



THE PORT OF JOHNSTOWN MANAGEMENT COMMITTEE

THE TOWNSHIP OF EDWARDSBURGH CARDINAL

Meeting of October 20, 2025 – 6:30 pm

Council Chambers, Municipal Office – Spencerville, Ont.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Delegations and Presentations
5. Minutes of the previous POJ Committee Meeting
 - Meeting September 22, 2025
6. Business Arising from Previous PMC Minutes (if any)
 - Strategic Plan
7. Discussion item
8. Action/Information Items
 - a) Grain Operations (Mike)
 - b) Maintenance Report (Jeff)
 - c) Capital Projects (Mike and Jeff)
 - d) Financial/3rd Quarter Investment & Traffic Report (Rhonda)
 - e) GM Report (Leslie)
 - f) 2025 Audit Service Plan (Rhonda)
 - g) Grenville Country Historical Society – Fraser House letter
 - h) Fraser House (Leslie)
9. Approval of Disbursements – Port accounts
10. Council Inquiries or Notices of Motion
11. Chair's Report
12. Question Period
13. Adjournment

**MINUTES
PORT OF JOHNSTOWN MANAGEMENT COMMITTEE
TOWNSHIP COUNCIL CHAMBERS - SPENCERVILLE
MONDAY SEPTEMBER 22, 2025
6:30 PM**

Present: Deputy Mayor Stephen Dillabough, Chair
Mayor Tory Deschamps
Councillor Chris Ward
Councillor Waddy Smail
Councillor Joe Martelle
Frank McAuley, Advisory Member
Clint Cameron, Advisory Member
Randy Stitt, Advisory Member
Regina Hernandez, Advisory Member

Staff: Sean Nicholson, CAO
Natalie Charette, Interim Clerk
Leslie Drynan, General Manager
Rhonda Code, Office Manager
Jeff Wright, Maintenance Manager
Mike Moulton, Operations Manager

1. Call to Order

Deputy Mayor Dillabough called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Moved by: T. Deschamps

Seconded by: C. Ward

That Committee approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest & the General Nature Thereof – None

4. Delegations and Presentations

- Draft Port of Johnstown Strategic Plan – Presented by Rob Adams and Emily Adams

Mr. Adams presented the Draft Port of Johnstown Strategic Plan to Committee, highlighting the priorities and areas of focus which are; Economic Growth & Business Development, Operational Efficiency & Optimization, Infrastructure & Maintenance and Environmental & Regulatory Compliance. The values identified are; teamwork,

accountability, efficiency and respect. Mr. Adams explained the process that was undertaken to come to the conclusion of the strategic plan the Committee sees in front of them, which encompassed public engagement and meetings with staff and stakeholders.

The Committee requested to see the community feedback reports and wanted clarification on who would be responsible for the identified priorities. Mr. Adams explained that there would be software implemented to assist the Port GM in tracking the progress of the Strategic Plan and its initiatives, while also highlighting the individuals and departments responsible for the specific priorities. Committee asked the consultants to adjust the format of the priorities, to present them in bullet point format for easier reading.

The Committee thanked Mr. Adams for his presentation.

5. Minutes of the Previous POJ Committee Meeting

a) Meeting of May 20, 2025

Moved by: J. Martelle

Seconded by: W. Smail

That Port Management Committee receives and approves the minutes of the Port Management Committee meeting dated June 23, 2025.

Carried

6. Business Arising from Previous PMC Minutes (if any)

Councillor Martelle asked if there was any update on the presentation from the Historical Society.

7. Discussion Items – None

8. Action/Information Items

a) Grain Operations & Health and Safety Report

Port staff presented an overview of the monthly operations report. Key highlights included wheat traffic was steady for the month, slightly down from 2024, the uncertainty of corn/soybean yields due to drought conditions have possibly led farmers to hold grain on their farms, bin entries for cleaning and inspections have continued, with 250 confined space bin entries completed so far in 2025. There have been no additional learning events in 2025.

b) Maintenance Report

Port staff provided an overview of the monthly report, highlighting the replacement of the valve on the GSI 4000 dryer, the replacement of several broken windows, removal and replacement of the old grading office trailer, preharvest maintenance of #6 and #8 receiving conveyors, the servicing of both the old and new dryers, the installation of lights and signals for the new truck loading and unloading area to weighman's office, and performing routine electrical maintenance.

c) Financial & Traffic Report

Committee received an overview of the report which outlined the decrease in revenue of approximately \$790K compared to 2024, this was anticipated as the corn export was completed in early 2025 compared to being completed in September of the previous year. The Port has seen an increase in expenses by approximately \$378K over the last three months compared to 2024, the contributing factors are labour and benefits costs, there has also been an increase in necessary training compared to last year, there have also been several repairs done and the Port has invested in the local youth programming with new sponsorships.

d) GM Report

Port GM presented the report to Committee, explaining that the Port was issued a Provincial Officer's Order, with a compliance date of August 1, 2025 to ensure that the Salt Storage and Handling Operations Manual is implemented at the site with the basic recommendation of having covered salt storage on site. The GM highlighted the delivery of a temporary replacement grading trailer and washroom services trailer for truckers, the feedback has been overwhelmingly positive. The Port has welcomed many visitors, including the Ministry of Agriculture, Food and Agri-Business, and will continue to meet with various ministries and partners to build relationships and showcase how much of an asset the Port is.

e) Capital Projects

Port staff provided a summary of the report and requested that item 1. Covered Storage – Bulk Cargo West Uplands, be deferred to 2026 once they have received study results. Committee asked for clarification on the trailer that has been leased, it was explained that the trailer is temporary, a design has been sent to Elantra and the new trailer will be built and delivered in 2026 at a lower cost than budgeted. Discussion ensued around the Grain Elevator Bin Walls and their exterior covering, there will be a new contract issued and the application will be reassessed.

Moved by: C. Ward

Seconded by: W. Smail

That the Port Management Committee received and reviewed items 8.a) Grain Operations & Health and Safety Report; b) Maintenance Report; c)

Financial & Traffic Report; d) General Manager's Report; and e) Capital Projects Report.

Carried

f) Strategic Plan

Committee requested that the proposed changes be implemented into the Strategic Plan ahead of Council approval.

Moved by: J. Martelle

Seconded by: T. Deschamps

That the Port Management Committee recommend that Council approve the Port of Johnstown Strategic Plan with proposed changes implemented.

Carried

9. Approval of Disbursements – Port Accounts

Committee reviewed the monthly disbursements.

Moved by: W. Smail

Seconded by: S. Ward

That Port of Johnstown Management Committee approves payment of Port invoices circulated and numbered as follows:

Withdrawals		\$158,490.55
	TOTAL	\$158,490.55
Batch 22 cheques		\$390,653.25
Batch 23 EFT'S		\$134,555.69
Batch 24 CHEQUES		\$10,985.40
	TOTAL	\$536,194.34
TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS		\$694,684.89

Carried

10. Councillor Inquiries/Notices of Motion

Councillor Martelle asked if staff could provide an update at the next Port Management Committee meeting on the status of the Fraser House and the options available for it.

11. Chair's Report

The Chair reported on the following:

- Minister Jones visited the Port on August 26th, the visit and meeting was very positive, and the Chair apologized to Advisory Member Clint Cameron and Jon Marshall of the South Grenville Beacon for being left behind during the tour.

12. Question Period

- None.

13. Closed Session

Moved by: T. Deschamps

Seconded by: C. Ward

That Committee proceeds into closed session at 7:38 p.m. in order to address a matter pertaining to:

- Section 239 (2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; Specifically: Approve minutes from May 20, 2025 closed session.
- Section 239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Collective Bargaining Mandate and 6-month Observations & Organizational Review.

Carried

14. Report Out of Closed

Moved by: J. Martelle

Seconded by: W. Smail

That the closed meeting of Committee does now adjourn and the open meeting does now resume at 9:14 p.m.

Carried

Moved by: W. Smail

Seconded by: J. Martelle

That Committee receives and approves the minutes of Closed Session dated May 20, 2025.

Carried

Chair reported that Committee reviewed the minutes from the May 20, 2025 closed session and gave direction to the Port General Manager.

15. Adjournment

Moved by: C. Ward

Seconded by: T. Deschamps

That the Committee meeting adjourns at 9:16 p.m.

Carried

These minutes were approved by Port Management Committee this ___ day of _____, 2025.

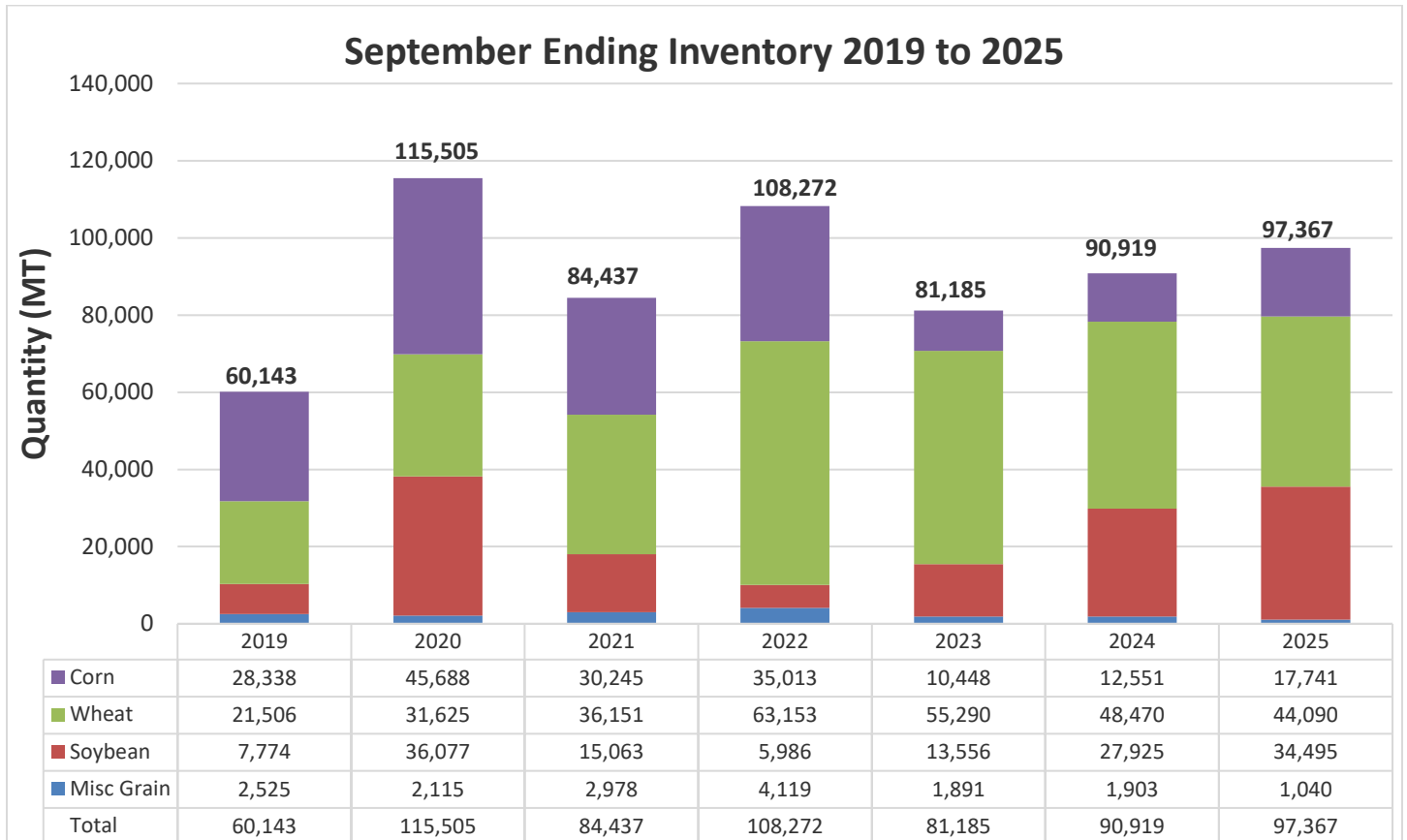
Chair

Interim Clerk

GRAIN OPERATIONS REPORT

September 2025

The overall grain inventory for the month of Sept. ended at 97,367 MT. Wheat traffic slowed towards the middle of the month as everyone turned their attention to soybeans. We started to see new crop soybeans at the end of the second week.



Summary of traffic for August:

- Received a total of 38,217 MT of grain via truck.
- Shipped a total of 5,676 MT of grain via truck.
- Shipped a total of 0 MT of grain via vessel.
- Shipped a total of 0 MT of grain via rail.

We also shipped corn over two weekends to local consumer.

RECORDABLE INCIDENTS/INJURIES

	Lost Work	Restricted Work	Medical Treatment	Total Recordables	First Aid	Near Miss	Learning Event
2025	0	0	0	0	0	0	2
2024	1	0	0	1	0	0	0
2023	0	0	1	1	0	0	2
2022	0	0	0	0	2	0	2
2021	0	0	0	0	0	0	2
2020	1		3	4	1	1	3
2019	1	1		2	2	2	3

LABOUR REPORT

CATEGORY	CURRENT YEAR		PREVIOUS YEAR	
	Sept	YEAR	Sept	YEAR
LABOUR HRS (OPERATIONS)	3,752	31,647	3,795	23,268

QUALITY REPORT

CANADIAN GRAIN COMMISSION RATING		1	2	3	4	5	6	7
	CURRENT YEAR	FEB-AAA	MAR-AA	MAY-AA	AUG-A	SEP-A		
	PREVIOUS YEAR	FEB-AA	MAR-AAA	MAY-AAA	JUL-AAA	AUG-A	OCT-A	DEC-AAA

MAINTENANCE REPORT

Oct. 20, 2025

Work in the maintenance department during the previous month included the following:

- Weekly, monthly, dust system maintenance.
- Pre-vessel inspection and maintenance of ship loaders and automatic valves in marine gallery.
- Completed several items on the Work Order Log.
- Painted maintenance washroom.
- Prep maintenance truck, bobcats and telehandler for the winter season and snow plowing.
- Continued with GMP maintenance.
- Grain handling equipment checks while vessel loading.
- Continuing with fabrication and installation of conveyor head and tail pulley guarding.
- Daily inspection of grain receiving pits and conveyors.

Work in the electrical department included the following:

- Test dust tank high level alarm indication light and install a redundant indicator light as a backup.
- Inspection and maintenance of elevator perimeter lighting. This involved replacing several light fixtures and photocells on the loading and unloading berth sides of the elevator.
- Replaced (6) solar lights on the riverfront dock and installed 3 new lights on the east side of the boardwalk.
- Conducted monthly premise inspection as per GMP requirements.
- Replaced electric heating contactor in basement east end office.
- Troubleshoot printer issues in track shed.

2025 CAPITAL BUDGET				As of October Port Meeting				
	Capital Projects	Category	2025 Budget	2025 Actual	Details / Status	Target Completion	Completion	Project Lead
MAJOR >\$75K								
1	Covered Storage - Bulk Cargo West Uplands	Growth - Expansion	\$1,300,000.00	\$9,621.25	DEFERRED TO 2026	Q3		Mike M
2	Receiving Area Project (Repairs, Modifications to Track Shed + Addition of Container Loading Spout, re-install track 81)	Growth C/O	\$620,000.00	\$417,529.16	Waiting on Hazloc study from Stirling Engineering and report from Horst on electrical deficiencies and improper spout size calculations to truck loading chute. Track 81 re-installed	Q1		Jeff W / Mike M
3	Concrete Wall Repairs	Maintenance	\$450,000.00	\$403,907.35	Final clean up and Demob completed.	Q3	Sept 10/25	Robert D
4	Paving Projects (Area 1 Track and Road Rehabilitation - Rail east of trackshed. Area 2 Asphalt Paving - Widen Annex Road, Area between track shed and QC trailer.)	Maintenance C/O	\$300,000.00	\$164,053.31	Roadway rehabilitation work completed. CREWS re-installed track. Paving completed June 20.	Q2	June 20/25	Mike M
5	Grading & Quality Control Lab including water and facilities (repacement of QC trailer)	Growth - Expansion	\$400,000.00		New temporary office and washroom facilites is installed on a lease basis for 2025. NEW TRAILER DELIVERY Q2 2026	Q3		Mike M
6	POJ Warehouse - Land Developemnt - Drainage Plan	Growth C/O	\$165,000.00	\$205,130.90	Culvert replaced with new head wall. Work completed.	Q3	Sep-25	Robert D
7	Public Walkway Paving	Accessibility	\$135,000.00	\$95,383.45	Paving completed, fence installed, parking area created. Sign to be erected when received.	Q3	Aug 19/25	Robert D
8	Grain Elevator Bin Walls - Exterior covering	Maintenance	\$150,000.00	\$3,437.50	Continuation of work that began in 2024. New contract re-assessed application technique and crack filling.	Q2 - Q3		Mike M
9	Annual Rail Repair	Maintenance	\$80,000.00	\$75,559.54	Replacement of approximately 50 rotten rail ties, replaced 2 bumping posts. COMPLETED	Q3	June 17/25	Mike M
10	Electrical Feeder to Basement MCC	Maintenance	\$70,000.00	\$62,190.00	Electrical upgrades will be completed by outsourced electrical contractor. COMPLETED	Q3	June 20/25	Jeff W
MINOR <\$75K								
11	Dust System Upgrades	Maintenance	\$75,000.00	\$28,196.79	Improvements to duct work for air quality & suction capabilities.	Q4		Jeff W
12	Work platforms for dryer and bins at Annex	Growth - Expansion	\$72,000.00		Quotes obtained and work currently being coordinated. Fabrication of components in progress	Q3		Jeff W
13	New belt for conveyor 5	Maintenance	\$65,000.00	\$65,688.80	COMPLETED	Q3	June 5/25	Jeff W
14	Watermain Replacement	Maintenance	\$90,000.00	\$46,644.44	Main water supply to Port and Masterfeeds (300ft). Work conducted week of October 14.	Q3	PO issued	Jeff W
15	Former Sub-Station Enhancements (Maintenance Building)	Maintenance	\$52,000.00	\$51,433.65	Mold remediation, spray foam, replace windows.	Q3	25-Sep	Jeff W
16	Elevator(s) Replacement	Maintenance	\$50,000.00	\$1,400.00	Engineering and TSSA approval to re-certify and replace two passenger elevators in 2026. SGS Elevators coordinating TSSA paperwork. Reclassification to "Freight" has been approved. Will budget for work in 2026.	Q4		Jeff W
17	Enhancement to Probe Station	Growth - Automation	\$43,000.00	\$36,708.09	Installed by maintenance team and operational to new track shed building.	Q2	Aug 20/25	Mike M
18	Shoreline Vegetation Plantings Project	Maintenance C/O	\$40,000.00		Met with Director of Watersheds Canada and toured planting site on Septemebr15th. Work has been reduced to the section along the public walkway. Work will begin Oct. 14 - 17. The director is trying to coordinate with Mohawks of Akwesasne to take part in the plantings.	Q3	Oct 17/25	Robert D
19	Replacement Truck for Maintenance	Maintenance	\$35,000.00	\$31,500.00	COMPLETED	Q2		Jeff W
20	Annex Valve	Maintenance	\$30,000.00	\$29,823.00	Work completed by ACI.	Q3	Work completed Aug. 14/25	Jeff W
21	Spouting Upgrades (lined)	Maintenance	\$30,000.00	\$16,686.40	Replace worn sections on rail turnhead floor and the annex with urethane lined spouting. In progress	Q3	PO issued	Jeff W
22	Heating Upgrades	Maintenance	\$25,000.00	\$26,173.68	Heat source for lower shack, garage & AC in shop. COMPLETED	Q3		Jeff W
23	Software & Programming Support (LV)	Maintenance + Automation	\$20,000.00		Program Upgrades to improve efficiencies. Details of concerns relayed by Rick to Justin. To be coordinated with LV Controls (on site visit)	Q3		Shawn F & Justin G
24	Bollard Updates	Maintenance	\$15,000.00	\$9,181.72	Modify bollards for ease of mooring (accommodate two ropes). COMPLETED	Q3	May 16/25	Jeff W
25	Replacement of Water Treatment Units x2	Maintenance	\$13,000.00	\$10,990.00	COMPLETED	Q3	March 25/25	Jeff W
26	Gate 1 Entrance Upgrades	Maintenance	\$10,000.00		PO issued for POJ ditch maintenace. UGLG to coordinated CR 2 ditching. Culvert replacement not required.	Q3	June 20/25	Mike M
27	Moisture Meter	Growth - Automation	\$8,000.00	\$8,508.73	Testing equipement (secondary/back-up). RECEIVED	Q2	Jun-25	Justin G
Total Capital Budget 2025 including 2024 carryover			\$ 4,343,000	\$ 1,799,748				

Financial Report

Ending September 30, 2025

Summary:

Month of September results

The Port had a good September with revenues of \$1.343 mil, which is a decrease of \$456k compared to 2024 due to the corn vessels in 2024 continuing into September along with the continued receiving of corn for these vessels. (31,500 mt received and 39,500 mt shipped of corn for the vessels in Sept 2024) which obviously didn't come in 2025.

Expenses were \$575k, which is higher than 2024 by \$71k but we did end the month successfully with a surplus of \$768k which puts us back into a positive year to date surplus of \$644k heading into the 4th quarter.

Below is a snapshot of where we are at the end of the 3rd quarter. We believe we will have a very good start to the final quarter of the year with the high demand for soybean appointments, 4 soybean boats lined up along with 3-4 salt boats all set to arrive in October.

3rd Quarter of 2025			
	2025 3rd Qtr Actual	2025 3rd Qtr Budget	2024 3rd Qtr Actual
Revenue	\$ 2,102,023	\$ 3,056,692	\$ 3,391,828
Expenses	\$ 1,671,224	\$ 1,931,561	\$ 1,407,484
Surplus/Deficit	\$ 430,799	\$ 1,125,131	\$ 1,984,344
Year to Date - to end of 3rd Qtr			
	YTD 2025 Actual	YTD 2025 Budget	YTD 2024 Actual
Revenue	\$ 5,608,426	\$ 5,561,481	\$ 5,595,494
Expenses	\$ 4,963,952	\$ 5,073,885	\$ 3,786,196
Surplus/Deficit	\$ 644,474	\$ 487,596	\$ 1,809,298

Breakdown of Revenues and Expenses year over year

REVENUES	YTD 2025 Revenue Breakdown	YTD 2024 Revenue Breakdown	Difference	Comments
Harbour Services	\$739,595	\$779,860	(\$40,265)	Salt vessels, 3 calcium chloride barges and the spring corn vessel program, salt vessels slowed in 2nd qtr. Storage now complete on steel rail, no break bulk projects so far in 25
Grain Services	\$4,355,496	\$4,279,811	\$75,685	Higher storage and receiving, along with the spring corn vessel shipping, wheat season has completed, soybean started
Rail Services	\$945	\$31,956	(\$31,011)	No rail storage with CREWS in 25 so far
Leases/Licenses	\$508,682	\$498,900	\$9,782	Yearly increases
EXPENSES	YTD 2025 Expenses Breakdown	YTD 2024 Expenses Breakdown		Comments
Labour/Benefits	\$2,777,227	\$1,969,742	\$807,485	New positions, increases, retaining casuals, overtime work for vessels & weekend loading for broker along with grievance settlement.
Utilities	\$376,889	\$322,808	\$54,081	Busier start to the year increases utility usage mainly hydro which saw an approx. 100% increase mostly in the first 5 months of the year compared to 2024 due to the higher throughput volume. The hydro has been more comparable the last few months. Also the propane has created a slight increase in utilities over 2024
Operating & Admin	\$1,806,781	\$1,493,645	\$313,136	Insurance increase, plus catch up of township transferring 2023&2024 vehicle insurance and CAO travel costs from 2024 Finalization of pay equity completion in 25 GM Memberships obtained for 25 only Snow removal on rail tracks not needed in 24 Purchasing new maint. tools continues Additional audit fee for converting from IFRS to PSAS Strat Plan Loading Spout Repair Rental costs for new rec/ship trailer and a more accomodating washroom set up Increase in local sponsorships Training - confined space, marine securtiy, trackmobile Purchase of new radios, replaced solar dock lights, replaced thermal printer

Port of Johnstown Investment Report - 3rd Quarter

Investment Company	Initial Investment		Interest Rate		Original Investment	Current Balance as of Sept. 30, 2025
	Date	Maturity Date	as of Sept. 30, 2025			
One Investment HISA	July 5, 2022	Open	3.025%		\$2,513,058	\$2,915,816
Scotia Bank Non-Redeemable GIC - 24 month	July 2, 2024	July 2, 2026	5.21%		\$1,064,549	\$1,135,377
RBC Non-Redeemable GIC - 24 month	Dec. 30, 2023	Dec. 30, 2025	5.30%		\$773,705	\$848,529
RBC Non-Redeemable GIC - 12 month	July 22, 2025	July 22, 2026	3.51%		\$1,122,673	\$1,132,524
Total Investments					\$5,473,984	\$6,032,247

Note: In addition, the Port's RBC operating account balance earns interest at RBC Prime less 1.75% (4.950% -1.75% = 3.200%)

YEAR TO DATE VESSEL TRAFFIC REPORT

Month Ending: September 30, 2025

HARBOUR TERMINAL REPORT

WHARF TRAFFIC		INWARD	OUTWARD	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		77,242	77,242	98,651
	DOMESTIC		56,204	56,204	13,500
SALT	FOREIGN	86,765		86,765	296,072
	DOMESTIC	223,728		223,728	37,589
AGGREGATE (STONE)			45,673	45,673	24,128
LIQUID BULK		22,522		22,522	20,521
BREAKBULK/PROJECT CARGO				0	4,220
TOTAL		333,016	179,120	512,136	494,681

SHIPS AT BERTH		INWARD	OUTWARD	LAYOVERS	TOTAL CURRENT YEAR	TOTAL PREVIOUS YEAR
GRAIN	FOREIGN		5		5	7
	DOMESTIC		2		2	2
SALT	FOREIGN				0	1
	DOMESTIC	14			14	16
AGGREGATE (STONE)			2		2	1
LIQUID BULK		3			3	3
BREAKBULK/PROJECT CARGO					0	3
MISC*					0	2
TOTAL		17	9	0	26	35

*Misc. vessels include Coast Guard, Cruise, safe harbour, repairs.

GENERAL MANAGER'S REPORT – October 20, 2025

Kudos to our Team!

It's extremely important to me that we all recognize the efforts of the entire POJ team, particularly during the harvest season. The team has been working 12-hour days to accommodate inbound beans since September 22nd. I have personally received a number of compliments on our customer service, efficiency in moving through the truck line(s), reduced timelines and commendation on the new trailer and washroom set up for our staff and customers. In thanking the team, I often receive feedback of "it's our job", or "just doing our job", but long hours away from family, friends and routine is not something we take for granted, so I want to publicly thank our entire team for always going above and beyond in their roles.

Great Lakes–St. Lawrence Corridor Leaders' Roundtable Monday, September 29 @ Port of Montreal

In the lead-up to the Conference of Premiers and Governors of the Great Lakes and St. Lawrence, held in Québec City from October 4 to 6, 2025, the Port of Montreal hosted a bilingual summit bringing together, around a single table, the key non-governmental actors in freight transportation along the St. Lawrence–Great Lakes Corridor. The goal of this summit was to adopt a joint declaration and a series of concrete commitments to strengthen the corridor's long-term competitiveness.

This gathering was intended to chart the course for strengthening this vital corridor for North American trade and competitiveness. The St. Lawrence–Great Lakes Waterway is the logistical and industrial backbone of North America, connecting hundreds of millions of consumers, the most dynamic manufacturing hubs, and international markets. As a vital trade artery between Canada and the United States, it is essential for economic security and the resilience of our continent.

In this context, nearly a hundred leaders from the St. Lawrence–Great Lakes Waterway, including CEOs of ports, shipping operators, railway companies, and the St. Lawrence Seaway, as well as the three co-chairs of the event—The Honourable Jean Charest, The Honourable Lisa Raitt, and Mr. Adam Tindall-Schlicht—our objective: to chart the way forward to strengthen this vital waterway.

The conclusions were clear. It is imperative to:

- Invest in infrastructure;
- Accelerate the energy transition;
- Prepare tomorrow's workforce;
- And strengthen the maritime and shipbuilding industry.

Collectively we decided to unite our voices to make a clear call to governments to:

- Ensure massive and sustained strategic investments;
- Establish flexible, modern and optimized policy and regulatory frameworks;
- Actively support workforce development;
- And strengthen cross-border governance of the corridor.

To formalize these demands, a joint declaration was presented at the Leadership Summit of the Great Lakes St. Lawrence Governors and Premiers, in Quebec City from October 4 to 6.

Visiting Delegation from Morocco & Spain

Tuesday, September 30@ V6 Agronomy & Port of Johnstown

Site visit, facility tour, business negotiations, partnership development and due diligence stage of finalizing fertilizer terminal.

Eastern Ontario Wardens' Caucus (EOWC) Federal Advocacy Day

Support Federal Investment in Eastern Ontario Ports and Infrastructure

The EOWC will be holding their Federal Advocacy Day in Ottawa on October 21st.

Under the EOWC strategic priorities of economic resilience and infrastructure, a key focus will be highlighting our regional ports - Port Picton, Port of Johnstown, and the Hamilton Oshawa Port Authority's expansion in Oshawa to support eastern Ontario. Over the past month, we (POJ) have been working collaboratively to showcase that 'eastern Ontario is a strong investment' and that the EOWC, together with our port partners, is ready to help deliver on federal goals.

Draft letter attached.

Champions For Girls Breakfast

Wednesday, October 15 @ MERC Hall

Attended the event with Reagan Seymour, Business Development Manager at Kriska Transportation. This annual event, in celebration of International Day of the Girl, is a powerful morning of connection, celebration, and inspiration. We heard from inspiring guest speakers and celebrated the incredible girls in our community—as well as the impact Girls Inc. is having with local girls across Leeds Grenville.

Collaborations + Quotations with Stevedore + Other Business Opportunities

- Site visit with Tenaris (leading manufacturer of steel) on October 15
- Inbound calcium chloride via rail cars (in addition to barge)
- Hydro One transformer (arrival in late October)
- Three other potential opportunities that remain confidential at this time
- Container loading opportunities
- Agreement renewal with Ingredion

Upcoming GM Business / Events

- October 21: EOWC Federal Advocacy Day (Ottawa)
- October 26 – 28: IESO & Queens Park Visit with Township (Toronto)
- October 30: Port Tour with MP Barrett & MP John Barlow, Conservative Shadow Minister for Agriculture, Agri-food and Food Security
- November 6: Chamber of Marine Commerce Marine Day on the Hill
- November 18 – 20: Highway H20 Conference with CAO and DM (Toronto)
- December 4 – 5: Interim Audit by MNP

Date XX

The Right Honourable Mark Carney
Prime Minister's Office
80 Wellington Street
Ottawa, ON
K1P 5K9

Dear Prime Minister,

Re: Strengthening Canada's Trade Corridors through Investment in Eastern Ontario Ports

On behalf of the [Eastern Ontario Wardens' Caucus](#) (EOWC) – representing 103 municipalities across eastern Ontario – and our regional partners, we commend the federal government's commitment to strengthening Canada's domestic supply chains while positioning our country as a global trade leader. We stand with you in this mission and urge targeted federal investment in eastern Ontario ports and infrastructure as a critical step toward achieving it. We strongly believe that strategic investment in eastern Ontario's ports and supporting infrastructure will diversify trade, mitigate risk, and enable producers, farmers, and businesses to capitalize on global market opportunities.

Unlocking "Highway H2O"

Eastern Ontario is adjacent to the St. Lawrence River and Lake Ontario, while also serving as the land transportation connection between Canada's two largest cities, Toronto and Montréal, via Highway 401. Eastern Ontario also boasts two ports, including [Picton Terminals](#) and the [Port of Johnstown](#), that are strategically placed to expand capacity and strengthen Canada's supply chains, both domestically and globally. The EOWC is also in support of the [Hamilton Oshawa Port Authority's](#) expansion to their Port of Oshawa. This expansion will create additional access for eastern Ontario businesses that current suppliers have to travel by land over long distances through Greater Toronto to reach larger ports.

A coordinated federal approach working alongside provincial and municipal governments, Indigenous partners, businesses, and local communities will ensure these ports unlock the full potential of "Highway H2O."

Eastern Ontario Ports are a Strong Investment

- **Population and workforce growth:** Eastern Ontario is a strong growth region, fueling demand for jobs and infrastructure. **Across the region, by 2051 the population is expected to grow by 25%** (citing Ontario's Ministry of Finance projections in September 2025).
- **High-impact returns:** Modest federal investments in smaller communities deliver outsized economic benefits, strengthening supply chains, attracting business, and enhancing quality of life.
- **Diversification and risk mitigation:** Major ports such as Montréal and Hamilton are nearing capacity. Expanding eastern Ontario's port infrastructure will relieve bottlenecks and support national efficiency.
- **Agricultural productivity:** With **46% of Ontario's agricultural jobs located in eastern Ontario**, closer port access will reduce costs for farmers, cut unnecessary transportation, and improve overall efficiency.

Federal Opportunities to Partner to Support Trade Diversification

In today's challenging global marketplace, marked by trade tensions with the United States, Canada must strengthen its competitive advantage by acting decisively. We call on the federal government to:

1. **Eliminate barriers to interprovincial trade.** The Canadian Chamber of Commerce estimates that these barriers reduce GDP growth by 7%. Addressing them will help Canada compete internationally while reducing domestic costs.
2. **Invest in trade-enabling infrastructure. Municipalities manage 60% of public infrastructure but receive only 10% of tax revenues.** In eastern Ontario alone, the municipal infrastructure deficit now exceeds \$6 billion, as outlined in the [EOWC's 'Mind the Gap' Municipal Infrastructure Policy Paper](#). Predictable and sustainable federal investment is urgently needed. As one example, the federal [Eastern Ontario Development Program](#) was a success in helping deliver projects.
3. **Enhance port infrastructure funding.** Reinvesting in programs such as the [National Trade Corridors Fund](#) will accelerate regional and national economic growth.
4. **Strengthen customs clearance capacity.** The Canada Border Services Agency must expand marine container examination facilities beyond its current five sites to include the Great Lakes–St. Lawrence corridor. Without this, supply chains will remain constrained.

5. **Remove inequitable regulatory requirements.** Currently, U.S. ship operators on the Great Lakes are exempt from ballast water management system requirements that are ineffective in this environment, while Canadian operators face millions in unnecessary costs. Transport Canada must correct this imbalance.
6. **Invest in workforce development.** Canada's long-term competitiveness depends on building a skilled marine and infrastructure workforce, coordinated across federal departments and aligned with regional growth.

The EOWC and our partners stand ready to work and ready to grow with the Government of Canada to strengthen trade corridors, grow our economy, and deliver results for communities across the country.

Should you have questions, please contact Chair Bonnie Clark, and Meredith Staveley-Watson, the EOWC's Director of Government Relations and Policy, at info@eowc.org.

Sincerely,

Warden Bonnie Clark
Chair, Eastern Ontario Wardens' Caucus

CC:

The Honourable Dominic LeBlanc, Minister responsible for Canada-U.S. Trade, Intergovernmental Affairs, Internal Trade and One Canadian Economy

The Honourable Melanie Joly, Minister of Industry

The Honorable Minister Sidhu, Minister of International Trade

The Honourable Evan Solomon, Minister responsible for Federal Economic Development Agency for Southern Ontario

The Honourable Gregor Robertson, Minister of Housing and Infrastructure

The Honourable Steve MacKinnon, Minister of Transport and Leader of the Government in the House of Commons

The Honourable Buckley Belanger, Secretary of State (Rural Development)



PORT OF JOHNSTOWN ACTION ITEM

Committee: Port Management

Date: October 20, 2025

Department: Port of Johnstown

Topic: 2025 Audit Service Plan

Purpose: To recommend approval of the 2025 Audit Service Plan.

Background: The Port of Johnstown operates as a separate division of the township and has separate financial accounts and therefore has their own financial statements.

Prior to the start of the auditor's process, a preaudit package is to be issued to the Port Management Committee detailing the scope of work and fees. This package is similar to the package that is received as part of the township's auditing process.

Included is the Engagement Letter of Audit Responsibilities, Objectives, Scope and Limitations addressed to and signed by Port GM for your information.

The change in year over year fees is an increase of \$2,500 for a total of \$27,500 to \$30,000.

Recommendation:

- That the Port Management Committee recommend that Committee and Council receives and approves the 2025 Audit Service Plan presented by MNP LLP Chartered Accountants

Respectfully submitted,

Leslie Drynan
General Manager

Rhonda Code
Office Manager

Port of Johnstown

2025 Audit Service Plan

Report to the Port Management Committee

December 31, 2025

H. James Pollock, CPA, CA, LPA

T: 613.209.8253

E: jamie.pollock@mnp.ca

Audit Service Plan Overview

We are pleased to present our Audit Service Plan for the Port of Johnstown (the "Organization") which outlines the strategy we will follow to provide the Organization's Port Management Committee with our Independent Auditor's Report on the December 31, 2025 financial statements. We are providing this Audit Service Plan to the Port Management Committee on a confidential basis. It is intended solely for the use of the Port Management Committee and is not intended for any other purpose. Accordingly, we disclaim any responsibility to any other party who may rely on this report.

We confirm to the Port Management Committee that we are independent of the Organization. Our letter to the Port Management Committee discussing our independence will be included at the conclusion of the audit.

Topics for Discussion

We are committed to providing superior client service by maintaining effective two-way communication. Topics for discussion include, but are not limited to:

- Changes to your business operations and developments in the financial reporting and regulatory environment
- Business plans and strategies
- Any other issues and/or concerns
- Fraud, including how fraud could occur, the risk of fraud and misstatement, and any actual, suspected or alleged fraud
- The management oversight process
- Your specific needs and expectations

The MNP Audit Approach

Audit Materiality

The scope of our audit work is tailored to reflect the relative size of operations of the Organization and our assessment of the potential for material misstatements in the Organization's financial statements as a whole (and, if applicable, for particular classes of transactions, account balances or disclosures). In determining the scope, we emphasize relative audit risk and materiality, and consider a number of factors, including:

- The size, complexity, and growth of the Organization;
- Changes within the organization, management or accounting systems; and
- Concerns expressed by management.

We propose to use \$500,000 as overall materiality for audit planning purposes.

Auditor’s Approach to Internal Control

For the December 31, 2025 audit, we are planning to place low reliance on the Organization’s accounting system. This level of reliance is consistent with the prior year end, and will involve mainly substantive tests of details.

Key Changes and Developments

Based on our knowledge of the Organization and our discussions with management, we have noted the recent developments set out below. Our audit strategy has been developed giving consideration to these factors.

ISSUES AND DEVELOPMENTS		SUMMARY
	NEW REPORTING DEVELOPMENTS	- Public Private Partnerships (New Section PS 3160) - Revenue (New Section PS 3400)
	NEW ASSURANCE DEVELOPMENTS	- Group Audits (Amendments to CAS 600) - Quality Management (New CSQM 1 and Conforming Amendments)

Detailed information on Key Changes and Developments are included as Appendix A.

Risk Assessment

Our audit process focuses on significant risks identified during the pre-planning and planning and risk assessment stage, ensuring that audit procedures are tailored to your specific circumstances and appropriately address those risks.

Based on the preliminary risk assessment procedures performed, we have identified the following significant and high risks which will be addressed during our audit. We have also outlined the proposed audit response to address those risks. We will update our risk assessment as the audit progresses for additional risks identified and will inform management of any additional significant risks identified.

SIGNIFICANT RISK AREA	PROPOSED AUDIT RESPONSE
Management override of internal controls	To respond to the overall risk of material misstatement due to fraud regarding management's override of controls, we perform the following procedures: 1. Test the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements 2. Review accounting estimates for biases and evaluate whether the circumstances producing the bias, if any, represent a risk of material misstatement due to fraud, if applicable 3. Evaluate the rationale behind significant transactions that are not in the normal course of business and whether they have been entered into to engage in fraudulent financial reporting or to conceal misappropriation of assets
Revenue There is a presumed risk of fraud in revenue recognition on all audits. We have assessed this risk as relating to the cut-off assertion, whereby revenues could be recorded in the incorrect period.	MNP will test cut-off to gain a high degree of comfort over revenues being recorded in the proper period as well as testing journal entries posted by management with any unusual account combinations affecting revenue.

Audit Team

In order to ensure effective communication between the Port Management Committee and MNP, we outline below the key members of our audit team that will be responsible for the audit of the Port of Johnstown and the role they will play:

RETURNING TEAM MEMBERS	CONTACT INFORMATION
Jamie Pollock, CPA, CA, Partner	E: Jamie.Pollock@mnp.ca
Julia Tilley, CPA, CA, Manager	E: Julia.Tilley@mnp.ca
NEW TEAM MEMBERS	CONTACT INFORMATION
Inderjeet Kaur, CPA Student, Senior Auditor	E: Inderjeet.Kaur@mnp.ca

Our partners and senior management are committed to providing you with the highest level of attention and oversight throughout the terms of this engagement, reflecting MNP's staffing model and client service philosophy. Through consistent attention from leaders, our engagement team will maintain responsibility and authority over all matters of the engagement and will drive service delivery and issue resolution. In addition, the engagement team will be actively involved and have hands-on involvement with service delivery, ensuring engagement objectives will be met.

In order to serve you better and meet our professional responsibilities, we may find it necessary to expand our audit team to include other professionals whose consultation will assist us to evaluate and resolve complex, difficult and/or contentious matters identified during the course of our audit.

Any changes to the audit team will be discussed with you to ensure a seamless process and that all concerned parties' needs are met.

Timing of the Audit

KEY DELIVERABLE	EXPECTED DATE
Interim audit procedures	December 4, 2025 to December 5, 2025
Year-end fieldwork procedures	February 2, 2026 to February 7, 2026
Draft year-end financial statements to be discussed with management	February 27, 2026
Presentation of December 31, 2025 Audit Findings Report and draft financial statements to the Port Management Committee	March 16, 2026
Presentation of December 31, 2025 Audit Findings Report and draft financial statements to Council of the Corporation of the Township of Edwardsburgh/Cardinal	March 30, 2026
Issuance of Independent Auditor's Report	March 31, 2026

Fees and Assumptions

DESCRIPTION	2025 ESTIMATE
Audit fee	\$ 30,000

If any significant issues arise during the course of our audit work which indicate a possibility of increased procedures or a change in the audit timetable, these will be discussed with management by the engagement partner, so a mutually agreeable solution can be reached.

Invoices will be rendered as work progresses in accordance with the following schedule:

DESCRIPTION	AMOUNT
Progress billing #1 - at start of planning and interim audit procedures	\$ 10,000
Progress billing #2 - at start of year-end audit procedures	\$ 10,000
Progress billing #3 - upon release of the draft financial statements	\$ 5,000
Final billing - upon release of the Independent Auditor's Report	\$ 5,000
Total	\$ 30,000

We look forward to discussing our Audit Service Plan with you, as well as any other matters of interest to you.

Sincerely,

MNP LLP

Chartered Professional Accountants
Licensed Public Accountants

encls.

October 14, 2025

Leslie Drynan, General Manager
Port of Johnstown
3035 County Road 2
Johnstown, ON K0E 1T1

Dear Ms. Drynan:

This letter will confirm the arrangements discussed with you regarding the services MNP LLP ("we" or "MNP") will render to Port of Johnstown (the "Organization") commencing with the fiscal year ending December 31, 2025.

Our responsibilities

We will audit the financial statements of Port of Johnstown for the year ended December 31, 2025.

Our audit will be conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we will plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements taken as a whole are free of material misstatement, whether caused by fraud or error.

Our responsibilities, objective, scope, independence and the inherent limitations of an audit conducted in accordance with Canadian generally accepted auditing standards are detailed in Appendix A, which forms part of our mutual understanding of the terms of this engagement.

Management's responsibilities

The operations of the Organization are under the control of management, which has responsibility for the accurate recording of transactions and the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards. This includes the design, implementation and maintenance of the system of internal control relating to the preparation and presentation of the financial statements.

Appendix B, which describes in detail management's responsibilities with respect to this engagement, forms part of our mutual understanding of the terms of this engagement.

Reporting

Unless unanticipated difficulties are encountered, our report will be substantially in the form illustrated in Appendix C.

Fees and expenses

Our fees and expenses are discussed in detail in Appendix D.

Other matters

We will, as permitted by the Code of Professional Conduct, provide additional services upon request, in areas such as taxation, leadership and human resource management, communication, marketing, strategic planning, financial management and technology consulting.

Our standard terms and conditions, included as Appendix E, form part of our mutual understanding of the terms of this engagement. In the event that you choose to terminate this engagement based on the terms outlined in Appendix E, we reserve the right to notify all financial statement users of the change.

These terms will continue in effect from year to year, unless changed in writing.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning the engagement letter to us.

Sincerely,



**Chartered Professional Accountants
Licensed Public Accountants**

encls.

RESPONSE:

This letter correctly sets forth the understanding of Port of Johnstown.



General Manager

October 14, 2025

Officer Signature

Title

Date

cc: Port Management Committee

Appendix A: Our Audit Responsibilities, Objective, Scope and Limitations

The following details our responsibilities as auditors and the objective, scope, independence and inherent limitations of an audit conducted in accordance with Canadian generally accepted auditing standards.

Our responsibilities, objective and scope

Our audit will be planned and performed to obtain reasonable assurance that the financial statements taken as a whole are free of material misstatement, whether caused by fraud or error. If any of the following matters are identified, they will be communicated to the appropriate level of management:

- Misstatements, resulting from error, other than immaterial misstatements;
- Fraud or any information obtained that indicates that a fraud may exist;
- Material uncertainties related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern;
- Any evidence obtained that indicates non-compliance or possible non-compliance with laws and regulations has occurred;
- Significant deficiencies in the design or implementation of controls to prevent and detect fraud or misstatements; and
- Related party transactions identified that are not in the normal course of operations and that involve significant judgments made by management concerning measurement or disclosure.

The matters communicated will be those that we identify during the course of our audit. Audits do not usually identify all matters that may be of interest to management in discharging its responsibilities. The type and significance of the matter to be communicated will determine the level of management to which the communication is directed.

Furthermore, we will consider the Organization's system of internal control over financial reporting for the purpose of identifying types of potential misstatement, considering factors that affect the risks of material misstatement, and determining the nature, timing and extent of auditing procedures necessary for expressing our opinion on the financial statements. This consideration will not be sufficient to enable us to render an opinion on the effectiveness of controls over financial reporting nor to identify all significant deficiencies in the Organization's system of financial controls.

Independence

The Code of Professional Conduct require that we are independent when conducting this engagement. We will communicate to the Port Management Committee any relationships between the Organization (including related entities) and MNP that, in our professional judgment, may reasonably be thought to bear on our independence.

If matters should arise during this engagement that can reasonably be assumed to have impaired our independence, we may need to withdraw from this engagement.

Audit limitations

An audit involves performing procedures to obtain audit evidence regarding the amounts and disclosures in the financial statements. This includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation, structure and content of the financial statements, including disclosures.

It is important to recognize that an auditor cannot obtain absolute assurance that material misstatements in the financial statements will be detected because of factors such as the use of judgment, selective testing of data, inherent

Appendix A: Our Audit Responsibilities, Objective, Scope and Limitations *(continued from previous page)*

limitations of controls, and the fact that much of the audit evidence available is persuasive rather than conclusive in nature.

Furthermore, because of the nature of fraud, including attempts at concealment through collusion and forgery, an audit designed and executed in accordance with Canadian generally accepted auditing standards may not detect a material misstatement due to fraud.

While an effective system of internal control reduces the likelihood that misstatements will occur and remain undetected, they do not eliminate that possibility. Therefore, we cannot guarantee that fraud, misstatements and non-compliance with laws and regulations, if present, will be detected when conducting an audit in accordance with Canadian generally accepted auditing standards.

The audit of the financial statements and the issuance of our audit opinion are solely for the use of the Organization and those to whom our report is specifically addressed. We make no representations of any kind to any third party in respect of these financial statements and we accept no responsibility for their use by any third party. If our name is to be used in connection with the financial statements, you will attach our independent audit report when distributing the financial statements to third parties.

We ask that our names be used only with our consent and that any information to which we have attached a communication be issued with that communication unless otherwise agreed to by us.

Appendix B: Management Responsibilities

During the course of our audit, you will be required to provide and make available complete information that is relevant to the preparation and presentation of the financial statements, including:

- Financial records and related data, including data relevant to disclosures made in the financial statements;
- Copies of all minutes of meetings of Port Management Committees and council;
- Access to personnel to whom we may direct our inquiries;
- Information relating to any known or possible instances of non-compliance with laws, legislative or regulatory requirements (including financial reporting requirements);
- Information relating to all related parties and related party transactions; and
- Allowing access to those within the Organization from whom the auditor determines it necessary to obtain audit evidence.

Management's responsibility with respect to fraud and misstatement includes:

- The design and implementation of internal control for its prevention and detection;
- An assessment of the risk that the financial statements may be materially misstated;
- Disclosure of situations where fraud or suspected fraud involving management, employees who have significant roles in internal control, or others, where the fraud could have a material effect on the financial statements, have been identified or allegations have been made; and
- Communicating your belief that the effects of any uncorrected financial statement misstatements aggregated during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In accordance with Canadian generally accepted auditing standards, we will request a letter of representation from management at the close of our audit in order to confirm oral representations given to us and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. These representations are used as evidence to assist us in deriving reasonable conclusions upon which our audit opinion is based.

If the Organization plans any reproduction or publication of our report, or a portion thereof, printer's proofs of the complete documents should be submitted to us in sufficient time for our review, prior to making such documents publicly available. It will also be necessary for you to furnish us with a copy of the printed report. Further, it is agreed that in any electronic distribution, for example on Port of Johnstown's website, management is solely responsible for the accurate and complete reproduction of our report and the subject matter on which we reported, and for informing us of any subsequent changes to such documents. However, we are responsible to read the documents to ensure accuracy, and consider the appropriateness of other information accompanying the audited financial statements, upon initial posting.

Appendix C: Illustrative Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of the Township of Edwardsburgh/Cardinal and of the Port of Johnstown:

Opinion

We have audited the financial statements of Port of Johnstown (the "Organization"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations, accumulated operating surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2025, and the results of its operations, its remeasurement gains and losses, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Appendix C: Illustrative Independent Auditor's Report *(continued from previous page)*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cornwall, Ontario

Chartered Professional Accountants

Licensed Public Accountants

Appendix D: Fees and Expenses

Our fees are determined on the basis of time spent on the engagement at the tariff rates of various members of our team. Any disbursements will be added to the billing.

The estimate of fees for the audit services to be provided are \$30,000 plus applicable sales tax. Invoices will be rendered as work progresses in accordance with the following schedule:

Description	Amount
Progress billing #1 - at start of planning and interim procedures	\$ 10,000
Progress billing #2 - at start of year-end procedures	\$ 10,000
Progress billing #3 – upon release of the draft financial statements	\$ 5,000
Final billing - upon release of the Independent Auditor's Report	\$ 5,000

The estimated fees noted above exclude administrative expenses and applicable taxes. Refer to Appendix E for information about the relevant administrative expenses and taxes.

In signing this letter, you acknowledge your approval of the above billing schedule and amounts. Invoices expected to be issued that do not adhere to this schedule, or are in excess of the amounts noted above, will be discussed with you for your approval. Fees collected will be applied to overdue invoices first, followed by subsequently issued invoices in order of issuance. If payment is not received in accordance with the above schedule, we will at our discretion cease all work until the scheduled payments are received.

Our estimated fees are based on our past experience and our knowledge of the Organization. This estimate relies on the following assumptions:

- No significant deficiencies in the system of internal control which cause procedures to be extended;
- No major unadjusted misstatement(s) or un-reconciled balances;
- Significantly all adjusting entries are completed prior to the trial balance and journal entries being provided to the audit team;
- All management and required staff are available as needed;
- Information and working papers required, as outlined in our letter of fiscal year-end requirements, are provided in the mutually agreed form and timing; and
- There are no changes to the agreed upon engagement timetable and reporting requirements.

We will ask that your personnel, to the extent possible, prepare various schedules and analysis, and make various invoices and other documents available to our team. This assistance will facilitate the progress of our work and minimize the cost of our service to you.

If any significant issues arise during the course of our audit work which indicate a possibility of increased procedures or a change in the audit timetable, these will be discussed with management by the practitioner leading your engagement so a mutually agreeable solution can be reached. In accordance with our standard terms and conditions, included as Appendix E, if significant changes to the arrangements set forth in this engagement letter are required, any change in scope of the engagement will need to be agreed in writing.

Appendix E: Standard Terms and Conditions

The following standard terms and conditions and engagement letter to which they are attached form one agreement (the "Agreement") and set out the terms and conditions upon which MNP LLP ("MNP") will provide services to you (the "Organization").

1. **Timely Performance** - MNP will use all reasonable efforts to complete, within any agreed-upon time frame, the performance of the services described in the engagement letter to which these terms and conditions are attached. However, MNP shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by the Organization of its obligations as set out in the engagement letter.
2. **Right to Terminate Services** - The Organization may terminate the engagement upon 30 days written notice. If this occurs, the Organization shall pay for time and expenses incurred by MNP up to the termination date, together with reasonable time and expenses incurred to bring the services to a close in a prompt and orderly manner. Should the Organization not fulfil its obligations as set out herein and in the engagement letter, and in the event that the Organization fails to remedy such default within 30 days following receipt of notice from MNP to that effect, MNP may, upon written notification and without prejudice to its other rights and resources, terminate provision of our services as described in the engagement letter. In such case, MNP shall not be responsible for any loss, costs, expenses, or damages resulting from such termination.
3. **Change Order** - If, subsequent to the date of this engagement letter, the Organization requires significant changes to the arrangements set forth in this engagement letter, the Organization will be required to agree to the change in scope of the engagement in writing, in a "Change Order" agreement. The "Change Order" agreement will set forth the revised arrangements and scope of services to be performed and any related additional fees associated.
4. **Fees** - Any fee estimates by MNP take into account the agreed-upon level of preparation and assistance from the Organization's personnel. MNP undertakes to advise the Organization's management on a timely basis should this preparation and assistance not be provided, or should any other circumstances arise which cause actual time to exceed the estimate.
5. **Administrative Expenses** - A non-reimbursable administrative expense fee (the "Administrative Fee") equal to 5% of the professional fees charged will be levied for administrative expenses. The administrative fee will be added to the professional fees and will be payable at the same time. Out-of-pocket expenses, including travel and accommodation expenses, incurred in connection with and necessary to the provision of our Services will be charged to the client.
6. **Billing** - Bills will be rendered on a regular basis as the assignment progresses. Accounts are due and payable upon receipt. Interest may be charged on the balance of any accounts remaining unpaid for more than 30 days, at a rate of 1.5% per month (19.56% per annum).
7. **Taxes** - All fees and other charges do not include any applicable federal, provincial, or other goods and services or sales taxes, or any other taxes or duties whether presently in force or imposed in the future. The Organization shall assume and pay any such taxes or duties, without deduction from the fees and charges hereunder.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

8. **Governing Law** - The engagement will be governed and construed in accordance with the laws of the Province of Ontario, and shall be deemed in all respects to be an Ontario contract. The Organization and MNP submit to the courts of that jurisdiction with respect to all matters arising under or by virtue of this Agreement.
9. **Working Papers** - MNP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the Organization's accounting records. MNP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools and working papers were developed specifically for our purposes and without consideration of any purpose for which the Organization might use them, any such tools which may be provided to the Organization, will be made available on an "as is" basis only, at our discretion, and should not be distributed to or shared with any third party. Except as indicated in the Code of Professional Conduct or by any legal proceeding, we have no responsibility to share our working papers with you or with any other parties.
10. **Personal Information** - Except to the extent necessary for the performance of the services, the Organization shall not provide any personal information, as defined in Canadian federal and provincial privacy legislation, to MNP in connection with this engagement. If personal information is disclosed to or by MNP, or is accessed, collected, used, or disclosed by MNP, the Organization consents to the same and represents and warrants that it has or will collect all necessary consents, provide any necessary notices, and do all such other things as are required under applicable law in respect of such personal information. Any collection, use or disclosure of personal information will be subject to MNP's privacy policy (available for review at www.mnp.ca/privacy) and will comply with applicable Canadian federal and provincial laws.
11. **Confidentiality** - To the extent that, in connection with this engagement, MNP comes into possession of any proprietary or confidential information of the Organization, MNP will not disclose such information to any third party without the Organization's consent, except: (a) when properly acting in the course of providing the Services (including to such of MNP's subcontractors, affiliates and advisors as may have a need to know), (b) as may be required by applicable law, or as may be permitted by applicable professional standards; or (c) to the extent such information: (i) shall have otherwise become publicly available (including, without limitation, any information filed with any governmental agency and available to the public) other than as the result of a disclosure by MNP in breach hereof; (ii) is disclosed by the Organization to a third party without substantially the same restrictions as set forth herein; (iii) becomes available to MNP on a non-confidential basis from a source other than the Organization whom MNP believes is not prohibited from disclosing such information to MNP by obligation to the Organization; (iv) is known by MNP prior to its receipt from the Organization without any obligation of confidentiality with respect thereto; or (v) is developed by MNP independently of any disclosures made by the Organization to MNP of such information. The Organization acknowledges that our client files may be periodically reviewed by provincial or national practice inspectors as required by law, including for reporting-issuers by the Canadian Public Accountability Board, the Public Company Accounting Board, or other regulators, and by other MNP personnel that may be located extra-provincially to ensure we are adhering to professional and MNP standards.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

12. **Data Analytics** - The Organization agrees that MNP may use relevant portions of the Organization information disclosed to MNP in the course of the Engagement, which may include Confidential information and Personal information (the "Client Data") for the purpose of performing individualized (using your data only, for your eyes only) and aggregated benchmarking and industry models and reports (using de-identified data from a variety of sources). Aggregated benchmarking and industry reporting services will be performed to provide valuable insights on financial and other trends either (a) within your specific business organization over time, or (b) on an aggregated basis across an entire industry or sector. MNP may use such information to provide services to its clients or for other business purposes. None of the aggregated reporting will contain any information that would allow a third party to identify you. The data will not be re-identified or removed following the aggregation process.
13. **Nature of the Limited Liability Partnership (LLP)** - MNP is a registered limited liability partnership, as permitted by legislation enacted in our governing jurisdiction of the Province of Alberta. This legislation provides that a partner of an LLP is not personally liable for any of the debts, obligations, or liabilities of the LLP or any of the other partners which may arise as a result of any negligent act or omission of another partner of the LLP, or by any employee of the partnership, unless such act or omission is committed by the partner him or herself or by a person under the partner's direct supervision and control. All partners of an LLP remain personally liable for any acts or omissions arising as a result of their own negligence, and for the acts or omissions of those directly under their supervision or control, and shall continue to be subject to unlimited personal liability for all of the other liabilities of the partnership. The legislation does not reduce or limit in any way the liability of the partnership itself, and all of the partnership's assets and insurance coverage remain at risk.
14. **Release and Limitation of Liability** - The Organization and MNP agree to the following with respect to MNP's liability to the Organization:
 - a. In any action, claim, loss or damage arising out of the engagement, the Organization agrees that MNP's liability will be several and not joint and the Organization may only claim payment from MNP of MNP's proportionate share of the total liability based on the degree of fault of MNP as finally determined by a court of competent jurisdiction.
 - b. Other than for matters finally determined to have resulted from the gross negligence, fraud or willful misconduct of MNP, whether the claim be in tort, contract, or otherwise:
 - i. MNP shall not be liable to the Organization and the Organization releases MNP for all claims, damages, costs, charges and expenses (including legal fees and disbursements) incurred or suffered by the Organization related to, arising out of, or in any way associated with the engagement to the extent that the aggregate of such amounts is in excess of the total professional fees paid by the Organization to MNP in connection with this engagement during the 12 month period commencing from the date of the engagement letter to which these terms and conditions are attached; and,
 - ii. MNP shall not be liable to the Organization for any consequential, indirect, lost profit or similar damages, or failure to realize expected savings, relating to MNP's services provided under the engagement letter to which these terms and conditions are attached.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

15. **Indemnity** - The Organization agrees to jointly and severally indemnify and hold harmless MNP against:
- a. All claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, other than those finally determined by a court of competent jurisdiction to have resulted from MNP's gross negligence, fraud or willful misconduct; and,
 - b. Notwithstanding "a.," all claims, damages, costs, charges and expenses (including legal fees and disbursements) which are related to, arise out of, or are in any way associated with the engagement, whether the claims are civil, penal, regulatory, or administrative in nature, that arise from or are based on any deliberate misstatement or omission in any material, information or representation supplied or approved by any officer or member of the Board of Directors of the Organization.

For the purposes of paragraph 14. and 15., "MNP" shall mean MNP LLP and its directors, officers, partners, professional corporations, employees, subsidiaries and affiliates and to the extent providing services under the engagement letter to which these terms are attached, MNP LLP, its member firms, and all of their partners, principals, members, owners, directors, staff and agents; and in all cases any successor or assignee.

16. **Survival of Terms** - The Organization and MNP agree that clauses 14. and 15. will survive termination of the engagement.
17. **Electronic Communications** - Unless the Organization prefers we use a particular manner of communication and specifies as much in writing, MNP will use whatever form of communication it deems most efficient in the circumstances. In many instances, this will involve the use of internet e-mail. With respect to internet e-mail, MNP and the Organization both acknowledge that neither party has control over the performance, reliability, availability, or security of internet e-mail. Additionally, MNP staff may be required or requested to work from your offices during which visits access to and use of and reliance upon your electronic environment (including but not limited to, your network, Internet, and extranet resources) is necessitated. The Organization accepts that MNP shall not be liable for any loss, damage, expense, harm or inconvenience resulting from any loss, delay, interception, corruption, security breach, delivery failure, incompatibility, incompleteness or alteration of any document or transmission arising from the use of e-mail or the transmission of any document outside of MNP's electronic environment.
18. **Third Party Services** - In connection with this engagement, MNP may use certain third parties to provide professional, administrative, and analytical services and other clerical support. As a result, Client Data may transit or be used, stored or accessed in jurisdictions outside your province of residence or outside of Canada, and may be subject to disclosure in accordance with the laws applicable in such jurisdiction, which laws may not provide the same level of protection as Canadian federal and provincial privacy laws. MNP will require such third parties to undertake confidentiality obligations that are equivalent to those contained in this Agreement. For clarity, MNP does not warrant and is not responsible for any third-party product or service obtained independently by the Organization notwithstanding any participation or involvement by MNP in the procurement of such services.

Appendix E: Standard Terms and Conditions *(continued from previous page)*

19. **Praxity** - We are an independent accounting firm allowed to use the name "PRAXITY" in relation to our practice. We are not connected by ownership to any other firm using the name "PRAXITY" and we will be solely responsible for all work carried out by us on your behalf. In deciding to instruct us you acknowledge that we have not represented to you that any other firm using the name "PRAXITY" will in any way be responsible for the work we do.
20. **Solicitation** - The Organization agrees that for a period of one year after completion of the services, it shall not, directly or indirectly, for itself or for any third party, solicit the services of, hire, contract for the services of, or otherwise entice away from their partnership, employment or contract of services with MNP or any MNP Person. In the event of a breach of this section by the Organization, the Organization shall be obliged to pay to MNP liquidated damages in the amount of one hundred fifty (150%) percent of the total compensation the Organization or third party offered to pay the individual in their first year of service to such party, or one hundred fifty (150%) percent of total compensation the Organization or third party actually paid to the individual in their first year of service to such party, whichever is greater. The Organization further understands that any breach by the Organization of this provision may result in a threat to our independence which may prevent us from accepting or continuing any engagement to provide assurance services to the Organization. "MNP Person" means any and all partners, employees and contractors providing services to MNP, whether for a defined or indefinite period or on a part-time or full-time basis, and with whom the Organization had contact during the term of this engagement.



GRENVILLE COUNTY HISTORICAL SOCIETY INC.
500 Railway Ave.
P.O. Box 982
Prescott, Ontario K0E 1T0

Phone: 613-925-0489
Email: gchs@truespeed.ca

2025 10 14

To: Township Council Edwardsburg/Cardinal
Board of Management Port of Johnstown

You will recall that representatives of the Grenville County Historical Society made a representation on June 23, 2025 to a joint session of the Township Council and Port Board Management. In it we laid out our concerns regarding the fate of the Fraser house on Windmill Point Road and our ideas for the preservation of the house for future prosperity.

Following the meeting we received a communication from Ms. Leslie Drynan, informing us that we would receive feedback from her members of the Board to ensure that the topic was not set aside. We have not received any further communication from either the Board of Management or the Township officials.

At the meeting we left you with a memorandum entitled Fraser House on Windmill Road, the Last Fraser House standing. In the papers conclusion we stated that the building had to be moved in order to save it. While the Port of Johnstown appears willing to donate the building, it is subject to council's approval.

Before the Society approaches Parks Canada regarding their acceptance of the building on their property we first need an agreement in principle from Council.

Regards,

Jane Ramsay President - GCHS
Fraser Laschinger Past President - GCHS



PORT OF JOHNSTOWN ACTION ITEM

Committee: Port Management

Date: October 20, 2025

Department: Port of Johnstown

Topic: Fraser House

Purpose: To provide options regarding the future of the Fraser House.

Background: The Grenville County Historical Society (SGHS), at the June 23rd Port Management Committee meeting, provided a presentation regarding the preservation of heritage assets within Grenville County. Of particular importance was the historical significance of the Fraser House, located on Windmill Drive (Port property), noting its proximity to the Port of Johnstown's future expansion area.

Although there are no immediate development plans for the area, the long-term expansion of the Port may necessitate the demolition and/or relocation of the house. The Grenville County Historical Society has had a long-standing interest in this house and has made requests in the past to Township Council about its preservation.

The house is currently boarded up and property overgrown with vegetation, the roadway is also blocked and gated. No Trespassing signs are located around the property.

The Historical Society formally requested that consideration be given to donating the house, on the premise that the Society would be formally requesting support from Parks Canada to preserving and relocating the house to Windmill Point, adjacent to the Battle of the Windmill National Historic Site, to enhance public engagement and interpretive programming. An estimated cost of \$75K was provided for the relocation, including associated municipal approvals and heritage preservation processes.

OPTION ONE

Receive as information, taking no further action at this time. This option defers a decision until such time as the lands are considered for development.

No cost associated with this option.

OPTION TWO

Given that the Fraser House property is not part of the Port's development plans in the foreseeable future, offer the house to the Grenville County Historical Society, with the understanding that this intention is to facilitate ownership and relocation of the house over the duration of a five-to-seven-year token lease. Included in the lease, would be an "out" clause should the Port require use of the lands in advance of that time frame.

This option would allow the Grenville County Historical Society ample time to use the initiative as leverage for gaining support from Park Canada and other funding sources to coordinate repair, restoration and relocation of the house.

In-kind staff support (letters) would be provided by the Port, however no financial contribution for this option.

OPTION THREE

Source quotations for demolition of the Fraser House and clean up of the property for development purposes in 2026.

Costs associated with this clean up would be included as part of the 2026 operations budget.

Policy Implications: Decisions related to Township assets must be approved by Council.

Financial Considerations: Outlined above in the various options.

Recommendation: **THAT** the Port Management Committee recommend that Council approve Option ____ as it relates to the future of the Fraser House.

Respectfully submitted,



Leslie Drynan
General Manager

THAT Council of the Township of Edwardsburgh Cardinal approves payment of Port invoices circulated and numbered as follows:

• Withdrawals	\$157,519.88
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TOTAL	\$157,519.88
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• Batch 27 CHEQUES	\$42,698.43
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• Batch 28 EFT	\$213,994.96
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• Batch 29 EFT	\$45,138.74
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TOTAL	\$301,832.13
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TOTAL OF DIRECT WITHDRAW & BATCH LISTINGS	\$459,352.01
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PORT OF JOHNSTOWN

Listing of Montly Direct withdrawl Payments for the Port of Johnstown -October 20, 2025
For approval by Council

	Month	Amount	Withdrawl Date
Payroll Taxes	Sept 22-30	\$27,517.49	03-Oct
Payroll Taxes	Oct 1-14	\$39,102.43	17-Oct
EHT	September	\$6,491.41	15-Oct
HST	September	\$10,243.90	28-Oct
Canada Life	October	\$20,955.80	01-Oct
VISA - General Manager	September	\$2,815.19	29-Oct
VISA - Operations Manager	September	\$128.56	29-Oct
VISA- Office Manager	September	\$918.89	29-Oct
Hydro One	Aug 1-Sept 1	\$40,147.91	14-Oct
Hydro One	Aug 5-Sept 5	\$102.74	20-Oct
Cogeco	October	\$169.44	18-Oct
Bell	September	\$543.75	09-Oct
Enbridge		Credit continues from rate change	
WSIB	September	\$8,271.69	28-Oct
Pitney Bowes	Nov-Jan	\$110.68	28-Oct
	Total	\$157,519.88	

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [27] To [27]
 From Batch Date [10/16/2025] To [10/16/2025]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

CHEQUES

Batch No.:	27	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	42,698.43
Batch Date:	10/16/2025	Type:	System	Source Application:	AP
Last Edited:	10/16/2025	Status:	Open	Bank:	01
				No. of Entries:	3
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000011000	Payment Amt.:	344.92
Transaction Type:	Payment	Payment Date:	10/21/2025	Posting Date:	10/21/2025	Year - Period: 2025 - 10
Vendor:	CHES01		THE CHESTERVILLE RECORD	Account Set:	TRADE	OCTOBER ADVERTISING
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
40624					0.00	0.00	0.00	344.92
Total :					0.00	0.00	0.00	344.92

Entry No.:	2	System Generated Payment	Document No.:	PY000011001	Payment Amt.:	18,341.01
Transaction Type:	Payment	Payment Date:	10/21/2025	Posting Date:	10/21/2025	Year - Period: 2025 - 10
Vendor:	DIVE01		DIVERSIFIED CERT. & INSPECTION	Account Set:	TRADE	REPLACEMENT OF LIFELINE
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
25-45					0.00	0.00	0.00	18,341.01
Total :					0.00	0.00	0.00	18,341.01

Entry No.:	3	System Generated Payment	Document No.:	PY000011002	Payment Amt.:	24,012.50
Transaction Type:	Payment	Payment Date:	10/21/2025	Posting Date:	10/21/2025	Year - Period: 2025 - 10
Vendor:	PATL01		PAT LAWLESS WINDOWS, DOORS & SIDING	Account Set:	TRADE	SUBSTATION ENHANCEMENTS - CAPITAL
Payment Code:	CHECK	Payment Type:	Check	Check No.:	0	

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

00377	0.00	0.00	0.00	24,012.50
Total :	0.00	0.00	0.00	24,012.50

Batch Summary

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 27:	0.00	0.00	0.00	42,698.43	0.00	42,698.43

3 entries printed
1 batch printed

A/P Batch Listing - Payment (APCBTCLZ)

From Batch Number [28] To [28]
 From Batch Date [10/16/2025] To [10/16/2025]
 Type [Entered, Imported, Generated, System, External]
 Status [Open, Ready To Post, Posted]
 Reprint Previously Printed Batches [Yes]
 Show Tax Details [Yes]
 Show Adjustment Details [Yes]
 Show Optional Fields [Yes]

EFT'S

Batch No.:	28	Description:	SYSTEM GENERATED PAYMENT BATCH	Total Amount:	213,994.96
Batch Date:	10/16/2025	Type:	System	Source Application:	AP
Last Edited:	10/16/2025	Status:	Open	Bank:	01
				No. of Entries:	39
				No. of Checks Printed:	0

Entry No.:	1	System Generated Payment	Document No.:	PY000011003	Payment Amt.:	237.30
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Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period:	2025 - 10
Vendor:	ABEL01		ABELL PEST CONTROL INC.	Account Set:	TRADE	MONTHLY PEST CONTROL	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
A7365290					0.00	0.00	0.00	237.30
Total :					0.00	0.00	0.00	237.30

Entry No.:	2	System Generated Payment	Document No.:	PY000011004	Payment Amt.:	6,197.46
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Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period:	2025 - 10
Vendor:	ACKL01		ACKLANDS- GRAINGER INC	Account Set:	TRADE	MISC. MAINT & ELECTRICAL SUPPLIES	
Payment Code:	EFT	Payment Type:	Other	BIN SWEEPING WINCH REPAIRS			

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
9645493918					0.00	0.00	0.00	171.76
9650764526					0.00	0.00	0.00	332.80
9664009678					0.00	0.00	0.00	605.32
9664508653					0.00	0.00	0.00	554.41
9665661089					0.00	0.00	0.00	302.05
9668038392					0.00	0.00	0.00	2,239.38
9668549703					0.00	0.00	0.00	13.00
9668549711					0.00	0.00	0.00	30.94
9670410928					0.00	0.00	0.00	64.09
9675824958					0.00	0.00	0.00	1,883.71

A/P Batch Listing - Payment (APCBTCLZ)

Total : 0.00 0.00 0.00 6,197.46

Entry No.: 3 System Generated Payment Document No.: PY000011005 Payment Amt.: 23,910.96

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: AIRS01 AIR SEPARATION TECHNOLOGIES Account Set: TRADE
 Payment Code: EFT Payment Type: Other GRAIN HANDLING EQUIPMENT SUPPLIES
 DUST SYSTEM - CAPITAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
32456					0.00	0.00	0.00	1,104.24
32559					0.00	0.00	0.00	21,625.94
32617					0.00	0.00	0.00	1,180.78
Total :					0.00	0.00	0.00	23,910.96

Entry No.: 4 System Generated Payment Document No.: PY000011006 Payment Amt.: 4,977.65

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: ALAN01 ALANTRA LEASING INC. Account Set: TRADE
 Payment Code: EFT Payment Type: Other MONTHLY LEASE FOR OFFICE TRAILER AND WASHROOM
 TRAILER

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
164626					0.00	0.00	0.00	2,599.00
164774					0.00	0.00	0.00	2,378.65
Total :					0.00	0.00	0.00	4,977.65

Entry No.: 5 System Generated Payment Document No.: PY000011007 Payment Amt.: 1,342.44

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: ALAR01 ALARM SYSTEMS - BROCKVILLE Account Set: TRADE
 Payment Code: EFT Payment Type: Other YEARLY SECURTY SYSTEM MONITORING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1450170					0.00	0.00	0.00	1,342.44
Total :					0.00	0.00	0.00	1,342.44

Entry No.: 6 System Generated Payment Document No.: PY000011008 Payment Amt.: 1,073.50

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: BURC01 BURCHELL FENCING Account Set: TRADE
 2 KEYPADS FOR SECURTY GATES

A/P Batch Listing - Payment (APCBTCLZ)

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
12004					0.00	0.00	0.00	1,073.50
Total :					0.00	0.00	0.00	1,073.50

Entry No.: 7 System Generated Payment Document No.: PY000011009 Payment Amt.: 1,913.10

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10

Vendor: CANP02 CAN PATCH & TILE REPAIR LTD. Account Set: TRADE MAINT SUPPLIES FOR URETHANE LINERS

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1043					0.00	0.00	0.00	1,913.10
Total :					0.00	0.00	0.00	1,913.10

Entry No.: 8 System Generated Payment Document No.: PY000011010 Payment Amt.: 34,718.59

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10

Vendor: CIMO01 CIMOTA INC. Account Set: TRADE FINAL PROGRESS PAYMENT ON BIN WALL REPAIR - CAPTIAL

Reference: 014359

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
014359					0.00	0.00	0.00	34,718.59
Total :					0.00	0.00	0.00	34,718.59

Entry No.: 9 System Generated Payment Document No.: PY000011011 Payment Amt.: 1,593.30

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10

Vendor: CLAR02 CLARKE CLEANING SERVICE Account Set: TRADE HOUSEKEEPING

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2378					0.00	0.00	0.00	1,593.30
Total :					0.00	0.00	0.00	1,593.30

Entry No.: 10 System Generated Payment Document No.: PY000011012 Payment Amt.: 289.94

A/P Batch Listing - Payment (APCBTCLZ)

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: CULL01 CULLIGAN OF OTTAWA Account Set: TRADE
 Payment Code: EFT Payment Type: Other BOTTLED WATER JUGS

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
53332TO					0.00	0.00	0.00	154.22
63726TO					0.00	0.00	0.00	135.72
Total :					0.00	0.00	0.00	289.94

Entry No.: 11 System Generated Payment Document No.: PY000011013 Payment Amt.: 4,426.39

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: DALT01 DALTCO A DIVISION OF IDEAL SUPPLY Account Set: TRADE
 Payment Code: EFT Payment Type: Other ELECTRICAL SUPPLIES
 RECEIVING AREA PROJECT - CAPITAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
1948399					0.00	0.00	0.00	128.75
6001955					0.00	0.00	0.00	137.26
6006693					0.00	0.00	0.00	245.84
6011783					0.00	0.00	0.00	202.84
6037130					0.00	0.00	0.00	176.42
6050920					0.00	0.00	0.00	592.67
6054184					0.00	0.00	0.00	75.66
6066899					0.00	0.00	0.00	2,287.59
6079703					0.00	0.00	0.00	579.36
Total :					0.00	0.00	0.00	4,426.39

Entry No.: 12 System Generated Payment Document No.: PY000011014 Payment Amt.: 24.45

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: DRIV01 DRIVERCHECK, INC Account Set: TRADE
 Payment Code: EFT Payment Type: Other MONTHLY MEMBERSHIP

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
PORT09-1832411					0.00	0.00	0.00	24.45
Total :					0.00	0.00	0.00	24.45

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	13	System Generated Payment			Document No.:	PY000011015			Payment Amt.:	321.40
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	FARM01	FARMERS FORUM			Account Set:	TRADE	OCTOBER ADVERTISING			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
92168					0.00	0.00	0.00	321.40		
Total :					0.00	0.00	0.00	321.40		
Entry No.:	14	System Generated Payment			Document No.:	PY000011016			Payment Amt.:	137.08
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	FUTU02	FUTURE OFFICE PRODUCTS			Account Set:	TRADE	COPIER CONTRACT			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
FOP236381					0.00	0.00	0.00	137.08		
Total :					0.00	0.00	0.00	137.08		
Entry No.:	15	System Generated Payment			Document No.:	PY000011017			Payment Amt.:	3,884.38
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	HUDS01	G.C. HUDSON SUPPLY LIMITED			Account Set:	TRADE	GEENIE BOOM FOR EXTERIOR WALL PROJECT - CAPITAL			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
398677					0.00	0.00	0.00	3,884.38		
Total :					0.00	0.00	0.00	3,884.38		
Entry No.:	16	System Generated Payment			Document No.:	PY000011018			Payment Amt.:	1,129.44
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	HWSU01	H W SUPPLIES			Account Set:	TRADE	MACHINING EQUIPMENT REPAIR			
Payment Code:	EFT	Payment Type:	Other							
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
220000035252					0.00	0.00	0.00	1,129.44		
Total :					0.00	0.00	0.00	1,129.44		

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	17	System Generated Payment		Document No.:		PY000011019		Payment Amt.:	77.97
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10			
Vendor:	JOEC01	JOE COMPUTER		Account Set:	TRADE	BACKUP DSL INTERNET			
Payment Code:	EFT	Payment Type:	Other						
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount	
225047					0.00	0.00	0.00	77.97	
Total :					0.00	0.00	0.00	77.97	

Entry No.:	18	System Generated Payment		Document No.:		PY000011020		Payment Amt.:	177.98
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10			
Vendor:	JONE01	JONES RAIL INDUSTRIES LTD.		Account Set:	TRADE	MONTHLY RAIL MAINT.			
Payment Code:	EFT	Payment Type:	Other						
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount	
4922					0.00	0.00	0.00	177.98	
Total :					0.00	0.00	0.00	177.98	

Entry No.:	19	System Generated Payment		Document No.:		PY000011021		Payment Amt.:	759.36
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10			
Vendor:	LIME01	LIMERICK ENVIRONMENTAL SERVICES LTD.		Account Set:	TRADE	WASTE GRAIN REMOVAL			
Payment Code:	EFT	Payment Type:	Other						
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount	
2025-1960					0.00	0.00	0.00	759.36	
Total :					0.00	0.00	0.00	759.36	

Entry No.:	20	System Generated Payment		Document No.:		PY000011022		Payment Amt.:	42,766.48
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10			
Vendor:	LLOY02	LLOYD MCMILLAN EQUIPMENT LTD.		Account Set:	TRADE	WATERMAIN PROJECT - CAPITAL			
Payment Code:	EFT	Payment Type:	Other						
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount	
40153					0.00	0.00	0.00	42,766.48	

A/P Batch Listing - Payment (APCBTCLZ)

Total :	0.00	0.00	0.00	42,766.48
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Entry No.: 21	System Generated Payment	Document No.: PY000011023	Payment Amt.: 1,200.00
Transaction Type:	Payment	Payment Date: 10/22/2025	Posting Date: 10/22/2025
Vendor:	MILL03	TIM MILLAR	Account Set: TRADE
Payment Code:	EFT	Payment Type: Other	DRONE FOOTAGE - MARKETING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
POJ03					0.00	0.00	0.00	1,200.00
Total :					0.00	0.00	0.00	1,200.00

Entry No.: 22	System Generated Payment	Document No.: PY000011024	Payment Amt.: 2,733.71
Transaction Type:	Payment	Payment Date: 10/22/2025	Posting Date: 10/22/2025
Vendor:	MOTI01	MOTION INDUSTRIES, INC.	Account Set: TRADE
Payment Code:	EFT	Payment Type: Other	GRAIN HANDLING EQUIPMENT SUPPLIES ELECTRICAL SUPLIES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
ON17-00404840					0.00	0.00	0.00	93.02
ON17-00404841					0.00	0.00	0.00	1,289.26
ON17-00404903					0.00	0.00	0.00	47.57
ON17-00405132					0.00	0.00	0.00	1,303.86
Total :					0.00	0.00	0.00	2,733.71

Entry No.: 23	System Generated Payment	Document No.: PY000011025	Payment Amt.: 620.39
Transaction Type:	Payment	Payment Date: 10/22/2025	Posting Date: 10/22/2025
Vendor:	OGFA01	ONTARIO AGRI BUSINESS ASSOC.	Account Set: TRADE
Payment Code:	EFT	Payment Type: Other	2025/2026 MEMBERSHIP

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2025/2026 MEMBERSHIP					0.00	0.00	0.00	620.39
Total :					0.00	0.00	0.00	620.39

Entry No.: 24	System Generated Payment	Document No.: PY000011026	Payment Amt.: 62,490.48
Transaction Type:	Payment	Payment Date: 10/22/2025	Posting Date: 10/22/2025
Vendor:	OMER01	OMERS	Account Set: TRADE
Payment Code:	EFT	Payment Type: Other	SEPTEMBER EMPLOYEE PENSION

A/P Batch Listing - Payment (APCBTCLZ)

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
SEPT/25 PENSION					0.00	0.00	0.00	62,490.48
Total :					0.00	0.00	0.00	62,490.48

Entry No.:	25	System Generated Payment		Document No.:	PY000011027	Payment Amt.:	1,861.11
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10	
Vendor:	ONSE01	ONSERVE		Account Set:	TRADE	MONTHLY IT MONITORING/SERVICE	
Payment Code:	EFT	Payment Type:	Other				

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
70312					0.00	0.00	0.00	1,861.11
Total :					0.00	0.00	0.00	1,861.11

Entry No.:	26	System Generated Payment			Document No.:	PY000011028	Payment Amt.:	1,779.75
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10		
Vendor:	PREC01	PRECISION CALIBRATION & EQUIPMENT			Account Set:	TRADE	QUALITY CONTROL EQUIPMENT	
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
10232					0.00	0.00	0.00	1,779.75
Total :					0.00	0.00	0.00	1,779.75

Entry No.:	27	System Generated Payment		Document No.:	PY000011029		Payment Amt.:	279.01
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10		
Vendor:	PRES03	PRESCOTT BUILDING CENTRE		Account Set:	TRADE	SHOP SUPPLIES		
Payment Code:	EFT	Payment Type:	Other					

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
2085514					0.00	0.00	0.00	279.01
Total :					0.00	0.00	0.00	279.01

Entry No.:	28	System Generated Payment		Document No.:	PY000011030		Payment Amt.:	2,531.20
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10		
Vendor:	PREV02	PREVENTION AND REGULATORY SOLUTION		Account Set:	TRADE		HEALTH AND SAFETY	

A/P Batch Listing - Payment (APCBTCLZ)

Payment Code: EFT Payment Type: Other

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
850					0.00	0.00	0.00	2,531.20
Total :					0.00	0.00	0.00	2,531.20

Entry No.: 29 System Generated Payment Document No.: PY000011031 Payment Amt.: 3,526.43
Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
Vendor: PSAC01 PUBLIC SERV. ALLIANCE OF CAN. Account Set: TRADE
Payment Code: EFT Payment Type: Other

SEPTEMBER UNION DUES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
SEPT/25 DUES					0.00	0.00	0.00	3,526.43
Total :					0.00	0.00	0.00	3,526.43

Entry No.: 30 System Generated Payment Document No.: PY000011032 Payment Amt.: 33.57
Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
Vendor: PURO01 PUROLATOR COURIER LTD. Account Set: TRADE
Payment Code: EFT Payment Type: Other

SHIPPING

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
555205605					0.00	0.00	0.00	16.15
570254237					0.00	0.00	0.00	11.76
585206271					0.00	0.00	0.00	5.66
Total :					0.00	0.00	0.00	33.57

Entry No.: 31 System Generated Payment Document No.: PY000011033 Payment Amt.: 390.84
Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
Vendor: SANI01 SANI-SOL INC. Account Set: TRADE
Payment Code: EFT Payment Type: Other

PAPER TOWEL SUPPLIES

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
587583					0.00	0.00	0.00	390.84
Total :					0.00	0.00	0.00	390.84

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.:	32	System Generated Payment			Document No.:	PY000011034			Payment Amt.:	1,407.63
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	SGSE01	SGS ELEVATORS		Account Set:	TRADE	MONTHLY ELEVATOR MAINT.				
Payment Code:	EFT	Payment Type: Other								
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
111746					0.00	0.00	0.00	1,407.63		
Total :					0.00	0.00	0.00	1,407.63		
Entry No.:	33	System Generated Payment			Document No.:	PY000011035			Payment Amt.:	108.43
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	SPEN07	SPENCERVILLE HOME HARDWARE		Account Set:	TRADE	HOUSEKEEPING SUPPLIES				
Payment Code:	EFT	Payment Type: Other								
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
90600					0.00	0.00	0.00	108.43		
Total :					0.00	0.00	0.00	108.43		
Entry No.:	34	System Generated Payment			Document No.:	PY000011036			Payment Amt.:	233.48
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	STAP02	STAPLES COMMERCIAL		Account Set:	TRADE	OFFICE/COMPUTER SUPPLIES				
Payment Code:	EFT	Payment Type: Other								
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
70723737					0.00	0.00	0.00	233.48		
Total :					0.00	0.00	0.00	233.48		
Entry No.:	35	System Generated Payment			Document No.:	PY000011037			Payment Amt.:	84.76
Transaction Type:	Payment	Payment Date:	10/22/2025	Posting Date:	10/22/2025	Year - Period: 2025 - 10				
Vendor:	STRA01	STRADER-FERRIS INTERNATIONAL		Account Set:	TRADE	CUSTOMS BROKER SERVICE				
Payment Code:	EFT	Payment Type: Other								
Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount		
3-0243338					0.00	0.00	0.00	84.76		
Total :					0.00	0.00	0.00	84.76		

A/P Batch Listing - Payment (APCBTCLZ)

Entry No.: 36 System Generated Payment Document No.: PY000011038 Payment Amt.: 320.24

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: TOML02 Tomlinson Environmental Services Ltd. Account Set: TRADE
 Payment Code: EFT Payment Type: Other WASTE GARBAGE REMOVAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
AMINV53984					0.00	0.00	0.00	320.24
Total :					0.00	0.00	0.00	320.24

Entry No.: 37 System Generated Payment Document No.: PY000011039 Payment Amt.: 1,434.61

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: UNIV01 UNIVERSAL SUPPLY GROUP INC. Account Set: TRADE
 Payment Code: EFT Payment Type: Other EQUIPMENT REPAIR SUPPLIES - BOBCATS

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
964-470698					0.00	0.00	0.00	61.99
964-471987					0.00	0.00	0.00	193.18
964-472296					0.00	0.00	0.00	1,179.44
Total :					0.00	0.00	0.00	1,434.61

Entry No.: 38 System Generated Payment Document No.: PY000011040 Payment Amt.: 2,712.00

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: VENT01 VENTNOR EXCAVATING & CUSTOM WORK Account Set: TRADE
 Payment Code: EFT Payment Type: Other WASTE DUST REMOVAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
25211					0.00	0.00	0.00	2,712.00
Total :					0.00	0.00	0.00	2,712.00

Entry No.: 39 System Generated Payment Document No.: PY000011041 Payment Amt.: 288.15

Transaction Type: Payment Payment Date: 10/22/2025 Posting Date: 10/22/2025 Year - Period: 2025 - 10
 Vendor: WOST01 W.O. STINSON & SON LTD. Account Set: TRADE
 Payment Code: EFT Payment Type: Other SERVICE CALL FOR PART REPLACEMENT

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
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A/P Batch Listing - Payment (APCBTCLZ)

SB2336705	0.00	0.00	0.00	288.15
Total :	0.00	0.00	0.00	288.15

Batch Summary

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 28:	0.00	0.00	0.00	213,994.96	0.00	213,994.96

39 entries printed
1 batch printed

From Batch Number

[29] To [29]

From Batch Date

[10/16/2025] To [10/16/2025]

Type

[Entered, Imported, Generated, System, External]

Status

[Open, Ready To Post, Posted]

Reprint Previously Printed Batches

[Yes]

Show Tax Details

[Yes]

Show Adjustment Details

[Yes]

Show Optional Fields

[Yes]

EFT

Batch No.: 29

Description: SYSTEM GENERATED PAYMENT BATCH

Total Amount: 45,138.74

Batch Date: 10/16/2025

Type: System

Source Application: AP

No. of Entries: 1

Last Edited: 10/16/2025

Status: Open

Bank: 01

No. of Checks Printed: 0

Entry No.: 1

System Generated Payment

Document No.: PY000011042

Payment Amt.: 45,138.74

Transaction Type: Payment

Payment Date: 10/27/2025

Posting Date: 10/27/2025

Year - Period: 2025 - 10

Vendor: CIMO01

CIMOTA INC.

Account Set: TRADE

Reference: 014384

Payment Code: EFT

Payment Type: Other

10% HOLDBACK ON BIN WALL PROJECT - RELEASE DATE OCT 27 - CAPITAL

Document No.	Sched. No.	Adj. No.	Adj. Reference	Adj. Description	Adjustment	Discount	Tax Withheld	Amount
014384					0.00	0.00	0.00	45,138.74
Total :					0.00	0.00	0.00	45,138.74

— Batch Summary —

	Invoice	Adjustment	Discount	Payment	Advance Credit	Bank Amount
Total for Batch 29:	0.00	0.00	0.00	45,138.74	0.00	45,138.74

1 entry printed
1 batch printed