misc.	\$ 1,000	\$ 1,241	\$ 3,500	920.63	3,500.00	Culvert ditching
MAINTENANCE	\$ 26,000	\$ 15,384	\$ 25,000	2,170.00	56,000.00	Millwright contractor, compressor maintenance, new steel doors
Steel Doors	\$ 4,500		\$ 4,500	345.00	7,500.00	
Scale repairs		\$ 1,658	\$ 4,000		4,000.00	
Office Renovations	\$ 2,500		\$ 7,000		2,000.00	Office painting (Building B)
Millwright Services	\$ 15,000	\$ 12,685	\$ 7,500	987.00	7,500.00	
Misc.	\$ 4,000	\$ 1,041	\$ 2,000	838.00	35,000.00	8000 hour maintenance of bin sweep compressor & Inspection and Service ship loaders
ELECTRICAL	7,100	\$ 1,213	\$ 14,000	11,376.51	14,500.00	In-house preventative electrical maintenance
Electrical Repairs	\$ 4,000	\$ 1,213	\$ 2,000	1,792.63	2,500.00	
Misc	\$ 3,100		\$ 12,000	9,583.88	12,000.00	
EQUIPMENT REPAIR	\$ 8,000	\$ 6,833	\$ 11,000	16,955.48	12,500.00	Additional PM - machining parts, Bob Cats repairs
Equipment Repairs/welding/machining	\$ 4,000	\$ 3,310	\$ 3,500	4,497.46	5,000.00	
vehicles, ie trackmobile, truck, tractors, bobcats	\$ 4,000	\$ 3,524	\$ 7,500	5,754.63	7,500.00	
Misc				6,703.39	0.00	
HEATING EQUIPMENT	1,500	938	1,500	2,016.62	3,000.00	Boiler inspection and service, AC service
HVAC - Inspection	\$ 1,000	\$ 938	\$ 1,000	1,744.32	2,500.00	

Misc	\$ 500		\$ 500	272.30	500.00	
POJ WAREHOUSE OUTSIDE SERVICES	\$ 1,500	\$ 11,259	\$ 5,000	0.00	0.00	Currently leased
Security	\$ 1,500	\$ 295			0.00	
Misc	\$ -	\$ 10,964	\$ 5,000		0.00	
TOTAL OUTSIDE SERVICES	\$ 440,937	\$ 380,046	\$ 427,570	348,436.86	644,540.12	

MATERIALS AND SUPPLIES	2024 Budget	2024 Actual	2025 Budget	2025 Comments
LAB - MATERIAL & SUPPLIES	4,000	5,028.87	5,000.00	Quality control lab supplies
Lab supplies for QC testing	4,000	5,028.87	5,000.00	
Misc				
HARBOUR - MATERIAL & SUPPLIES	1,000	308.30	30,500.00	Aggregate for closure berms on dock, painting, lights
Dock Timbers and anchor studs	1,000	308.30	1,500.00	
Aggregate			12,000.00	Add rip rap to berm on west Riverfront dock and SE corner of Hbrfront dock to support erosion
Misc			17,000.00	Line painting on dock/bollards. Replacement of perimeter lights.
H.K. - MATERIAL & SUPPLIES	3,500	3,926.77	4,000.00	Housekeeping supplies
Housekeeping	2,000	2,489.22	2,500.00	
Hose for Bin Sweeping	1,500	1,437.55	1,500.00	
Misc				
QUALITY CONTROL(Fumigation) - MATERIAL & SUPPLIES	2,000	2,586.01	3,500.00	Phosphine, Malathion, Fogging agents, DE, new fogger
Fumigation	2,000	2,586.01	3,500.00	
Misc				
S.C. - MATERIAL & SUPPLIES	12,000	14,477.57	15,000.00	H&S Supplies, safety incentives, employee shirts
Health and Safety				
Safety Supplies	7,000	8,772.73	7,000.00	
Fire and Safety	1,000	222.77	1,000.00	
Security		172.78	0.00	
Reflective T shirts, hardhats, vests, gloves, etc.	4,000	2,226.24	4,000.00	Order new summer shirts for staff (5 each)
Misc		3,083.05	3,000.00	Safety incentive support
GEN. - MATERIAL & SUPPLIES	44,500	38,219.29	29,000.00	Radios, dust filters, job boxes
(General)				
Dust Socks	20,000	17,353.38	12,500.00	Rail side from 2024 not used, only need 464 for 2025
Radios for communication	2,500	2,517.07	4,000.00	
Supplies -Hardware Store	3,000	3,031.93	5,000.00	
Shop Furniture	2,000	593	5,000	Install Job Boxes (new)
Misc	2,000	1,321.74	2,500.00	Flags, Misc.

SHOP. MATERIAL & SUPPLIES	5,500	5,506.32	9,000.00	Building and hardware supplies
Hardware Store	2,000	2,949.08	2,500.00	
Building Supply Store	1,500	715.11	1,500.00	
Universal Supply Group	2,000	1,842.13	5,000.00	
Misc				
ELECT. MATERIAL & SUPPLIES	22,000	17,253.01	22,000.00	Electrical related supplies for in-house work
Electrical Supplier	10,000	7,978.55	10,000.00	
MISC	12,000	9,274.46	12,000.00	
MAINT. - MATERIAL & SUPPLIES	71,750	76,768.69	132,500.00	Steel, welding supplies, overdue tool upgrades
Steel	5,000	9,366.53	10,000.00	Steel for machine guards as per Fed Regs
Welding Supplies	3,000	2,462.73	4,000.00	In-house welding repairs
Scales	2,500	2,154.34	2,500.00	
Bin Temperature sensors	10,000	10,720.00	7,500.00	
New Loading Spouts parts	5,000	2,682.00	5,000.00	
Grain Handling Equipment (formerly Supplies for trippers/conveyors)	12,500	14,906.81	20,000.00	Parts for trippers, couplings, bearings, annex valve gearbox
Elevator Buckets			5,000.00	Replacement parts
Urethane liner	20,000	19,641.60	25,000.00	Continue with lining bins/spouts
Annual Lubrication	2,750	3,094.27	3,500.00	
Misc	11,000	11,740.41	50,000.00	Overdue tool upgrades for maintenance shop +to fill job boxes
EQUIP. MATERIAL & SUPPLIES	9,500	6,093.83	9,500.00	Bobcat, trackmobile, tractors, truck supplies
supplies for trackmobile, truck, bob cats, tractors	8,000	6,093.83	8,000.00	
Misc	1,500		1,500.00	
HEATING AND AC - MATERIAL & SUPPLIES	2,000	1,079.72	5,500.00	Boiler parts / AC
Boiler Parts			2,500.00	
Misc	2,000	1,079.72	3,000.00	
WATER - MATERIAL & SUPPLIES	1,850	2,118.99	2,150.00	Potable water
Culligan	1,850	2,118.99	2,150.00	
Misc				
POJ WAREHOUSE MATERIAL & SUPPLIES	4,000	0.00		No anticipated costs
Maint.	3,000		0.00	
Misc	1,000		0.00	
TOTAL MATERIAL AND SUPPLIES	183,600	173,367.37	267,650.00	Supplies for Operations

THAT Council of the Township of Edwardsburgh Cardinal approves payment of Port invoices circulated and numbered as follows:

- Withdrawals \$196,127.83

TOTAL \$196,127.83

- Batch 3 EFT'S \$345,959.19

- Batch 4 Cheques \$88,058.34

TOTAL \$434,017.53

TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS \$630,145.36

PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown - February 18, 2025

For approval by Council

	Month	Amount	Withdrawl Date
Payroll Taxes	Jan 15-31	\$38,513.17	24-Jan
Payroll Taxes	Feb 1-14	\$42,903.21	12-Feb
EHT	January	\$4,519.32	15-Feb
HST	January	\$20,318.16	27-Feb
SunLife	February	\$18,179.66	01-Feb
VISA - General Manager	January	\$114.73	10-Feb
VISA - Operations Manager - KS	January	\$76.01	18-Feb
VISA - Operations Manager - MM	January	\$899.96	18-Feb
VISA- Office Manager	January	\$574.09	18-Feb
Hydro One	Dec 1-Jan 1	\$55,878.64	16-Feb
Hydro One	Dec 4-Jan 7	\$352.20	18-Feb
Enbridge	Dec 19-Dec 20	\$7,423.78	11-Feb
Bell	January	\$550.04	09-Feb
Cogeco	January	\$169.44	17-Feb
WSIB	January	\$5,655.42	27-Feb
	Total	\$196,127.83	

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [3] To [3]
 From Batch Date [02/13/2025] To [02/13/2025]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

EFTS

Batch No.: 3 Description: SYSTEM GENERATED PAYMENT BATCH Total Amount: 345,959.19
 Batch Date: 02/13/2025 Type: System Source Application: AP No. of Entries: 33
 Last Edited: 02/13/2025 Status: Open Bank: 01 No. of Checks Printed: 0

Entry No.: 1 System Generated Payment Document No.: PY000010596 Payment Amt.: 1,167.16

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: ACKL01 ACKLANDS- GRAINGER INC Account Set: TRADE
 Payment Code: EFT Payment Type: Other **VARIOUS MAINT. AND SAFETY SUPPLIES**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9389108508					0.00	0.00	0.00	328.60
9391037968					0.00	0.00	0.00	51.64
9391532646					0.00	0.00	0.00	173.26
9398266982					0.00	0.00	0.00	79.33
9398266990					0.00	0.00	0.00	23.84
9399046276					0.00	0.00	0.00	510.49
Total :					0.00	0.00	0.00	1,167.16

Entry No.: 2 System Generated Payment Document No.: PY000010597 Payment Amt.: 361.60

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: AERO01 AEROTEK ULC Account Set: TRADE
 Payment Code: EFT Payment Type: Other **FINAL PAYMENT FOR HR LABOUR/CASUAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
OC17488147					0.00	0.00	0.00	361.60
Total :					0.00	0.00	0.00	361.60

Entry No.: 3 System Generated Payment Document No.: PY000010598 Payment Amt.: 37,680.72

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: CGRC01 RECEIVER GENERAL FOR CANADA Account Set: TRADE
 Payment Code: EFT Payment Type: Other **INSPECTION ON VESSELS BILLED BACK TO BROKER**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
90313864					0.00	0.00	0.00	37,680.72
Total :					0.00	0.00	0.00	37,680.72

Entry No.: 4 System Generated Payment Document No.: PY000010599 Payment Amt.: 3,541.42

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: CHAM02 CHAMBER OF MARINE COMMERCE Account Set: TRADE
 Payment Code: EFT Payment Type: Other **2025 MEMBERSHIP**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
25-315					0.00	0.00	0.00	3,541.42
Total :					0.00	0.00	0.00	3,541.42

Entry No.: 5 System Generated Payment Document No.: PY000010600 Payment Amt.: 1,141.30

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: CLAR02 CLARKE CLEANING SERVICE Account Set: TRADE
 Payment Code: EFT Payment Type: Other **HOUSEKEEPING**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2354					0.00	0.00	0.00	1,141.30
Total :					0.00	0.00	0.00	1,141.30

Entry No.: 6 System Generated Payment Document No.: PY000010601 Payment Amt.: 188.19

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: CULL01 CULLIGAN OF OTTAWA Account Set: TRADE
 Payment Code: EFT Payment Type: Other **BOTTLED WATER**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
73769TO					0.00	0.00	0.00	89.47
84012TO					0.00	0.00	0.00	98.72
Total :					0.00	0.00	0.00	188.19

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.: 7 System Generated Payment Document No.: PY000010602 Payment Amt.: 23.74
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: DRIV01 DRIVERCHECK, INC Account Set: TRADE MONTHLY MEMBERSHIP
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1790495					0.00	0.00	0.00	23.74
Total :					0.00	0.00	0.00	23.74

Entry No.: 8 System Generated Payment Document No.: PY000010603 Payment Amt.: 148,405.00
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: EARL01 EARL HORST SYSTEMS LTD. Account Set: TRADE CONTAINER LOADING SPOUT - CAPITAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
40578					0.00	0.00	0.00	148,405.00
Total :					0.00	0.00	0.00	148,405.00

Entry No.: 9 System Generated Payment Document No.: PY000010604 Payment Amt.: 4,271.40
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: EVBE01 EVB ENGINEERING Account Set: TRADE WAREHOUSE DEVELOPMENT - CARRY FROM 2024 CAPITAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9366					0.00	0.00	0.00	4,271.40
Total :					0.00	0.00	0.00	4,271.40

Entry No.: 10 System Generated Payment Document No.: PY000010605 Payment Amt.: 357.11
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: FARM01 FARMERS FORUM Account Set: TRADE FEBRUARY ADVERTISING
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
90465					0.00	0.00	0.00	357.11

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 357.11

Entry No.: 11 System Generated Payment Document No.: PY000010606 Payment Amt.: 182.72
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: FUTU02 FUTURE OFFICE PRODUCTS Account Set: TRADE
 Payment Code: EFT Payment Type: Other **COPIER CONTRACT**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
FOP230619					0.00	0.00	0.00	182.72
Total :					0.00	0.00	0.00	182.72

Entry No.: 12 System Generated Payment Document No.: PY000010607 Payment Amt.: 38,586.11
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: GIJC01 GIJ CONTRACTING Account Set: TRADE
 Payment Code: EFT Payment Type: Other **FINAL PAYMENTS ON STORAGE SHED - ACCRUED IN 2024 CAPITAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
004-25					0.00	0.00	0.00	6,211.61
086-24					0.00	0.00	0.00	32,374.50
Total :					0.00	0.00	0.00	38,586.11

Entry No.: 13 System Generated Payment Document No.: PY000010608 Payment Amt.: 1,810.83
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: GTRS01 GTR SCALES LTD. Account Set: TRADE
 Payment Code: EFT Payment Type: Other **SERVICE CALL ON TRUCK SCALE**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
250129POJ					0.00	0.00	0.00	1,810.83
Total :					0.00	0.00	0.00	1,810.83

Entry No.: 14 System Generated Payment Document No.: PY000010609 Payment Amt.: 530.00
 Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: HOWA01 HOWARD CAMPBELL & SONS LTD. Account Set: TRADE
 Payment Code: EFT Payment Type: Other **PORTABLE TOILET RENTAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

MR5075			0.00	0.00	0.00	530.00
Total :			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>530.00</u>

Entry No.: 15 System Generated Payment **Document No.:** PY000010610 **Payment Amt.:** 12,543.00

Transaction Type: Payment **Payment Date:** 02/20/2025 **Posting Date:** 02/20/2025 **Year - Period:** 2025 - 02
Vendor: IBWS01 IBW SURVEYORS LTD. **Account Set:** TRADE **SURVEY ENGINEERING ACCRUED FROM 2024**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
A-050932-INV001					0.00	0.00	0.00	3,503.00
A-050933-INV001					0.00	0.00	0.00	3,503.00
A-050934-INV001					0.00	0.00	0.00	5,537.00
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,543.00</u>

Entry No.: 16 System Generated Payment **Document No.:** PY000010611 **Payment Amt.:** 77.97

Transaction Type: Payment **Payment Date:** 02/20/2025 **Posting Date:** 02/20/2025 **Year - Period:** 2025 - 02
Vendor: JOEC01 JOE COMPUTER **Account Set:** TRADE **BACKUP DSL INTERNET**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
214853					0.00	0.00	0.00	77.97
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77.97</u>

Entry No.: 17 System Generated Payment **Document No.:** PY000010612 **Payment Amt.:** 1,023.60

Transaction Type: Payment **Payment Date:** 02/20/2025 **Posting Date:** 02/20/2025 **Year - Period:** 2025 - 02
Vendor: JONE01 JONES RAIL INDUSTRIES LTD. **Account Set:** TRADE **MONTHLY RAIL MAINT AND CLEANING**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
4703					0.00	0.00	0.00	177.98
4718					0.00	0.00	0.00	845.62
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,023.60</u>

Entry No.: 18 System Generated Payment **Document No.:** PY000010613 **Payment Amt.:** 26,204.70

Transaction Type: Payment **Payment Date:** 02/20/2025 **Posting Date:** 02/20/2025 **Year - Period:** 2025 - 02

A/P Batch Listing - Payment (APCBTCLZ)

Vendor: JPDF01 JPB FABRICATION SERVICES (2019) INC. Account Set: TRADE SPOUTING AND RECEIVING AREA PROJECT - CAPITAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
5045					0.00	0.00	0.00	3,898.50
5047					0.00	0.00	0.00	1,333.40
5072					0.00	0.00	0.00	10,825.40
5097					0.00	0.00	0.00	10,147.40
Total :					0.00	0.00	0.00	26,204.70

Entry No.: 19 System Generated Payment Document No.: PY000010614 Payment Amt.: 1,152.29

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: LEVA01 LEVAC SUPPLY LIMITED Account Set: TRADE SAFETY SUPPLIES, CANADIAN FLAGS
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1372831					0.00	0.00	0.00	307.05
1373520					0.00	0.00	0.00	845.24
Total :					0.00	0.00	0.00	1,152.29

Entry No.: 20 System Generated Payment Document No.: PY000010615 Payment Amt.: 759.36

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: LIME01 LIMERICK ENVIRONMENTAL SERVICES LTD. Account Set: TRADE WASTE GRAIN REMOVAL
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2024-3831					0.00	0.00	0.00	759.36
Total :					0.00	0.00	0.00	759.36

Entry No.: 21 System Generated Payment Document No.: PY000010616 Payment Amt.: 11,300.00

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: MNP001 MNP LLP Account Set: TRADE 2ND INTERIM PAYMENT ON 2024 AUDIT
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12137691					0.00	0.00	0.00	11,300.00

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 11,300.00

Entry No.: 22 System Generated Payment Document No.: PY000010617 Payment Amt.: 820.83

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: MOTI01 MOTION INDUSTRIES, INC. Account Set: TRADE MAINT. SUPPLIES
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
ON17-00399897					0.00	0.00	0.00	820.83
Total :					0.00	0.00	0.00	820.83

Entry No.: 23 System Generated Payment Document No.: PY000010618 Payment Amt.: 32,639.52

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: OMER01 OMERS Account Set: TRADE JANUARY EMPLOYEE BENEFITS
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
JAN/25 PENSION					0.00	0.00	0.00	32,639.52
Total :					0.00	0.00	0.00	32,639.52

Entry No.: 24 System Generated Payment Document No.: PY000010619 Payment Amt.: 4,568.05

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: ONSE01 ONSERVE Account Set: TRADE NEW FOREMAN COMPUTER, IT NETWORK MONITORING
 Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
68488					0.00	0.00	0.00	2,451.17
68524					0.00	0.00	0.00	1,862.81
68561					0.00	0.00	0.00	254.07
Total :					0.00	0.00	0.00	4,568.05

Entry No.: 25 System Generated Payment Document No.: PY000010620 Payment Amt.: 6,960.80

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: PREV02 PREVENTION AND REGULATORY SOLUTION Account Set: TRADE HEALTH AND SAFETY
 Payment Code: EFT Payment Type: Other

A/P Batch Listing - Payment (APCBTCLZ)

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
110723					0.00	0.00	0.00	1,407.63
Total :					0.00	0.00	0.00	1,407.63

Entry No.: 30 System Generated Payment Document No.: PY000010625 Payment Amt.: 2,474.70

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: SKSL01 SKS Law LLP Account Set: TRADE
 Payment Code: EFT Payment Type: Other **2024 LAWYER FEES**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
49844					0.00	0.00	0.00	1,089.04
49845					0.00	0.00	0.00	1,385.66
Total :					0.00	0.00	0.00	2,474.70

Entry No.: 31 System Generated Payment Document No.: PY000010626 Payment Amt.: 2,138.10

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: STAP02 STAPLES COMMERCIAL Account Set: TRADE
 Payment Code: EFT Payment Type: Other **VARIOUS OFFICE AND COMPUTER SUPPLIES**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
122686A9					0.00	0.00	0.00	85.87
BF5D29CC					0.00	0.00	0.00	332.06
DCB564C1					0.00	0.00	0.00	222.94
E08718A1					0.00	0.00	0.00	367.25
F39F44BA					0.00	0.00	0.00	1,129.98
Total :					0.00	0.00	0.00	2,138.10

Entry No.: 32 System Generated Payment Document No.: PY000010627 Payment Amt.: 1,357.36

Transaction Type: Payment Payment Date: 02/20/2025 Posting Date: 02/20/2025 Year - Period: 2025 - 02
 Vendor: TOML02 Tomlinson Environmental Services Ltd. Account Set: TRADE
 Payment Code: EFT Payment Type: Other **DISPOSAL OF LIGHT BULBS, WASTE GARBAGE REMOVAL**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

206127	0.00	0.00	0.00	1,041.19
AMINV9597	0.00	0.00	0.00	316.17
Total :	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,357.36</u>

Entry No.: 33 System Generated Payment **Document No.:** PY000010628 **Payment Amt.:** 142.47
Transaction Type: Payment **Payment Date:** 02/20/2025 **Posting Date:** 02/20/2025 **Year - Period:** 2025 - 02
Vendor: UNIV01 UNIVERSAL SUPPLY GROUP INC. **Account Set:** TRADE **SHOP SUPPLIES**
Payment Code: EFT **Payment Type:** Other

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
964-455607					0.00	0.00	0.00	142.47
Total :					<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>142.47</u>

— Batch Summary —

	<u>Invoice</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Payment</u>	<u>Advance Credit</u>	<u>Bank Amount</u>
Total for Batch 3:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>345,959.19</u>	<u>0.00</u>	<u>345,959.19</u>

33 entries printed
1 batch printed

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [4] To [4]
 From Batch Date [02/13/2025] To [02/13/2025]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

CHEQUES

Batch No.: 4 Description: SYSTEM GENERATED PAYMENT BATCH Total Amount: 88,058.54
 Batch Date: 02/13/2025 Type: System Source Application: AP No. of Entries: 13
 Last Edited: 02/13/2025 Status: Open Bank: 01 No. of Checks Printed: 0

Entry No.: 1 System Generated Payment Document No.: PY000010629 Payment Amt.: 1,522.00

Transaction Type: Payment Payment Date: 02/19/2025 Posting Date: 02/19/2025 Year - Period: 2025 - 02
 Vendor: BOLD01 BOLD AGRICULTURE Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

DOWNGRADED WEHAT

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2025-0033					0.00	0.00	0.00	1,522.00
Total :					0.00	0.00	0.00	1,522.00

Entry No.: 2 System Generated Payment Document No.: PY000010630 Payment Amt.: 217.00

Transaction Type: Payment Payment Date: 02/19/2025 Posting Date: 02/19/2025 Year - Period: 2025 - 02
 Vendor: CHAM01 SOUTH GRENVILLE CHAMBER OF COMMER Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

2025 MEMBERSHIP

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
536					0.00	0.00	0.00	217.00
Total :					0.00	0.00	0.00	217.00

Entry No.: 3 System Generated Payment Document No.: PY000010631 Payment Amt.: 344.92

Transaction Type: Payment Payment Date: 02/19/2025 Posting Date: 02/19/2025 Year - Period: 2025 - 02
 Vendor: CHES01 THE CHESTERVILLE RECORD Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0

FEBRUARY ADVERTISING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

39164	0.00	0.00	0.00	344.92
Total :	0.00	0.00	0.00	344.92

Entry No.: 4 System Generated Payment **Document No.:** PY000010632 **Payment Amt.:** 1,243.00

Transaction Type: Payment **Payment Date:** 02/19/2025 **Posting Date:** 02/19/2025 **Year - Period:** 2025 - 02
Vendor: CSCH01 C. SCHWAN EDUCATIONAL SERIVCES **Account Set:** TRADE
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0 **FUMIGATION COURSE**

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
JAN PREP COURSE					0.00	0.00	0.00	1,243.00
Total :					0.00	0.00	0.00	1,243.00

Entry No.: 5 System Generated Payment **Document No.:** PY000010633 **Payment Amt.:** 250.00

Transaction Type: Payment **Payment Date:** 02/19/2025 **Posting Date:** 02/19/2025 **Year - Period:** 2025 - 02
Vendor: GIRL01 GIRLS INC. OF UPPER CANADA **Account Set:** TRADE
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0 **2025 DONATION**

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
2025-001					0.00	0.00	0.00	250.00
Total :					0.00	0.00	0.00	250.00

Entry No.: 6 System Generated Payment **Document No.:** PY000010634 **Payment Amt.:** 100.00

Transaction Type: Payment **Payment Date:** 02/19/2025 **Posting Date:** 02/19/2025 **Year - Period:** 2025 - 02
Vendor: GREN02 GRENVILLE SOIL AND CROP ASSOCIATION **Account Set:** TRADE
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0 **2025 MEMBERSHIP**

<u>Document No.</u>	<u>Sched. No.</u>	<u>Adj. No.</u>	<u>Adj. Reference</u>	<u>Adj. Description</u>	<u>Adjustment</u>	<u>Discount</u>	<u>Tax Withheld</u>	<u>Amount</u>
868					0.00	0.00	0.00	100.00
Total :					0.00	0.00	0.00	100.00

Entry No.: 7 System Generated Payment **Document No.:** PY000010635 **Payment Amt.:** 500.00

Transaction Type: Payment **Payment Date:** 02/19/2025 **Posting Date:** 02/19/2025 **Year - Period:** 2025 - 02
Vendor: GREN05 GRENVILLE FISH AND GAME CLUB **Account Set:** TRADE
Payment Code: CHECK **Payment Type:** Check **Check No.:** 0 **2025 DONATION**

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2025 SPONSOR					0.00	0.00	0.00	500.00
Total :					0.00	0.00	0.00	500.00

Entry No.: 8	System Generated Payment	Document No.: PY000010636	Payment Amt.: 305.10
Transaction Type: Payment	Payment Date: 02/19/2025	Posting Date: 02/19/2025	Year - Period: 2025 - 02
Vendor: HEND01	HENDERSON PRINTING INC	Account Set: TRADE	ALL STAR WINTER CLASSIC DONATION
Payment Code: CHECK	Payment Type: Check	Check No.: 0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
80220					0.00	0.00	0.00	305.10
Total :					0.00	0.00	0.00	305.10

Entry No.: 9	System Generated Payment	Document No.: PY000010637	Payment Amt.: 226.00
Transaction Type: Payment	Payment Date: 02/19/2025	Posting Date: 02/19/2025	Year - Period: 2025 - 02
Vendor: LLOY02	LLOYD MCMILLAN EQUIPMENT LTD.	Account Set: TRADE	STONE DUST FOR YARD MAINT.
Payment Code: CHECK	Payment Type: Check	Check No.: 0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
37449					0.00	0.00	0.00	226.00
Total :					0.00	0.00	0.00	226.00

Entry No.: 10	System Generated Payment	Document No.: PY000010638	Payment Amt.: 200.00
Transaction Type: Payment	Payment Date: 02/19/2025	Posting Date: 02/19/2025	Year - Period: 2025 - 02
Vendor: OTTA02	THE OTTAWA VALLEY SEED GROWERS ASSC	Account Set: TRADE	FARM SHOW SPONSORSHIP
Payment Code: CHECK	Payment Type: Check	Check No.: 0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
66					0.00	0.00	0.00	200.00
Total :					0.00	0.00	0.00	200.00

Entry No.: 11	System Generated Payment	Document No.: PY000010639	Payment Amt.: 81,944.10
Transaction Type: Payment	Payment Date: 02/19/2025	Posting Date: 02/19/2025	Year - Period: 2025 - 02
Vendor: RDST01	R.D. STEELE CONSTRUCTION (1979) LTD.	Account Set: TRADE	10% HOLDBACK RELEASE RECEIVING AREA - CAPITAL
Reference: 5036HB			

A/P Batch Listing - Payment (APCBTCLZ)

Payment Code: CHECK Payment Type: Check Check No.: 0

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
5036HB					0.00	0.00	0.00	81,944.10
Total :					0.00	0.00	0.00	81,944.10

Entry No.: 12 System Generated Payment Document No.: PY000010640 Payment Amt.: 706.42

Transaction Type: Payment Payment Date: 02/19/2025 Posting Date: 02/19/2025 Year - Period: 2025 - 02
 Vendor: RIVE01 RIVERSIDE MOTORS LTD Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0 **REPAIR WORK ON 2ND TRUCK - ACCRUED IN 2024**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
22442					0.00	0.00	0.00	706.42
Total :					0.00	0.00	0.00	706.42

Entry No.: 13 System Generated Payment Document No.: PY000010641 Payment Amt.: 500.00

Transaction Type: Payment Payment Date: 02/19/2025 Posting Date: 02/19/2025 Year - Period: 2025 - 02
 Vendor: STLA03 ST. LAWRENCE RIVER INSTITUTE OF ENVIR Account Set: TRADE
 Payment Code: CHECK Payment Type: Check Check No.: 0 **2025 DONATION**

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2025 SPONSORSHIP					0.00	0.00	0.00	500.00
Total :					0.00	0.00	0.00	500.00

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 4:	0.00	0.00	0.00	88,058.54	0.00	88,058.54

13 entries printed
 1 batch printed